7-24-1998

Board of Trustees Minutes, July 24, 1998

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
July 24, 1998
9:00 a.m.
Pence Union Building
Room 263-67

Minutes

Board Members Present

Trustee Jean L. Besche1, Vice Chair
Trustee Gordon E. Budke
Trustee Aaron C. Gutierrez
Trustee Lucy Isaki
Trustee Joe W. Jackson,
Trustee Mark Mays
Trustee Michael C. Ormsby

Board Member Absent

Trustee James L. Kirschbaum, Chair

Staff Present

Ms. Carol Beaucage, Human Resources Coordinator/Academic Assessment
Dr. Alex Cameron, Acting Vice President for Business and Finance
Mr. Richard Clark, University Architect
Mr. Tony Cook, Budget Analyst II, Facilities Planning
Ms. Roxann Dempsey, Assistant to the Vice President for Business and Finance
Mr. George Durrie, Director of Government Relations
Mr. Richie Gibb, Director of Facilities and Maintenance
Sgt. Lorraine Hill, Campus Police Officer
Dr. Stephen M. Jordan, President
Ms. Jane A. Johnson, Vice President for Advancement
Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management and Student Affairs
Mr. Tom McArthur, President of Local 931
Mr. Larry McCulley, Budget Analyst II
Ms. Angelika M. O'Neill, Recording Secretary to the Board of Trustees
Ms. Dana Parker, Academic Personnel Officer
Ms. Stefanie Pettit, Public Information Officer
Ms. Jo Rogers, Director of Administrative Personnel and University Training
Ms. Flora Sandhaus, Budget Analyst II
Mr. Bill Shaw, Chief Financial Officer
Ms. Judith Penrod Siminoe, Associate to the President
Ms. Carol Terry, Director of Budget Services
Ms. Leslie Younger, Computer Services Consultant
Dr. Niel T. Zimmerman, Vice President of Academic Affairs and Provost
Faculty Present

Mr. Tom Bonsor, Professor of Economics
Dr. Sandra Christensen, President of the Faculty Organization
Dr. Ron Dalla, Dean of the Graduate School
Dr. Michael Frumkin, Dean of the School of Social Work
Dr. Neville Hosking, Interim Dean of the College of Education and Human Development
Dr. Jim Ruch, Treasurer Faculty Organization
Dr. John Schleede, Dean of the College of Business and Public Administration
Dr. Ed Yarwood, Dean of the College of Letters, Arts and Social Sciences

Students Present

Mr. Strider Denison, ASEWU President
Mr. Frank Klarich, ASEWU Student Council

Guests Present

Ms. Deborah Danner, Assistant Attorney General
Mr. Grayden Jones, The Spokesman-Review
Ms. Maureen McGuire, Assistant Attorney General
Mr. David Rey, Cheney Free Press
Ms. Amy Jo Sooy, Mayor of the City of Cheney

Call to Order and Quorum, I. and II. - Mrs. Beschel

At 9:02 a.m. Mrs. Beschel called the regular meeting of the Board of Trustees of Eastern Washington University to order in the Pence Union Building, Room 263-67. A quorum was present at the meeting.

Mr. Kirschbaum was unable to attend the meeting because of prior commitments.

Reports, III.

Trustees' Reports, III.A.

Mrs. Beschel introduced Judith Siminoe, newly hired Associate to the President, welcoming her to Eastern Washington University.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Christensen

Dr. Christensen reported that approximately $1.5 million have been received in grant awards by EWU faculty and staff during the period of April through June, 1998.

Associated Students, III.B.2. - Mr. Denison

Mr. Strider Denison noted his attendance at the first President’s Cabinet meeting on July 13 and expressed his feeling of acceptance by the group.

This coming fall, the AS Council will address the issue of installing changing stations for babies in high traffic student areas. The proposal calls for the installation of four stations: two
stations in the Pence Union Building and two in Sutton Hall. Dr. Levin-Stankevich has agreed to support the students on this issue.

On behalf of the student body, Mr. Denison asked the administration to have typewriters available for students in designated areas on campus. Students need typewriters to fill out forms, e.g., job applications, financial aid and scholarships.

**President's Report, III.B.3 - Dr. Jordan**

President Jordan expressed his and his wife Ruthie's appreciation for the warm welcome to Cheney, the campus and the Northwest. He thanked Sandra Christensen for her role as president of Faculty Organization during the past year and looks forward to working with President-Elect Dale Lindekugel during the next academic year.

Dr. Jordan introduced Dr. Alex Cameron, recently appointed Interim Vice President for Business and Finance, and Ms. Judith Siminoe, Associate to the President, who joined Dr. Jordan in the administration on July 1, 1998. Ms. Siminoe has served as Associate General Council for the Board of Regents in the Kansas state system.

Dr. Jordan stated that Eastern has been reaffirmed for accreditation on the basis of a recent comprehensive self-study and full scale evaluation. The commission will return to campus in the year 2000 to address six recommendations that were included in the Evaluation Committee’s report. These six recommendations relate in many ways to things the university is talking about in the Mission/Operating Plan agenda. In most cases, they are about fundamental changes and about long-term restructuring the focus of the university. From Dr. Jordan's perspective, what the Commission has identified fits in with the agenda Eastern is working on and committed to completing.

In Dr. Jordan's opinion, the recommendations lay out the opportunity for the university and Board of Trustees to begin a focus that might be somewhat different from some previously taken. For example, item #5: "The Committee recommends that the administration and faculty institutes a faculty evaluation system that requires every faculty member be subject to substantive performance evaluations and review." Dr. Jordan holds the view that this is best accomplished by beginning with a policy discussion at the Board level, in which the Board receives an issue paper describing the context of faculty evaluations, prepared by looking at literature and seeing what is said and being done nationally in the area of faculty evaluations. Then staff will prepare discussions in which the provost, the chair of the Senate and the chair of the Union make presentations on their perspectives of how faculty evaluations ought to proceed. The Board would then engage in discussions among themselves and with the faculty leadership around the questions of faculty evaluations. The Board may develop ideas of its own, sort of an umbrella, that they think might be appropriate. The Board would then ask the president and the faculty to go back and begin filling in under that umbrella and take leadership to shape something that fits within the scope of the umbrella. This kind of process and Board policy leadership would be very important. This might be a way in which Eastern begins shaping a policy agenda for the Board which would put the university in a good position when working with legislators and other state leaders. Eastern can say then, that this is its agenda and this is how it is being addressed. This is being done pro-actively and in a cooperative way within the university community. The administration will be moving forward on this agenda very quickly.

The President’s Cabinet has been changed to include three vice presidents, the deans, the presidents of the Faculty Senate, the faculty and staff union, the student body and the director of government relations. The President’s Policy Council (PPC) and Planning Budgeting Board (PPB) have been eliminated as they had duplicate functions. All of these functions are now the
responsibility of the Cabinet, as it will be a decision-making body. All will take responsibility for the decisions that are being made for this university. The Cabinet has had its first meeting and Dr. Jordan has been appreciative of the kinds of open discussions and debate that occurred in the Cabinet and hopes they will continue in the future.

Dr. Jordan pointed out that he had announced at the Senate meeting in June, that we would begin a process of program review. The provost has named a committee to begin developing a set of criteria and a timeline that the committee will bring to the Senate at the beginning of fall quarter. The Senate has been asked to review them, make its changes and complete its work on the documents by the begin of fall quarter when the program review process will begin. The members of that committee are Jim Ruch, Lynn Stephens, Dana Elder, Ray Soltero, the provost, Judy Leach and Flash Gibson.

Dr. Jordan stated that he considers this probably as the most significant of the long-term systemic changes that will shape the direction of the university. It is Dr. Jordan's view that the array of programs EWU offers is more than can be sustained at this university. There needs to be a careful look at programs as it will, more than any single thing Eastern does, really determine the long-term direction that this university is going. An important and necessary component is also to look at the way Eastern is structured, so that the structure is in a way that it really assists in carrying out the mission.

We have begun the reorganization process in the provost's area. The provost has named a committee which includes himself, Mike Frumkin, Flash Gibson, Perry Higman, Theresa Reis, Sandra Christensen, John Schleede and Neville Hosking. Dr. Jordan has asked the committee to come up with proposals by the early fall on the reorganization to be brought forward to the President's Cabinet.

At the same time, Dr. Jordan has asked Alex Cameron to begin thinking about the organizational structure of the Business and Finance area. Dr. Jordan expressed his concerns which relate also to the document in the accreditation report, e.g., Student Affairs. Our Student Affairs functions are divided among three vice presidents right now. The structure is vertical instead of being horizontal and integrative to assure that Eastern has a student-oriented campus. It is necessary for Alex Cameron to work with Niel Zimmerman and Jane Johnson as restructuring is considered to assure that the university will move forward.

Dr. Jordan stated that he will also reinstate the Capital Planning Committee so that there is broader participation on establishing the capital priorities in the university and to make it consistent with the direction derived from the university's mission perspective.

Dr. Jordan reported he accepted on the behalf of the university a bequest of $300,000 from the estate of Frances B. Houston. The gift will be used to establish two separate endowments. The first endowment is for $100,000 to be known as the Colton Houston Endowed Graduate Scholarship; the second endowment for $200,000 to be used to fund four separate Colton Houston Scholarships, each to be awarded annually to female English majors. The endowments are named for Professors Frances B. Houston and Agnes Colton, both retired members of the English faculty. The Executor of the Houston estate is Mary Ann Nelson, also recently retired from the English Department. Mary Ann Nelson personally presented a separate gift of $20,000 to be permanently endowed for Frances B. Houston Medals to be awarded annually to the university's outstanding graduates. Dr. Jordan stated he was honored to attend the event and expressed the university's gratitude for these gifts.

The Jordans will be moving into the University House by next Friday, July 31. Dr. Jordan thanked and praised everyone who is involved in restoring the house for a wonderful job.
EWU Press has just released a new publication from Perry Higman, director of the Honor's Program, a book of poems for children called “They Dream, They Cry, They Sing,” translated by Perry Higman, from Spanish to English.

Karen Michaelson, director of Center for Technology, Education and Community, was awarded a $1.2 million grant from the Administration for Children and Families to begin an Early Headstart Program in the northern tri-county region. The program will provide quality education programs to children, ages birth to three, and their families.

Robert Gibbs, professor of physics, was awarded a $171,000 grant from the National Science Foundation titled Reforming Secondary Science for Teacher Enhancement. The project is a cooperative project with Spokane School District 81 and will reform science education in the 7th through 12th grade by educating teachers on how to implement the federal national science standards and the state central academic learning requirements.

Michael Frumkin, dean of Social Work and Human Services, was awarded $600,096 by Idaho’s Division of Family and Community Services to establish an Idaho Child Welfare & Research Training Center. The Center will be enhancing a long-standing partnership between family and community services and EWU by consolidating projects at the pre-service and in-service training of social workers, community development projects and director service initiatives, as well as adding research to the mix of activities supported by the partnership.

Dr. Jordan announced that the budget discussions at this meeting will include discussion on the $1.5 million budget deficit in the university’s current operating budget. He stated that this is not a problem that cannot be handled. Specifics on handling the deficit will be discussed in the President’s Cabinet on Monday. It is a real problem and needs to be fixed. Dr. Jordan committed to the Board of Trustees that he will fix this deficit. It was his belief that a balanced budget must be attained by the beginning of next year, followed by capturing funds and making targeted investments in selective programs in the university to enhance Eastern’s reputation and help in gaining additional students.

The long-term solution relates to program review. Some programs will have to be consolidated or eliminated. Dr. Jordan stated that Eastern will honor its commitment to students to allow them to complete their degrees in those areas. This budget problem results largely from the enrollment decline, combined with the institution’s own commitment to faculty salary increases. On that front, there is very good news. The HECB, this week, released the new faculty salary comparison. EWU’s faculty are the highest paid regional faculty in the state. They are only five percent below the median of peers and eight percent below the 75th percentile of peers. Significant strides have been taken, but at some cost to the institution. Eastern will now have to try to balance the two so progress is not lost but the financial viability of the institution is maintained.

Dr. Jordan noted a press release about a business degree which has been launched by the combined universities of Washington. Washington State University is providing significant leadership in this endeavor and Eastern Washington University is a player in this state wide distance-delivered business program. It is Dr. Jordan’s hope that this is the first of many kinds of distance-delivered programs that can be delivered through partnerships with other universities.

The Seattle Seahawks are here and will stay until August 12. Dr. Jordan commended Curt Huff and the Seahawks Committee for doing a tremendous job. It is showing up in how well the camp is going for the Seahawks so far.
Dr. Mays addressed two areas of Dr. Jordan’s report: faculty evaluations and program review. He said these areas would be best addressed in the context of a clear sense of institutional mission and institutional identity. When given the various criteria to evaluate faculty, they are dependent in part on what the university is trying to do and trying to do perhaps differently from a research-based institution or a smaller liberal arts college.

Additionally, with program reviews, Trustee Mays noted that decisions hinge on Eastern’s sense of institutional mission. What steps will be taken by the Program Review Committee to ensure that a wide range of values are being explored as Eastern looks at program reviews. Dr. Mays believed it would be very tempting and very seductive to merely look at economic factors, cost per student, numbers of students enrolling, without paying attention to the other values that need to be attended to as well as cost factors—such things as maintaining a wide range of courses that may not be profitable or generally have high enrollments. Eastern offers courses in foreign languages that aren’t spoken any longer. As an institution, Eastern is doing some wonderful things. Eastern needs to balance these various value issues as matters are addressed.

Dr. Jordan stated that he suspected the committee has not gotten to such details. Dr. Jordan expressed his own view on these issues. He said it needs to be taken into consideration what other institutions in the region are offering in a similar program. Do they have a core in the program that is sufficient to offer it by themselves? Do they have a small core or perhaps, if Eastern combined its efforts with their efforts, could it sustain a program, more than Eastern could individually. If no one else has the program, and it is essential for the region or it is something believed imperative that an institution do, then should Eastern look at the question? Could Eastern simply provide the program recognizing that in a fiscal sense is a lost leader and in an academic sense is a significant contributor. Often times philosophy, for example, does not generate significant enrollments, but yet philosophy is a major component of an important liberal arts program. On the other hand, after having listened to Father Spitzer (President of Gonzaga University) a couple of weeks ago, Dr. Jordan believes that philosophy will be attended to, one way or the other. But it may be that this program in itself does not have a sufficient core. This situation presents an opportunity to think about partnerships with other institutions to assure that the region is better served. Eastern is not the only institution with programs that are underenrolled or not generating a lot of enrollment. Dr. Jordan said Dr. Mays’ point is right that Eastern has to better attend to that question, asking itself a series of questions about what program offerings mean for the region and for the other institutions. When decisions are made they have implications for those other institutions as well.

Dr. Mays added that he hoped when these programs are examined that they are examined creatively within the cultural context of Eastern, taking philosophy as an example. Maybe some things, looking at them as a self-sustaining program, may not be justifiable. They may give other opportunities for people to pursue academic focus in this respect. There might be some ways to keep philosophy professors on the faculty here by offering business ethics or pre-law cases in philosophy, should the current philosophy offerings need to be changed. They are different than mere program reviews limited to values from which programs structures are build.

Dr. Jordan replied that Dr. Mays’ last point gets to what he is trying to emphasize also that instead of looking at these issues from the old strictly departmental perspectives there is the potential to look at these in terms of consolidation of some of these departments if not organizational consolidation at least in some ways integrating the academic programs.

Dr. Mays stated that as a Board member, it is not his responsibility or purview to look at the trees but at the forest.
Special Reports, III.B.3.A.: 

Mr. Tom McArthur, president of Local 931, welcomed Dr. Jordan to Eastern Washington University on behalf of all classified staff and thanked Dr. Zimmerman for excellent job as acting president.

Action Items, IV.

Minutes of the June 26, 1998, Board of Trustees Meetings, IV.A. - Mrs. Beschel

Motion #07-01-98: "I move that the minutes of the June 26, 1998, Board of Trustees meetings be approved as presented."

Motion by Trustee Budke; second by Trustee Jackson; approved unanimously. Motion carried.

Resolution to Delegate Authority from Board of Trustees to President for All Personnel Actions, IV.B. - Mrs. Beschel

Mrs. Beschel presented the following resolution for approval:

RESOLUTION TO DELEGATE AUTHORITY FROM BOARD OF TRUSTEES TO PRESIDENT FOR ALL PERSONNEL ACTIONS

WHEREAS, the Board of Trustees of Eastern Washington University has authority under RCW 28B.10.528 to delegate to the President of the University, or the President’s designee, powers and duties vested in or imposed upon the Board by law;

WHEREAS, the Board finds it necessary, desirable and expedient to the timely and efficient operation of the University to delegate authority to the President of the University and such other persons delegated by the President to be the President’s designee to act for the Board of Trustees in matters pertaining to all aspects of employment of classified, administrative and faculty staff during those periods when the Board does not hold a regularly scheduled Board meeting during its 1998 summer and Christmas breaks.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Eastern Washington University hereby delegates to the President of Eastern Washington University and such other persons declared by the President to be the President’s designee, the authority to act as appointing authority, supervisor and employing official relative to all aspects of employment of classified staff; and to appoint or take any personnel action with regard to administrative or faculty staff subject to the Collective Bargaining Agreement between the United Faculty of Eastern and the EWU Board of Trustees which provides in Chapter II.F.6: “All faculty appointments and reappointments are made by the Board of Trustees and are not effective until the Board has taken formal action.” and Chapter II.J.3 which provides in relevant part: “The President makes a decision and forwards all affirmative decisions on promotion and all tenure decisions to the Board of Trustees.”

BE IT FURTHER RESOLVED, that this Resolution shall immediately supersede past delegations of this Board relating to authority for personnel appointments and other personnel actions and that the Board ratifies all previous actions taken by the President related to employment matters.
PASSED AND APPROVED by the Board of Trustees of Eastern Washington University at its regular meeting on July 24, 1998.

Motion #07-02-98: "I move approval of resolution as presented."

Motion by Trustee Ormsby; second by Trustee Jackson; approved unanimously. Motion carried.

Resolution Related to the Delegation of Powers and Duties, IV.C. - Mrs. Beschel

Mrs. Beschel presented the following resolution for approval:

RESOLUTION RELATED TO THE DELEGATION OF POWERS AND DUTIES

BE IT RESOLVED that the Board of Trustees of Eastern Washington University (hereafter "EWU"), terminates, effective July 9, 1998, the authorization for signature granted to Mr. Michael S. Stewart at the Board’s meeting held on July 5, 1995, to enter his signature on all contracts on behalf of EWU and the Board of Trustees.

BE IT FURTHER RESOLVED that effective July 24, 1998, pursuant to RCW 28B.35.120, and RCW 28B.10.528, Dr. Stephen M. Jordan or his designee, to be designated in writing with any limitations specified, shall be authorized to enter his signature on all contracts on behalf of EWU and its Board of Trustees. All EWU contracts signed by Dr. Jordan or his designee between July 1, 1998, and July 24, 1998, are hereby ratified and affirmed.

PASSED AND APPROVED by the Board of Trustees of Eastern Washington University at its regular meeting on July 24, 1998.

Motion #07-03-98: "I move Board approval for the resolution related to the delegation of powers and duties as specified and presented."

Motion by Trustee Budke; second by Trustee Jackson; approved unanimously. Motion carried.

University Treasurer Resolution, IV.D. - Mrs. Beschel

Mrs. Beschel presented the following resolution for approval:

UNIVERSITY TREASURER RESOLUTION

BE IT RESOLVED that the Board of Trustees of Eastern Washington University (hereafter "EWU"), appoint William J. Shaw, EWU Chief Financial Officer, effective July 24, 1998, to act as Treasurer to EWU pursuant to RCW 28B.40.195, and charge him to fulfill the duties set forth in that statute and specifically, on behalf of the EWU and its Board of Trustees, to exercise:

1. Signature authority for local and state bond issues.
2. Signature authority for EWU disbursements.
3. Signature authority for purchasing and acquisition of supplies, services and equipment; and
4. Certification authority for EWU financial records.
PASSED AND APPROVED by the Board of Trustees of Eastern Washington University at its regular meeting on July 24, 1998.

Motion #07-04-98: "I move approval of the University Treasurer Resolution as presented awarding the responsibility of University Treasurer to Mr. William Shaw, chief financial officer, with limitations as specified in the resolution."

Motion by Trustee Ormsby; second by Trustee Budke; approved unanimously. Motion carried.

Memorandum of Understanding, IV.E. - Mrs. Beschel

Mrs. Beschel informed the Board of Trustees that no agreement has been reached. No action was taken.

Annual Operating/Capital Budget Fiscal Year 1999, IV.F. - Dr. Cameron

Dr. Jordan announced that the budget will be published in the near future on Eastern’s Web site to open up the process to the public and allow everyone access.

Dr. Alex Cameron, acting vice president for Business and Finance, presented an overview of the annual operating/capital budget for fiscal year 1999, assisted by Carol Terry, director of Budget Services, and Rich Gibb, director of Facilities and Planning.

The total amount of the recommended operating budget request is $97,440,232. The Educational and General Operations fund represents over 60 per cent of the budget, Auxiliary Enterprise 17 per cent, Scholarships and Fellowships nearly nine per cent and Sponsored Programs-Grants and Contracts about 11 per cent. Eastern’s operating fee budget projection for fiscal year 1998-99 is based on two assumptions: 1) an enrollment level of 7,036 FTES and 2) in the likelihood that the HECB will approve the release of the provisoed funds in reserve. Partial approval from the HECB has released $816,000 of those funds for FY99. The balance of $2,800,00, including $428,000 for preparation of plans and improvements toward performance and accountability goals, is still in reserve pending further approval by the HEC Board. Changes in enrollment levels may increase or decrease the proposed budget.

Dr. Cameron recommended that the Board of Trustees approve the operating budget in the amount of $97,440,232 (including fund transfers of $2,678,071) for fiscal year 1999, which begins July 1, 1998, and ends June 30, 1999.

Motion #07-05-98: "I move that the annual operating for fiscal year 1999 be approved as presented."

Discussions included the question of whether the deficit of $1.5 million is part of the budget approved at this meeting. Dr. Jordan replied, the point about the deficit is that within the general fund and tuition, which represent about $55-60 million, there is a piece that does not have sufficient revenue. The administration will cover that deficit with the carry-forward funds from the prior year. The Board will not vote for a deficit that is not covered.

Trustee Beschel and Dr. Jordan commended Alex Cameron, Carol Terry and Bill Shaw for an excellent presentation.

Motion by Trustee Mays; second by Trustee Budke; approved unanimously. Motion carried.

Mr. Budke stated that the EWU Finance Committee has previously reviewed the budget as presented.
Dr. Cameron gave an overview of capital spending over the past biennia, starting with 1983-85. In 1985, Eastern spent $5.4 million and in 1987, $6.2 million in capital. During 1991 up to the current fiscal year, capital spending increased dramatically, improving Eastern's campus substantially. In the past four biennia, Eastern spent $107 million on capital projects. Capital budget requests are developed in accordance with the comprehensive master plan. The FY99 budget request includes projects such as the University House renovation, Monroe Hall preservation, minor works program, roof replacements, electrical substations repair, classroom renewal, upgrade of the telecommunication and campus network system and infrastructure preservation. The total amount of recommended capital budget request for 1999 is $20,785,743; state funded projects $20,299,343 and local funded projects $486,400.

Mrs. Beschel asked that some of the funding be used for esthetic improvements on campus, e.g., shrubs around the electrical substations.

Dr. Cameron recommended that the Board of Trustees approve the capital budget of $20,785,743 for fiscal year 1999, which begins July 1, 1998, and ends June 30, 1999.

Motion #07-06-98: "I move that the capital budget in the amount of $20,785,743 for fiscal year 1999 be approved as presented."

Motion by Trustee Isaki; second by Trustee Ormsby; approved unanimously. Motion carried.

Trustee Isaki commended the presentation of the budget materials and suggested to include information of peer institutions in future presentations as they help interpret the information presented.

Dr. Jordan amended Dr. Cameron's statement on the budget referring to $86,000 of sundry expenses which include funding for two new items: $2,000 each for the Women's Commission and the Cultural Diversity Task Force.

Change in Agenda

At 11:00 a.m. Mrs. Beschel announced a ten minute break.

Reconvene

At 11:10 a.m. the Board reconvened in open session.

Information Items, V.

Biennial Operating/Capital Budget 1999-2001, V.A. - Dr. Cameron

Vice President Cameron presented five separate decision packages which the biennial operating budget request will be based on. These decision packages are: 1) Faculty and Staff Salary Increases; 2) Student Services Enhancement; 3) Library Electronic Enhancement; 4) Instructional Technology Support and Training; and 5) University Maintenance and Operation.

Dr. Jordan asked the Board for guidance as the administration begins the budget process for the biennial operating/capital budget 1999-2001. The trustees expressed the need to discuss the budget in relation to the mission.

The Board agreed to hold a special Board meeting in the later part of August to discuss the biennial budget and the goals established in the decision packages underlying the budget
requests as they relate to Eastern’s mission and operating plan. Eastern’s budget requests are due to the Office of Financial Management by September 9. Mrs. Beschel asked President Jordan and Provost Zimmerman to meet with Mr. Kirschbaum to plan the course of action and a timeline for a special meeting.

Dr. Cameron presented a preliminary capital budget request for the next biennium in the amount of $61.2 million. Dr. Cameron invited Rich Gibb, director of Facilities, to introduce some of the projects for which funding will be requested.

Dr. Jordan noted in reference to a request for $900,000 for the President’s residence, that the request is a place-holder in consideration of the needs and expectations of future presidents in the position. Dr. Jordan has not had an opportunity to see if that amount is necessary, and revisions on the amount will be forthcoming.

Mr. Ormsby pointed out that what Eastern needs to request supports Eastern’s mission and ties the capital budget requests closely with the mission statement.

Dr. Cameron noted an information item relative to the biennial operating budget: The Governor’s Office has requested from state agencies to come forward with an option package for a seven percent reduction in the budget; it exempts basic instructional services, among others. A reduction would impact the general fund and would mean for a two-year biennium figure a line item reduction of $2.5 million based on the non-instructional portion of the budget. The Governor’s notice is an information item, and Eastern is not required to submit a response, except it will be a line item in the university’s budget.


Mr. Rich Gibb reported on public work/architectural and engineering contracts under $250,000 for the period January 1, 1998 through June 30, 1999, as requested by the Board of Trustees at its July 25, 1997 meeting.

Change in Agenda

Vice Chair Beschel announced that the order of the published agenda will be changed to accommodate Dr. Dalla’s schedule.


Dr. Ron Dalla, dean of the Graduate School, reported that 16 EWU faculty participated in professional leaves during the academic year 1997-98 for a total of 26 quarters. Dr. Dalla described the professional leave application and approval process and the follow-up through the dean of Graduate School.

Dean’s Report: College of Math, Science and Technology, V.C. - Dr. Soltero

Dr. Soltero, dean of the College of Mathematics, Science and Technology, reported on activities, programs and special faculty in this college.

Announcement of BOT Nominating Committee, V.E. - Mrs. Beschel

Jean Beschel announced the nomination of Trustees Mays and Ormsby to serve as members of this year’s Board of Trustees’ Nominating Committee and asked that the Committee come
forward with a recommendation for nomination of Board officers for the academic year 1998-99 at its regular meeting September 25, 1998.

Old Business/New Business, VI.

None

Executive Session, VII.

At 12:17 p.m. Vice Chair Beschel announced that the Board would go into Executive Session from approximately 20 minutes for the purpose authorized in RCW. 42.30.110 to discuss collective bargaining and personnel issues.

Reconvene

At 12:53 p.m. the Board of Trustees reconvened into open session.

Personnel Actions, VIII.

Vice Chair Beschel requested motion for approval of the personnel actions.

Mr. Gutierrez excused himself from participation in voting on this matter as it relates to the hiring, discipline, or tenure of faculty members and personnel, according to state statute R.C.W. 28B.35.100 (4).

Motion #07-07-98: "I move that the personnel actions, including the addendum presented at Executive Session, be approved as presented."

Motion by Trustee Ormsby; second by Trustee Jackson; approved unanimously. Motion carried.

Adjournment, IX.

At 12:54 p.m. Mrs. Beschel adjourned the meeting.

Jean L. Beschel
Vice Chair

Kenneth R. Dolan
Secretary to the Board of Trustees