

5-19-2000

Board of Trustees Minutes, May 19, 2000

Eastern Washington University

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EASTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
May 19, 10:00 a.m.
Cheney Campus
PUB 263-5-7

MINUTES

Board Members Participating

Mrs. Jean L. Beschel, Chair
Mr. Gordon Budke
Ms. Melisa Dybbro
Mr. Joe Jackson
Mr. Neil McReynolds
Dr. Mark Mays
Mr. Michael Ormsby
Ms. Cynthia Shiota

Staff Participating

Mr. Scott Barnes, Director of Athletics
Mr. Carl Combs, Computer Services Consultant III
Dr. Peter A. Dual, Provost and Vice President for Academic Affairs
Ms. Toni Habegger, Chief Financial Officer
Ms. Lynn Harty, Assistant to the Provost
Mr. Michael Irish, Associate Vice President for Facilities
Dr. Stephen M. Jordan, President
Ms. Patricia Kelley, Dean of Information Resources
Ms. Tesha Kropidlowski, Associate Director of Budget Services
Ms. Lesli Younger, Computer Services Consultant II
Dr. Brian Levin-Stankevich, Vice President for Student Affairs
Ms. Shawn MacDuff, Budget Analyst II
Mr. Larry McCulley, Budget Analyst II
Chief Tom McGill, University Police
Ms. Pam Parks, Women's Athletic Administrator
Ms. Judith Penrod Siminoe, Associate to the President
Ms. Stefanie Pettit, Public Information Officer
Ms. Diane Shaw, Associate Director of Financial Aid and Scholarships
Ms. Carol Terry, Director of Budget Services
Mr. Steve Woodmeyer, Assistant Athletic Director

Faculty Participating

Dr. Alex Cameron, Interim Dean of the College of Business and Public Administration
Dr. Sandra Christensen, Associate Professor/Chair of the Management Department
Dr. Dana Elder, Professor of English/Interim Dean of Students
Dr. Kit Hanes, Professor of Mathematics
Dr. Christian Hansen, Associate Professor of Mathematics
Dr. Haideh Lightfoot, Professor of Biology
Dr. Frank Nelson, Professor of Accounting and Information Systems
Dr. Leo Simpson, Distinguished Professor of Entrepreneurship
Dr. Grant Smith, Professor of English

Students Participating

Ms. Kelly Behne, Incoming Student Trustee
Mr. Danny Caldwell, President of the ASEWU
Gianna Hammer
Ms. Bree Holsing, President Elect of the ASEWU
Ms. Cheri Leng
Mr. Peter Lowe
Mr. Kaleb Pedersen

Others Participating

Mr. Cam Buffington, President, EWU Alumni Association
Mr. Kevin Hanson, Cheney Free Press
Ms. Maureen McGuire, Assistant Attorney General

Call to Order and Quorum, I. and II.– Mrs. Beschel

At 10:05 a.m. Chair Beschel called the meeting of the Board of Trustees of Eastern Washington University to order. A quorum was present at the meeting.

III. Reports

Trustees' Reports, III.A.

Chair Beschel announced that the proposed guidelines for trustees' events will be discussed further. She noted that there is a Board problem with being invisible, but said that she has recently attended Founder's Day, the Childcare Center opening, several campus master plan meetings, the Benefactor's recognition dinner, the Foseen Kusaka dinner, the H.O.M.E. benefit tea, Cinco de Mayo, the Women's Commission open forum, and other committee meetings.

Trustee Shiota shared a picture of the Seattle Aquarium's new sea otter pup. The aquarium is the first in the world to have otters born and raised in captivity.

Trustee Mays reported that the Academic Affairs meeting had two inspiring presentations: one by Jeffers Chertok and David Cornelius regarding the college and department reorganizations, and one by Mike Penrod describing assessment activities.

Trustee Dybbro thanked the Board and everyone who has helped her along the way, noting that it has been an eye-opening experience and a wonderful honor to serve the university she loves so much.

Trustee Budke reported on the Facilities Committee held this morning. They bring forward to the Board for approval an award for the renovation of the Rozell heating plant. The campus master plan is in the final stages, and was developed cooperatively with the city of Cheney and the University. It should be in final form late in June, to be accepted at the September Board meeting. He noted that it will be a working tool for Mary Voves and Mike Irish as they prioritize capital expenditures and minor works projects and work towards the end product of the comprehensive plan. The plan will be revised as needed over the years, but focuses on Eastern being a residential university.

Trustee Ormsby reported on the April meeting of the Student Affairs committee that meets on adjournment of the regular Board of Trustees meeting. At that meeting they discussed spring enrollment, the student learning environment task force and issues being raised concerning the importance of the relationship between faculty, staff and students with more emphasis on being a residential campus. He noted that it is important for students, staff and faculty members to attend these events. The committee also discussed the kind of things that good faculty and staff members do to encourage connection with students. The student health clinic was discussed, and they will receive an update from Vice President Levin-Stankevich today on that contract.

Presidents' Reports, III.B.

President's Report, III.B.1.--Dr. Jordan

- President Jordan spoke of the hard work of many people who have contributed to our success this past year. Lynn Stephens as President of Faculty Senate was unable to attend today, but incoming president Wendy Repovich accepted a gift on her behalf. Dr. Jordan noted how a change has come about over the past two years in the relationship between the administration and the faculty senate.
- President Jordan then presented a gift to Melisa Dybbro for her work on the Board, and wished her the very best in the future. She is going on to the State University of New York at Buffalo on a full-ride scholarship.
- Dr. Jordan thanked Danny Caldwell for his leadership on behalf of the students of EWU and presented him with a gift. He will be headed to Los Angeles, California after graduation to pursue a career in film.
- Two new leaders present at the meeting were welcomed by Dr. Jordan: Ms. Bree Holsing as the new ASEWU president, and Ms. Kelly Behne as the new student trustee recently appointed by Governor Locke.
- Three brief Channel Q-6 "Success by Six" commercials featuring Steve and Ruthie Jordan were viewed.
- President Jordan pointed out that what characterizes Eastern is the relationship our students have with their faculty. He then introduced some special students and faculty who have had tremendous success at Eastern: Dr. Hanes and Dr. Hansen, and students Kaleb Pederson and Peter Lowe, of the Mathematics Department. Both students finished in the top 500 of 2500 students in the Putnam Mathematical Exam held in December 1999, and Peter Lowe holds the highest rank ever of an EWU student. Kaleb is a junior and Peter is a sophomore, so both are doing outstanding work to earn these early successes.
- The McNair Scholars program is a federal program which is focused around bringing to campus students who are first-generation, predominately minority students, who have an excellent opportunity to go on with their education. Seventeen will graduate with a bachelor's degree this year, and all who have applied for graduate schools have been accepted. One McNair scholar is pursuing a Ph.D. Dr. Haideh Lightfoot and student Gianna Hammer were introduced. Ms. Hammer was awarded a full-ride scholarship to go to the University of California at Berkeley. She is an outstanding science major studying to be a cellular molecular scientist, and she wants to become a faculty member one day. Ms. Hammer commended Dr. Lightfoot for her mentorship. Dr. Jordan said he is proud of the program.
- Cheri Leng is a human biology major, and is one of 50 in the United States to receive a \$7,000 scholarship from Phi Kappa Phi. Ms. Leng plans to attend the University of Washington for a medical program. She thanked everyone who has made Eastern what it is, noting that she received encouragement and inspiration from her professors. She particularly thanked Dr. Haideh Lightfoot as well.
- Ryan Hansen, basketball player and physical education major, has been selected to receive a \$5,000 NCAA post-graduate scholarship. He is one of only six nationally to receive this award.
- Eastern's Bloomsday team again won the corporate cup. The team consisted of Carl Combs, Jeff Corkill, Dave Haugen, Jeff Rahn and Grant Smith. The women's team also won the women's corporate cup race. Their team consisted of Laurie Connelly, Janet Franz, Karen McKinney, Stacy Olson and Diane Shaw. Grant Smith said Bloomsday is a community celebration more than a race, but that a bit of competition is good. He noted that when we fill up all 26 spaces on the trophy, Carl Combs will be 60! Five teams from Eastern entered the race, and Dr. Smith thanked President Jordan for his support of the teams.
- The National Science Olympiad is being held on our campus this weekend. Over 2,000 students from all over the country will be here. They are in grades 7-12, and represent 108 schools. The teams have won their school, regional and state competitions. President Jordan said that Eastern is pleased to announce that every member of a gold medal team will receive a scholarship offer from EWU. The lead speaker for this event is astronaut Dr.

Bonnie Dunbar, who has completed five space shuttle rides. Dr. Jordan invited everyone to come out tonight and/or tomorrow to watch the events.

- President Jordan pointed out some upcoming events: The annual Retirees Breakfast on June 9, the College of Science, Mathematics and Technology awards ceremony on June 9 at 2:00 p.m., the College of Letters, Arts and Social Sciences honors presentation at 3:30 p.m. in the PUB Commuter Lounge, the Honors Convocation at 7:00 p.m. in Showalter, the College of Business and Public Administration awards banquet on May 26 (with Tom Matthews, CEO of Avista Corporation speaking), and Commencement Saturday, June 10, with Governor Locke speaking. Robing for commencement will be held in PUB 261 at 7:30 a.m. Line up for the Grand Marche is at 8:00 a.m., with the marche beginning at 8:30. The commencement ceremony is scheduled to begin at 9:00 a.m., and there will be a BBQ afterwards on the Central Mall.
- The Faculty Senate passed a resolution at its May 18 meeting, joining with the faculty senates at the other state universities in recommending that the state extend health insurance currently available to spouses include domestic partners. The PEEB will discuss this at its May/June meeting.
- Matt Chase has joined the faculty of the College of Education and Human Development. Dr. Dana Elder has agreed to serve as interim dean of students while a search proceeds. Dr. Elder said learning with honor is what our university is all about.
- Two new deans have been selected. Dr. Fritz Erickson, from MIT, will begin on August 1, 2000 as Dean of the College of Education and Human Development. Dr. Phillip Castille, from Louisiana Tech University, will begin on July 15, 2000 as Dean of the College of Arts and Letters.

Faculty Organization Report, III.B.2.-- Dr. Wendy Repovich

Dr. Repovich reported that the Faculty Senate reached a decision to change the start time for members of the Faculty Organization from September to June. They also passed a resolution supporting insurance for domestic partners.

The Integrative Studies Task Force proposed to eliminate the 310 course as a requirement for graduation, partly because of the lack of ability to have faculty support of the course, and also because they felt it would be better to have the goals and objectives spread out throughout the curriculum. A second task force, under the leadership of Larry Kiser, will meet through summer and fall and should have a proposal ready by December regarding how integration can take place through the general education curriculum.

She also noted that new ideas from Provost Dual have prompted the formation of committees and task forces in the faculty organization and academic senate to study and address these ideas. The large number of new faculty coming on board prompts a mentoring-type of situation so that the new faculty can be integrated into campus.

President's Reports, III.B.3.--Mr. Caldwell

Mr. Caldwell noted that, like the scholarships being offered to the Science Olympiad winners, he was bribed to come to Eastern with a \$1,000 scholarship, so he thanked Eastern for that opportunity. He briefly summarized his career noting that he has been on the student council for 3 years, survived the proposed WSU/EWU merger, saw the accomplishment of opening the childcare center, helped in passing the mandatory technology fee, and witnessed the Streeter shrub fire. He noted that there is great stuff in the works for next year, and thanked the Board members for their support on the MTV proposal, even though it didn't work out. He also said he never thought he'd have the opportunity to sit on the search committee to hire the dean of the college in which he is graduating. Danny thanked everyone for putting up with his humor, even though Trustee Mays is funnier. He then presented the Trustees with "the real thing" a caricature of the members of the Board of Trustees. Chair Beschel accepted the gift with great pleasure.

IV. Action Items

Action Item IV.A.: Minutes of the April 7, 2000 Board of Trustees' Meeting

Motion 5-1-00: *"I move that the minutes of the April 7, 2000 Board of Trustees' meeting be approved as submitted."*

Motion by Trustee Budke; second by Trustee Ormsby. Motion carried.

Action Item IV.B.: Gender Equity Plan Modification

Mr. Barnes, Athletic Director, outlined Eastern's commitment to gender equity. These included the creation of women's intercollegiate soccer, soccer scholarships, increased salaries for women's coaches, incentive bonuses for women's basketball and volleyball coaches on par with football and men's basketball, plus other benefit enhancements. He pointed out how athletics has increased operational support in all women's programs, has begun a locker room project that will add 2,500 square feet and 100 new lockers for women student-athletes and coaches to be completed Fall 2001, and has created a full-time Associate Athletic Director/Senior Woman Administrator position (Pam Parks) who also serves as Intercollegiate Athletics senior administrator in the absence of the Director of Athletics. Regarding institutional commitment, he said it is important to note that we are continually working together to find solutions.

He then presented a snapshot picture of achievements in the last 3 years. These include a 34% increase in salaries for women; scholarships increased 32%, and operations increased 12%. Women's increases were 26% overall vs. and 8% overall increase in men's sports over the past 3 years. He noted that he is pleased with where we are currently.

Mr. Barnes then explained the process for approving gender equity plan modifications. On May 1 the Budget oversight committee of the Athletic Policy Board (APB) voted unanimously to forward the modified plan to the APB. On May 3 the APB voted unanimously to recommend the plan modifications to Board of Trustees, so the plan modification was placed on Board agenda as an action item. The modified plan will be sent to the NCAA Certification Committee for their information. He also noted that in June the Senate Higher Education Committee Chair Jeanne Kohl-Welles is planning to visit campus and will review the plan and progress made to date.

The existing Gender Equity Plan calls for investment of \$450,000 over 5 year period. In the area of salaries, operations and scholarships the plan will proceed as adopted. The modified plan proposes to defer adding a new sport for a period of 2 years and continuing the \$269,000 annual investment during that time in addition to the capital improvements. We would then initiate a new sport in 2003-4 for the first phase, completing it the following year for a total investment of about \$510,000 a year that final year and beyond. Mr. Barnes noted that we added women's soccer in 1997 but didn't have the funding in place to really provide a fair chance and the right opportunities for the student athletes. He feels that we are funding it properly now, and with the significant improvements we can make the team viable and competitive. He noted that the current budget for next year has a contingency of less than \$10,000, but is confident that we can make it work. To add another program and go through the same budget problems that we've just gone through with soccer won't benefit a new sport. We should be able to get to a zero budget at the end of this next year, then we can plan for the new sport.

Revenue is currently at \$158,791, and next year it is estimated to reach \$199,227. Our current fundraising efforts have generated more than was raised last year. Overall, by 2005 we will be ready to fund the next wave of gender equity. Sandra Christensen noted the APB discussed this two times, and that it is a postponement, not the end of a commitment. She noted that we want to provide quality women's sports. Frank Nelson commented that the NCAA doesn't have to approve this plan—they advise but do not approve. He also noted that we can't back away from the number of scholarships we promise to offer. New women's sports being considered are swimming, softball, and skiing.

Motion 5-2-00: *“I move that the Board of Trustees approve the modification to the gender equity plan, as presented.”*

Motion by Trustee Budke; second by Trustee Mays. Motion carried.

Action Item IV.C.: Public Works Contract Award, Project #AE-97-11, Rozell Heating Plant Improvements

Trustee Budke reported that the Facilities Committee discussed the contract award at its meeting this morning, and brings it forward as a motion for approval.

Motion 5-3-00: *“The Facilities Committee recommends approval of the contract with George A. Grant Inc./McGowan Construction in the amount of \$5,614,113.”*

Motion carried.

Action Item IV.D.: Internal Audit Plan

Ms. Habegger, Chief Financial Officer, presented the Internal Audit Plan, explaining that it was a package put together by Michaela Reitcheck, Director of Internal Audit. The Mission Statement for the Internal Audit Office follows the mission of the university. The Internal Audit Charter defines the framework of internal audit and sets forth short-term and long-term goals and objectives for the office. The Biennial audit plan—for FY2000 and FY2001—was created to establish a methodology for reviewing all areas of the University within a five-year time period. She noted that priorities can always be changed as needed. The Coordinating Committee was selected to serve as the Audit Committee.

Motion 5-4-00: *“The Coordinating Committee recommends the Board of Trustees approve the Internal Audit Plan as presented.”*

Motion carried.

Chair Beschel announced a 5 minute break.

Chair Beschel reconvened the meeting at 11:30.

S.I.F.E. Presentation, President’s Report III.B.1.

Dr. Leo Simpson explained that the Students in Free Enterprise have gone to nationals the last two years. Larry Sullivan and Leo Simpson will be taking over for Dianne Welsh, as she has received the endowed chair position at John Carroll University in Ohio. The team recently competed in Seattle, did great work, and has a very good chance to win the national competition this year. They were named Rookie team of the year their first year, and took 40th place last year.

V. Old Business/New Business

New Business V.A.: Annual Operating/Capital Budget FY2001 (First Reading)

Vice President Voves presented the first reading of the budgets for FY 2001. She said the development of this budget and our biennial budget are closely linked with the mission and vision of the institution. The emphasis on the student-centered learning environment ties in closely with the decision packages we are promoting. The University goal is to reach 9,000 students by 2010, at the rate of 100 to 150 students per year. Our former legislative enrollment level was 7739; with the additional 100 FTE to our permanent base funding we have reached 7839, but we are consistently growing above that rate. We are projecting an additional 180 student FTEs this fall, to bring our student level to 7,919 FTES. Other goals are to improve campus life, sustain our excellent support services, and improve external relations. Highlights of the 2000 Legislative Supplemental Budget Session include the addition of 100 FTE students, for \$482,000 permanently in our budget base, and funding for the Cheney Hall pre-design work in the amount of \$300,000.

Operating Budget Expenditure Assumptions: Salary increase of 3% for classified; 3% for non-classified employees, plus an additional 1% for exempt employees, and faculty increases dependant on approval of UFE contract.

Ms. Voves discussed the allocation of the additional \$2 million from tuition revenues to each unit. Academic Affairs initiatives being funded with \$800,000 include: centers of excellence (music, the honors program and creative writing). Business and Finance will receive \$300,000 to be used in improving buildings and grounds. Student Affairs will receive \$300,000 for: student orientations, recruitment, staffing, degree audit position, web site manager, student life coordinator for non-traditional students, and additional disability support services staff. The President's Office will receive \$162,000, which will be used to help with the capital campaign and increased funding for the *Perspective*. \$353,000 is being held to fund the additional 1% salary increase for faculty and exempt staff.

Vice President Voves then discussed the Service Funds, which are accounts established where the university units charge for services provided to other units. She noted that all of these accounts are balanced and solvent (stores operations, printing and duplicating, workforce construction services, university telecommunications, motor pool), as are the Auxiliary Enterprises (self-support operations that include housing & dining, bookstore, PUB, Parking Services, S&A Fee Revenue/ASEWU Activities, and Intercollegiate Athletics). The ASEWU activity fee fund balance is being increased, Intercollegiate Athletics is budgeted to balance, the Bookstore is increasing their profit margins, and the PUB is being improved with some of the fund balance (improve quality of the activities and the building itself). Parking is a self-support operation and fund balances are used for improvements, and Housing and Dining revenues are exceeding expectations.

We have seen growth in both Student Financial Aid and Sponsored Research.

In conclusion, Ms. Voves said that we have a balanced budget, a moderate tuition increase, a reasonable salary increase, and we can remain focused on our mission in our operating budget for 2001. This budget will come forward next month as a recommended action item for approval.

Chair Beschel noted that Dr. Mays and Mr. Jackson had to leave the meeting early.

Vice President Mary Voves then presented the EWU Capital Project Budget Summary for FY 2001. She noted that all of the funds are committed and projects underway. Monroe Hall is moving quickly, the pre-design for Senior Hall is completed and will be moving into the design phase soon. This budget allocates \$300,000 for Cheney Hall pre-design, the classroom renewal project for Showalter 109 is progressing, and we will also start the second phase of the childcare center this summer. The second phase will bring our enrollment up to 200 spaces for children, and we have a number of smaller capital projects.

This budget will also come to Board of Trustees for approval in June.

New Business, V.B.: Biennial Operating/Capital Budget, 2001-2003 (First Reading)

Vice President Voves said the emphasis on planning and developing the budget centered on EWU's mission and the HECB priorities. We are promoting four major decision packages in this budget, one will be a joint decision package with the Council of Presidents on faculty and professional salary increases; the Centers of Excellence (\$1.6 million for music, \$400,000 for honors, and \$1.2 million for creative writing); a technology support request (\$6.8 million); and enrollment growth of at least 100 FTE per year.

Our capital request of \$57 million is also based on our mission and the HECB priorities, and includes property acquisition (driven by the campus master plan), preservation of buildings and infrastructure, programmatic renovations, ADA improvements, and minor works.

These budgets come to the Board as a first reading this month, and will return with the recommendation of the Coordinating Committee at the Board's June meeting.

Executive Session, VI.

At 12:30 p.m. Chair Beschel announced that the Board would adjourn into Executive Session for purposes authorized in RCW 42.30.110, to discuss personnel issues and seek legal counsel. Following the Executive Session, the Board of Trustees' meeting will resume to take action on the personnel items. The lunch and executive sessions was estimated to last one hour.

Reconvene

At 1:25 p.m. the Board of Trustees reconvened into open session.

Personnel Actions, VII.

Motion #5-5-00: "I move approval of the personnel actions as presented."

Motion by Trustee Budke; second by Trustee Shiota. Motion carried.

Adjournment, VIII.

At 1:30 p.m. Chair Beschel adjourned the meeting.

Jean L. Beschel
Chair

Stephen M. Jordan
Secretary of the Board of Trustees