

6-22-2001

# Board of Trustees Minutes, June 22, 2001

Eastern Washington University

Follow this and additional works at: [http://dc.ewu.edu/trustees\\_minutes](http://dc.ewu.edu/trustees_minutes)

---

## Recommended Citation

Board of Trustees Minutes, June 22, 2001 . Board of Trustees Records, University Archives & Special Collections, Eastern Washington University, Cheney, WA. [http://dc.ewu.edu/trustees\\_minutes](http://dc.ewu.edu/trustees_minutes).

This Article is brought to you for free and open access by the Board of Trustees Records at EWU Digital Commons. It has been accepted for inclusion in Board of Trustees Minutes by an authorized administrator of EWU Digital Commons. For more information, please contact [jotto@ewu.edu](mailto:jotto@ewu.edu).

**EASTERN WASHINGTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**June 22, 2001—10:00 a.m.**  
**Pence Union Building Room 263-7**  
**Cheney Campus**

**MINUTES**

**Board Members Present:**

Mr. Gordon Budke  
Mr. Neil McReynolds  
Dr. Mark Mays, Vice Chair  
Ms. Kris Mikkelsen  
Mr. Michael Ormsby, Chair  
Ms. Cynthia Shiota  
Ms. Jenna Tinkle  
Ms. Ines Zozaya-Geist

**Call to Order and Quorum, I. and II.**

Mr. Ormsby called the June 22, 2001 meeting of the Board of Trustees of EWU to order at 10:20 a.m. and noted that a quorum was present. He recognized the new student trustee, Jenna Tinkle, the new president of the Faculty Organization, Nick Jackson, and also Marvin Smith, the new President of the United Faculty of Eastern. Mr. Ormsby also said it was a bittersweet occasion because while we are welcoming newcomers to the meeting, we are saying goodbye to Judith Penrod Siminoe, who is leaving the university after three years serving as Associate to the President. The Board recognized her service to both the University and the Board. They thanked her, wished her well in her future, and presented her with the gift of an Eastern leather portfolio. Ms. Siminoe said that it was an adventure to move here and work, but she is also looking forward to being back in the Midwest, and closer to her family. She thanked the Board for the gift.

**Reports, III.**

**Trustees' Reports, III.A.**

Dr. Mays reported from the Academic Affairs Committee meeting, noting that they heard a report on the recent Symposium on Research, and he applauded how the university is doing things to encourage the involvement of students at the undergraduate level. He said this event was very valuable for students, and also thanked the faculty for their involvement. The committee also had a presentation from Mike Penrod regarding assessment. We need to evaluate, in some kind of quantitative way, the program outcomes. A presentation by Maria Hernandez-Peck regarding creative collaboration across disciplinary lines was also heard.

Trustee Budke reported that the Medals and Awards committee is reorganizing itself this year regarding the process for accepting nominations for awards and the events at which they are awarded. He also reported that the Foundation Board had an astounding year, both in fundraising and software donations, as well as undertaking a major systems conversions. The Business and Finance Committee has spent time to better understand the budget process. Changes have also taken place in the Investment Committee, so Mr. Budke said the university finances are in good hands with Mary Voves and her team. Regarding scheduling committee meetings, Mr. Budke reported that the Business and Finance Committee will meet on the Thursday evenings prior to the Board meetings.

Chair Ormsby noted that there will be an addition to the agenda: Action Item IV.B.4. from Vice President Voves and Mike Irish regarding approval of the awarding of a bid for walkways lighting improvement. Also, during Executive Session the Board will discuss the committee meeting schedules, a board evaluation process, and improving the calendar process for events and activities.

Neil McReynolds reported from the Student Affairs committee. They plan to hold an in-depth orientation meeting on July 9 from 9:30 – 3:00 because there are three new members on the committee. He invited all interested trustees to attend this meeting.

### **Presidents' Reports, III.B.**

#### **Faculty Organization Report, III.B.1.**

Dr. Nick Jackson provided some personal background to introduce himself. He has been at EWU for five years, he served on the Faculty Senate for three years, and served on the GEC committee, and is an Assistant Professor of Counseling, Education and Human Development. He shared the results of a survey distributed to the Rules Committee and the Faculty Senate. He sent out the survey to get an impression of faculty issues to guide his agenda this next year. The survey reflected 14 issues. The top five issues were: 1) the need for resources to assist faculty with teaching and scholarship (77 people rated this #1); the issue of quarter vs. semester scheduling at EWU; 3) support for diversity on campus; 4) support for faculty in general; and 5) scheduling on campus (moving to a block schedule). These will be his priorities as he goes into his term. One more issue he would like to address is the fact that while serving as the faculty representative to the legislature this last year he found EWU to be disadvantaged because we don't have funding for a faculty representative position. Most of the other institutions have a paid position for a faculty representative who lobbies on behalf of their faculty.

#### **Associated Students Report, III.B.2.**

Ms. Christian Shook was unable to attend today's meeting.

#### **University Report, III.B.3.**

- President Jordan joined with the Board in welcoming Jenna Tinkle and Nick Jackson, and said the administration looks forward to working with Christian Shook as well. He also thanked Marvin Smith for attending the meeting, and looks forward to working with him this year.
- It was a glorious day last Saturday for commencement. We had a phenomenal turnout by faculty and students. 1756 undergraduates and 500 master's students graduated this year. Dr. Jordan said we are reaching the point where we are stretching the boundaries; we will have to consider other options for commencement as well—perhaps a winter commencement. The Commencement committee is working on this issue. Senator Murray did a wonderful job delivering her address.
- The Legislature has passed a capital and operating budget and is waiting for the Governor's signature. Two additional components are: the inclusion of a new digital government archives building that will be located on the Cheney Campus. Construction will start soon and provides a wonderful opportunity to link our computer science program and our History department with this state-of-the art digital facility. Second, the inclusion of money for the design of a new Washington State Patrol crime laboratory to be located here at EWU. This provides the opportunity for Eastern to develop a new degree program in forensic science. There is no other program like this offered in the Inland Northwest. We are trying to begin the program by Fall of 2002. Beyond the \$30 million capital budget these two items will add some \$20 million more.
- On Monday, June 25, Dr. Jordan will meet with Dr. Betty Overton-Adkins of the Kellogg Foundation, regarding their youth and education team. This will open discussions about their interests and Eastern's interests that might form the basis for a long-term relationships.

- Friday July 27 is EWU night at Spokane Indians. Tickets are available at the EWU bookstore.
- The Seattle Seahawks return to Eastern's campus in Cheney for training camp beginning Sunday, July 29. The Seahawk Extravaganza in the mall will be held Sunday, August 5.
- August 11 is the third annual Chewelah Jazz and Blues Festival at 49 Degrees North. This is a fundraiser for Eastern, and will include a new component: an extreme golf tournament where you golf your way down the mountain.
- President Jordan will be on vacation from June 29 to July 11.
- Dr. Jordan invited Pam Parks to introduce Wendy Schuller, our new women's basketball coach. Ms. Schuller is from Louisiana, has a good background in her field and we're looking forward to having her work with our athletes. Wendy said she is excited to be here and to get the program going in the right direction.
- President Jordan thanked Judith Siminoe for her three years at Eastern. He said she has been an important part of his life for the last 8 years, and she took a big risk moving here sight unseen. He is very happy for her as she moves forward in her career.
- Dr. Jordan noted that included in the personnel actions today is the appointment of Laurie Connelly as Associate to the President for Policy & Legal Affairs.

#### **Foundation Report, III.B.4.**

Rosemary Gregory, Development Director from the college of Science, Mathematics and Technology, gave a report on Foundation activities. She had great fundraising news—this was a record year. Phil Akers and Dr. Jordan have been successful leaders the past three years. At the Foundation Board meeting last evening, the figures based on the end of May (final figures will be available after the end of June) show total cash donations between \$2.4 and \$2.5 million, compared to \$1.1 million last year. They also received an extraordinary amount of gifts in kind: \$53,000 plus the \$8.5 million gift from Structural Dynamics, followed by Oracle's \$6.3 million gift. This amounts to a total of \$8,679,830 this year so far—a great and phenomenal year. Ms. Gregory said the Foundation looks forward to expanding this effort. Their number of donors has increased from 6,533 last year to 7,000 this year, which is an increase of about 400. Next year's major gift campaign will be announced in 6-12 months. Their goals this next year include raising \$4 million, identifying and building relationships with 500-700 campaign prospects, engaging more participation on behalf of the university community, and to continue building on their network of volunteers. They also plan to improve and enhance their communication internally and externally, with the help of the Alumni Association. President Jordan acknowledged the work the Foundation staff and board have accomplished this past year in preparing for a capital campaign. He said the University owes them a great vote of gratitude, and wishes them luck as they move forward toward their first capital campaign.

#### **Special Reports, III.C.**

##### **Legislative Update, III.C.1.**

Mr. George Durrie was happy to report that the end is here, almost. The Legislature adjourned until mid-July, when they will work on the transportation budget. They are still discussing whether other items will be included on that agenda. One item might be the \$125 million appropriation needed to balance the budget, appropriated from the pension fund. (\$100 million for transportation and \$25 million for state lawsuits. For Eastern, the budget is set and patience paid off. The last budget is the best for higher education and the best for EWU. Our enrollment request steadily increased to 153 new FTES, 69 the first year and 84 the next year. This budget was also the high water mark for faculty and staff salaries: 3.7% first year, and the second year is currently funded for 2.6%, but the legislature will wait until next January to finalize that percentage. The tuition increase authority provided maximum flexibility, with authority to raise tuition as much as 6.7% the first year and 6.1% the second year. The overall budget is \$92 to 93 million, an increase of \$277,000 over a few weeks ago. Eastern's capital budget includes the archives

building and the Washington State Patrol crime lab. The House passed HB1926, the county recordation fee bill, whereby the fees of counties and their subsidiaries in the eastern region can be increased to pay for storing their records in this new archives building. This funding also pays off the certificates of participation for the additional funding needed for equipment in the new building.

**Resource Allocation Task Force Update, III.C.2.**

Vice President Voves reported that the co-chairs have been meeting regularly, and have realized the two task forces are really one task force because they are so intricately related. They are functioning as one unit—learning as they go through this process. Members of the Enrollment Management Task Force recently attended a seminar, and the Resource Allocation Task force members will attend a similar seminar in the near future. This is all part of the underlayment needed to address the bigger issues. “What should we look like as a university of 9,000?” Ms. Voves said they might bring in a national benchmarking consultant. That issue will be addressed at the President’s Cabinet retreat this summer. Some Business and Finance people visited San Diego State with Provost Dual.

**Enrollment Management Task Force Update, III.C.3.**

Bill Ponder highlighted the strategic enrollment management workshop in Anaheim, which brought up some specific issues about working together. Both Dean Chertok and Doug Orr will be working on the scheduling piece for the task force this summer. They are looking at some specific models and should be in a position at the end of the summer to suggest some changes for Eastern.

**Action Items, IV.**

**Consent Action Items, IV.A.**

**Minutes of the May 18, 2002 Board of Trustees’ Meeting, IV.A.1.**

**Minutes of the May 31, 2002 Special Meeting of the Board of Trustees, IV.A.2.**

*Motion 06-01-01: “I move that the Board of Trustees approve the consent agenda as presented.”*

*Motion by Trustee McReynolds; seconded by Trustee Shiota. The motion carried.*

**Discussion Action Items, IV.B.**

**Resolutions for Sponsors of the Bills to Grant Authority for EWU to Offer the Doctorate in Physical Therapy: Senators Kohl-Welles, Sheahan and Horn; Representatives Cox, Kenney, Gombosky and Schoesler, IV.B.1.**

Chair Ormsby introduced Dr. Darl Vander Linden of the Physical Therapy department, who thanked Dr. Jordan and Dr. Dual and everyone else who supported this proposal. He said they will move forward with the approval process this fall, and hopefully the first DPT class will begin fall quarter 2002. Chair Ormsby thanked Dr. Vander Linden and his colleagues for their quality of work, which has made this possible.

*Motion 06-02-01: “I move that the Board of Trustees approve the sponsor’s resolutions as presented.”*

*Motion by Trustee Shiota; seconded by Trustee Budke. The motion carried.*

Chair Ormsby announced a 5-minute recess.

**Annual Operating/Capital Budget FY2002 (Second Reading), IV.B.2.**

Vice President Voves gave a PowerPoint presentation (handout attached to the official minutes) and explained that the proposed budget was based on a 6% tuition increase following a number of discussions on campus. She said we came from \$61.7 million last year, with incremental funding, to a maintenance level of \$65 million. Our funding initiatives include: a salary increase of \$328 million; a utility increase of \$1,129 million (which will actually be closer to \$1.5 million); a faculty contract obligation of \$18 thousand; and the Governor's reduction of \$376,000. This leaves us with a shortfall of \$1.12 million.

Eastern's FY02 Budget starts with a shortfall of -\$1,851,000. New funding for enrollments amounts to \$250,000. Our revenue with no tuition increase is \$519,000. The Legislatively funded enrollment increase of 69 FTES is \$362,000, and EWU's reallocation of our base in the amount of \$1.1 million gives us \$380,000. A tuition increase of 6% equals an additional \$895,000 for a total of \$1,275,000 left for the university.

The administration proposed a FY02 allocation of funds totaling \$1,275,000 to the institution's top priorities.

The 2001-2003 salary increase shows 3.7% the first year, and 2.6% (or possibly more if the 2002 Legislature increases this amount) next year.

She said the administration is asking for approval of this contingency budget today, until the Governor signs the budget. We are asking the Board to approve an annual operating budget of \$123,241,530 with the local and state operating funds, based on a 6% tuition increase.

President Jordan explained what makes this budget particularly difficult for us this year. While we are appreciative of the enrollment growth (the 69 FTES bring in new revenue), it is offset by our across-the-board budget reduction. This budget is premised upon the assumption that we will grow by 300 students. Normal support from the state would provide \$1.5 million for our enrollment. Our \$1.2 million utility increase, with no state support, takes most of this funding and takes away our flexibility to deal with enrollment growth. There is not much 'give' for the institution.

Trustee Mays said it is difficult as a board member to go along with the 6% tuition increase request knowing how many other items need to be funded which are not on the list presented today. He noted that it is extremely hard to balance all of that. He voiced concern around the issue of access for the lower, financially needy students, but said it appears that they are being provided for through our financial aid programs. He believes the Board cannot support the recommendation for the lower tuition increase, in light of what the university needs to accomplish.

**Motion 06-03-01:** *“I move that, subject to the signing of the state budget by the Governor, Eastern’s resident and non-resident undergraduate tuition rates for the 2001-2002 school year be increased by 6.7%, and that for the interim the net excess revenue resulting from this increase above the recommended 6% tuition increase be set aside in the Institutional Reserve.”*

*Motion by Trustee Budke; seconded by Trustee Mays.*

Discussion:

- Chair Ormsby raised three points: 1) in two of the past three years we did not increase tuition to the maximum amount we could have because we didn’t want cost to be a barrier. It turned out that, in terms of state funding, we were “punished” because of the way the formulas were applied; 2) Financial Aid numbers show that the average student will be paying about \$6 more per quarter with a 6.7% increase as opposed to a 6% increase; 3) he concluded with his concern about being able to continue to provide the quality of education students can expect--funding is needed for faculty resources. He reluctantly supports the motion because it is important to keep the university moving forward.
- Trustee Budke noted that the Legislature gave us no choice, and Trustee Shiota said it was not just the fact that the state has pulled back funding, but also that this penalty if you don’t go to the maximum allowable tuition increase compounds itself each year that you don’t use it. That is an amazing penalty given with the illusion of “flexibility”. She said another consequence is there is a sense among some legislators that if we don’t use this flexibility we shouldn’t be coming to them for more money. This is an unfortunate position that we’ve been put in as a consequence of the action of the Legislature.
- Trustee McReynolds voiced his concern with the quality of higher education across the state. He said it would be irresponsible of the Board to not raise the tuition to the maximum. Financial aid keeps the burden from going onto the backs of the students, but he noted that we need to continue to monitor that closely to be sure the students aren’t being hurt in the long-term. The Legislature’s allocation formula loses money for the university if we don’t raise tuition to the maximum amount allowed.
- President Jordan said not knowing the final outcome as we worked on the budget, forced us to make judgement calls. He assured the Board that, should they make the decision to raise tuition to the maximum allowed, they would have his complete support.
- Trustee Mikkelsen noted that we have an obligation to balance the budget, and we need to do everything we can to finance the important initiatives that will keep the University moving forward.
- Trustee Tinkle said that if we ask students to pay more money, they will expect a higher quality of service. She thinks the tuition increase is necessary to keep the campus running
- Nick Jackson noted that the ASEWU was not here to speak to this issue, but Chair Ormsby said he has had discussions with them at past Board meetings and at the Student Affairs committee meetings, so the Board is aware of their concerns.
- *Dr. Jordan recommended that the Board vote on a tuition level that doesn’t preclude the College of Business and Public Affairs to continue to look at the graduate tuition rate, with the understanding that they will bring back a proposal next year regarding this. Trustee Budke accepted this as a friendly amendment to his motion.*

*The motion carried.*

Chair Ormsby mentioned that the Athletic Policy Board has communicated with President Jordan that they have reviewed the athletic budget and agree with it, with the understanding that tuition might change and the budget might change. They requested that the final budgets be provided when available.

President Jordan noted that in moving tuition money into the operating reserve, it would be the administration's intent to come back to the Board in October, after the 10<sup>th</sup> day enrollment figures are available, to assess the university's financial position.

***Motion 06-04-01:*** "I move that the Board of Trustees approve the FY 2002 Operating Budget for state and local funds of \$123,241,530, plus the impact of an additional .7% tuition increase, with the plan that we would see in October the details of that budget following 10<sup>th</sup> day enrollment figures.

*Motion by Trustee Budke; seconded by Trustee Zozaya-Geist. Motion carried.*

Vice President Voves then explained that the Capital Budget is a biennial budget. It consists of state building construction funds of \$24,322 million; minor works preservation, classroom renewal, minor works program, and property acquisition (totaling \$5,153 million); state building construction of \$24,322 million; EWU capital projects for \$6,153 million; and locally-funded projects for \$851.4 million. Eastern's total capital budget is \$31,326.4 million. The Administration recommends that the Board accept the capital budget.

Trustee Shiota noted that the contribution to EWU was significant this year—there was an incredible amount of great work from the staff to accomplish this and we need to recognize that.

***Motion 06-05-01:*** "The Business and Finance Committee moves and seconds that the capital budget be approved as presented." *The motion carried.*

Ms. Voves then requested an adjustment of the budget authority for FY01, explaining that Eastern requests FY01 budget authority adjustments in the following funds: workforce construction recharges \$2,755,000; expenditures \$2,500,000; University Telecommunication (non-mandatory fund deduction) \$100,000; PUB expenditures \$735,000; and conference center (fund addition) \$221,663. Dr. Jordan noted that the conference center incurred debt in the 1980's and 1990's, and this will finally pay of this debt.

***Motion 06-06-01:*** "The Business and Finance Committee moves and seconds that the budget authority for FY01 be adjusted as presented." *The motion carried.*

**Contract Award: Walkways Lighting Improvement, IV.B.3.**

Mike Irish handed out the paperwork for this request (attached to the official minutes), and explained that the next phase for the walkways lighting improvements has been bid. He requests approval from the Board to award the contract to the low bidder, noting that construction can begin soon. Chair Ormsby thanked Mike Irish for his work on all these projects.

***Motion 06-07-01:*** "The Business and Finance Committee recommends approval of the award of this contract as presented." *The motion carried.*

**FY2002 Proposed Tuition Rates Overview (Second Reading), IV.B.4.**

Vice President Voves gave a PowerPoint presentation regarding the proposed FY2002 tuition rates (handout attached to the official minutes). She said the Legislature has given us the authority to go to 6.7% the first year, and additional authority in graduate business to go a bit higher. The authority for the second year is 6.1%, but Eastern will not make a decision on that rate at this time. Our business dean will talk to her faculty about the possibility of a differential rate for business master's students.

Ms. Voves explained that we built our budget recommendation upon the 6.0% increase. The difference in net revenue between 6.0% and the 6.7% increase just approved by the Board nets us \$1,001,000 – 895,000, or \$106,000. She presented slides of resident and non-resident undergraduate and graduate scenarios showing the current rate being paid, the 6.0% increase and the 6.7% increase. Scenarios showing tuition plus room and board rates was also shown. She noted that many nonresidents use the Western University Exchange (WUE) or West waivers, and the tuition change becomes a \$233 or \$260 increase (6% or 6.7%). This still makes Eastern an affordable alternative for students coming from out of state. Graduate student tuition would be waived down also.

Bill Ponder discussed three scenarios on financial aid. He said the caveat is that this does not include books and supplies that would be included in the normal financial aid package. The total increase from last year is \$480 for a dependent, 18-year-old freshman living at home with parents making \$33,500. A dependent, 20-year-old sophomore living on campus with parents making \$33,500 has a total increase of \$648. An independent, off-campus student sees an increase of \$666. These scenarios were estimated with a 6% increase in tuition; if we go 6.7% the difference would be \$50 more in each scenario—which is not a significant increase.

President Jordan interjected that independent of this aid analysis is that every parent and/or student paying income tax will be able to take a \$3000 tax credit next year. Bruce DeFrates noted that the Pell grant went up \$450 this past year, and that comes on the heels of a state need grant increase last year that he expects to continue this year. That pushes the EWU grant out further, to help more students who are not covered by these two aids.

#### **Old Business/New Business, V.**

##### **Recommendations: Division of Educational Outreach, V.A.**

Provost and Vice President Dual explained that an enrollment management consultant made recommendations after visiting Eastern, and Dr. Dual appointed a representative panel of faculty and staff to do a comprehensive review of the Division of Educational Outreach (DEO) to determine how much and to what extent the unit was achieving it's maximum potential.

Neville Hosking gave a profile of the Division, including the programs, personnel and operating budget (90% of budget is self-support). He also explained the functional organization chart. The Review committee was mandated to look at four things: how well DEO aligns with the university community and mission; the program's emphasis and focus, and strategies to attain the division goals; policies to ensure alignment and compliance; and resource capacity and infrastructure (both fiscal and personnel). He explained that the review process and data collection strategies included program self-studies, internal focus groups, local and inter-institutional survey data, consultant reports, and visits to selected sites.

The panel's summary recommendations were placed into four categories:

- 1) **Mission and Function**: adopt a new mission statement and set of guiding principles; establish a permanent advisory board; and develop a five-year incremental program and business plan.
- 2) **Organizational Infrastructure and Resource Capacity**: establish a college/division of the Extended University; defer the decision regarding the most appropriate program organizational format until the five-year program plan is completed; return the unit, with some exceptions, to the Cheney campus; retain the unit as an MBU with resources being shifted to selected programs to support growth opportunities; and adopt a revised set of financial principles, including the building of a strong reserve, that complements a self-support funded unit.

- 3) Unit Policies and Procedures: initiate a new off-campus cohort revenue sharing model featuring 20% gross tuition distribution to the university, 80% direct expenses, and the net to the sponsoring college; and complete the Distance Education Strategic Plan.
- 4) Unit Focus and Program Emphasis: establish an ad hoc committee charged with addressing specific issues and opportunities for the continued expansion and development of summer session and special programs; charge the unit administration with re-configuring programs to reflect the unit's 5-year strategic plan; charge the unit administration, in consultation with the advisory board and program steering committees, to review the subset of recommendations in the review panel's report and, where appropriate, incorporate them into the new 5-year plan.

In the Provost's Recommendations to the President, Dr. Dual recommends that DEO: become self-support in 3-5 years with a new program and business plans; be reorganized into a non-traditional college with an advisory board; return most of their programs to the Cheney campus; establish a new off-campus cohort funding model creating an enabling partnership: 25% gross tuition distribution to the university (including 5% for program development and a safety net), 75% to direct expenses, and the net to the sponsoring college; and establish a new personal services contracting system with faculty who are engaged in various forms of distance delivery initiatives.

Trustee McReynolds complemented Dr. Hosking on the presentation, and asked if the self-support request is for the entire program or the individual parts. Dr. Hosking said that all but 2 positions are self-support. Summer session is 70% of total gross revenue, and there is some subsidy provided to other areas from Summer session. It is recommended that each program move toward at least a revenue neutral position.

Dr. Hosking noted that the committee was very reflective of all corners of the university, and thanked all the members for their participation.

Trustee McReynolds asked Nick Jackson about the faculty's thoughts on these recommendations. Dr. Jackson replied that the faculty has some issues with the approval of programs, but that will be worked out. They have no other concerns.

The Review committee's recommendations went to Provost Dual. He has now made his recommendations to the President. Dr. Jordan will come to the Board next fall with his recommendations, and noted that he would appreciate any comments or advice from the Trustees regarding the recommendations.

#### **Executive Session, VI.**

At 1:00 p.m. Chair Ormsby announced that the Board of Trustees would adjourn to executive session for purposes authorized in RCW 42.30.110, to discuss the evaluation of a public employee, to consider other personnel matters, and other legal and related issues. He noted that the Board may have an addendum personnel action—the renewal of the President's contract. He anticipated the session to last about 1.25 hours, to return to open session at 2:15 p.m.

## **Reconvene**

Chair Ormsby called the meeting back to order at 2:45 p.m. A quorum was present.

## **Personnel Actions, VII.**

***Motion 06-08-01:*** “I move that the Board of Trustees approve the personnel actions as presented.”

*Motion by Trustee Budke; seconded by Trustee Mays. The motion carried.*

Chair Ormsby noted that the Board started and has nearly completed the evaluation of President Jordan. They have met with him and talked to him about his evaluation.

***Motion 06-09-01:*** “I move that the Board of Trustees delegate to the Chair the authority to complete, with the assistance of the Attorney General’s office, the final revisions to President Jordan’s contract and finalize the documents. This includes the establishment of a deferred compensation plan between EWU and Dr. Jordan, extending his contract one year to June 30, 2004, an incentive payment, and continuing his salary at the current level plus any legislative increases. A special Board meeting will be held in the next couple of weeks to approve these agreements, and to move forward with those continued strong relationships.

*Motion by Trustee Mays; seconded by Trustee Zozaya-Geist. The motion carried.*

- Chair Ormsby announced that the Board committees will begin meeting as follows: Business and Finance on Thursdays prior to the Board meetings from 6:00 – 8:00 p.m.; Academic Affairs on Fridays before the Board meeting from 8-10 a.m.; and Student Affairs on Fridays before the Board meeting from 10:00 a.m. – 12:00 p.m. The Board meetings will begin with the Executive Session from 12:00 – 1:00 p.m., followed by the open meeting from 1:00 – 3:00 p.m.
- The Board will begin formulating a plan for a retreat to be held in October or November.
- Chair Ormsby will circulate some instruments among the Board regarding a self-evaluation.
- Evaluations of the executive team will be discussed at the August meeting.

## **Adjournment, VIII.**

The meeting adjourned at 2:55 p.m.

---

Michael C. Ormsby  
Chair of the Board

---

Stephen M. Jordan  
Secretary of the Board