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Board of Trustees Minutes, May 23, 2003

Eastern Washington University

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**EASTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
May 23, 2003**

MINUTES

Attendees:

Mr. Gordon Budke
Mr. Neil McReynolds
Dr. Mark Mays
Ms. Kris Mikkelsen
Ms. Bertha Ortega
Mr. Kennet Phillipson
Mr. Paul Tanaka
Ms. Ines Zozaya-Geist

Call to Order and Quorum, I. and II.—Mr. McReynolds called the meeting to order at 9:05 a.m. and noted that a quorum of the Board was present.

Reports, III.

University President's Report, III.A.

President Jordan had the following comments for the Board:

- Eastern's commencement this spring will be held in two separate ceremonies on the same day. Those receiving baccalaureate degrees will be honored at 9:30 a.m. on Saturday, June 14 at Woodward Field. Students earning their master's degrees will be honored that afternoon beginning at 2:00 p.m. in the Pavilion. The traditional barbecue will take place between the two ceremonies, from 11:00 a.m. to 2:00 p.m., in the central mall.
- He acknowledged the work of the College of Science, Mathematics and Technology, especially in the passing of the electrical engineering HB 1808, which was passed by the Senate and signed by the Governor on April 21.
- Eastern celebrated a successful Civic Breakfast at Seattle's Four Seasons Hotel on April 1 with more than 350 guests in attendance. The event was not only Eastern's largest fundraiser, but also illustrated the importance and impact Eastern and all higher education institutions have on the state of Washington.
- This spring, we had the most successful Admissions Open House ever. There were approximately 450 in attendance. These amazing groups of guests were from all over the United States – Wyoming, Connecticut, Montana, Idaho, Oregon, North Carolina, California, and Arizona and all over Washington.

- He gave recognition and thanks to Kennet Phillipson, Student Trustee; Barbara Alvin, President of the Faculty Organization; and Brandon Schinzel, President of the ASEWU for this past year's service.
- 2003 was another successful year for the five EWU Bloomsday corporate cup teams. He introduced Grant Smith from the Red team, who then introduced teammates Carl Coombs, and Jeff Corkill (Scott Melville and Jeff Rahn were unable to attend). The EWU-Red team took first for the 7th year in a row. These participants are productive and professional Eastern faculty and staff who try to balance their scholarly expertise between the university and our community. We are proud to have them representing Eastern in the biggest community event in our region and bringing home the overall trophy for another year. A new trophy case has been installed in the PUB for all the Bloomsday hardware. Dr. Smith also presented 1998 and 2003 singlets to two of the trustees.
- President Jordan then invited a group of students to come forward with a petition for the Board of Trustees. They represented a large group of students who signed the petition acknowledging that a mathematics instructor is an excellent, outstanding teacher whose contract is not being renewed at the end of this quarter. They distributed copies of the petition to the trustees.
- Dr. Jordan reported on the 10th day enrollment for spring, 2003, which insured an annualized FTE of 8700, which was the target for this academic year. As of the tenth day of spring quarter 2003, we had enrolled 304 FTE's more than spring quarter 10th day 2002. In addition to the increase in FTE's we enrolled 238 more students in spring 2003 than last year—with an average credit hour-to-headcount of 14.07 which is also an increase from 2002. 18 percent (1,561) of these students currently live on the Cheney campus. A local news video clip relating to this enrollment was viewed.
- Dr. Jordan read a letter from Governor Locke congratulating Eastern Washington University on being named a "Great College for the Real World" for the third year in a row. We are the only public university in the state to be named in the publication's 2003-2004 edition. Eastern received an exceptional rating for accessibility for students and an above average rating for getting students to graduate in a timely fashion and market response. Among Eastern's unique features noted in the publication was the availability of internships in most fields.
- The Department of Health and Human Services, Bureau of Health Professions, has awarded Eastern Washington University a total of \$338,000 for scholarships for disadvantaged students. The departments and programs receiving these awards include \$202,780 to the School of Social Work for graduate students in clinical social work, \$108,149 to Physical Therapy for graduate students and \$27,037 to Dental Hygiene for undergraduate students.
- The City of Cheney and Pathways to Progress group received an award for the Brewster Hall project. Dr. Jordan congratulated both groups.

- President Jordan was the keynote speaker at the Western Association of Branch Campus Administrators (WABCA) Conference held April 25th at the University of Arizona South. Presented a paper titled “Darwin’s Theory of Branch Campuses.”
- He met with Lisa Macfarlane and her colleagues from the League of Education Voters.
- On June 3, 2003, President Jordan will fly to St. Louis to speak at the Boeing University Leadership Forum.

Trustees’ Reports, III.B.

Academic Affairs Committee, III.B.1.

Dr. Mays reported on the primary points dealt with at the May 1 meeting: the \$1.4 million budget reduction, the \$540,000 enrollment growth fund and the tenure buyout money; the proposal to increase course fees; the three-year budget plan to maintain quality (technology and program enhancement); the special academic affairs program review meeting to be held on June 13; and policies and roles resulting from the charge from the Board to the Academic Affairs committee (they are developing a plan to work through these policies over the summer. Dr. Mays thanked Brian for the things he does to make the work on the committee easier.

Student Affairs Committee, III.B.1.

Trustee Zozaya-Geist thanked Brandon Schinzel, Kennet Phillipson, and Armando Munguia for their work with the Student Affairs committee this year. On May 1 the committee met jointly with the Athletic Policy Board (APB) to learn more about them: their function, processes, policies, budgeting, strategic plan, facilities, financial aid, scholarships, and the NCAA and Big Sky regulations. The committee hopes to meet with the APB at least once a year. Ms. Zozaya-Geist thanked them for attending. The committee also looked at their end-of-year and beginning of next year plans, the student technology fee expenditure plan for FY 03 and estimated future plan, the Service and Activity Fees plan, which includes a lot of positive changes, and the STA proposal.

Business and Finance Committee, III.B.3.

Trustee Mikkelsen reported that this committee met Lisa Hjalitin, the new Director of Internal Audit, Tesha Kropidowski, the interim Director of Budget Services, and Shawn King, the new associate vice president for Facilities and Planning. The committee talked about the plan for the Business & Finance units budget reduction, and proposed tuition increases (the plan of which is to raise tuition to the maximum allowable by legislation). Rick Romero presented the 2003-04 room and board and apartment rates (which included reducing the incentive from \$600 to \$500 per year). The room and board rate increases 3.5% and the apartment rate increases 7%. They discussed the Student Activity fee increase and the parking master plan. Regarding the parking rate proposals, the permits for the core lots will increase \$18 to \$20 per year, and the fringe lot rate will increase \$2 per year. They reviewed the innovative and creative initiative with STA which will provide unlimited access to busses for anyone with an Eagle card. She expressed a big thank you to Mr. Romero for bringing this idea forward, and noted the potential benefits for addressing the parking problems in Cheney. The committee also reviewed the civil service rules, the work of the Investment committee, the Administrative exempt policy change, and the quarterly financial reports. Trustee Mays reassured people that a great deal of thought and discussion goes on before the Board makes decisions on

tuition increases. He said the reality is we have very little choice, and there are long-term implications if we do not raise tuition when allowed to do so. We are trying our utmost to balance quality and cost, so a lot of effort, thought and sadness go along with these decisions.

Advancement Committee, III.B.4.

Trustee Budke reported that the campaign working group got together May 1 to talk about laying out boundaries and providing some focus on how the advancement committee can prepare for a campaign. This will be an inclusive process of building case statements. The campaign consultants are being interviewed this next week. An intense time will be spent focusing on the issues, and then the working group will go back to the Advancement committee and the university community with information on plans for the capital campaign. The capital campaign will be one focus at the BOT retreat.

Chair McReynolds then presented gifts to the outgoing people. He thanked Kennet Phillipson for his voice on the Board, noting he was a great addition by providing feedback from Olympia and the student body. He then thanked Brandon Schinzel for stepping in as ASEWU President under difficult circumstances, and thanked Barbara Alvin for her leadership and input to the Board on faculty issues, especially for helping get the block scheduling concept through the Senate.

Presidents' Reports, III.

Faculty Organization, III.C.1.

Dr. Barbara Alvin reported the Senate has gone on record as directing their representatives to the Council of Faculty Representatives to report the Academic Senate's being in favor of the State Senate and House bills that amend residency laws for purposes of higher education and allow undocumented students to pay in-state tuition at Washington colleges and universities. Another action taken involves minors that use courses from the major program. The Senate spent a lot of time discussing the vision. They heard from Dale Lindekugel and had a presentation on the strategic plan. With respect to the vision, President Jordan answered questions and invited additional input, which resulted in the decision that the Senate will make some comments to accompany the President's vision. A call has been put out to all departments to send input to Dr. Alvin regarding faculty values/beliefs to be sent to a subcommittee in hopes that interpretation and implementation of the vision will take these faculty comments into consideration, and that some agreement can be reached on some principles. The Rules Committee formed a subcommittee to look at the council and committee structure. They want to find ways to increase the effectiveness of issues passing through these groups in order to provide more and earlier faculty input into university initiatives, rather than reaction later. Dr. Alvin thanked everyone for the opportunity to work with them this year.

Classified Staff Union, III.C.2.

Mr. Rick Nesbitt, from the building maintenance department, reported that Rod Nicholls resigned as President of Local 931 on May 6, so the duties go to Rick until the union's Executive Board chooses a new one. Names are to be submitted by next Friday, and then the Executive Committee will meet and vote in a new President to finish out Rod's term.

Associated Students, III.C.3.

Mr. Brandon Schinzel reported that the ASEWU has been working toward accomplishing their goals. The officer transition should go smoothly, with 2 returning officers. He has worked closely with next year's president Jason Clerget. They are researching the possible use of online voting next year for their elections. He gave a legal survey update, noting that they are currently conducting a survey to find out how much students are interested in the legal service, and what kinds of topics they would like to have covered. The STA negotiations are almost complete, and the ASEWU is looking forward to implementing the program next fall. He thanked Rick Romero for his work on this initiative. The Writing on Wall project was nominated for an "of the month" award in March through the EWU chapter of the national residence hall honorary. The NRHH is seeking to send it to nationals. This is the first time the "of the month" award for EWU has reached this level of recognition. The four-week readership program went well, and they are looking into the possibility of continuing it on an annual basis as it is a great tool for education on our campus, however they are also looking for additional funding for the program. It is possible that there will be a faculty lunch in the Fall hosted by the NY Times. On May 3 the students held a conference on leadership, diversity and career planning. 107 students registered. Plans are underway for making this an annual event. Mr. Schinzel noted this would be his last report to the Board as Jason takes over this summer. He thanked the Board for working with the ASEWU this year, thanked them for the gift, and introduced Jason Clerget.

Special Reports, III.D.

Annual Report—Office of Grant and Research Development, III.D.1.

First President Jordan pointed out that Ruth and her staff do a marvelous job providing help to the faculty. Then Ms. Galm presented the highlights from her written report.

- This was a record year of awards at \$11,218,000, which topped the previous 1992-93 record of \$9 million.
- The total funding for FY01-02 included EWU's first Congressional appropriation of \$1 million. Our second one was received this year.
- Eastern patented a technology resulting from a \$1.5 million research grant from the Office of Naval Research.
- The School of Social Work received a combined total of \$3.4 million from Washington and Idaho to provide social work training and assistance under the Title IV-E Program.
- We received our first five-year grant under the US Department of Education in Bilingual Education, which provides a Training for All Teachers Program to train pre-service and in-service school counselors in partnership with five central Washington school districts. (this is a big contributor to our diversity initiative).
- The Department of Engineering Technology and Multimedia Design received a \$100,000 planning grant from NSF under its Department Level Reform of Undergraduate Engineering Program.
- The Department of Urban and Regional Planning received the first year of a 5-year grant to provide tribal transportation planning assistance in Alaska. (\$1.4 million over 5 years).
- The Department of History collaborated with ESD 101 on a 3-year grant under the US Department of Education's Teaching American History Program to provide in-service opportunities for teachers.

- The Department of Theatre received a National Endowment for the Arts grant under its Challenge America Fast Track Program to support EWU's summer youth theatre program, which provides scholarships for the participation of underprivileged children.

Ms. Galm then addressed Eastern's strengths and challenges, noting our current rate of grant funding is high compared with our peer institutions. The national average is \$3.5 million. We're between \$9 and \$11 million. Compared to IPEDS schools, only one other institution had higher funding than we did, and that was Cal State-Chico which is twice as big as we are. EWU has a number of well-established, successful grant and contract funded programs (e.g. the Academic Support Center, Archaeological & Historical Services, Child & Family Outreach Programs, McNair Scholars Program, and the Tribal Transportation Program) which have been in existence from 7-25 years. We have a good return policy on indirect costs which is motivating to faculty and departments--34 cents out of each dollar. On the down side, the majority of grant funding does not go to academic programs. Less than 25 faculty have received at least two grant or contracts awards in the last four years. The ability to offer reassigned time for faculty to work on grant programs is diminishing, and current teaching loads make it difficult for faculty to find time to write grant proposals and carry out grant obligations. We have no budgeting method to support the infrastructure for research (e.g., no replacement program for major equipment).

Diversity Initiative Update, III.D.2.

Trustee Zozaya-Geist reported that the first diversity initiative grants were awarded and announced. There is a great diversity web site that can be accessed for all the grant information. She thanked everyone who took the time to write the proposals. Fifteen proposals were submitted, and they hope to have a reception this fall to showcase the 8 grants that were awarded and to start on next year's grants. She thanked Bill Ponder and Julie Thayer for their work with the diversity initiative, as well as Ruth Galm for her assistance with the grant part of the initiative. In April the Campus Climate pilot surveys went out, with a reasonable rate of return from the faculty and staff but a low (7%) rate of return from the students. Discussion has been held around why the response rate from students was so low, and thought perhaps it was because they were given the option of not filling out the survey. Revisions are being made to the student surveys, and some faculty have agreed to administer those to their classes before sending out the final surveys later in the school year. The final faculty and staff surveys will go out soon. The diversity consultants will be back on site and at the Board retreat to discuss where we go from here. The Board will discuss how the diversity initiative has gone this year, and with feedback from the campus climate report be able to make some decisions about the future.

Resource Allocation Task Force Update, III.D.3.

Vice President Voves said we have completed the second rounds of allocations from the model, distributing \$750,000 of our enrollment-based funding throughout the institution, and the model seems to be working very well. The committee is still working on the policy piece, but it's been put on shelf because at the last meeting the Board of Trustees decided all policy dollars will go toward the budget cut this year. The task force will get back to work on the policy piece this summer.

Enrollment Management Task Force Update, III.D.4.

Dr. Brian Levin-Stankevich said they are modeling the schedule structure as discussed with and passed by the Senate. They are running it through the system to see difficulties and student conflicts (e.g. a lab that runs all day interferes with students registering for other classes that day). This should make for a smoother transition. The task force will have some e-mail meetings over next week to get input from members for guidance by the end of the quarter. President Jordan noted that he has talked with the Spokane community colleges regarding any interest in moving to a semester system. A joint task force is being formed to discuss semesters—which would put all Spokane educational institutions on a similar schedule/system. The task force will consist of 3 faculty and 2 administrators from each institution. They will be looking at the pros and cons of the semester system versus the quarter system. Trustee Mays said this could be a chance for an interim term of courses between semesters.

Action Items, IV.

Chair McReynolds noted that Consent Items IV.A.4., IV.A.5. and IV.A.6. would be discussion action items.

Consent Action Items, IV.A.

Minutes of the March 7, 2003 Board of Trustees' Meeting, IV.A.1.

Administrative Exempt Employment Policy (550) Revision Proposal, IV.A.2.

Resolution to Delegate Authority, IV.A.3.

Motion 05-01-03: “*I move that the Board of Trustees approve the first three consent agenda items.*”

Motion by Trustee Budke, seconded by Trustee Ortega. Motion carried.

2003-04 Room and Board and Apartment Rates, IV.A.4.

Rick Romero described the three pieces of this package, which includes reducing the incentive grants from \$600 to \$500 per year yet-still maintain our competitiveness, increasing room and board 3.5% to cover increased operating costs, and increasing apartment rates 7% for the four on-campus complexes.

Motion 05-02-03: *The Business and Finance Committee moves approval of the 2003-04 room and board and apartment rates; seconded by Trustee Budke.*

Trustee Mays asked what the difference is in these fees versus those that are capped by the state's fiscal growth factor. Ms. Voves explained that these are part of Eastern's Auxiliary operations, which are self-support business operations and are not covered under the 601 requirement as they are related to consumables. University fees for non-consumables are limited by the fiscal growth factor.

The motion carried.

2003-05 Parking Rates, IV.A.5.

Rick Romero explained that the fee increase will be greater in core lots, but minimal in the outer lots. In comparison with our peers, we're very low. We are trying to keep costs under control for all students, and being attentive to other increases. Ms. Voves noted that the farthest lot is only 11 walking minutes to the center of campus.

Motion 05-03-03: *The Business and Finance Committee recommends approval of the 2003-05 parking rates; seconded by Trustee Ortega.*

The motion carried.

EWU/STA Transit Initiative "Unlimited Access", IV.A.6.

Rick Romero thanked Brandon Schinzel and Jason Clerget for their assistance in putting this initiative together. He then explained the concept of offering free bus rides throughout the STA system for anyone possessing an EWU Eagle card. The cost of \$250,000 for this first trial year will be split equally between the university, the ASEWU and Parking Services. All funding will come from reserved dollars, with a one-year commitment. If we continue the program, we will pursue more permanent funding concepts. He said they are still working out some of the procedural issues, and want to create a way of reporting for tracking usage. This program should take pressure off the parking in EWU lots and in Cheney.

Motion 05-04-03: *The Business and Finance Committee recommends adoption of the EWU/STA Transit Initiative "Unlimited Access", seconded by Trustee Ortega.*

The motion carried.

Discussion Action Items, IV.B.

Student Technology Fee Annual Expenditure Plans, IV.B.1.

Burke Fitzpatrick gave a brief overview of the student technology fee, which began in 1999 and charges \$35 per quarter for fulltime students. This year was the end of the grandfather clause, so next year everyone should pay the full fee. Matt Brown then discussed highlights of the year. He was pleased to report the program was successful this year, with revenues in line with the estimate of \$773,000 collected. Fifteen funding proposals were approved. He then presented President Jordan with a check for \$687,729. Dr. Jordan said the technology fee has been a tremendously exceptional program from the beginning, and the students have administered it very professionally. He expressed the university's appreciation for the leadership shown by students. Matt then explained how the labs benefit from funding. \$707,000 was available to fund the proposals, so most but not all were funded. The committee awarded 1/3 of the funds to the general access computing labs, and the remainder to student-focused initiatives, e.g. a wireless PUB, expanding the laptop program, and more laptops in Library. The estimate for next year is \$900,000 in revenues, which would make \$530,000 available for renewals and new initiatives. Funding goals for the upcoming year include: internet accounts for students, general access labs, and the labor cost for the technology fee consultant. He thanked the Board for allowing this plan to continue, and asked for their support of this year's plan.

Motion 05-05-03: *The Student Affairs committee recommends the Student Technology Fee Annual Expenditure Plans plan be approved, with the four funding priorities discussed; seconded by Trustee Phillipson.*

The motion carried.

Service and Activity Fees Annual Financial Plan, IV.B.2.

Katie Moffit, ASEWU Finance Vice President, outlined the highlights of the plan. She noted that this year's plan doesn't have individual line items due to a change in the student government by laws which allows more flexibility for clubs and organizations to prioritize what's important to them club. The plan is based on a 9% tuition increase, however the ASEWU finance committee did not have enough funding to match so were putting it in as a deficit budget. They moved and approved to send the plan forward to the Board by funding that difference out of their reserves. Should tuition go up less than 9% the difference would be allocated out of their reserves. If tuition is more than 9%, that revenue would go back into the reserves. Trustee Zozaya-Geist noted some trustees were concerned with the spending out of reserves, but the students conducted an extensive, well thought-out process to arrive at this plan. It is an improvement over last year's plan. The Board of Trustees had some questions, but were impressed with the quality of the work done by the students. President Jordan said the students are running a \$3.2 million operation responsibly and are working with the administration in the process. Ms. Moffit noted that the Service and Activity Fees committee will continue to meet throughout Spring quarter in an attempt to find a longer-term solution rather than spending out of reserves.

Motion 05-07-03: *The Student Affairs Committee moves approval of the Service and Activity Fees Annual Financial Plan, as presented; seconded by Trustee Ortega.*

The motion carried.

Annual Report on Charges, Fees and Fines, IV.B.3.

Toni Habegger, Chief Financial Officer, distributed corrected copies of the report, noting that it was incomplete at the Business and Finance and Academic Affairs committee meetings on May 1. The report consists of two parts, the general charges, fees and fines and the schedule of individual course fees. Part 1 includes four new fees: three affecting graduate students and one affecting non-EWU students. A new \$25 application fee for non-degree graduate students is being implemented to treat them similar to the degree-seeking graduate students as similar paperwork and clerical time is needed to process these applications. A \$10 late application fee for graduate student graduation is being implemented as an incentive for students to get things done on time. A late completion policy fee, equal to ½ of one resident graduate credit (\$90.50) is being implemented as an incentive for completing graduate coursework by the end of the quarter following one's theses defense. Non-EWU students in the certification program, or the career and technical education teacher education program thru the College of Business and Public Administration will pay a flat fee of \$160 to cover reviewing their transcripts and work expertise. Other universities charge a fee but we have not, so this brings us in line. Most of the remaining fees and fines were increased by the fiscal growth factor, however some did not increase due to specific requests. Parking rates and Housing and

Dining rates are included in this document, but not tuition. President Jordan reminded the trustees that the Board decided last year to apply the fiscal growth factor every year.

Dr. Dalla discussed the course fee process. He convened a task force to review the process of reviewing course fee requests (using a new form created last year). They revised the policy to make it clearer (what kinds of charges are allowable and what are not). Requests were sent to departments in January to submit new or revised course fees. They included an accountability procedure whereby at the end of each year the department submits a report on the fee collected and how the monies were used. They also put in place a five-year automatic review of any course fee. The end result is today's report. Some negotiations took place, and he had a good meeting yesterday with Ben Wick and Armando Munguia regarding course fees and the course fee policy. From now on Dr. Dalla will talk to the ASEWU annually about fees and the process. He will also include some students on the task force. They will continue to refine the process, and include the students. Trustee Tanaka asked whether there was a payment plan for tuition and fees, and Ms. Habegger responded that they are generally required to be paid in full by the 6th day of the quarter, unless a student's financial aid hasn't come through. Fees are listed in the course announcement.

Motion 05-08-03: *"I move that the Board of Trustees approve the Annual Report on Charges, Fees and Fines."*

Motion by Trustee Budke; seconded by Trustee Mikkelsen..

The motion carried.

Chair McReynolds called a 10-minute break from 11:05 – 11:15 a.m.

Old Business/New Business, V.

FY 2003-04 Budget and Tuition, First Reading, V.A.

Vice President Voves reported that the Legislature has not yet agreed on a budget, so she is presenting Eastern's proposed preliminary budget, which is based on the Senate's version. The proposed cuts will be the level that we'll be asked to take as the budget moves forward. Her final June presentation will hopefully be different, if a finalized budget comes from the state by then. If not, a resolution will be needed to keep the campus running.

She then went through the PowerPoint presentation (handouts attached to the official minutes). Trustee Mays asked if we should spend more than \$60,000 on the international student recruitment, and Bill Ponder replied we might do so in the future but this is our first step. A working group with representatives from offices involved with international students is spearheading the recruitment process. The President's Cabinet and Executive Staff have worked through a series of reductions that have been broken down by unit and department. The Academic Affairs reductions are not proportional—the Provost and Deans worked through this for the best place to cut. This scenario does not include the \$250,000 tenure buyout money that the Provost will distribute once the budget is finalized, which will then be used to mitigate reductions or use for needed growth or change. She then showed the reduction impact on classified staff, exempt staff and faculty. We will also be

reducing operations in certain areas, but still feel we're protecting the core with this reduction. The administration will continue to explore new revenues, e.g. intersession proposals and Summer School proposals.

President Jordan expressed his appreciation for the job done by the administrative team, deans and chairs on working through this budget. Ms. Voves noted they tried to be cognizant of concerns of various groups, e.g. classified staff, and still honor contractual agreements with faculty and staff, but we've run out of options. While making these reductions, we remain committed to the new initiatives that were approved last year, as well as our commitment to tenure-track faculty. The plan is to await the outcome of the final budget, then move forward with appropriate groups with specific plan on notifying employees. Trustee Tanaka asked how management plans to handle the human side of the layoffs, e.g. do they offer help preparing resumes and finding interviews. Ms. Voves said management could work on that through our career center, and noted we also have an employee assistance center. A rehire process is written into the contract. Trustee Budke complemented the administration on what was accomplished a year ago. Chair McReynolds thanked Ms. Voves for the update.

Prior to breaking for executive session, Chair McReynolds made the following comments regarding upcoming Board activities. The Board is heading into a very busy period over the next six weeks. They will be preparing to finalize the budget at the June 30 meeting. They will be providing input for the Strategic Planning process so that the final draft can be completed by the end of June. The annual Board Retreat is scheduled on July 1 and 2, and a copy of the retreat agenda has been distributed to the attendees. At the retreat the Board will focus on four issues: the Board's diversity initiative, the University's first capital campaign, the Board's oversight role in the implementation of the new strategic plan, and Board operations. Regarding this last topic, the Board has been involved in a continuous improvement process in recent years, and will review the changes they have made from discussions at the last three retreats, evaluate if they are working and make any modifications that are necessary. Also, they will be conducting the annual Board evaluation of President Jordan, in which they will determine how well he has done against his goals set last summer, discuss his goals for the coming year and set his compensation. In the process, the Board will be reviewing comparable compensation data from the other four-year institutions in the state the schools in the Big Sky Conference and our peer institutions as identified by the Higher Education Coordinating Board.

Executive Session, VI.

At 12:00 p.m. Chair McReynolds announced that the Board would convene in executive session for purposes authorized in RCW 42.30.110(1): to consider the selection of a site or the acquisition of real estate by lease or purchase; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, litigation or potential; and under RCW 42.31.40 planning or adopting a strategy or position for collective bargaining. He anticipated the executive session to last for two hours, and noted no final action would be taken. The Board will reconvene in open session at the conclusion of the executive session.

Reconvene

The Board reconvened at 2:10 p.m.

Personnel Actions, VII.

Motion 05-09-03: *“I move that the Board of Trustees approve the personnel actions as presented including the addendum.*

Motion by Trustee Budke; seconded by Trustee Zozaya-Geist.

The motion carried.

Property Purchase, VIII.

Motion 05-10-03: *“I move that the Board of Trustees approve the proposed property purchase 30663 in Cheney.”*

Motion by Trustee Budke; seconded by Trustee Mays.

The motion carried.

Motion 05-11-03: *“I move that the university bargain locally, and independent of the Governor, with the classified staff union.*

Motion by Trustee Budke; seconded by Trustee Mays.

The motion carried.

Adjournment, X.

The meeting adjourned at 2:15 p.m.

Neil L. McReynolds
Chair of the Board

Stephen M. Jordan
Secretary of the Board