

6-23-2006

## Board of Trustees Minutes, June 23, 2006

Eastern Washington University

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**EASTERN WASHINGTON UNIVERSITY  
BOARD OF TRUSTEES**

**June 23, 2006**

**Open Public Session ~ 12:45 p.m. (TAW 215 B&C)  
Executive Session ~ 11:30 a.m. (TAW 215 A)**

**MINUTES**

Trustees Present:

Kris Mikkelsen, Chair  
Paul Tanaka, Vice Chair  
Gordon Budke  
Jo Ann Kauffman  
Neil McReynolds  
Bertha Ortega  
Ines Zozaya-Geist  
Not Present: Stacey Roestel

**Call to Order, I.**

Chair Mikkelsen called the June 23, 2006, meeting of the Eastern Washington University Board of Trustees to order at 11:45 a.m.

**Quorum, II.**

A quorum was present. Stacey Roestel was unable to attend due to a scheduling conflict.

**Executive Session, III.**

Executive Session was held for purposes authorized in RCW 42.30.110 and/or 42.30.140. No action was taken during the executive session.

**Reconvene.**

Open Session re-convened at approximately 1:30 p.m.

**Discussion Action Item, V.**

Collective Bargaining Agreement between Eastern Washington University and United Faculty of Eastern, V.B.2.

Chair Mikkelsen extended a special thank you, on behalf of the Board of Trustees, to all who were involved in bringing the faculty collective bargaining agreement together. She thanked those involved for their long hours and devotion to the process and to creating an agreement that will serve well the faculty and the university.

***Motion 6.01.06: Motion by Trustee Budke that the Board approve the collective bargaining agreement between Eastern Washington University and United Faculty of Eastern, effective June 23, 2006 through August 31, 2009.***

***Seconded by Trustee Tanaka.***

***Motion carried.***

## **IV. Reports**

### **University President's Report, IV.A.**

President Arévalo began his report with an update regarding the Athletic Director position. He reported that interviews for the three finalist candidates will take place soon after the 4<sup>th</sup> of July. He encouraged everyone to attend the candidate open sessions.

President Arévalo also reported on the search for a new dean for the College of Science, Health and Engineering. The plan is to decide next week which candidate will be offered the position.

Dr. Arévalo reported that he has attended important meetings recently regarding the university district in Spokane. Discussion included the reinvigoration of economic and education development in terms of developing degree programs. Eastern will continue to be a major element in Spokane economic development.

Dr. Arévalo attended a meeting of the Prosperity Partnership in Seattle at the request of Neil McReynolds. The discussion surrounded the four year comprehensive view of higher education and the direction of higher education in Washington State.

### **Trustees' Reports, IV.B.**

#### **Academic Affairs Committee, IV.B.1.**

Trustee Budke reported that the committee received an informative report regarding Pathways to Progress by its director, Charlie Dodson. Nadine Arévalo attended, as she is the newest Board Member of Pathways to Progress. The committee also heard from Steve Blewett, Journalism professor, regarding the EWU Board of Student Publications. From this discussion, the committee members now have a better understanding of the policies and operations of the Board of Student Publications and of the responsibility of the EWU Board of Trustees in this regard. The Committee received and discussed several additional topics as outlined on the committee meeting agenda.

#### **Advancement Committee, IV.B.2.**

Trustee McReynolds reported that the highlight of this meeting was a report and presentation by David Wu. Mr. Wu gave an assessment of the EWU campaign at this point and discussed goals and strategies. Mr. Wu reported on Eastern's implementation progress on strategies developed two years ago, and he assigned a rating of C+ or B- regarding implementation. Reasons for this include the lack of a vice president in Advancement and the transition of the university President. During the meeting, the committee reaffirmed the campaign's financial goal of \$32 million and the strategies to achieve the goal. The key to implementation will be to hire a Vice President for Advancement.

David Wu recommended that Eastern extend the quiet phase of the campaign for 12 to 18 months and/or until we have achieved 50% of the financial goal. The committee asked the staff to incorporate these recommendations into their plans for this next fiscal year.

Additionally, the committee heard from Lisa Poplawski, Director of the Alumni Association, regarding their increased efforts and activities.

Barb Richey reported on the Image Marketing Perception Survey (IMAP) Eastern has recently undertaken. Preliminary results will be discussed at the President's Cabinet and other areas and the Board will hear more about it at their retreat.

In terms of government relations, the committee reviewed the Council of President's response to the questions Governor Gregoire had asked the four year institutions to answer.

### **Business and Finance Committee, IV.B.3.**

Trustee Tanaka reported on several major topics that will come forward as action items on the agenda for this afternoon.

University fees and the 2007 budget are significant issues for the university. Today culminates a long and comprehensive process of reviewing the issues, and the Board has set policies that will be played out in the budget. Mary will give presentations on these items later in the meeting.

2007-09 Biennial Operating & Capital Budget. The Committee approved the guidelines and policies on the operating budget that will be used to develop the budget. The committee approved specific capital projects as part of the state-wide process to develop the capital budget.

The committee approved a 2006 Operating Budget Amendment.

Construction bids have been received for the recreation center. Staff and bond council are reviewing the bids and looking at the options. The bids will be ready for the Board's review and action either in July or at the August Board meeting.

### **Joint Governing Board, IV.B.4.**

Trustee McReynolds reported there is no new information to report at this time.

### **Student Affairs Committee, IV.B.5.**

Trustee Zozaya-Geist reported that although the Committee did not meet, a handout was distributed to Board Members giving information on the athletic and academic accomplishments of Eastern's talented athletes.

## **Presidents' Reports, IV.C.**

### **Faculty Organization, IV.C.1.**

Dr. Youngs reported that as he begins his term as Faculty Organization President, he wanted to assure the Board that he wants to help clarify the underlying issues that led to the censure action of the Faculty Senate and he is eager to work with the Board and Administration to help address those issues. One of his goals is to move toward a better understanding of each other and shared governance. Dr. Youngs spoke of several opportunities he has had to work with Board Members and also with Alicia Kinne on committees, and the Presidential Search Committee was an especially positive experience. Alicia did an excellent job of giving input and writing well-crafted sections for the job description, and she is extremely knowledgeable and talented at representing the students of Eastern in different situations. Dr. Youngs' goal is to strengthen the cohesiveness of the campus community through a cooperative approach. He reported that the faculty are grateful for the new contract, and he reported that it was ratified 25 to 1. He reiterated the list of concerns the Faculty Organization included in their censure of the Board of Trustees. He prefers to approach his work as President of the Faculty Organization with mutual respect for the greater good of the university, and he expressed his commitment to bringing resources forward for the common good. An effective and creative sharing of governance between the faculty and administration is a sign of strength.

Chair Mikkelsen stated, on behalf of the Board of Trustees, that they are glad to have the negotiations completed. Now the Board has the opportunity to have productive and congenial discussions, and this will allow an increase in understanding between the Board and faculty around issues that are important to all.

Trustee Tanaka shared that now that the contract negotiations are complete, he is also looking forward to the opportunity to have discussions with the faculty leadership.

### **Classified Staff Union, IV.C.2.**

Ms. Van Bommel was unable to attend the meeting today. She asked that it be reported that the staff worked very hard at Commencement.

Chair Mikkelsen expressed her thanks, on behalf of the entire Board of Trustees, to all who make commencement such a special event for students and families. The event runs so smoothly and is a wonderful way to showcase the university. She expressed a special thanks to the classified staff.

### **Associated Students, IV.C.3.**

Ms. Courtney Fleming, Vice President of ASEWU, gave a report on behalf of Ms. Alicia Kinne who was out of town. Ms. Fleming reported that the Excellence Awards sponsored by Student Activities went well. ASEWU started a new tradition of passing the gavel to the new representatives at the event. Both Alicia and Courtney were re-elected, and they look forward to additional accomplishments throughout the year. On July 8 & 9 they are planning a get-to-know-you event with new council members, and they will all participate in training the week of September 11-15. They will set new goals for the academic year during that week as well. Alicia, Courtney and the Finance Vice President will be on campus all summer, with major focus on figuring out how to sustain the Spokane Transit Authority contract and continuing work on their Leadership Development Program.

### **University Initiative Reports, IV.D.**

#### **Diversity Initiative, IV.D.1.**

Eastern's new Faculty Fellow for Diversity, Dr. James Ochwa-Echel, arrived on Wednesday and he starts officially July 3. Dr. Dalla will be meeting with him to discuss the expectations and develop target goals for the first year.

With the help of a diversity grant, two faculty members visited historically black universities and they are working with the grants office to develop a FIPSI proposal.

#### **Strategic Planning, IV.D.2.**

Strategic Planning grants have been awarded for a total of almost \$200,000. The main focus is retention, which includes supporting diversity – an important element in retention. The time line for implementing the strategic plan is being finalized. Members of the Planning Council have visited twenty three academic departments and they will visit the remaining seven in the fall.

#### **Recreation Center Project Update, IV.D.3.**

As Trustee Tanaka mentioned in his committee report, the university has received three bids for the recreation center. After the bids have been reviewed, the staff will come back to the Board with recommendations in either July or August.

### **Action Items, V.**

#### **Consent Action Items, V.A.**

Minutes of the May 15, 2006, Special Board of Trustees' Meeting, V.A.1.

Minutes of the May 19, 2006, Board of Trustees' Meeting, V.A.2

**Motion 6.02.06:** *Motion by Trustee Ortega that the Board approve the minutes of the Board of Trustees meetings of May 15 and May 19, 2006.*

*Seconded by Trustee Budke.*

*Motion carried.*

#### Delegation of Authority, V.A.3.

##### Construction Contracts, V.A.3.a.

It was explained that since Eastern has a new president, the Board of Trustees will grant authority to Dr. Arévalo to sign both personnel and construction contracts.

**Motion 6.03.06:** *Motion by Trustee Budke that the Board approve the delegation of authority for construction contracts as presented.*

*Seconded by Trustee Ortega.*

*Motion carried.*

##### Personnel Contracts, V.A.3.b.

**Motion 6.04.06:** *Motion by Trustee Zozaya-Geist that the Board approve the delegation of authority for personnel contracts as presented.*

*Seconded by Trustee Tanaka.*

*Motion carried.*

#### Discussion Action Items, V.B.

##### Revision of Patents, Copyrights & Royalties Policy Attachment V.B.1.

A committee including Laurie Connelly, Ron Dalla, Tony Flinn, Ruth Galm and Janet Hubbard, worked extensively to revise this policy in order to clarify and improve the process. The changes to the policy include, but are not limited to:

- providing a process for faculty to disclose work they have already done toward the development of a product that is patentable;
- changing the timing of the payment of royalties;
- clarifying that the university does not own student work; and
- assigning the additional duty of technology manager to the Dean of Undergraduate and Graduate Studies.

The revised policy was presented at Faculty Senate and was approved by the Senate.

The plan is to educate faculty members about this revised policy.

**Motion 6.05.06:** *Motion by Trustee Budke that the Board approve the revised Patents, Copyrights & Royalties Policy as presented.*

*Seconded by Trustee Ortega.*

*The motion carried.*

##### Collective Bargaining Agreement between Eastern Washington University and United Faculty of Eastern, V.B.2.

“Eastern Washington University strives to satisfy all requests for special access needs for persons with disabilities. Requests for such accommodation are welcome and may be made by calling the President’s Office, (509) 359-6598.”

Action was taken on this agenda item at the beginning of the Board of Trustees meeting.

At this point in the meeting, Chair Mikkelsen mentioned that Board of Trustees Members have received extensive information about and have discussed all action items in Board committee meetings, which explains the reason there is sometimes not a great deal of discussion by Board Members during the Open Public Meeting.

FY 2006 Operating Budget Amendment, V.B.3.

This amendment requests authority for the university to spend \$1,200,000 to complete the equipment purchases and fully equip the new engineering building, to make it fully operational.

*Trustee Tanaka reported that the Business and Finance Committee recommends the FY 2006 Operating Budget Amendment be approved.*

***Motion 6.06.06:*** *Motion by Trustee Budke that the Board approve the FY 2006 Operating Budget Amendment as presented.*

*Seconded by Trustee Tanaka.*

*Motion carried.*

2007 University Fees, V.B.4.

Associate Vice President Habegger reported that the University Fees for 2007 have been reviewed and discussed in the Business and Finance Committee meeting for both a first and second read. The fee schedule includes: tuition, mandatory fees, special fees, fines & forfeitures, and course fees. It is figured based on the 3.83% fiscal growth factor. Implementation of the comprehensive health and wellness fee is new to this schedule compared with previous years.

*Trustee Tanaka stated that the Business and Finance Committee has heard and discussed this topic at two of their meetings.*

***Motion 6.07.06:*** *Motion by Trustee Tanaka that the Board approve the 2007 University Fees as presented.*

*Seconded by Trustee Budke.*

*Motion carried.*

FY 2007 Budget, V.B.5.

Vice President Voves presented the details of the FY 2007 Budget. The budget was updated (after the May Board meeting) to include the specific cost of faculty salary increases based on the collective bargaining agreement that was reached on May 31, 2006.

This budget includes the categories: enrollment, tuition, operating fee revenue, FY2007 operating budget, and FY2007 capital budget.

For the first time in a long time, Eastern is predicting a decrease in enrollment, as are other state institutions in Washington. The enrollment situation has been discussed with the Board on several occasions and the staff is working diligently to address this as well as retention.

The legislature has given authority to increase tuition, and therefore Eastern will increase resident tuition by 6%. Board members explained that the legislature penalized Eastern several years ago for not raising tuition by the authorized amount, therefore, Eastern will raise tuition when authorized. Increased tuition will have minimal impact on high need students, but will have a larger impact on medium need students because there is less financial aid available for them.

“Eastern Washington University strives to satisfy all requests for special access needs for persons with disabilities. Requests for such accommodation are welcome and may be made by calling the President’s Office, (509) 359-6598.”

Chair Mikkelsen expressed that this is not a light matter nor a light decision for the Board to approve this budget and to raise tuition.

***Motion 6.08.06:*** Motion by Trustee Budke that the Board approve the operating portion, \$166,006,148, of the FY 2007 Budget, including a 6% tuition rate increase for resident students and a 6% S&A Fee increase.

*Seconded by Trustee Ortega.*

*Motion carried.*

Vice President Voves explained that the capital portion of the 2007 Budget includes pre design for Patterson Hall and pre design for Martin/Williamson Hall and that the Recreation Center project would be contingent on the approval of the recreation center project later in July or August.

***Motion 06.09.06:*** Motion by Trustee Budke that the Board approve one million dollars of the capital portion of the FY 2007 Budget, which does not include the amount outlined for the recreation center project.

*Discussion: The recreation center will be an action agenda item later in the summer.*

*Seconded by Trustee Tanaka.*

*Motion carried.*

#### 2007-2009 Biennial Operating and Capital Budget Presentation, V.B.6.

Vice President Voves presented the details of the 2007-2009 Biennial Operating and Capital Budget Request. This budget request includes: faculty salaries, core funding, self-insurance, and the classified staff contract. These are general decision packages.

***Motion 06.10.06:*** Motion by Trustee Budke that the Board approve Eastern's submittal of the 2007-09 operating budget decision packages.

*Seconded by Trustee Ortega.*

*Motion carried.*

#### 2007-2009 Biennial Capital Budget Request, V.B.7.

Vice President Voves presented the details of the 2007-2009 Biennial Capital Budget Request.

Eastern's portion of the state-wide capital project list is \$53 million and includes Hargreaves Hall, Patterson design, Martin/Williamson design, pavilion expansion, EWU Riverpoint proviso, Reid Lab School, and Washington Street improvement.

Eastern has been granted authority to sell the Spokane Center building through a sealed bid process. The appraised value is \$4 million, which could provide funds for design of Riverpoint.

Last year Eastern received more capital funds than Western and Central, so Eastern will receive less this year.

Ms. Voves expressed that Shawn King, Associate Vice President for Facilities, did a great job of negotiating the capital project list with his colleagues from other state institutions.

It was pointed out that a building on the Riverpoint campus is not on the long term list because that list is reviewed and edited during the summer, so it will go on the list during the summer.

A question was asked as to how the lower enrollment projections might affect the capital projects. Enrollment doesn't affect the capital list. Hargreaves Hall is a historical building and must be renovated in order to stop deterioration. The Martin/Williamson remodel will create large, flexible, and technologically enhanced classrooms which may help with recruitment and retention of students.

It was clarified that Patterson is a higher priority before Martin Williamson at this time.

***Motion 06.11.06:** Motion by Trustee Budke that the Board approve the 2007-09 capital budget priority list and submittal of Eastern's 2007-09 capital budget request.  
Seconded by Trustee Ortega.  
Motion carried.*

#### **Personnel Actions, VI.**

***Motion 06.12.06:** Motion by Trustee Budke that the personnel actions, including the original document and the addendum, be approved.  
Seconded by Trustee Tanaka.  
Motion carried.*

#### **Old/New Business, VII.**

There was no new business.

#### **Adjournment, VIII.**

The meeting was adjourned at approximately 3:20 p.m.

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Kris Mikkelsen, Chair

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Rodolfo Arévalo, Secretary