

5-11-2007

Board of Trustees Minutes, May 11, 2007

Eastern Washington University

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EASTERN WASHINGTON UNIVERSITY BOARD OF TRUSTEES

May 11, 2007

Open Public Session ~ 1:00 p.m. (TAW 215 B&C)

Committee of the Whole ~ 12:00 p.m.

Executive Session ~ 11:00 a.m. (TAW 215 A)

MINUTES

Trustees Present:

Paul Tanaka, Chair
Jo Ann Kauffman, Vice Chair
Gordon Budke
Isaura Gallegos
Neil McReynolds
Kris Mikkelsen
Bertha Ortega
Ines Zozaya-Geist

Committee of the Whole

Vice President Voves reported on Eastern Washington University's fiscal year 2008 operating and capital budgets and the biennial 2007-09 operating and capital budgets to the Board, as outlined in the distributed documents.

As a result of legislative action, Eastern received fifty high demand enrollments (science, math, engineering) for fall 2007-08 and an additional one hundred and thirty enrollments for the second year of the biennium (2008-09) for general undergraduate and graduate student enrollments. These enrollments must be earned prior to receiving funds, so a plan is being developed to achieve the enrollment targets for a total of 9,184 state funded enrollments. Funding was also received for Eastern's portion of the RIDE program, Disability Support Services, classified staff salary increases as specified in their contract, and funding was provided to implement an average salary increase of 3.2% in FY2008 and 2% in FY2009 for administrative exempt staff and faculty.

The legislature granted tuition authority for a 5% tuition increase per year of the two year budget. The core funding from the legislature has accountability measures attached, which focus on student retention and graduation rates. Prior to the legislative session, President Arévalo had talked with the vice presidents about asking departments for budget proposals that have measurable outcomes and the legislature is also asking for this.

Trustee Budke asked whether Eastern determined the accountability measures associated with the disbursement of funds or is Eastern receiving mandates from the legislature. Vice President Voves responded that Eastern worked with both the Higher Education Coordinating Board and the legislature to determine the measures.

Discussion occurred regarding the student retention/success funds. The successful proposals for these funds will include targeted goals linked to the strategic plan and goals linked to student success

and retention. One example is the first year experience cohort. This will assist first year students with both success and retention. Once the President reviews the proposals, this information could be shared with the Board as well.

An example of a student centered budget strategy is, at the direction of President Arévalo, the university will spend down some of the fund balances in DEO, International Student Services, and other departments, rather than adding additional charges to students with fee increases.

The university is pleased with the bids on the Spokane Center. The sale will be completed soon and all classes and offices will be moved out of the building by the end of summer.

Vice President Voves explained that when the budget is brought back to the Board in June there will be some changes to note in the operating budget.

Chair Tanaka noted Jeff Gombosky's quality work on Eastern's behalf in Olympia.

Chair Tanaka announced that the presentation, Measurements of Success, by Dr. Dorothy Zeisler-Vralsted will be postponed until the June Board meeting.

Call to Order, I.

Chair Tanaka called the open session of the May 11, 2007 regular meeting of the Eastern Washington University Board of Trustees to order at 1:10 p.m.

Quorum, II.

A quorum was present; all Trustees were present.

Executive Session, III.

Executive Session was held for purposes authorized in RCW 42.30.110 and/or RCW 42.30.140. No action was taken during the executive session.

Chair Tanaka announced one change to the Board meeting agenda – item # IV.E.1. NCAA Self Study will be moved to # V.B. and will be presented as an action item rather than a special report.

Reports, IV.

University President's Report, IV.A.

President Arévalo began his report by highlighting Eastern's recent 125th Anniversary celebration, the Senior Hall building dedication, and the successful Get Lit! program. He has received very positive comments about these events. Dr. Arévalo also shared that his presidential investiture provided a great forum to unveil and kick off Eastern's new "Start Something Big" branding program. He encouraged people to "Start Something Big" for themselves, and to share their something big on Eastern's web site where faculty staff, students, alum, and others will be sharing what "Start Something Big" means to them.

President Arévalo reported on the following topics: The results of the legislative budget have been positive for Eastern and the President looks forward to the best possible implementation and

accountability for these funds; the Community Indicators Conference was very well received by the 250 participants and this event continues to bring recognition to the university; the Entrepreneur of the Year award program was very well organized and the company presented with the award is a group of Eastern alum who own and run Desautel Hege Communications; President Arévalo has had the opportunity to meet with numerous donors recently including the CEO of Frontier Airlines; with the help of Trustee McReynolds he met with fourteen Seattle business and education leaders and is developing relationships with them as they are interested in Seattle area students coming to Eastern, and, he gave a presentation in Pasco which was the largest group he has talked to – 3000 Hispanic students, parents and community members who gave Eastern a warm welcome and Dr. Arévalo believes this was a great start to increased relationships and recruitment efforts.

Dr. Arévalo congratulated Eastern's Bloomsday corporate cup teams for their eleventh year of success and also their involvement in Spokane's Bloomsday community event. Carl Coombs thanked the president, on behalf of all of the Eastern corporate cup teams for his support. All of Eastern's teams did a great job and the women's team came in second overall. Mr. Coombs presented the President and the Board Chair with a Bloomsday runner jersey. The Board Chair and EWU President expressed congratulations to the Eastern teams.

Reports, IV.

Trustees' Reports, IV.B.

Academic Affairs Committee, IV.B.1.

Trustee Budke reported on the following topics discussed in the Academic Affairs meeting:

- Standard updates on personnel searches, Academic Affairs strategic plan
- Student Research Symposium on May 16th
- Status of the NWCCU Recommendations
- Associated Student Academic Affairs representative, Mike Clausen, discussed his opportunity to travel to the national conference on undergraduate research. He believes this is one of his greatest opportunities to present the research he has done over last two years while attending eastern. Dr. Arévalo would like to host the national student research conference here at Eastern in the future.
- Update from the Board of Student Publications. They now have representatives for all of their committee positions according to their bi-laws, and the committee plans to hear a presentation from the committee in five or six months.
- Unveiling of signature themes and the academic program plan at Riverpoint in order to move forward with meeting the needs of the community and fulfilling the needs of Eastern's students.
- Classroom and course utilization and scheduling to meet the needs of the students. Survey results and plans for moving forward toward benchmarks in August and December were discussed.
- Trustee Budke would have liked to see the Measurements of Success presentation because it is so relevant to many items the university is currently working on. He looks forward to Vice President Zeisler-Vralsted's report at the June Board meeting, as he believes it relates to Eastern's need to stay competitive and have a distinctive difference regarding recruitment, retention, and student success.

Advancement Committee, IV.B.2.

Trustee McReynolds reported on the following topics discussed in the Advancement meeting:

- Legislative Session Report – overall the session was very positive for Eastern and higher education (the best in a long time and possibly the best higher education session in two decades). The state fund surplus was beneficial in this process.
 - Reports were received from: Jeff Gombosky, legislative contractor, who has done an excellent job for Eastern over the years; Patty Chantrill, faculty liaison; and Camille Anderson, student liaison. All three of them emphasized how they worked together in Olympia for the benefit of Eastern, which is very positive.
 - The Legislature acknowledged Spokane as a medical and dental education center. Eastern collaborated with U of W and WSU on the WAMI and RIDE programs, which will feature Eastern's dental hygiene program and will use their facilities at Riverpoint. This fits well in part with the economic strategy for Spokane and Riverpoint.
 - Trustee McReynolds underscored Dr. Arévalo's report that the dollars from the legislature come with accountability measures and that the institutions will need to demonstrate results.
 - Mr. McReynolds asked Jeff Gombosky to comment on items Eastern might want to focus on between now and January (the next legislative session). Mr. Gombosky stated that Eastern has built its reputation as an institution of opportunity & education for traditionally underserved students and also its willingness to take on innovative endeavors such as cyber security, a doctorate in physical therapy, and an electrical engineering degree. There will be opportunity to build on these two themes in the future. The legislature created new scholarship programs to serve underserved students including Trio programs. Washington State is producing fewer engineering graduates than ten years ago, and Eastern can help turn that around. It will also be positive to continue to build on Eastern's mission of access and program delivery across the state. Eastern is seen as being innovative and collaborative with other institutions to add value to existing programs, and this is very positive.
- Vice President Westfall has been making changes in the advancement areas. He is working to upgrade the entire organization, and hopes to have a plan for his organization in place by the end of the fiscal year.
- Vice President Westfall has been providing leadership in the Athletics area, and the goal is to hire a new Athletic Director soon.

Business and Finance Committee IV.B.3.

Trustee Mikkelsen reported on the following topics discussed at the Business and Finance meeting:

- Fee Approval Policy – the committee had a final read on a new policy for approving fees. The policy addresses the fees the Board will approve and the fees the administration will approve. The Board will take action on this policy later in this meeting.
- Gift Annuity – will provide an additional tool for the advancement area to expand the types of gifts people can give to the university. This will be finalized in the next couple of months.
- Tuition Authority – the Board always reluctantly approaches tuition increases. Experience has shown, however, that when the tuition authority has not been used by Eastern, it is very difficult to fund the institution. A positive note on fees - for the 2008 academic year many of the instructional fees will not be increased. Several departments will use their fund balances rather than increase fees.
- Recreation center – 40% complete, costs are a slightly better than expected, it is a few weeks behind schedule, however, overall the project is where it needs to be.
- Spokane Center building – there appears to be a successful bidder, however, the contract has not been signed yet. The university can make an announcement once everything is in place.

Trustee Mikkelsen expressed that Ron Dalla, Mary Voves, Shawn King, and others have done an excellent job of planning for the transition out of the building and making sure there is space for student, staff and faculty. The process is going well.

- Trustee Mikkelsen expressed her thanks to Trustee McReynolds for agreeing to serve on the investment committee going forward.

Student Affairs Committee, IV.B.4.

Trustee Zozaya-Geist reported on the following topics discussed at the Student Affairs Committee meeting:

- Student Technology Fee 2008 Expenditure Plan – will be presented for action later in this meeting.
- Associated Students gave an overview of all the student activities at Eastern.
- Alternative Spring Break – an excellent presentation was given by students and staff who traveled, along with eight other students, to an area near New Orleans to help with outdoor cleanup and sheetrock work. They received training before they left. The goal is to engage students in service learning and partnering with communities. Carla Sanchez, the Student Affairs Fellow and Preston Jones, a Washington Achiever, shared about their experiences and the ways in which the trip impacted them. Preston had been thinking of leaving school, but now has decided to stay and continue his education, a very exciting outcome.
- Student Affairs – Vice President Zeisler-Vralsted updated the Board on several policies they are working on: Student Conduct Code, emergency management including ways in which students, staff and faculty can be better prepared, and cultural competency training.
- Undergraduate Research – Mike Clauson presented his information.
- Benchmarks and performance outcomes that tie Student Affairs to the strategic plan - very important to measure performance and see how it affects the students. Trustee Zozaya-Geist expressed apology that there was not time to present Measurements of Success today. Vice President Zeisler-Vralsted and her staff will give their presentation at the June Board meeting. The goal in Student Affairs is to set benchmarks by the end of the year and to establish measurements of achievement.

Statewide Education Initiatives, IV.B.5.

No report at this time.

Presidents' Reports, IV.C.

Faculty Organization, IV.C.1.

Dr. Youngs highlighted three areas the Faculty Organization has worked on this year: 1) moving forward to create an administrator evaluation program which will begin with the evaluation of Deans, 2) Shared Governance – gratified by the reception the faculty received this year when they attended the Board committee meetings, and appreciate the progress that has been made, 3) Faculty Values monument – have raised over \$1000 in private pledges so far and the Faculty Senate will vote on contributing next week. Dr. Youngs reported that Trustee Budke has agreed to be the contact for the Board regarding this item. Dr. Youngs concluded his report by stating, “Let’s continue starting something big”.

Trustee Tanaka expressed that he has appreciated conversations with Dr. Youngs over this last year, and that he appreciates the positive approach taken. He stated that the Board will continue to take steps and make positive improvements.

Classified Staff Union, IV.C.2.

Mr. Jim Allers gave the Classified Staff Union report. He reported that the classified staff is very pleased that the governor and the legislature has supported their compensation packages and they are hosting a dinner for area legislators to show appreciation. He shared that classified staff will be volunteering to answer phones for the public television fundraiser coming up. Mr. Allers also reported that staff morale is high, particularly in his areas. There is a lot of work to do and they are focusing on getting the work done. There is a new director in his area, Casey Travers, and they are excited to work with him.

Associated Students, IV.C.3.

Chair Tanaka presented Ms. Kinne with a letter of commendation and support from the Board of Trustees of Eastern Washington University. Trustee Tanaka read the letter to Ms. Kinne and the audience.

Ms. Kinne has been awarded with a full research assistantship to attend the University of Washington. The research will be for the president's office regarding academic initiatives.

Ms. Kinne summarized the current areas of focus for the Associated Students:

- Student Elections – Evan Buelt, currently on council, was elected as the new president of ASEWU. The entire council will be new next year, however, they are planning a focused transition and are planning to continue many of the initiatives that were begun this past year. They are excited to keep the continuity progressing rather than re-inventing everything.
 - Ms. Kinne was very pleased to announce that they had a 13.69% voter turnout which is the highest ever for a general election. The highest turnout ever was the special election regarding the recreation center, at 15.7%.
 - Transportation Fee to sustain the Spokane Transit ridership program. Students approved the fee of between \$7.00 and \$12.00 by an overwhelming majority. Students are very much in favor of this program. ASEWU is looking forward to negotiations with Spokane Transit Authority to establish a long term contract with them and to explore ways to improve service to students.
 - Elections were very successful this year.
- Students are working to create a committee structure for the new recreation center, and hope to establish this by June 16.
- Students have been asking Student Life to move forward with hiring the several positions that are currently vacant.
- Graduate school preparation is a major initiative the students are working on. Need to publicize the deadlines and assist students with applications, etc.
- Student Investiture event was extremely successful with over two hundred students in attendance. President Arévalo was presented with a scrapbook compiled by Clubs and Organizations.

Ms. Kinne expressed that it has been a true pleasure to work with the Board over the last year and serving the students of Eastern. She will be sad to leave Eastern, but at the same time is excited for the future of Eastern and for her personal future as well.

University Initiatives Reports, IV.D.

Leadership Transition, IV.D.1.

Dr. Arévalo reported that Dr. Alan Coelho has been appointed the new Dean of the College of Education, the process has begun for the new Chief Information Officer position, and a decision will be made regarding the Vice President for Student Affairs position direction in the couple of weeks.

Strategic Plan, IV.D.2.

The planning council is moving forward with progress on plans in the various departments, and working on action plans. A decision has been made that the faculty co-chair of the council will not be the President of the Faculty Organization and that it will be a two year position rather than one. Priority themes have been identified for the strategic planning grants and the grant applications will be reviewed later in May by the council. The Assessment sub-group has worked very hard to assist in these efforts.

Dr. Dalla announced that Mary Jane Brukardt has left Eastern to work at the University of Wisconsin for Dr. Brian Levin-Stankevich. There are several people who will continue to move strategic planning forward for Eastern.

Diversity Initiative, IV.D.3.

- Dr. Arévalo reported that the university partnered with WSU in co-sponsoring the International Globalization Diversity and Education Conference held in Spokane recently. This enabled faculty and staff and 30 Eastern students to attend and participate in the conference and learn from the sessions. - Dr. Arévalo has been working with EWU's human resources office regarding the institution's procedures for developing search committees. There is a need to develop search committees that are as diverse as possible in order to have more positive results from recruiting in all areas of the university. - Dr. Geneva Gay from U of W gave a lecture on multicultural education at Eastern recently. Her presentation, Transforming Your Curriculum through Multicultural Education, helped staff and faculty regarding curriculum transformation. - The diversity initiative grant program received nineteen proposals this time and funded thirteen. - Eastern will also be involved with the Cheney Multicultural Festival, a joint effort with the City of Cheney and the university.

EWU in Spokane/Riverpoint, IV.D.4.

Dr. Arévalo reported that discussion occurred at Board Committee meetings regarding EWU's presence in Spokane and at Riverpoint. The Board put together a subcommittee to work on this topic. The short term goals have been to plan and implement the move of courses and faculty/staff from the Spokane Center building to the Riverpoint campus. A number of actions have been taken toward this goal such as planning for the remodel of space in the Phase I building to house EWU student services. The Provost has been working with WSU Spokane regarding scheduling of Eastern classes in existing Riverpoint buildings. Also, a planning process will soon begin for a new building at Riverpoint, for which we will seek funding from the legislature and others.

Trustee Ortega asked how this is being communicated with students, faculty, and the community. It was explained that the summer will be used to communicate the changes through direct mail,

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newspaper articles, and other methods. A group of folks from EWU and WSU are working on communication strategies and they are putting together a frequently asked questions flyer and an overall communications plan. WSU is pleased to have Eastern at Riverpoint to add so many students and people to that campus.

Special Reports, IV.E.

NCAA Certification Self-Study, IV.E.1.

NCAA agenda topic was moved to the Action Items section of the meeting.

ASEWU Financial Plan, IV.E.2.

Matthew Knott, Finance Vice President for the Associated Students, introduced himself to the Board.

He explained that the ASEWU Financial Plan will come before the Board in June meeting as part of the university fee package, after it is approved at next week's Service & Activity Fee Committee meeting. The percentage based accounts; athletics, child care, The Easterner, and the Associated Student stayed the same as last year. The process is that clubs and organizations apply for funding in the fall, and then during winter quarter they come before the finance committee to present their plans. The total dollar amount of the requests far exceeds the money available for distribution and most clubs were given less this year than in previous years due to increased cost for expenses such as wages. For details regarding the Financial Plan, refer to the distributed document.

Campus Safety, IV.E.2.

Vice President Voves introduced this topic by informing the Board that Eastern has a nationally recognized emergency management plan that includes great depth and detail. She introduced Eastern's Chief of Police, Tim Walters. He has extensive and impressive experience with the state patrol and he also has been the governor's pilot. She also introduced Eastern's Assistant Chief, Gary Gasling, who also has exceptional credentials, with twenty years of experience on a swat team. The Governor had asked universities to prepare a response to the tragedy at Virginia Tech, and Eastern collaborated with the Council of Presidents in providing a response – a copy of the response was provided to Trustees.

EWU Chief of Police Tim Walters recently participated in a conference with colleagues from fifty universities. They all brought their safety plans and spent a week critiquing the plans. The feedback received is that the foundation of EWU's plan is very strong, as Tom Mc Gill did a great job establishing Eastern's plan and putting together a large detailed notebook. Chief Walters is currently developing a more succinct and user friendly emergency response notebook and is in the process of printing updated emergency flip charts and bomb threat checklists to be distributed throughout campus starting next week.

Emergency Management Plan Overview –

All EWU campus buildings were mapped and photographed as part of former Chief McGill's plan for emergency response purposes. These maps and photographs are updated on a regular basis as buildings are renovated or erected on campus.

Emergency Management Personnel are trained in the National Incident Management System that was developed after September 11. All local agencies such as Spokane County, City of Spokane, Cheney Police, EWU Police and others have all been trained in the use of this system.

In addition, EWU Police officers participate in ongoing monthly trainings to fulfill both the EWU Police philosophy and procedures and also state law requirements. These trainings include simulations of potential emergency situations. During Eastern's spring break in March, the rapid deployment team, consisting of EWU Police, Cheney Police, Spokane County, City of Spokane, EMS, and the fire department participated in trainings involving actual building scenarios on campus using paint ball technology and actors. This type of training, which lasted six hours, is done while students and faculty are away from campus. Swat team members critique and evaluate the performance of the team and their input was that Eastern's officers did very well during this exercise. Chief Walters expressed that he and the university are very proud of Eastern's officers. In addition to monthly practice sessions, EWU officers perform quarterly campus walk-throughs and participate in extensive training during the summer. EWU administrators are also trained regarding each of their roles in a campus emergency.

Eastern currently has a variety of means to notify and communicate with students, faculty and staff during an emergency. There is a fire security system in place in the majority of buildings on campus capable of broadcasting through speakers to let the occupants of the building know what they should do or to update them on a situation. There are phone trees in place for notification, and the police department has a mobile public address system. Information is also posted on the police web pages and through e-mail notification.

Two areas identified for improvement at the conference Chief Walters attended are: the need to develop better internal communication to faculty and staff, and, better systems for timely communication with students and parents. The university is currently looking into a notification system to purchase, however, it is important to note that it is based on students voluntarily signing up to participate in the system by giving their cell phone numbers or other important contact information.

Chair Tanaka thanked Chief Walters for the informative and excellent presentation, which helps the Board understand that the university has a good emergency plan and that the officers are well trained. He mentioned that he would want to stress the communication element of the plan and communication during incidences. A good plan is great, but if it isn't communicated then it won't be very effective.

Vice President Voves concluded by complimenting Eastern's police department for their advanced training approach to emergency preparedness. Many campuses have only been through table top exercises and have not had the benefit of scenario training.

Action Items, V.

Consent Action Items, V.A.

Minutes of the February 23, 2007 regular Board of Trustees' Meeting, V.A.1.

***Motion 05-01-07:** Motion by Trustee Budke that the Board approve the minutes of the February 23, 2007 meeting of the Eastern Washington University Board of Trustees.*

Seconded by Trustee Gallegos.

Motion carried.

Discussion Action Items, V.B.

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NCAA Self Study, V.B.3.

Vice President Voves reported that the university has been engaged in the certification self study review process for the past year, and it will continue until February 2008 when the NCAA delivers their final report. This is a lengthy and detailed process, similar to an accreditation process. The primary emphasis of the certification process is compliance with federal and state laws regarding minority equity and gender equity. The university provides its self study to the NCAA in preparation for their visit to the campus. There are a number of goals, but the primary goal is to verify the institution's commitment to the integrity of NCAA intercollegiate athletics and to analyze the institution's current practices and to compare them with the operating principals the NCAA establishes. Trustee Zozaya-Geist was the Board representative on the twenty-four member steering committee who participated in the rigorous process and they did an incredible amount of work. Vice President Voves acknowledged and thanked the members of the committee for their extensive effort. The emphasis of the self study is on the student athlete and how well the student athlete is being served. It is important to understand this and remember that the focus is on the student athlete, not on how well the athletics department or finances are managed.

The self study focuses on three main areas: governance and compliance with NCAA rules, academic integrity, and gender equity and student athlete well-being.

The last NCAA process in 1999 resulted in recommendations for improvement in three areas: athletics mission statement, conduct a formal external review of the compliance program, and improve diversity and gender equity. The only area Eastern was weak in is that it didn't implement the improvement plans for diversity and gender equity. Eastern had agreed to add an additional women's sport and has not accomplished that.

The current plan for improvement being proposed to the Board includes, starting in the fall, the process to develop a new women's sport by 2013. In the past in order to address gender equity the university eliminated two men's sports - golf and baseball, and Eastern is now at the Big Sky minimum with men's sports. The plan also involves addressing women's locker room and women's playing field improvements. The university also plans to look at equity in terms of coaches and education for the athletics staff in the area of NCAA compliance.

Adding a new women's sport and improving womens's sport facilities are significant financial commitments yet the university believes this is an important consideration in order to be equitable to its female students.

The NCAA requires Board approval and commitment of the self study report and of the improvement plan. The NCAA states that the Board can make changes to the improvement plans at any time, even after approving the plan. The university must meet the goals of the recommendations, but can change the actual plan.

Discussion occurred as to whether the Board is being asked to agree to all the costs in the improvement plans. Vice President Voves reported that the Board is only being asked today to approve the self study report and the improvement plans. The short term financial cost of \$250,000 to address immediate improvement items related to gender equity and diversity will be included in the fiscal year 2008 budget brought for approval at the June Board meeting. The other costs are future costs that the Board can say yes or no to.

Vice President Voves stated that it is important for the Board to understand that both the short term and long term improvement plans do involve financial cost.

Trustee Budke commented that he attended a NCAA conference session earlier in the spring, and he would now like to go back and ask some questions, now that he has more specific information about this program and process.

Trustee Zozaya-Geist reported that as board member on the project, she knows that a great deal of detailed research was done and that this was all carefully reviewed. The recommendations brought forward are to put Eastern in compliance with the NCAA rules and regulations. She made the motion to accept the self study report and the improvement plan, to which changes can be made later.

Trustee Budke commented that as a member of the Board of Trustees he represents the approximately 9,000 students who attend Eastern, and this report only represents the athletes. He appreciates how important it is to address the athletes, however, he doesn't only represent the athletes he represents the entire 9,000 students.

The Board will be involved with meetings when the NCAA visits campus.

Motion 05-02-07: Motion by Trustee Zozaya-Geist that the Board accept the NCAA Certification Self Study and the Improvement Plan in order to be compliant with NCAA standards.

Seconded by Trustee Budke.

Motion carried.

Fee Approval Policy, V.B.1.

The University Fee Approval Policy comes to the Board as a recommendation from the Business and Finance Committee.

Currently the Board is required to approve all fees for the university, usually at the June Board meeting for the next fiscal year. Problems have occurred in the past when new programs were developed during the year, but they had not been known about the previous June when fees were approved.

This new policy will delegate authority for certain fees, enabling the institution to make more timely decisions on fees as new programs and services are developed throughout the year. This more timely decision making will facilitate better service provision to students and departments. The Board will retain authority on the core fees: tuition, mandatory student fees, parking, residence hall rates, summer tuition, etc. Other fees such as credit option, self support, course fees, administrative fees, academic fees, and fines will be delegated.

Trustee Budke explained that this policy has been discussed by the Business and Finance Committee twice, and that the committee recommends the approval of the policy.

Motion 05-03-07: Motion by Trustee Budke that the Board approve the University Fee Approval Policy.

Seconded by Trustee Zozaya-Geist and Trustee McReynolds.

Motion carried.

Student Technology Fee 2008 Expenditure Plan, V.B.2.

Vice President Zeisler-Vralsted introduced Evan Buelt and Matt Brown. Mr. Buelt is currently the chair of the Student Technology Fee Committee and was recently elected Eastern's new ASEWU President for next academic year. Matt Brown is a 2001 graduate of Eastern who is currently the Student Technology Fee Consultant here.

Chair Tanaka congratulated Mr. Buelt on his election as the new ASEWU President.

It was reported that the student technology fee initiative had another successful year, with revenues slightly higher than the original conservative estimate. The committee awarded nineteen department proposals and eleven technology fee initiative requests. Revenue, expenditures, and funding highlights for fiscal year 2007 are detailed in the document attached to the Board materials.

Mr. Buelt presented President Arévalo with a check from the students of Eastern Washington University in the amount of \$790,000 to be used for renewal of the general access computer labs and other student focused technologies.

The Board was asked to support the Student Technology Fee Committee priorities and expenditure plan. It was noted that the Spokane Center lab has been stricken from the funding priorities, due to Eastern's intention to sell the Spokane Center building prior to next academic year.

Trustee Zozaya-Geist reported that the details of this topic were presented at the Student Affairs Committee yesterday and the committee recommends that the Board approve the plan. She also complemented and congratulated Mr. Buelt, Mr. Brown, and the fee committee for their excellent work and for this successful program.

Trustee Zozaya-Geist clarified that the student technology fee will remain the same as last year, \$35.00 per quarter, and will be presented for approval in June as part of the university fee package.

Motion 05-04-07: Motion by Trustee Zozaya-Geist that the Board approve the Student Technology Fee 2008 Expenditure Plan as edited by the Board Student Affairs Committee to reflect that the Spokane Center Lab will not need funding next year since Eastern will not own the Spokane Center building next academic year.

Seconded by Trustee McReynolds

Motion carried.

Personnel Actions, VI.

Motion 05-05-07: Motion by Trustee Budke that the Board approve the Personnel Actions and the Personnel Actions Addendum as presented.

Seconded by Trustee Kauffman.

Motion carried.

Adjournment, VII.

Chair Tanaka adjourned the meeting at 3:08 p.m.

Paul Tanaka, Chair

Rodolfo Arévalo, Secretary