

9-18-1942

## Board of Trustees Minutes, September 18, 1942

Eastern Washington College of Education

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MINUTES OF THE BOARD OF TRUSTEES

The Board of Trustees of the Eastern Washington College of Education met at the Davenport Hotel, Spokane, Washington, Friday noon, September 18, 1942. Present: Mr. Richard S. Munter, Chairman, Mr. Joel E. Ferris, Judges James P. Dillard, and President Ralph E. Tieje.

ASSIGNMENTS: The Board of Trustees approved the following assignments:

Miss Marjorie Stiles to be second assistant in the Bursar's Office at a salary of \$115.00 per month, beginning September 1, 1942.

Miss Marie Krause to be clerk in the Bursar's Office at a salary of \$105.00 per month, beginning September 18, 1942.

Mr. Glen Judd to be janitor in the Laboratory School at a salary of \$1,300.00 per annum, beginning September 21, 1942.

President Tieje reported the shift of Mr. Leo Darrow back to the heating plant at his present salary.

MAINTENANCE STAFF: President Tieje reported that it might be necessary for him to make various shifts in the Maintenance Staff as the occasion arose, and to employ part-time adult help at \$0.50 per hour instead of student help, and asked authority from the Board to make such arrangements when necessary. The Board granted the request.

LEAVES OF ABSENCE: Miss Catherine Dittebrandt, instructor in women's physical education, requested an indefinite leave of absence without salary for the duration of the war, beginning October 1, 1942, because of her assignment to service in the Women's Auxiliary Army Corps. The request was granted.

The president recommended that no successor be appointed at this time, since enrolment was uncertain. On request, he was authorized to delay the selection of an appointee, and to make it after September 28 if he deemed it advisable.

BUDGET: After extended discussion, the Board of Trustees approved the Salaries and Wages Budget for the Biennium 1943 to 1945 in the following amounts:

Salaries and wages for general staff	\$ 453,585.80
Cooperative teachers	4,500.00
Summer school teachers, substitutes, lecturers	9,000.00
Student labor and extra help	<u>40,800.00</u>
Total:	\$ 507,885.80

The meeting adjourned at 1:30 p.m.

Approved:

Richard S. Munter  
Chairman, Board of Trustees

Ralph E. Tieje  
Acting Secretary

# Summary of Total Expenditures by Divisions and Subdivisions

BIENNIUM APRIL 1, 19....., TO MARCH 31, 19.....

EASTERN WASHINGTON COLLEGE OF EDUCATION

Department or Institution

President

SIGNATURE OF HEAD OF DEPARTMENT OR INSTITUTION

TITLE

S. F. No. 2074—1936. 6679.

DIVISION OR SUBDIVISION (Appropriation Title)	NAME OF FUND	ESTIMATED EXPENDITURES ALL FUNDS			Appropriations Requested From State Funds	Estimated Expendi- tures From Local, Trust or Other Funds	REMARKS
		Salaries and Wages	All Other Expenses	Total			
Salaries and Operations	Cheney Normal School and Normal School Current	507,885.80	77,073.00	584,958.80	584,958.80		
	Local Cash	25,175.00	83,160.00	108,335.00		108,335.00	
	Halls of Res.	63,275.00	83,320.00	146,595.00		146,595.00	
Sub-Total Salaries and Operations		596,335.80	243,553.00	839,888.80	584,958.80	254,930.00	
Reroofing Administration Building (Showalter Hall)	Cheney Normal School		1,500.00	1,500.00	1,500.00		
Replacement of Gasoline Power Lawn Mower for Campus Grounds	Cheney Normal School		500.00	500.00	500.00		
Purchase of Land	General Fund		20,000.00	20,000.00	20,000.00		
	<b>TOTALS:</b>	596,335.80	265,553.00	861,888.80	606,958.80	254,930.00	