

6-4-1942

Board of Trustees Minutes, June 4, 1942

Eastern Washington College of Education

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MINUTES OF THE BOARD OF TRUSTEES

The Board of Trustees of the Eastern Washington College of Education met on Thursday, June 4, 1942, at 12 noon in the Davenport Hotel, Spokane, Washington. Present: Judge James P. Dillard, Mr. Joel E. Ferris, President Ralph E. Tiejé, and Mr. H. N. Stronach.

LEAVE OF ABSENCE: Mr. George Barr was granted a leave of absence for the summer quarter, 1942, with salary, to attend the Eastman School of Music, Rochester, New York.

APPOINTMENTS: Dr. Edgar Irving Stewart to be Instructor in History for four quarters each year at an annual salary of \$2,400.00.

Miss Jane Snoddy to be secretary to the Dean of Women, beginning July 1, 1942, at an annual salary of \$1,260.00.

Miss Etta Mae Rose to be secretary of the Bureau of Public Relations, vice Miss Leona Olson, resigned, at a salary of \$1,320.00 per annum, beginning July 1, 1942, it being understood that the salary shall be increased to \$1,480.00 beginning April 1, 1943.

Miss Betty Owen to be Senior Assistant in Physical Education for Women for nine months, beginning October 1, 1942, at a salary of \$450.00.

Mr. Bruce Penny to be continued on the payroll in his present position to and including July 18, 1942, at his present rate of salary.

Mr. Forrest Pry to be helper on the grounds crew at the rate of 50¢ per hour, but not to exceed two-hundred hours in any one calendar month.

Mr. Francis McKay, vice Mr. George Barr, on leave of absence, to be Instructor in Music for the summer quarter, 1942.

REGISTRAR'S OFFICE: The following appointments were approved for the Registrar's Office for the summer quarter, 1942:

Gertrude Livengood at a salary of \$100.00 per month, June 15 to September 15; Kay Miller for 100 hours of work per month at 35¢ per hour, beginning June 15 and ending September 30; Anne Edgington, beginning July 1 and ending September 30, for 66 $\frac{2}{3}$ hours of work per month at 30¢ per hour.

The following assignments for the Registrar's Office, beginning fall quarter, 1942, were approved:

Gertrude Livengood 50 hours per month at 40¢ per hour, beginning September 28; Kay Miller 100 hours per month at 40¢ per hour, beginning October 1; Anne Edgington 100 hours per month at 35¢ per hour, beginning October 1; Elizabeth Shafer 100 hours per month at 30¢ per hour, beginning September 28.

BUREAU OF PUBLIC RELATIONS: The Board authorized the President and Mr. Lee to employ a full-time stenographer for the Bureau at a salary of

\$1,260.00 per annum, or to employ such student help as may be necessary in an amount not to exceed \$1,260.00.

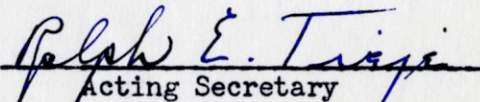
BURSAR'S OFFICE: The following adjustments were made in the staff of the Bursar's Office:

Miss Marjorie Stiles to replace Miss Ceciele Allison, resigned, at a salary of \$1,200.00 per annum, to be increased to \$1,260.00 per annum, beginning September 1, 1942.

Miss Ethelyn Neal, vice Miss Marjorie Cheatham, resigned, to be accountant at a salary of \$1,620.00 per annum, beginning June 1, 1942.

The President and Mr. Stronach were instructed to employ a person to replace Miss Neal at a salary not to exceed \$1,380.00 per annum.

The meeting adjourned at 1:30 p.m.


Acting Secretary

Approved: 
Chairman, Board of Trustees