

5-21-1999

## Board of Trustees Minutes, May 21, 1999

Eastern Washington University

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Eastern Washington University  
**BOARD OF TRUSTEES**  
May 21, 1999, 10:00 a.m.  
Cheney Campus  
Pence Union Building  
Room 263-65

Minutes

Board Members Present

Trustee Gordon E. Budke, Chair  
Trustee Jean L. Beschel, Vice Chair  
Trustee Aaron C. Gutierrez  
Trustee Joe W. Jackson  
Trustee James L. Kirschbaum  
Trustee Mary Mays  
Trustee Michael C. Ormsby

Staff Present

Ms. Maylen Aldana, Area Coordinator for Residential Life  
Ms. Grace Callahan, Secretary to the ASEWU  
Mr. Mike Campitelli, Coordinator for Recreational Sports  
Dr. Matt Chase, Dean of Students  
Mr. Carl Combs, Computer Services Consultant III  
Mr. Dave Dean, Computer Services Consultant III  
Ms. Roxann Dempsey, Assistant to the Vice President for Business and Finance  
Ms. Stephanie Ennis, Director of Student Activities  
Ms. Janet Franz, Fiscal Technician II  
Ms. Connie Gross, Secretary to the Board of Trustees  
Ms. Toni Habegger, Chief Financial Officer and Assistant Vice President  
Ms. Linda Ishiguro, Assistant Director of Residential Life  
Dr. Stephen M. Jordan, President  
Mr. Khalil Islam, Student Advisor for Clubs and Organizations/Greek Life  
Ms. Tesha Kropidloski, Assistant Director of Budget Services  
Dr. Brian Levin-Stankevich, Vice President for Student Affairs  
Mr. Larry McCulley, Budget Analyst II  
Mr. Matt Mitchell, Director of ASEWU Outdoor Programs  
Ms. Pam Parks, Head Volleyball Coach  
Mr. Matt Pearcey, Residential Life Coordinator for Residential Life  
Ms. Stephanie Pettit, Public Information Officer  
Dr. William Ponder, Assistant Vice Provost for Enrollment Management  
Mr. Ron Raver, Athletic Director  
Mr. Rick Romero, Director, Business and Contract Services  
Ms. Flora Sandhaus, Budget Analyst II  
Mr. Dave Scobie, Area Coordinator for Residential Life  
Ms. Diane Shaw, Associate Director, Financial Aid and Scholarships  
Ms. Judith Penrod Siminoe, Associate to the President  
Ms. Carol Terry, Director of Budget Services  
Ms. Lesli Younger, Computer Services Consultant II

### **Faculty Present**

Dr. Alex Cameron, Interim Vice President for Business and Finance  
Dr. Sandra Christensen, Associate Professor/Chair of Management  
Mr. George Durrie, Director of Governmental Relations  
Dr. Robert Herold, Executive Vice Provost  
Dr. Neville Hosking, Interim Dean, College of Education and Human Development  
Dr. Patricia Kelley, Dean of Libraries  
Dr. John Schleede, Dean, College of Business and Public Administration  
Dr. Grant Smith, Professor of English  
Dr. Lynn Stephens, Chair/Professor of Accounting  
Dr. Niel Zimmerman, Vice President for Academic Affairs and Provost

### **Students Present**

Mr. Danny Caldwell, President-elect, ASEWU  
Ms. Melisa Dybbro, Trustee-elect, Board of Trustees  
Mr. Frank Klarich, ASEWU  
Ms. Amy Mallett, ASEWU  
Mr. Arvin Manahan, Graduate Community Director for Residential Life  
Mr. Allen Moody, Editor, Easterner

### **Others Present**

Ms. Deborah Danner, Assistant Attorney General  
Ms. Amy Jo Sooy, Mayor, City of Cheney

### **Call to Order and Quorum, I. and II. - Mr. Budke**

At 10:00 a.m. Chairman Budke called the regular meeting of the Board of Trustees of Eastern Washington University to order in the Pence Union Building, room 263-265. A quorum was present at the meeting.

### **Reports, III.**

#### **Trustees' Reports, III.A.**

Trustee Gutierrez said this was his final meeting with the Board, and it has been an honor and a great opportunity to serve as a Board member. He is now off to the job world and a graduate program. Chair Budke thanked him for his service this year and said that it has been a great experience for the Board to have a student as a Trustee.

Trustee Beschel reported on the success of Founder's Week and the Presidential Investiture, and the recent Killin weekend. She also noted that Prof. Ted Shimizu visited from Mukogawa Women's University and was at Eastern for a week as an exchange professor. We appreciated his work very much.

Trustee Budke reported that he, President Jordan, Phil Akers, and Sheila Masteller met to discuss a closer relationship between the Board and the Foundation. A planning committee is being put together to look at the possibility of a major fund drive, and Trustee Ormsby will represent the BOT on that committee. We may have the two boards get together in a retreat environment this summer. Mr. Budke and President Jordan recently met with HECB regarding plans for the next biennium. Another meeting is scheduled next week in the Tri-Cities. Their process is almost complete, and they will be approving their plan for the next two years.

Mr. Budke and Trustee Beschel were planning to attend a meeting for Boards of Trustees and Boards of Regents in the state of Washington next week, but it has been cancelled. These meetings are an ongoing process for communication and collaboration in higher education. Trustee Budke noted that he has been receiving positive comments from the community about Eastern, which is a real change from a couple of years ago.

### **President's Reports, III.B.**

#### **Faculty Organization Report, III.B.1. - Dr. Lindekugel**

Dale Lindekugel reported that everyone has a lot of work to do over the summer, but that the end of an academic year is a good time to look back at the past year's activities. He said we got to where we are through the efforts and hard work of many of Eastern's people at all levels, but he couldn't be more proud of the faculty over this past year because they pulled together as a community to deal with the many challenges and hurdles as a unified force. At the last Senate meeting the faculty concurred with the Academic Affairs reorganization of Information Resources and the Library, passing it and also passing on and concurring with the collegiate reorganization structure—with the exception of having a split decision regarding the proposed minimum department size recommendation and the possible changing role of the department chair. These issues will be discussed further next Monday. Mr. Budke thanked Dr. Lindekugel for his dedication and focus during this busy year.

#### **Associated Students, III.B.2. - Mr. Denison**

Strider Denison reported that he is happy to be leaving college. He thanked the Board for the time spent with them, noting that he learned a lot and will take the lessons away with him for the rest of his life. He thanked everyone for the opportunity to work with them. Mr. Budke thanked Mr. Denison.

#### **President's Report, III.B.3. - Dr. Jordan**

President Jordan reported that Trustee Lucy Isaki has submitted her resignation from the Board of Trustees to Governor Locke effective May 11, 1999. She has joined the office of the Attorney General in Seattle and was concerned about whether state employees should hold board positions, and whether her new position would allow enough time for her responsibilities in both her new job and for serving the university in the eastern part of the state. President Jordan expressed his personal gratitude to Lucy for a job well done, for her advice and guidance, and wishes her the very best of luck in her future role in the office of the Attorney General.

Governor Locke has appointed Melisa Dybbro as the new Student trustee, and President Jordan introduced her to the Board. President Jordan also expressed his appreciation for Aaron Gutierrez's conduct of business on the Board this year as the first student trustee. He noted Mr. Gutierrez has done his job admirably, and we acknowledge his efforts.

President Jordan then acknowledged Strider Denison and Frank Klarich and the leadership roles they have provided to ASEWU. He said that Mr. Denison has grown in his position as President of the ASEWU this past year, and has done an admirable job in leading the ASEWU through a number of changes. He applauded Mr. Klarich's idea to visit the residence halls once a quarter to visit with students.

President Jordan said Terry Teale, Executive Director for the Council of Presidents, has written a letter commending the work of our student representative Kathryn Crumb at the legislature. She received particular praise for her efforts on the childcare bill.

The President's Office received a phone call and follow-up letter from the proud parents of Eastern Alum, Tom Tomlinson, who has been the top arts administrator in Detroit the past two years and has now been hired to oversee the soon to be built \$225 million Miami-Dade performing arts complex in Florida.

President Jordan then introduced and congratulated Grant Smith, captain of EWU's Red Team at Bloomsday this year, which set a new event record for the Corporate Cup competition. Dr. Smith introduced his teammates, and the women's team which took second place in the women only category this year. Dr. Smith noted that Bloomsday is a symbol of our continuing involvement the Spokane community, and he is proud to bring the trophy back to EWU again.

President Jordan congratulated the EWU Students in Free Enterprise team from the College of Business and Public Administration, lead by Dr. Diane Welsh, who participated in the national SIFE championship in Kansas City last weekend. Eastern's 24 student team placed second in their league, which placed them in the top 48 teams internationally out of 600-plus teams internationally.

Dr. Jordan gave the commencement address to the Cheney High School national honor society graduating seniors. A number of them have chosen to continue their education at EWU as members of the honors program here. He noted that the quality of our students is continually improving, and he is pleased.

Governor Locke has signed the operating and capital budgets. President Jordan acknowledged in particular the tireless efforts of those legislators who represent our district and the Spokane area, thanking them for their support of issues which affected EWU.

President Jordan introduced Toni Habegger, our new Chief Financial Officer, and Bill Ponder, the new Associate Vice President for Enrollment Services. He said two other appointments are listed on the agenda today, and will be effective July 1, 1999: Mary Voves, Vice President for Business & Finance, and Scott Barnes, the new Athletic Director. President Jordan recognized the efforts of Alex Cameron for his role as Interim Vice President for Business and Finance, and thanked him very much. He thanked Dick Zornes as the outgoing Athletic Director, noting that Coach Zornes took Eastern from the Division 2 level to the Division 1AA level, and he deserves a great deal of gratitude.

### **Special Report, III.C.- Matt Chase**

Dr. Levin-Stankevich said that as we move toward the goal of a greater residential campus, our focus will shift to how we serve our students. He introduced Dean of Students Matt Chase, who gave a report on the Student Life Department. Dean Chase thanked Strider Denison and Frank Klarich for their support of student life, gave an overview of the mission of the Student Life department, and then introduced his staff members, each of whom gave a brief presentation of their areas.

Mr. Matthew Mitchell, Director of ASEWU Outdoor Programs, explained the things his area has done—mostly off campus. 43 of the 44 weekends have been programmed. 152 days were programmed with educational experiences off campus. The rental program has completed 178 rentals for students, staff and faculty since July 1, 1998.

Mr. Khalil Islam, Student Advisor for Clubs and Organizations, and also Greek Life advisor, will become the full-time Student Judicial Affairs officer on July 1, 1999. He noted that Greek student grades over last three years have gone from a low 2.0 all-Greek average to a 2.9 last

quarter, and over 25% of the Greek students are on the Spring quarter Dean's list. This indicates a significant improvement in Greek academic life. Students involved in clubs and organizations learn leadership skills and frequently give back to the university after graduation.

Ms. Stephanie Ennis, Director of Student Activities, said there is a lot to do on campus. She programs campus celebrations such as homecoming activities, awareness weeks for programs and groups, the annual world party which is a celebration of different cultures, and commencement activities in the mall for graduation. She also organizes annual student events, TEWULI, evening activities, the Dialogues annual speaker series, Eagle entertainment, and the discount ticket program. Students have had 106 activities on 84 days, and 23 weekend activities with over 7200 participants. She noted that the homecoming dance had six WSU students as members of the decorating committee, and at least 3 of them are going to attend EWU.

Dean Chase noted that Residential Life and Intramural Sports were added to his area on January 1, 1999. He introduced Linda Ishigura, Assistant Director of Residential Life. Ms. Ishigura reported that 1100 students live on campus, and she is looking forward to the challenge of 400 to 500 more next year with a new hall opening. She said students currently have a GPA of 2.9 throughout the residence halls, with a goal of 3.0. One strategy which has been well received by our students is to allow similar-interest communities to form. We have a "wellness" building on campus, a 21+ building, and a floor for art, literature and music students as well as an academic floor.

Mr. Mike Campitelli, Coordinator for Recreational Sports, reported that he had over 1000 student participants each quarter this year, and last year over 2500 students participated in some intramural activity. He noted that the ASEWU provides the budget for the program, which is approximately \$34,000. \$30,000, or about 90 percent of this, goes directly to students for student employment. 13 of the 14 previous quarters have shown an increase in participation—even as the university's enrollment was dropping. He said two highlights of this year are that we sent teams off campus twice: first for a basketball tournament in Ellensburg where the men finished second and the women won; and second to Arizona State University where the men won a 4-on-4 flag football championship. Mr. Campitelli said next year he will be expanding the program to include some weekend programming—perhaps some Sunday evening leagues.

Dean Chase then gave special recognition to Grace Callahan, secretary to the ASEWU. She has been invaluable to him for all the work she does.

Mr. Strider G. Denison, President of the ASEWU, said student government provides the opportunity for students to be represented and also to lead. He said leadership is a key issue, along with gaining experience and meeting people. He said partnering with other students and other people, such as the Cities of Cheney and Spokane, EWU, the Legislature, and some federal legislative issues, provides a good learning experience. Mr. Denison noted that student government is a catalyst for people and will take students further in life. His three goals this year were awareness, representation and involvement. He feels the ASEWU has accomplished these goals, noting that baby changing stations are now available on campus, the students have changed a 27-year-old constitution, thanking Frank Klarich and Tara Miller for their hard work on this, and a new technology fee through the work of Amy Mallett and thanks to Dave Dean, Carl Combs, Wayne Praeder, Dean Schleede and Dr. Kuo for their help on this project. A scholarship for ASEWU has been created for leaders within the campus community (the next step is to secure dollars for it); the childcare facility, phases 1 and 2, have been approved; we have secured, through student and activity fees, \$8,000 for the CEASE and CARE organizations for their programming; 72% of all student appointments to university committees

have been filled (previously no more than 50% were); and the residence hall walk throughs with Dr. Jordan have been successful. Mr. Denison thanked the Department of Student Life, saying that working with them has been a privilege and an honor. He said working as a team is an integral part of student government. He thanked Dean Chase, and especially thanked Grace Callahan for her conversations about life and leadership.

Dean Chase concluded the presentation, noting that Student Life is working on a number things, such as assessment. He has set up focus groups, student surveys and other means of getting feedback from students regarding all aspects of student life and facility use, and hopes to have the results by Fall.

#### Action Items, IV.

##### Minutes of the April 2, 1999 Board of Trustees' Meeting, and the May 11, 1999 Special Meeting, IV.A. - Mr. Budke

*Motion #5-1-99: "I move that the minutes of the April 2, 1999, Board of Trustees' meeting and the May 11, 1999 Special Meeting be approved as distributed."*

*Motion by Trustee Ormsby; second by Trustee Gutierrez; approved unanimously. Motion carried.*

##### Action Item IV.B.: Approval of Student Technology Fee

Strider Denison brings to the Board of Trustees a contract for the student technology fee, to be implemented fall quarter 1999. This is a second reading and approval.

*Motion #5-2-99: "The Coordinating Committee recommends to the Board approval of the student technology fee."*

*Motion by Trustee Beschel of the Coordinating Committee; no second required; approved unanimously. Motion carried.*

##### Action Item IV.C.: Public Works Contract Award, Project #AE-97-10, Childcare Facility

Dr. Cameron reported that the Board authorized the Facilities Committee to let the contract on the daycare center with two provisions: 1) that the total cost of the construction not exceed \$1.3 million; and 2) that the contract be returned to the Board for ratification. The Facilities Committee authorized the letting of contract #AE-97-10 to K.E.E.P. of Spokane for \$1.1 million and recommends ratification by the Board.

*Motion #5-3-99: "The Facilities Committee recommends that the Board of Trustees ratify the Public Works Contract Award, Project #AE-97-10, to K.E.E.P. for \$1.1 million."*

*Motion by Trustee Beschel of the Facilities Committee; second by Joe Jackson; approved unanimously. Motion carried.*

##### Action Item IV.D.: Approval of Recommendations from the Athletic Policy Board

President Jordan noted that in Fall 1997 the Board concluded much debate around the level of competition at which the University should compete. The Board concluded that it wanted to compete at the 1AA level, and gave a series of assignments to the administration. These assignments included the development of a mission statement for the Department of Athletics,

a statement of principles on intercollegiate athletics, a gender equity plan for the department, and a plan for what it would take to be competitive on a regular basis at the 1AA division. Other university issues took over, these items passed by the wayside, and the Athletic Policy Board became nonfunctional. Since President Jordan arrived the role of the Athletic Policy Board was affirmed as advisory to the President, and it has been clarified that faculty members appointed by the faculty Senate have the responsibility of reporting to and giving their assessments to the faculty Senate. The Chair of the Athletics Policy Board would come from a nomination by the faculty Senate. Agreement was reached on this issue, and on the time period to accomplish the requested items. Today three action items are being brought to the Board. The fourth item is a document addressing what it takes to compete at the Division 1AA level, and is brought as an information report only which will be finalized after the new athletic director is on campus and can have some input in the final plan.

Dr. Sandra Christensen, Chair of the Athletic Policy Board, thanked Dick Zornes and Pam Parks for their work on the Board. She reported that a new mission statement has been completed, along with a rewrite and revision of the Fundamental Principles of Intercollegiate Athletics upon which the program is based. The mission statement is short, but says some important things about the role of intercollegiate athletics on this campus. The statement of principles is much better than the ten we were operating on before, and the financial principles statement has been revised the most. Both documents have gone to the ASEWU and have been approved. The academic Senate has concurred with them also. Dr. Christensen recommends that both the Principles and Mission Statement be approved by the Board of Trustees.

#### **Action Item IV.E.: Approval of Athletic Policy Board Gender Equity Plan**

Dr. Christensen said the Gender Equity Plan is part of the full strategic plan, but is being brought forward separately as a result of the NCAA peer review committee report. The plan was put together by Dick Zornes, Pam Parks, Gayle Ogden and others and brought to the Athletic Policy Board. The existing plan did not provide specific actions to mitigate inequities. We are low on our participation of females in sports (proportionality requirement), our facilities are unequal, and our female coaches' salaries are not equitable at all. Our plan brings those three areas into compliance with the NCAA provisions in three phases. The first year addresses scholarships, salaries and operations money. Phase 2 adds more scholarships and facilities remodeling and renovation to help bring female athlete and coaching staff locker rooms and training rooms into equity with the males (this would be funded through the capital budget). Phase 3 (over a 2-year period) would add a women's sport to our program which would complete the requirements for equity and participation. Dr. Christensen urges the Board's acceptance of this recommendation.

President Jordan noted that a document he handed out shows EWU in the bottom 25 institutions in the country. He agreed that it would have been preferable to bring the entire strategic plan with the budget, but that was not feasible at this time. He said it is imperative that we begin making progress on gender equity.

Chair Budke asked for a motion encompassing the Mission Statement, Fundamental Principles and Gender Equity Plan.

*Motion #5-4-99: "I move that the Board of Trustees approve the Mission Statement, Fundamental Principles on Intercollegiate Athletics, and the Gender Equity Plan as presented by the Athletic Policy Board."*

*Motion by Trustee Mays; second by Trustee Gutierrez.*

Discussion: Trustee Kirschbaum was intimately involved in adopting the original ten principles, and concurs that these are much, much better. He feels we still have a long way to go, but we've also come a long way. He supports the motion tremendously. Trustee Beschel is delighted to see the gender equity portion. She commended our coaches and athletic director for doing so well with so little money.

*Vote on the motion was unanimous; motion carried.*

#### **Action Item IV.F.: Approval of Changes in Winter 2000 Academic Calendar**

Dean Kelley requested that changes in the Winter 2000 academic calendar be delegated to the Coordinating Committee of the Board. Classes were scheduled to begin on Monday, January 3, 2000, but we are required to plan for a contingency that would envision a campus without power for 72 hours—which would run right into that first day of classes. The Y2K Steering Committee proposes a delay in the beginning of classes to Wednesday, January 5 so that we do not have dorms full of students who would need to be taken care of. This issue is being discussed by the classified staff union and the faculty senate, with no concurrence yet. Rather than wait for the next Board meeting, which would pose some problems for the publishing of the calendar for the next academic year, we are requesting that the Coordinating Committee be delegated the authority to deal with this issue when the university is ready to proceed.

*Motion #5-5-99: "I move that the Board of Trustees delegate authority for approval of the Winter 2000 academic calendar to the Coordinating Committee, subject to ratification by the Board at its June 25, 1999 meeting."*

*Motion by Trustee Ormsby; no second needed; approved unanimously; motion carried.*

*Motion #5-6-99: "I move that a late item be placed on the agenda."*

*Motion by Trustee Kirschbaum; seconded by Trustee Mays; approved unanimously; motion carried.*

#### **Action Item IV.G.: ASEWU Constitution**

The ASEWU approved a new constitution on March 2, 1999. Trustee Kirschbaum reported that it was presented to the Student Affairs Committee yesterday, and they recommended that it be brought to BOT for their approval today. Mr. Denison said the constitution was modeled after the U.S. constitution, in the spirit of the University's mission and direction. The constitution was last updated in 1972. Trustee Kirschbaum said the Student Affairs Committee went through the constitution item by item and discussed each of the changes, and recommends the Board's approval. Trustee Ormsby noted that the new constitution makes it easier to deal with time-sensitive items.

*Motion #5-7-99: "The Student Affairs Committee moves that the Board of Trustees approve the new Constitution of the ASEWU."*

*Motion by Trustee Kirschbaum; no second required; approved unanimously; motion carried.*

## **Information Items, Agenda Items V.**

### **Information Item V.A.: Comparative Big Sky Athletics Review**

Rick Romero noted that he took over this project from Bill Shaw when he retired. There are two pieces: the detailed report itself and a cover sheet summary of the highlights and findings of the study. It is being brought to the Board as an information item which will go to the new Athletic Director. Any recommendations will come back to the Board at a later date. Mr. Romero said the summary sheet is broken into four categories: Expenditures, Scholarships and Staffing, Athletics Income, and Competitive Position. The Expenditure data compared Eastern to seven other institutions: Idaho State University, Washington State University, Portland State University, Northern Arizona University, California State University at Northridge, the University of Montana and Montana State University. Mr. Romero went through each area of the review, explaining Eastern's position in comparison to the other institutions and his beliefs as to why we are where we are.

Mr. Romero said that in looking at the dollars and where they are distributed, it became apparent that the \$920,000 in scholarship money actually comes back to the institution in the form of tuition and room and board. Trustee Mays asked about ticket sales—earned income—and how that interacts with capital expenditures. President Jordan said two things contribute toward successful sales: having competitive teams year after year, and having a good venue. He noted we have good venues, except when you look at the football stadium. Last year we had a record attendance, but we're still not filling the stadium. Also, in the other category of personnel—institutions are taking the risk of spending money to make money. He said as we move toward our residential mission you're going to see increased participation in the athletic events, which can make a big difference in the long term.

Mr. Romero thanked Dr. Sandra Christensen, Dick Zornes, Frank Nelson and their staff for their help in data collection. President Jordan said full implementation is about \$500,000 a year for the gender equity plan, but even fully implemented we're second lowest.

**At 11:55 Chair Budke called a 10 minute break.**

**The meeting resumed at 12:05 p.m. with Trustee Mays not present but returning later.**

### **Information Item V.B.: Printing Charge Proposal for Computer Labs**

Provost Zimmerman has spoken to the Coordinating Committee about this item. He said there is more and more opportunity for students to download and print information off of the web. The intent of a printing charge is to put some controls on these costs for students. The proposal is to set a fee on printing after first 120 pages (which is covered by the \$6 lab access fee). After 120 pages the students would pay \$.05 per page. He said we have sustained a 46% increase in printing in the past four months with no increase in revenue. The fee would be collected via a card system, and would begin this fall. Mr. Denison said the students support this printing charge. He noted that sometimes faculty require excessive printing, so perhaps the Board could see that professors provide large documents rather than have students print them off. Provost Zimmerman agreed with Mr. Denison, saying we need the most cost effective way to provide materials to students, and some sort of fiscal restraint is the only way to see that it is used responsibly. This item is brought to the Board as a first reading and will be brought back for action in June.

**Information Item V.C.: Annual Operating Budget FY 2000**

President Jordan offered kudos to Vice President Cameron, Provost Zimmerman, and the budget office staff for their work on the budget process and document this year. He feels we have made significant strides. Dr. Cameron added that certain objectives were attempted—a new budget process and engaging all parties in that discussion. He said the budget is being brought forward to the Board of Trustees, and will be presented to the Senate next week.

One objective of the process was to tie the budget with Eastern's mission. They kept that focus throughout the whole budgeting process. Dr. Cameron said regional universities range from 5,000 to 20,000 students, and Eastern has goal of providing educational access to over 9,000 students by the year 2010. Highlights of the budget include salary increases of 3%, with optional additional salary increases from other funds. The Legislature delegated to the Board the authority to set tuition within a range of up to 4.6% from where it is now, and the ability to differentiate that tuition along various categories. This has given us a great deal of flexibility regarding tuition increases. Unlimited waiver authority was also granted, and the Western University Exchange was approved on a permanent basis. Dropped from the 1999-01 operating budget legislation were: the enrollment proviso, minority recruitment and retention funds, assessment program funds, and the performance and accountability proviso. These are still funded on campus, but there is no proviso as to how to meet/spend for them. \$375,000 for faculty recruitment and retention funds were provided for each of the next two years. Dr. Cameron explained the process used at EWU this year has been a need-based budgeting/review process instead of the roll-over process previously used. Everyone with budget authority participated to develop university funding priorities tied to university objectives at the senior administrative levels.

Please see visual aids attached to the official minutes.

There is a caveat on netting out tuition waivers—we need to attract students who would not normally attend the institution. These students also generate housing and other revenue. We look close to capacity in the housing system this next year.

Part of the amount shown in the President's area includes recruiting and retention funds for faculty. There is a similar occurrence in Business & Finance for \$200,000.

The 1999-2001 Biennial Capital Budget Summary includes a \$23.5 million capital budget. We did very well in this legislative session—usually only receiving funding for one major project—but we got 3 major projects funded, which is better than what the Governor proposed.

President Jordan said we're looking to the Board for guidance on the budget—if we're off base regarding tuition, salaries or something else we need to know now. Other adjustments can be made next month, but these two issues are critical to know now. He said we're trying to balance the questions of access, cost and quality. We're trying to reconcile both the needs of our students with the needs of the institution, and believe we can achieve that balance by increasing tuition by 3%. Every 1% increase in tuition is about \$120,000 dollars—about \$40 per student per percent (for the year). He said we believe the enrollment figure of 7509 will be achieved and possibly exceeded, which will drive more revenue which could be used as future funding sources rather than tuition rates.

Trustee Ormsby noted that Eastern has the lowest housing and dining fees, plus the lowest tuition. That makes it easier for us to talk about being a school of choice. If we continue to recruit and retain students, we'd better be prepared to respond to possible criticism of EWU being too good of a deal.

Mr. Denison said the students support the proposed 3% tuition increase and appreciate the fact that tuition will be lower than other institutions. President Jordan noted that many waivers are targeted at honors students, which enhances the quality of the institution. Trustee Beschel asked to see the proposed tuition rates for next fall at the June meeting. Trustee Kirschbaum hoped that with our ability to adjust the tuition within those percentages that we would look very strongly at reducing the high cost areas, and differentiating ourselves in those areas rather than across the board. Dr. Cameron said next year that is quite possible. As our enrollments have increased, our quality has increased. While we've been using price as a competitive tool, we don't want to become a cheap producer in the form of actually being cheap (lower quality). We're doing just the reverse—we've become a low cost producer but we've done so while at the same time improving our quality—which means we're a great buy.

### **Information Item V.D.: Y2K Plans**

Dean Kelley presented Y2K materials. She expects the Y2K rollover to be a non-event, but in case that might not be true, it is incumbent upon us to have plans in place to deal with lack of power or water.

#### **1. Year 2000 Action Plan**

Steps are in place to insure that we are prepared to handle intermittent power outages. We are on track with this plan—it handles both halves of the Y2K problem: the information technology plan for software and hardware and the date chip problem. President Jordan said Dean Kelley and her people have done a tremendous job on this project and deserve a lot of credit.

#### **2. Vital Business Services Business Impact Analysis**

This plan concerns the potential impact on vital services when we roll over to the year 2000. Dean Kelley thanked Barbara Skyles for her help on this document. It sets out several scenarios for risk, and she noted that our main external threat is the loss of electrical power.

#### **3. Detailed Contingency Plan for Power Outages**

Dean Kelley said we learned a lot from Ice Storm. Deliveries of propane, vendor problems, are our main concern. The state mandates that we be prepared for a 72-hour power outage. We're taking a 2-pronged approach. First we plan to purchase two additional large-capacity generators and lease two more for six months. The big change for Eastern is that we will be more sufficient in terms of our backup power. Our second approach has been to purchase a large-capacity propane tank and a used propane truck to deliver the propane around campus. She noted that activities around this plan are ongoing and will continue beyond the June 30 deadline.

Chair Budke thanked Dean Kelley and her team for all their work.

Mr. Budke also thanked Melisa Dybbro for attending, and introduced Danny Caldwell, President-elect of the ASEWU, and thanked him for attending.

**Old Business/New Business VI.**

**New Business VI.: Faculty Appointment**

**Executive Session, VIII.**

At 1:05 p.m. Chair Budke announced that the Board would go into Executive Session for the purpose authorized in RCW 42.30.110 to discuss contractual and personnel issues. Following the executive session, the BOT meeting will resume for motion on the personnel actions.

**Reconvene**

At 2:15 p.m. the Board of Trustees reconvened into open session.

**Personnel Actions, VIII.**

Chair Budke requested a motion for approval of the personnel actions.

*Motion #5-8-99: "I move that the personnel actions be approved as presented."*

*Motion by Trustee Ormsby; second by Trustee Beschel; approved unanimously (with Trustee Gutierrez abstaining). Motion carried.*

**Adjournment, IX.**

At 2:20 p.m. Mr. Budke adjourned the meeting.



Gordon E. Budke  
Chair



Stephen M. Jordan  
Secretary to the Board of Trustees