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Board of Trustees Minutes, April 2, 1999

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
April 2, 1999
10:00 a.m.
Spokane Center
Second Floor Mall

Minutes

Board Members Present

Trustee Jean L. Beschel, Vice Chair
Trustee Gordon E. Budke, Chair
Trustee Aaron C. Gutierrez
Trustee Joe W. Jackson
Trustee James L. Kirschbaum
Trustee Mark Mays
Trustee Michael C. Ormsby

Board Members Absent

Trustee Lucy Isaki

Staff Present

Mr. Phil Akers, Associate Vice President of Development/Executive Director EWU Foundation
Mr. Bob Anderson, Director, University Bookstore
Mr. Allen Barrom, Manager, Spokane Center
Dr. Alex Cameron, Interim Vice President for Business and Finance
Ms. Roxann Dempsey, Assistant to the Vice President for Business and Finance
Ms. Ruth Galm, Administrative Director, Academic Grants & Research Development
Ms. Carol Golden, Executive Secretary to the President
Ms. Connie Gross, Secretary to the BOT
Dr. Stephen M. Jordan, President
Mr. Shawn King, Assistant Director of Plant Maintenance
Dr. Brian Levin-Stankevich, Vice President for Student Affairs
Lt. Tom McGill, EWU Campus Police
Mr. Mike Nelson, Director of Internal Audit
Ms. Gayle Ogden, Assistant Vice President for Legal Affairs
Ms. Dana Parker, Academic Personnel Officer
Ms. Judith Penrod Siminoe, Associate to the President
Ms. Stefanie Pettit, Public Information Officer
Ms. Jolynn Rogers, Director of Administrative Personnel and University Training
Mr. Rick Romero, Director, Business and Contract Services
Ms. Kathy Sawtells, Accounting Manager
Ms. Diane Shaw, Associate Director, Financial Aid and Scholarships
Mr. Ron Sperber, Director, Sports and Recreation/Public Safety
Ms. Carol Terry, Director of Budget Services
Ms. Lesli Younger, Computer Services Consultant II

Faculty Present

Dr. Ronald Dalla, Vice Provost and Dean of Graduate Studies and Faculty Development
Mr. George Durrie, Director of Governmental Relations
Dr. Robert Herold, Executive Vice Provost, Division of Educational Outreach
Dr. Dale Lindekugel, President, Faculty Senate, Professor of Sociology
Dr. John Schleede, Dean, College of Business and Public Administration
Dr. Raymond Soltero, Dean, College of Science, Mathematics and Technology
Dr. Lynn Stephens, Chair, Professor of Accounting
Dr. Niel Zimmerman, Vice President for Academic Affairs and Provost

Students Present

Mr. Strider Denison, ASEWU President
Ms. Lisa Hamm, Intern, Publications Office
Ms. Amy Mallett, ASEWU
Mr. Allen Moody, Editor, Easterner

Guests Present

Ms. Deborah Danner, Assistant Attorney General
Mr. Kevin Hansen, Cheney Free Press
Mr. Grayden Jones, Spokesman Review
Mr. Bill Shaw, Retired Chief Financial Officer
Ms. Amy Jo Sooy, Mayor, City of Cheney

Call to Order and Quorum. I. and II. - Mr. Budke

At 10:00 a.m. Chairman Budke called the regular meeting of the Board of Trustees of Eastern Washington University to order in the Spokane Center, second floor mall. A quorum was present at the meeting.

Reports. III.

Trustees' Reports. III.A.

Chairman Budke introduced Connie Gross as the new Recording Secretary to the Board.

Trustee Beschel reported on the Association of Governance Board Annual Conference held this year in Seattle. She reported that one speaker said that if action is needed by your university, board members should urge continual action, especially on projects that are moving slowly, or on new initiatives.

Trustee Kirschbaum represented the BOT at a meeting of the Board Chairs and Vice Chairs at the Council of President's Office. They discussed alternative ways to assist in the financing of higher education, and will be meeting again in May to discuss what happens in the legislature.

Trustee Gutierrez also attended the Governance Board Conference, and reported that it gave him a good perspective of student participation on boards. He met with 14-15 student trustees from around the nation and found that many are not allowed to vote. He expressed his

appreciation of the structure and attitude of the boards of this state and Eastern's board in particular.

Chairman Budke added to his report on the Governance Board Conference, that some board members were confrontational among their own members, and there was also confrontation between the boards and the university. He expressed his appreciation of the collaborative way Eastern conducts its business.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Lindekugel

Dr. Lindekugel reported that Faculty Organization's main issues are Program Screening (ongoing), the Distance Education Policy Procedure (passed by the Senate), the College Reorganization (not before the Senate yet), and the Faculty Organization reorganization (which will be discussed at the Rules Committee meeting on Monday, April 5). He stated that effective collaborative processes are going on this year. He also mentioned that Faculty Organization is looking forward to the Founder's Day festivities.

Associated Students, III.B.2. - Mr. Denison

Mr. Denison reported that it has been a very busy year, and that he will be graduating in June. His goals for the ASEWU this year were awareness, representation, and involvement. He feels involvement has been improved as represented by the 11.5% turnout for voting and the fact that 72% of the committees have full student involvement. He mentioned that the constitution was passed, along with several referendums. He hopes to continue to bring awareness to the students by giving another state of the Associated Students address at 12:15 on May 13. This will be the intermission time of a live band that will be playing on campus, so he hopes to address a "captive" audience. Regarding representation, Mr. Denison spoke highly of Kathy Crumb, the student lobbyist who served as an excellent representative for the ASEWU at the legislature this year. He mentioned that she is the first female to perform this duty for Eastern, and that she did a very good job.

Mr. Denison also addressed the accomplishments of this year, which include: two baby changing stations in the PUB; dormitory walk throughs; a decrease in food prices at Baldy's; securing \$225,000 for PUB renovations; .5% of student activity fees generating money for the CEASE and CARE budgets; a superior court system; and a proposed technology fee which is in the final stages of completion. Mr. Denison met with Governor Locke for approximately 40 minutes recently, and hand-delivered an invitation to him to speak at commencement this year. Mr. Denison also lobbied several legislators, is a member of the Integrated Marketing Committee for Eastern, and recently met with Mayor Talbot regarding partnering Eastern students with the City of Spokane.

Mr. Denison announced that the ASEWU is holding a "soire" on June 5 at noon, and also that they are looking forward to the Founder's Day activities. He also distributed a handout that has been prepared regarding this year's commencement, along with an advertisement for applications for a student position on the Board of Trustees on the reverse side.

President's Report, III.B.3. - Dr. Jordan

Dr. Jordan reported that a lot of things are beginning to happen in the legislative session, and turned the floor over to George Durrie for his report of the "state of the state". Mr. Durrie reported that the legislature is in the budget phase now, which is somewhat later than usual

because the 50-50 split in the House has made it virtually impossible for the two caucuses to reach consensus on a single budget proposal. Two House budgets have been presented—the Republican budget and the Democratic budget. Neither will permit the other to move forward, so the Senate will present their budget early next week, then all three will go to conference. (The Governor's proposed budget does not go to conference.)

The absence of a majority in the House has also made it difficult to move significant policies, although Mr. Durrie feels there is a good chance that three policies that are of considerable importance to Eastern will pass. They are: 1) HB 1015—which places permanently in statute our participation in the Western Undergraduate Exchange Program. This will increase our waiver cap by 3% and would permit an additional 120 students on the WUE program. 2) SB 6010, which lifts the cap on tuition waivers above the state tuition waiver. This bill provides the university the flexibility to offer these as it sees fit, however there is no state subsidy attached. It may take on an amendment requiring the trustees to adopt policy regarding how the university would use the tuition waivers; and 3) SB 5330, permitting active military personnel to be granted residency for tuition purposes. Other interesting bills include: 1) one which would provide state support for childcare at institutions which already have administration and student association support for facilities in place; and 2) Governor Locke's Washington Promise—offering two-year grants to the top 15% of high school graduates whose families earn up to 135% of the state median income. More of Eastern's students would benefit if the funding was at a lower level in the form of a state need grant.

The capital budget looks good for us. It increases our overall appropriations over the Governor's proposed \$28,260,000, to an amount of \$29,433,500. This would fund phase two of our proposed childcare facility. Mr. Durrie reiterated Mr. Denison's praise of student lobbyist Karen Crumb, saying she did an excellent job on this and other issues, and he encouraged the AS to reappoint her to this position next year. The operating budget is decent. Both versions follow the Governor's and maintain the funding at our budgeted level of 7739 FTES students. The expectation for both versions is to reach 7509 the first year and 7739 the second year, however no funds will be held in reserve if these goals are not met. Both House budgets propose a 4% tuition increase for the first year and a 3.2% increase for the second year of the biennium, based on per capita average growth in personal income. The institution may vary from this level plus or minus 2% per year. EWU asked for 10% authority but the House didn't agree, so we're looking for greater flexibility from the Senate.

Regarding salaries, Mr. Durrie reported the House Republicans are proposing an annual 3% salary increase for faculty and librarians with an additional 1% out of tuition revenues, and a 2% raise for exempt and classified staff. There is an \$8,000,000 pool for recruitment and retention purposes with a matching requirement. The Democrats propose 3% for all staff and \$16,000,000 for recruitment and retention—fully funded through the state general fund. The Senate is likely close to the Democrats' budget. Both budgets add about 2,950 FTE increase at institutions. Trustee Kirschbaum asked if these are fully funded new enrollments, and if this is the first time they've done this in a long time. Mr. Durrie replied yes. Dr. Jordan spoke to the tuition waiver bill, saying he would advocate using the waivers selectively, e.g. to identify departments that might have capacity and would want to enhance their academic strength. He would allocate one or two of these to departments and let them award the waiver like a scholarship.

Dr. Jordan then resumed his report.

Dr. Jordan reported that Cheney is researching a downtown redevelopment plan, and has held two meetings recently. They would like to provide a walker/biker friendly community which would discourage sprawl. At their May 12 meeting they will discuss how Newport financed their redevelopment. The community used \$500,000 in property owner support (over ten years)

and leveraged a \$3.5 million project by using other sources of funds. Trustee Ormsby volunteered to be involved in this project, as he was involved in the Newport redevelopment. This is an issue that is important for both the city and the university.

The search for a Chief Financial Officer is close to conclusion. One of three final candidates should be chosen next week. The search for a Vice President of Business and Finance has been narrowed to the interview stage for three candidates. The search committee for the Vice President for Academic Affairs and Provost met for the first time this week, reviewed the position description and made some minor changes to it. They have 67 candidates so far, after sending out over 350 letters to institutions across the country plus an advertisement in the Chronicle of Higher Education. Trustee Mays asked about a timeline on this position, and Dr. Jordan replied that Provost Zimmerman will retire on July 1, however he has agreed to work until the beginning of Fall quarter if necessary.

Dr. Jordan reported that two new programs have been introduced at Walla Walla Community College: the BA in Interdisciplinary Studies and the M.Ed. in both Administration and Curriculum Instruction. This makes a total of three programs being offered there now. The prison said that the criminal justice program offered by WSU doesn't meet their needs. There was a very good turnout, and this will establish our presence in Walla Walla as a regional university.

President Jordan announced a cooperative program with the Community Colleges of Spokane and the Spokane Chamber of Commerce. They are now using our Spokane Center classrooms during the day, for their Workforce Training Program, and he sees this as a win-win situation.

He also reminded those present that the responses to the Founder's Day and Investiture invitations are due, and are needed for headcounts and meals.

The EWU Press has published Out of the Channel, a book that has been updated for the 10-year anniversary of the Exxon Valdez accident. The book can be purchased through Dr. Herold's office.

Winona LaDuke will be here next Wednesday as part of the Speaker Series. She was the Vice Presidential running mate on Ralph Nader's Green ticket. Ms. LaDuke is a Native American activist and women's movement activist.

President Jordan announced that Ron Sperber was recently awarded the Administrator of the Year award by the Western University of College Law Enforcement Administration, and offered congratulations to him.

Special Report, ILL.C.

Action Items, IV.

Minutes of the February 26, 1999, Board of Trustees' Meeting, IV.A. - Mr. Budke

Motion #4-1-99: "I move that the minutes of the February 26, 1999, Board of Trustees' meeting be approved as distributed."

*Motion by Trustee Beschel ; second by Trustee Jackson; approved unanimously.
Motion carried.*

Agenda Item IV.B.: Shaw Resolution of Retirement Award Plaque - Mr. Budke

A resolution honoring Bill Shaw upon his retirement was presented thanking him for his many years of service to Eastern.

Action Item IV.C.: Daycare - Delegation of Authority to Facility Committee to Approve Bid Acceptance - Dr. Cameron

Dr. Alex Cameron presented a request to the Board to delegate authority to the Facilities Committee to approve awarding of the contract for the Daycare Center. The approval is scheduled to come to the board for ratification in May. Dr. Cameron thanked the City of Cheney for their help on this issue. Kudos from Trustee Ormsby to all involved.

Motion #4-2-99: "I move that the Board of Trustees approve delegation of authority to approve bid acceptance to the Board of Trustees Facility Committee, up to \$1,300,000, subject to final ratification by the Board."

*Motion by Trustee Beschel; second by Trustee Kirschbaum; approved unanimously.
Motion carried.*

Action Item IV.D.: Louise Anderson Hall - Contract Acceptance - Dr. Cameron

The authority to award a contract for renovation and work to be performed in Louise Anderson Hall was delegated by the Board to the Facilities committee at the February 26, 1999 meeting. The Committee accepted a bid in early March, which is before the Board for ratification.

Motion #4-3-99: "I move that the Board of Trustees approve ratification of the Louise Anderson Hall contract acceptance proposed by the Board of Trustees Facility Committee, in the amount of \$573,322 including alternatives 4 and 5, plus an extension of the authority to award alternative 7 of the bid (for the fire alarm system) subject to a review of possible alternatives."

*Motion by Trustee Beschel; second by Trustee Jackson; approved unanimously.
Motion carried.*

Action Item IV.E.: Auxiliary's - Room and Board Rates - Mr. Romero

Proposed 1999-2000 room and board rates were presented for review and approval. The Administration seeks approval to continue to offer \$600 to \$800 housing incentive grants, which have been well received and have contributed to the University's recruitment and retention efforts. Approval is also sought for a room and board rate increase of 2.5%. This will be the first increase requested in four years. Mr. Romero explained that this proposal actually increases our price advantage over other state institutions by \$900-\$1000. His goal is to keep the rate as low as possible while maintaining a balanced budget.

Trustee Mays commented that in true dollars and true value we actually are reducing the cost each year of the services we provide—not only compared to other institutions but also compared to what the money brings. He emphasized that we're doing a great job providing services to the students. President Jordan recognized the work of really good people behind this issue, saying Dr. Cameron, Mr. Romero and his staff have turned this area around by thinking "outside the box". Trustee Ormsby noted that income and the ability to pay for education are important to students at Eastern. We need to get the word out about both the childcare facility and the housing and dining program, as they show how we are increasing access to education to students. Trustee Budke noted that the Coordinating Committee recommends approval of this proposal.

Motion #4-4-99: "I move that the Board of Trustees approve the 1999-2000 housing and dining rates, which include a rate increase of 2.5% and incentive allowances."

Motion by Trustee Mays; second by Trustee Kirschbaum; approved unanimously. Motion carried.

Action Item IV.F.: Contract Acceptance for Project No. AE-96-05, Roof Replacement '97 - Dr. Cameron

The work on Project No. AE-96-05, Roof Replacement has been satisfactorily completed and the Administration recommends acceptance of Public Works Contract #AE-96-05G and release of the retainage.

Motion #4-5-99: "I move that the Board of Trustees approve acceptance of Public Works Contract #AE-96-05G and release retainage."

Motion by Trustee Ormsby; second by Trustee Kirschbaum; approved unanimously. Motion carried.

Action Item IV.G.: Contract Award for Project No. AE-96-06, Woodward Field Toilet Facilities - Dr. Cameron

The Administration has received a low bid of \$303,498 for this project, which includes six alternative provisions. There will be a delay on the site work until June 14 (after commencement and a track and field event); however the construction will be completed prior to the beginning of football season. Trustee Beschel expressed the Board's appreciation to the City of Cheney for their cooperation and patience on this item.

Motion #4-6-99: "The Facilities Committee moves that the Board of Trustees approve acceptance of contract AE-97-06 to PBI Construction for their bid of \$303,498 including alternatives 1, 2, 3, 4, 6 and 8."

Motion by Trustee Beschel; second by Trustee Jackson; approved unanimously. Motion carried.

Action Item IV.H.: Contract Award for Project No. AE-98-06 - Roof Replacement '98 - Dr. Cameron

The Administration recommends awarding of the contract Project No. AE-98-06, which is the roof replacement for Tawanka.

Motion #4-7-99: "I move that the Board of Trustees approve awarding of the contract for Project No. AE-98-06, Roof Replacement, to Krueger Sheet Metal of Spokane for their bid of \$347,248."

Motion by Trustee Beschel; second by Trustee Ormsby; approved unanimously. Motion carried.

Action Item IV.I.: Tuition Waiver Benefit - Dr. Cameron

The Administration recommends this revision in Board Policy, which would permit employees holding appointments of 50% time or greater to take advantage of the EWU Employee Tuition Waiver program as authorized by the Legislature effective January 1, 1999. Approval would not be retroactive. The modified program will become effective July 1, 1999. Trustee Budke noted that the Coordinating Committee recommends approval of this policy.

Motion #4-8-99: "I move that the Board of Trustees approve the new tuition waiver policy for half-time employees or greater, which was allowed us by the Legislature and which is not mandatory, with approval being nonretroactive, and to be effective July 1, 1999."

Motion by Trustee Kirschbaum; second by Trustee Jackson; approved unanimously. Motion carried.

Action Item IV.J.: Approval of Student Technology Fee - Mr. Denison

Mr. Denison and Ms. Amy Mallett made an informational presentation to the Board on the proposed fee, and the procedures to implement and administer it, at the February Board meeting. The format of the document has changed somewhat after looking at information from Western Washington University and Central Washington University. More detail and specifications of terminology have been added, plus requirements with the objectives. A price change has been made from the previous \$25-\$30 to approximately \$33-\$35 per student per quarter. The fee is before the Board at this time for first reading. A few questions were raised regarding implementation, and Mr. Denison asked that comments and feedback be given to the Student Affairs Committee. The Board will be asked to adopt the proposed fee on second reading at the May 21 meeting.

Motion #4-9-99: "I move that the Board of Trustees consider the student technology fee at a second reading at it's May 21 meeting for final approval."

Motion by Trustee Beschel; second by Trustee Kirschbaum; approved unanimously. Motion carried.

Information Items, Agenda Items V.

Information Item V.A.: Community Colleges of Spokane/EWU Agreement - Dr. Zimmerman

Dr. Zimmerman addressed the recent contractual agreement between the parties creating a downtown learning center partnership between the Chamber of Commerce, Eastern Washington University and the Community Colleges of Spokane which was described in President Jordan's report. Spokane Community Colleges use computer classroom space in the Spokane Center for classes during the weekdays and weekends. EWU shares our computer lab with their students and our students are allowed to use their computer lab. Judith Siminoe briefly explained the legal aspects of the agreement.

Information Item V.B.: Higher Education Coordinating Board Report - Dr. Zimmerman

Eastern's HECB report regarding the institution—an update on the Spokane programs, campus program review, future programming, centers of excellence and the community college agreement—was due on April 1, 1999. The response was shared with the BOT Coordinating committee. That committee delegated final approval for submission to the Academic Affairs committee. It was discussed among the Academic Affairs committee members via conference call on Tuesday evening, March 30, and was approved and submitted by the deadline. Trustee Budke explained that the Board has been very involved in this matter during the entire process leading to the final document.

Motion #4-10-99: "I move that the Board of Trustees ratify the approval process of the Academic Affairs Committee to approve the Higher Education Coordinating Board Report submitted on April 1, 1999."

Motion by Trustee Kirschbaum; second by Trustee Gutierrez; approved unanimously. Motion carried.

Old Business/New Business VI.

New Business VI.: Faculty Appointment

Executive Session, VII.

At 11:50 a.m. Chair Budke announced that the Board would go into Executive Session for the purpose authorized in RCW. 42.30.110 to discuss contractual and personnel issues. Following the executive session, the BOT meeting will resume for motion on the personnel actions.

Reconvene

At 1:20 p.m. the Board of Trustees reconvened into open session. Trustee Beschel was unable to be present for this portion of the meeting.

Personnel Actions, VIII.

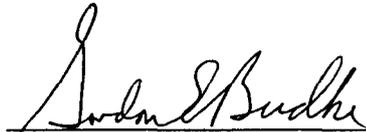
Chair Budke requested a motion for approval of the personnel actions.

Motion #4-11-99: "I move that the personnel actions be approved as presented."

Motion by Trustee Ormsby; second by Trustee Kirschbaum; approved unanimously (with Trustee Gutierrez abstaining). Motion carried.

Adjournment, IX.

At 1:25 p.m. Mr. Budke adjourned the meeting.



Gordon E. Budke
Chair



Stephen M. Jordan
Secretary to the Board of Trustees