

12-4-1998

Board of Trustees Minutes, December 4, 1998

Eastern Washington University

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(Attachment IV.A.)

Eastern Washington University
BOARD OF TRUSTEES
December 4, 1998
9:00 a.m.
Cheney Campus
Pence Union Building
Room 263-265

Minutes

Board Members Present

Trustee Jean L. Beschel, Vice Chair
Trustee Gordon E. Budke, Chair
Trustee Aaron C. Gutierrez
Trustee Lucy Isaki
Trustee Joe W. Jackson
Trustee James L. Kirschbaum
Trustee Mark Mays

Board Members Absent

Trustee Michael C. Ormsby

Staff Present

Mr. Phil Akers, Executive Director of EWU Foundation
Dr. Alex Cameron, Interim Vice President for Business and Finance
Mr. Anthony Cook, Planner II for Facilities Planning, Construction and Maintenance
Ms. Roxann Dempsey, Assistant to the Vice President for Business and Finance
Dr. Flash Gibson, Vice Provost for Undergraduate Affairs
Ms. Carol Golden, Executive Secretary to the President
Officer Lorraine Hill, EWU Campus Police
Dr. Stephen M. Jordan, President
Ms. Patricia Kelley, Dean of Libraries
Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management and Student Affairs
Ms. Nancy Nelson, Interim Associate Director for African American Program
Mr. Bill Shaw, Chief Financial Officer
Ms. Judith Penrod Siminoe, Associate to the President
Officer Fred Swan, EWU Campus Police
Ms. Marcia Reilly, Administrative Services Manager for College of Science, Mathematics & Tech.
Ms. Carol Terry, Director of Budget Services
Ms. Leslie Younger, Computer Services Consultant
Dr. Niel T. Zimmerman, Vice President for Academic Affairs and Provost

Faculty Present

Dr. John Schleede, Dean of the College of Business and Public Administration

Students Present

Mr. Strider Denison, ASEWU President
Ms. Wendy Miller, Communications Intern, President's Office

Guests Present

Ms. Deborah Danner, Assistant Attorney General
Mr. Kevin Hansen, Cheney Free Press
Ms. Jeannette Hayner, 2020 Commission
Mr. Greydon Jones, Spokesman Review
Mr. Glen Mason, Director of the Cheney Cowles Museum
Mr. Wendell Satre, 2020 Commission
Ms. Amy Jo Sooy, Mayor of the City of Cheney

Call to Order and Quorum, I. and II. - Mr. Budke

At 9:03 a.m. Chairman Budke called the regular meeting of the Board of Trustees of Eastern Washington University to order in the Pence Union Building, room 263 - 265. A quorum was present at the meeting. Mr. Ormsby was unable to attend the meeting.

Reports, III.

Trustees' Reports, III.A.

Chair Budke acknowledged receipt of a copy of an article about Trustee Gutierrez in the student success column in the *Hispanic Outlook* Magazine and expressed congratulations on behalf of the Board of Trustees. Mr. Budke reported on his attendance at the November 20 Spokane Symphony performance sponsored by Eastern. A Choral group from Eastern's Department of Music performed prior to the opening of the concert creating positive visibility for Eastern. He also attended a concert on December 1, in the Showalter Auditorium where the Department of Music, a brass quartet and a guest harpist performed. Mr. Budke reported that he and President Jordan met in Olympia on November 30, with the other five university presidents, Board Chairs and Governor Locke. The Governor spoke of his commitment to education, higher education and announced a press conference to be held on Tuesday, December 8 regarding his plans for education.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Lindekugel

President of the Faculty Organization, Dr. Dale Lindekugel, noted the Faculty Senate is trying to keep up with an administration that is committed to shared governance which is an interesting and nice situation to be in. Energies are focused primarily on program review and reorganization. A select faculty committee was appointed to work with the existing program review document and consider testimony from the Senate. This committee's recommendations were presented at the November 30 Senate meeting and will be presented at a special December 7, Senate meeting. Following this decision, Dr. Lindekugel and Dr. Jordan will put together a conference committee to work out remaining differences between faculty recommendations and administration. Early winter quarter the program review process can begin. With regard to reorganization, the Senate is committed to making a decision at the December 7 meeting on the vice presidential level structure of the proposed reorganization plan and is very close to a decision with regard to the academic affairs structure of the proposed reorganization plan. This will leave the collegiate reorganization proposal to be decided during winter quarter.

Associated Students, III.B.2. - Mr. Denison

ASEWU President Strider Denison reported on the first state-of-the-union address held October 28. Attendance was low but issues affecting students directly such as finances, clubs

and organizations, among others were discussed. The winter state-of-the-union address will be held in Baldy's to capture a larger audience with the hope to promote elections, discuss the ASEWU budgetary process, report on the legislature and what is being done with the WSL (Washington Student Lobby), and encourage students to be involved and supportive on campus. Mr. Denison reported on the ASEWU action resulting from the state-of-the-union address to boycott the Cheney McDonald's giving away WSU paraphernalia. Results of the boycott were removal of the items in less than 24 hours. Radio and newspaper coverage shows Cheney as the home of the Eastern Eagles.

A student technology fee is being considered per an RCW code allowing up to \$120 charge per student per quarter. The ASEWU is looking towards the more reasonable rate of \$25 to \$30 per student. This fee will cover all the hardware, software, any tangible item in the computer labs to be controlled and owned through the student technology committee. Paper and other consumable such as labor will be supplied by Information Resources. A mission statement has been established for the student technology committee and research is being done as to what other student technology fees are being used for and the reasons behind the charges. ASEWU President Denison will distribute a survey winter quarter to see what results students would like to see come from these fees. The fees will allow for accessibility to the Internet and library files from off campus or from students' homes.

Mr. Denison reported that the ASEWU will host the Evergreen Leadership Conference on campus March 5, 6 and 7, 1999. The state of Washington public schools are putting this together through the WSL. All Washington universities and community college student bodies will be invited to participate. Keynote speakers will be invited and workshops will be provided in the PUB. This will be Eastern's second year putting this event on.

Next quarter's large ballot item to be voted on will be the Associated Student constitution. The current constitution is not in compliance with some of the universities policies and regulations and is over 25 years old.

Mr. Denison gave special thanks to Dr. and Mrs. Jordan for their dedicated attendance and visibility at campus events. He reported that "The Board made a wise decision on their choice for president."

President's Report, III.B.3. - Dr. Jordan

President Jordan reflected back on his first five months and first quarter at Eastern and on the progress the university has made during this time. Dr. Lindekugel previously remarked on the Faculty Senate's agenda of the "three R's." The fact that the Senate has engaged in this agenda in a meaningful way with a lot of work completed speaks very well for the Senate. The stage has been set for the beginning of the reorganization which will position the to move to fulfill its mission.

Dr. Jordan distributed to the Board a set of principles developed to guide the reorganization. A meeting was held previously which included Dr. Jordan, Dr. Niel Zimmerman, Dr. Alex Cameron, Dr. Dale Lindekugel, Dr. Jeff Stafford (as facilitator), and Ms. Judith Siminoe to articulate these principles for Eastern's reorganization. They are:

Primary Objectives:

- I. Gain control of EWU's fiscal destiny.
- II. Align the institution so it is in the best position to realize the Mission.

- III. Change needs to occur in a controlled and timely manner. — A balance is required between moving more precipitously than prudently and exercising such caution that there is no movement.
- IV. Demonstrate ability to solve problems through shared governance and an open process. — Success will require open communication and trust.
- V. Develop the ability of members of the university community to see themselves as part of the whole rather than restricting their perspective and concern to the needs of their own departments or programs.

Secondary Objectives:

- VI. Contribute to the development of a positive culture of appreciation and pride.
- VII. Develop the means to be appropriately and responsive to the external environment.
- VIII. Enhance the institution's ability to provide reliable, valid, accurate information which will serve the institution's informational and planning purposes.

President Jordan's identified priorities are as follows:

- 1. Provide leadership around the 3 R's [Reorganization, Re budgeting, Program Review]
- 2. External relationships: a) political environment; b) fundraising
- 3. Internal relationships: visibility and contributions to morale

Dr. Jordan has asked Mr. Lindekugel to allow him to speak at the first meeting of the Faculty Senate for winter quarter regarding these objectives.

President Jordan reported that the Higher Education Coordinating Board will address Eastern's mission statement and operating plan at their December 7, 1998 meeting. President Jordan was very pleased to note that the recommendations from the HECB staff did not include objections to Eastern's mission statement before the Coordinating Board. This is largely the result of the efforts of a number of people on campus and of members of the board. A couple of issues were noted with respect to the operating plan. These issues were anticipated. By April 1, Eastern must complete the program review of all Spokane programs and determine whether those programs should be eliminated, returned to Cheney, or allowed to remain in Spokane. Dr. Jordan thanked Marc Gaspard for having provided the list of recommendations and acknowledged a number of university employees who worked through the days prior to Thanksgiving to make suggested amendments. The HECB adopted many of the changes in language EWU staff suggested.

Dr. Jordan reported on the submission of a recommended institutional budget request to the HECB and to the Governor. The HECB has the responsibility to review EWU's budget request and to make recommendations on it. Dr. Jordan asked the HECB to consider revising the priority proposed by the HECB subcommittee for two of the budget items requested by EWU. He proposed that the item designated "Facilities Operation and Maintenance" be moved to the "Essential Support" priority category, and that a like amount from the overall "Technology Support and Renewal" request be moved to a lower priority. Dr. Jordan noted the two priority budget issues are faculty salary and supporting the base appropriation, the 7,739 FTE students. The HECB supported the 7,739 FTES and faculty salary increases at the requested level of 4 1/2% for each of the two years. If the Governor supports these two issues, the two essential building blocks will be in place — the mission statement and the base support for the budget needed to work our way through enrollment. A one page legislative agenda has been created which deals with Eastern's budget and budget-related priorities and also discusses proviso language, the Western Undergraduate Exchange (WUE) program, and support of the Spokane Chamber's action to treat active duty military personnel Washington state as residents for the

purpose of tuition. This document will be distributed broadly helping to provide Eastern with a strong core group able to support Eastern's priorities.

Dr. Jordan remarked on the I-200 press release sent out previously. Eastern will comply with the requirements of I-200. The Administration is concerned as this initiative is very difficult to analyze. We are working with the Office of the Attorney General on interpretation the initiative and are proceeding very cautiously. The Governor's directive was released in the December 4, 1998, Spokesman Review. Dr. Jordan urged people not to speak precipitously about I-200 and what Eastern's plans are until sufficient legal advice has been received on how to proceed.

The 2020 Commission report will be discussed later. This is a very important issue that has important implications for the university. Dr. Jordan distributed his press release on this issue and noted he thinks the significance of this report is that it makes a strong statement that higher education is a public good, not a private good. It is also a sounding call for a very important crisis that will hit this state if we are not aware — an anticipated very large enrollment for higher education by the year 2020. More and more students will attend community colleges and transfer to four-year institutions. Eastern has a head start on this trend as 62% of its enrollments here are already community college transfer students. Dr. Jordan raised a concern to the 2020 Commission members regarding basing funding on peer analysis. He and other presidents have created a work group to rethink identifying a more targeted group of peers for the regional universities. The group includes Vice President Niel Zimmerman and Dr. Flash Gibson. Another important recommendation is the universal scholarship which would make scholarships available to all Washington high school graduates for use at any Washington institution of post secondary education.. Dr. Jordan noted his concerns about this creating an income transfer to the wealthy because of the way it was developed without appropriate consideration to the Hope Scholarships and the federal tax credits that currently exist and has communicated these concerns to the Governor. He notes that the 2020 report has a lot of promise.

Dr. Jordan commented on an article published in *Education West* written by Stefanie Pettit about Eastern Washington University describing the nature of the university, some of its important attributes and a little about the discussions that occurred last spring. He also commented on the article on Aaron Gutierrez in the *Hispanic Outlook Magazine* and noted that the same magazine also lists Eastern Washington University as an institution that is Hispanic friendly.

Dr. Jordan noted that the Planning Accreditation Board has granted Eastern with a five year accreditation for its programs leading to the bachelor of arts in Urban and Regional Planning and the master of Urban and Regional Planning degrees.

Dr. Mark Mays commended Dr. Jordan on his attentiveness to details which could be easily overlooked and would have profound implications such as the designation of peer comparisons and some of the more minor aspects of our mission statement which could be paralytic in the future if unchanged. Dr. Mays remarked with pleasure on some of the changes that have occurred with the Higher Education Board and on the process of cooperative dialogue Dr. Jordan displays with the HECB and others.

Chair Budke noted the change of date for the May 1999 Board of Trustees meeting from May 28 to May 21. An official notice will be sent out on this.

Chair Budke noted that since the last BOT meeting where discussion was held on the evolution of the way business is done by our Board, a meeting was held regarding governance and process, board responsibilities and activities with the following results:

- A facilities committee chaired by Mrs. Beschel was created. She will serve with Mr. Jackson, Mr. Ormsby, and Mr. Budke. This committee will work very closely with Dr. Cameron in overseeing the capital budget and the campus master plan.
- An Academic Affairs committee chaired by Mr. Mays was formed. It includes Mr. Gutierrez, Ms. Isaki, and Mr. Budke and will be working closely with Dr. Zimmerman in setting parameters for academic policies, dealing with HECB issues and accreditation.
- A Student Affairs committee, chaired by Mr. Kirschbaum, will include Mr. Gutierrez, Mr. Budke, Mr. Ormsby and ex-officio member Mr. Denison. The Committee will review ASEWU budgets, deal with student life enrollment issues and work closely with Dr. Levin-Stankevich.
- These committee chairs will form a coordinating committee that will oversee the other committees, review the operating budgets, deal with emergency issues and audit issues as they arise.

The committees will start meeting in January. The BOT meeting times will be changed to allow for committees to meet in the mornings prior to the beginning of the Board meeting. One committee may meet in the afternoon following the Board meeting. This will allow full utilization of the Board members' day at Eastern, especially for those coming from out of town. Official announcements will be sent out to provide notice of meeting times.

Action Items, IV.

Minutes of the October 23, 1998, Board of Trustees' Meeting, IV.A. - Mr. Budke

Motion #12-01-98: "I move that the minutes of the October 23, 1998, Board of Trustees' meeting be approved as distributed."

Motion by Trustee Beschel; second by Trustee Kirschbaum; approved unanimously. Motion carried.

Resolution Commending Mr. Kirschbaum, IV.B. - Mr. Budke

Mr. Budke thanked Mr. Kirschbaum for his 1997-98 year of service as Board of Trustees chair and presented him with a resolution recognizing that service. Mr. Kirschbaum was also presented with a gift.

Report on Cheney Cowles Museum Capital Plans and Request for University Endorsement, IV.C. - Mrs. Beschel

Mrs. Beschel introduced Mr. Glenn Mason, director of the Cheney Cowles Museum, to present the Board with a report on its plans for a major expansion of the museum. The Museum, the Historical Society has requested \$20 million from the legislature to renovate and enlarge the existing building which houses the Cheney Cowles Museum. With the planned addition to the building the available space would be doubled. The reason for bringing this item before the Board is to enhance the relationship between the University, the Cheney Cowles Museum and the community. Mr. Mason presented his report to the Board comparing the present facility with the proposed future facility for the year 2001. He described the educational activities and facilities and the advantages to Eastern and the community. An expanded museum brings to Eastern Washington Communities the following benefits:

- Provision of regional cultural and educational outreach to the residents of the Inland Northwest and advanced technology;
- The beginnings of one of the region's primary cultural and historical attractions for over 150,000 annual visitors generating \$8 million a year into the area's economy;

- Enhances the Spokane Economic Development Council and the Spokane Convention & Visitors Bureau's ability to attract new businesses and tourism to the area;
- The ability to exhibit more of its American Indian collection, one of the largest and most important in the nation, as well as its significant art and history collections;
- Offers leadership and technical assistance to other museums and historical societies in the region; and
- Will be able to showcase national and international exhibits.

The Cheney Cowles Museum last year interacted with over 30 small institutional agencies on an on-site visitation or consultation basis, i.e., the Fort Walla Walla Museum complex acting as guide and counselor.

Mrs. Beschel noted that the Cheney Cowles Museum is a state agency and, as such, is asking for building funds from the state. It has received funds already for the initial, pre design plans and has successfully completed those plans. Now, it is requesting \$20 million for the completion of the project. If any individual feels this is a worthwhile project to fund, the Museum Board would be most appreciative of your support.

Ten Minutes Recess

Mr. Budke called for a ten-minute recess.

Information Items, V.

2020 Commission Report, V.A. - Mr. Wendell Satre and Ms. Jeannette Hayner

Mr. Budke introduced Ms. Jeannette Hayner, current chair of the Board of Directors at TBW. Ms. Hayner served in the state legislature for 20 years, retiring in 1992 as a Senate Majority Leader. Mr. Budke also introduced Mr. Wendell Satre, former chair and CEO of Washington Water Power, who was instrumental in the organization of Empire Health Services and also in the survival of KeyTronics. He has benefited many other community and business activities. Mr. Satre is a former trustee of Whitworth College. Both Ms. Hayner and Mr. Satre are present in their capacity as 2020 Commission members.

Dr. Jordan noted that the Governor had become concerned about the future direction of higher education. He made a conscious decision to put together a commission of business sector individuals from outside the higher education group to create a vision for higher education in Washington to meet its needs throughout the year 2020. The Governor has on several occasions indicated that whether he agreed or not, he would implement the results of the commissions' work. The commission received a lot of press coverage throughout its meetings, particularly on the west side of the state, and have recently released their report. The Governor will announce his proposals for higher education on Tuesday of next week, December 7, 1998. The commission's report has tremendous implications for this university and this state in both the upcoming biennium and for the next 20 years.

Mr. Satre noted the appointment of twenty-one active members and one ex-officio member to the Commission in February 1998. He reported on their assignment to create a vision for Washington's desired post-secondary education system in the year 2020 and to devise a program on how to get there. The report is titled *Learning For Life** because the belief is that learning is and must be a lifelong experience. Mr. Satre reviewed the committees following points:

- The 2020 Vision;

- An urgent imperative showing the post-secondary education systems need to serve over 100,000 more learners than it served in 1998;
- The starting point;
- The challenge of change;
- Sharing the rewards and responsibility;
- Keeping the promise of hope and opportunity;
- Recommendation on expanded opportunity;
- The enhancement of quality;
- The increase of innovation and productivity;
- Funding and governance; and
- The importance of a coherent strategy.

* An original copy is available in the President's office if detailed review is desired.

Mr. Satre reported that the Commission recommends that all the above recommendations be implemented together. They recognize these recommendations will need to be phased in but they encourage policy makers to maintain the integrity of the combined recommendations while implementing the various components. Everyone must act with courage and determination. The Commission believes that to provide a life of learning to our fellow Washingtonians will become a foundation for a prosperous future. Therefore they urge fellow citizens to join with the Commission in doing all that is necessary to make the vision a reality.

President Jordan remarked that the EWU Board of Trustees adopted a mission statement for itself, stating in part that the Commission would be a partner with other governing boards in charting a future of higher education in this state. Clearly the Commission has created a vision. Mr. Kirschbaum thanked Mr. Satre and Ms. Hayner for serving on this commission.

Ms. Hayner commented on her service on the 2020 Commission and the dedication and commitment of the committee members to its purpose. Not every item was something everyone could agree to but there was a unanimity of opinion on the majority. By the year 2006 students who graduate from high school and will receive a certificate of mastery. They must have this certificate to enter the higher education system. This is a plan that must be jointly financed by the state, by federal funds, by businesses and by parents. It is possible that facilities may need to be occupied all year round and any time of the day to fulfill the needs of those desiring an education.

Chair Budke reported on the meeting he and Dr. Jordan attended with Governor Locke last week. He stated that the Governor has listened to what the 2020 Commission has envisioned. He also mentioned Bob Craves' support of the Commission's proposal. Mr. Craves chairs the HECB and is a business leader. Mr. Budke noted we need, as boards, more responsibility or less control by other entities in making some decisions, i.e., setting tuition, but we also have another responsibility to educate our constituents and make them for K-12 and higher education.

Dr. Jordan noted his support of the Commission's recommendation relative to tuition setting authority and wants the Board to know he is very supportive of that. He explained the flexibility this authority would provide. The University of Washington has a much greater capacity to utilize tuition elasticity than they are permitted to and many of the issues and problems they are facing could be solved through greater use of tuition setting flexibility. He also suggests that for institutions like Eastern with a very high financial need student body, there is the need to explore other possibilities such as lowering tuition. On the hopes that the Governor might support part of that recommendation, Dr. Jordan has asked Dr. Cameron to look at such options.

Dr. Jordan asked Mr. Satre a question about selection of peer institutions. The Commissions' analysis was based on an existing set of peers while this is fair he asked whether the Commission would object to a different set of peers that would more appropriately reflect the nature of our regional universities before the final peer funding process was implemented? Mr. Satre responded that the Commission did not pre judge. In several of the Commissions' recommendations they are asking the University to be innovative in determining peers. He suspects that if peers were the mass of universities/colleges around the country you would get one answer, but if you select peers who are more like the regional universities in the State of Washington with similar goals and responsibilities, a different answer would result. Ms. Hayner remarked that the legislature constantly looks at whether peers offer a valid comparison. They look at what changes are being made in various states and whether peer comparisons continue to be valid.

Five Minutes Recess

Mr. Budke called for a five-minute recess.

Requested Amendment to Operating Budget, IV.D. - Dr. Cameron

Vice President Alex Cameron recommends that the Board approve the requested amendment to the operating budget for fiscal year 1998-99 in the amount of \$608,400. This revision represents the increase of \$620,400 in operating fee revenue based on actual enrollments for fall quarter and projecting the average annual enrollment. These additional dollars are dedicated to funding the cost of student enrollments for those departments that made special efforts to increase enrollment. The university also received a decrease in general fund dollars of \$12,000 from the state for reversal of rate increase for employee benefits.

Motion #12-02-98: "I move that the Board approve the recommended 1998-99 operating budget increase by \$608,400 and extends congratulations for the increased enrollment being the reason for that."

Motion by Trustee Beschel; second by Trustee Kirschbaum; approved unanimously. Motion carried.

Authorize President or Designee to Adopt Procedures to Implement Option of Using Unused Compensable Sick Leave at Retirement (VEBA), IV.E. - Dr. Cameron

Dr. Cameron presented a request to authorize the president or designee to adopt procedures to implement a new option of using unused compensable sick leave at retirement. Employees may use sick leave cash-out, as provided by the state's employee attendance incentive program, to fund a tax exempt medical plan. At the 1998 legislative session, House Bill 2371 was passed which grants eligible employees the option of using their unused compensable sick leave cash-out in a Voluntary Employees' Beneficiary Association (VEBA) special tax-free account to pay for medical expenses after retirement. By adopting the proposed option, we provide our employees an opportunity to participate in the program. The state benefits by saving its portion of the FICA tax for each participating employee.

Motion #12-03-98: "I move that the Board approve the request to authorize the president or designee to adopt procedures to implement a new option of using unused compensable sick leave at retirement according to the state attendance incentive program for eligible employees as authorized by RCW 41.04.340., effective January 1, 1999."

Motion approval by Trustee Kirschbaum as recommended by the Coordinating Committee at a previous meeting; Mr. Budke noted that according to Robert's Rules, if a committee of the Board makes

such a recommendation, a second is not required at the Board of Trustees meeting; *Motion approved unanimously. Motion carried.*

Approval of Application Fee for Dental Hygiene, IV.F. - Dr. Zimmerman

Provost Niel Zimmerman requests approval to establish a student application fee of \$40.00 for the selection of the incoming dental hygiene class of 1999. The proposed fee is consistent with application fees assessed by other university programs. The fee revenue, in addition to clinic fees, would be used to hire a part-time clerical person to assist with admissions and advising activities in the Department of Dental Hygiene.

Motion #12-04-98: "I move that the Board approve the request for establishing a student application fee of \$40.00 to be in effect Fall of 1999."

Motion approved by Trustee Kirschbaum; second by Trustee Beschel; approved unanimously. Motion carried.

Approval of Proposed EWU Policy for Interim Student Academic Misconduct Policy, IV.G.1. - Dr. Zimmerman

Dr. Zimmerman introduced and recommended approval of an interim policy which defines academic misconduct and allows the university to act in case of alleged academic misconduct. Approval of the policy is necessary at this time as we currently do not have a policy in place. The proposed policy will only be valid until such time when a new Student Academic Misconduct Policy has been written and approved, no later than the first day of the Fall Quarter, 1999. The President's Cabinet has reviewed the proposal and is forwarding it for the Board's approval.

Motion #12-05-98: "I move that the Board approve the 'Interim Student Academic Misconduct Policy' with the recommendation of a new policy to be in place Fall Quarter 1999."

Motion approved by Trustee Beschel; second by Trustee Gutierrez.

Dr. Mays questioned the short deadline for the completion of a new policy. What happens to all the written materials about students? This commits a lot to writing, students have to be informed, departments have to be informed; and what about the attention to privacy issues? Dr. Zimmerman remarked that most of these documents are not public documents and are protected. This is part of the issue of the new policy—the need for issues to be stated more carefully and clearly both in terms of what happens to the records and what happens to the process. Current policy probably does not meet due process requirements in terms of allowing one or two individuals to be judge, jury and to apply whatever punishment there might be. This is a relatively historic academic approach, but it needs to be restructured. Ms. Isaki questioned the time frames listed in the document and the actuality of making the deadlines. Dr. Zimmerman remarked this is an issue not needed very often, but the concern is that something needs to be on the books until something better can be put into position.

Motion approved unanimously. Motion carried.

Approval of Proposed EWU Policy for 93-006 Suspended Operations, IV.G.2.. - Dr. Cameron

Dr. Cameron will also present and request approval of the proposed policy which gives the President of EWU or his or her designee the authority to suspend the operation of all or any portion of the institution whenever it is determined that the public health, property or safety is

jeopardized, and/or is advisable when an emergency occurs. Emergency conditions under this policy are deemed temporary and shall exist only until normal operations can be resumed.

Motion #12-06-98: "I move that the Board approve the proposed policy 93-006 Suspended Operations as presented."

Motion approved by Trustee Beschel; second by Trustee Kirschbaum.

Mrs. Beschel asked if there were any major changes from what we have had or have we had a policy before? Dr. Cameron noted that the university had a policy, but this particular policy had gone through process and stopped just prior to final Board approval some time ago. Dr. Jordan remarked that when operations are suspended under the state law, faculty may stay home without having to make up lost time. Classified employees must make this time up and under the old policy the only way to do so was by giving up vacation time. This new policy attempts to keep in place the basic original policy, but provides additional options for the classified staff to make up that time. In addition to vacation time, they might work overtime up to a dollar value (at time and a half) or they may choose to take it in compensatory time. This was reviewed by the classified union previously without objection.

Motion approved unanimously. Motion carried.

Old Business/New Business, VI.

No old business.

Executive Session, VII.

At 11:50 a.m. Chairperson Budke announced that the Board would go into Executive Session for approximately forty-five minutes for the purpose authorized in RCW. 42.30.110 to discuss contractual and personnel issues.

Reconvene

At 2:05 p.m. the Board of Trustees reconvened into open session.

Personnel Actions, VIII.

Mr. Kirschbaum requested a motion for approval of the personnel actions.

Motion #12-07-98: "I move that the personnel actions be approved as presented."

Motion by Trustee Kirschbaum; second by Trustee Beschel; approved unanimously. Motion carried.

Adjournment, IX.

At 2:10 p.m. Mr. Budke adjourned the meeting.



Gordon E. Budke
Chair



Stephen M. Jordan
Secretary to the Board of Trustees