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Board of Trustees Minutes, September 25, 1998

Eastern Washington University

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(Attachment IV.A.2.)

Eastern Washington University
BOARD OF TRUSTEES
September 25, 1998
9:00 a.m.
Pence Union Building
Room 263-67

Minutes

DRAFT

Board Members Present

Trustee Jean L. Beschel, Vice Chair
Trustee Gordon E. Budke
Trustee Aaron C. Gutierrez
Trustee Lucy Isaki
Trustee Joe W. Jackson,
Trustee James L. Kirschbaum, Chair
Trustee Mark Mays
Trustee Michael C. Ormsby

Staff Present

Ms. Carol Beaucage, Human Resources Coordinator/Academic Assessment
Dr. Alex Cameron, Acting Vice President for Business and Finance
Mr. Richie Gibb, Director of Facilities and Maintenance
Sgt. Lorraine Hill, Campus Police Officer
Ms. Jane A. Johnson, Vice President for Advancement
Ms. Pat Kelley, Dean of Libraries
Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management and Student Affairs
Mr. Tom McArthur, President of Local 931
Ms. Angelika M. O'Neill, Recording Secretary to the Board of Trustees
Ms. Stefanie Pettit, Public Information Officer
Mr. Rick Romero, Director of Contract Services
Mr. Bill Shaw, Chief Financial Officer
Ms. Judith Penrod Siminoe, Associate to the President
Ms. Leslie Younger, Computer Services Consultant
Dr. Niel T. Zimmerman, Vice President of Academic Affairs and Provost

Faculty Present

Dr. Jeffers Chertok, Interim Dean of the College of Letters, Art and Social Sciences
Dr. Jeff Corkill, President of the United Faculty at Eastern
Dr. Sandra Christensen, President of the Faculty Organization
Dr. Neville Hosking, Interim Dean of the College of Education and Human Development
Dr. John Schleede, Dean of the College of Business and Public Administration
Dr. Lynn Stephenson, Associate Dean of the College of Business and Public Administration

Students Present

Mr. Strider Denison, ASEWU President

Guests Present

Mr. Charles Collins, EWU Foundation Board and Senior Manager of Quality Control at Boeing
Ms. Deborah Danner, Assistant Attorney General
Mr. Grayden Jones, The Spokesman-Review
Mr. Kevin Hansen, Cheney Free Press
Ms. Amy Jo Sooy, Mayor of the City of Cheney

Call to Order and Quorum, I. and II. - Mr. Kirschbaum

At 9:02 a.m. Mr. Kirschbaum called the regular meeting of the Board of Trustees of Eastern Washington University to order in the Pence Union Building, Room 263-67. A quorum was present at the meeting. Dr. Jordan was unable to attend as he was presenting Eastern's budget to the Higher Education Coordinating Board at a meeting in Olympia. The Board had directed Dr. Jordan to attend that meeting which was held at the same time as EWU's Board meeting. Provost Dr. Niel Zimmerman took Dr. Jordan's place at the meeting.

Reports, III.

Trustees' Reports, III.A.

Trustee Budke gave a brief report on having attended the Western Interstate Commission for Higher Education (WICHE) Fall 1998 Conference along with President Dr. Jordan and AS Vice President Frank Klarich, a member of the Washington Student Lobbyist Organization, on September 19 in Olympia. The day-long meeting focused on changes in the academic market place and the effect of technology, distance learning and emergence of conferencing-based credentialing. Mr. Budke felt that Dr. Jordan did a good job representing Eastern because he presented high visibility for Eastern and was well received by the Legislators and area educators from other institutions.

Chair Kirschbaum reported on attending the Association of Governing Boards' College and Universities' conference in Asheville, North Carolina, on September 13-15 with President Jordan. The conference was attended by eleven other presidents and board chairs. The conference's focus was on issues of board planning and the working relationship between boards and presidents, among other issues. The theme of the conference was timely, as Eastern's Board has also engaged in similar discussions. Mr. Kirschbaum said he discovered that Eastern's problems are not unique, rather very similar to many institutions in the country. Mr. Kirschbaum further commented that Dr. Jordan was a stand-out leader in the group and Eastern is very fortunate to have Dr. Jordan as president.

Mrs. Beschel announced that, on behalf of the HECB, the Spokane Chamber of Commerce hosted "An Alternative Economic Development of Futures for Spokane" Assessment Workshop. This workshop was attended by community leaders as well as the local universities. Eastern was well represented. The workshop featured a prominent speaker, an assessment of the city of Spokane, a panel discussion and workshop group work. Mrs. Beschel felt that the work and reports of work groups were very good. A summary report will go to the HECB and will be incorporated by the HECB in their consideration of the economic future of Spokane which leads into what sort of courses, what sort of higher education will be needed in Spokane to address those economic futures. Mrs. Beschel commended Dr. Jordan for representing Eastern well and the Chamber for putting on the event.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Lindekugel

Dr. Lindekugel noted no business report from the Senate as the first Fall quarter meeting was scheduled for Monday, September 28. The agenda for the upcoming meeting are the three "Rs": Review, Reorganization and Rebudgeting. The discussions of the Monday's meeting will include principals, guidelines and a timeline provided by the Program Review Committee. Because of the set timeframe, the Senate and the councils will be engaged in the process simultaneously. The councils will give testimony in a future meeting. The Senate is awaiting the academic reorganization proposal. The faculty is looking forward to constructive engagement guided by EWU's Mission Statement. The Faculty Organization is also looking forward to a productive year building on the foundation of collegiality and optimism.

Associated Students, III.B.2. - Mr. Denison

Mr. Strider Denison updated the Board on two items tabled at the last Board of Trustees meeting: typewriters and baby changing tables. Typewriters have been located and will be available to the students as soon as they have being serviced. The typewriters will be located in the new Library Wing M3 and M5. The issue of baby changing tables will be discussed in a meeting with Ginnie Blackhart, who is the Student Health Services representative, Strider Denison and Rich Gibb as soon as a meeting can be arranged between the parties.

AS President Denison also noted that the AS Government held a week-long leadership retreat at the beginning of September. The retreat was designed to provide members time to meet and become acquainted with one another, learning about the principles in leadership, understanding community, examining communication styles, diversity and gender issues; and parliamentary procedures.

At the first AS Council meeting of this academic year Tuesday, September 22, the council approved appointments for four positions to their cabinet: Denise Faber, director of Elections; Michael Burt, executive assistant of Marketing/Research; Terra Miller, executive assistant of International Affairs; Aaron Gutierrez, executive assistant of External Affairs; and Kathy Crum, student lobbyist.

Under the Foundation's program "Partnership with Eastern," which provides scholarships to students, Mr. Denison will be soliciting contributions for the program from local business people.

President's Report, III.B.3. - Dr. Zimmerman

Provost Zimmerman gave the President's report while Dr. Jordan was attending the HECB meeting in Olympia as mentioned above.

Dr. Zimmerman called upon Dr. Brian Levin-Stankevich to give Eastern's enrollment report as of September 25th. 10th class day enrollment for Fall quarter 1998 will be available Friday, October 2. Dr. Levin-Stankevich reported that the overall enrollments are up four percent over last year. Freshmen enrollment is up 28-30%, the transfer students are up 28%. The headcount was 7,712, not included in the count are employees and students who are on waiver programs and others counted in funded enrollment. The FTE enrollment is up about 340 from last year for a total FTE of 7,537. Numbers have been still climbing daily. Vice Provost Levin-Stankevich attributed the growth to a larger incoming freshmen class and to increased

enrollment of graduate students. Eastern has registered 200 more freshmen this fall than this time last year. The prospect for Fall 1999 is expected to be two- to threefold over this year's.

Dr. Levin-Stankevich distributed to the Board a copy of Eastern's new packet for Guidance Counselors in the state as recommended in the STAMATS report published last fall.

The Board commended Vice Provost Levin-Stankevich and his staff for an outstanding job.

Events

Dr. Zimmerman announced the JFK Library rededication ceremony to be held on Friday, October 2, from 2:00 - 3:00 p.m., in the mall area in front of the library. An open house and reception will follow the ceremonies from 3:00 - 5:00 p.m.. Visitors will be invited to enjoy refreshments and tour the building.

The Higher Education Coordinating Board has agreed to release \$250,000 state matching funds to Eastern now in receipt of \$250,000 in private donations for the Fosseen/Kasuaka Distinguished Professorship. The HECB is also releasing \$25,000 state matching funds for the Herman and Jean Schwartz Graduate Fellowship.

Faculty/Staff

Dr. Jeffers Chertok was named interim Dean of the College of Letters, Arts, and Social Sciences beginning of Fall quarter. Drs. Cornelius and Yarwood have accepted half-time positions as Associate Deans in the college.

Carlos Acevedo, the new *Easterner* editor, is a junior journalism major at Eastern originally from Puerto Rico and a 1997 graduate of the Department of Defense Military Journalism program and editor of the Air National Guard newsletter at Fairchild Air Force Base.

Grants and Contracts

Roe Roberts, associate professor of Health Services Administration, has received a \$100,000 grant from the Environmental Justice Through Pollution Prevention program of the Environmental Protection Agency. The grant will allow Dr. Roberts, in cooperation with the Spokane Neighborhood Action Program, to aid low income families in Spokane County who rely on wood as their primary source of heat to convert to less polluting forms of heat.

Dr. Pamela Elkind, professor of sociology, and Ms. Kathy Pitts, project coordinator, have received a \$117,000 grant under the Intervention Studies in Agriculture Safety and Health program of the Centers of Disease Control and Prevention. The grant, in coordination with Yakima Valley Farmworkers Clinic and Walla Walla College, will provide health education and farm training to Hispanic Farmworkers and their families living in three central Washington counties.

Dr. Dan Turbeville, associate professor of geography and coordinator for the Washington Geographic Alliance, received a \$300,000 grant from the National Geographic Society's Geography Education Division and the Washington Office of the Superintendent of Public Instruction to continue activities of the alliance for another three-year period. This group supports and enhances geography education in the state's K-12 schools and is best known in this region for its two-week summer geography institutes for social studies teacher.

General

Homecoming is the week of October 5-10 with the parade beginning at 6:30 p.m., October 8, in downtown Cheney, followed by a bonfire/pep rally at 7:30 p.m. and the bed races at 8:00 p.m.. The homecoming game this year will be against Western Washington University and will begin at 1:05 p.m. at the Woodward Stadium on October 10.

On September 22, the city of Cheney officially commemorated Al Ogden in a formal proclamation read at the beginning of the City Council meeting. Each Thursday of all future Homecoming Weeks will be designated as "Al Ogden Day." An "Al Ogden Memorial Scholarship Fund," established and administered by Eastern, will be generated through the sale of commemorative "Uncle Al" buttons, produced by the Chamber of Commerce and sold by the Chamber, the EWU Alumni Association, ASEWU, Cheney Rotary, the Cheney Kiwanis during Homecoming Week. The intent of this fundraising effort is to carry on the spirit of giving and community involvement that Al was famous for. The funds received through this effort will provide a number of deserving individuals with resources necessary to pursue their academic goals at Eastern.

Athletics

FOOTBALL -- Eastern's football team will play at Cal State Northridge Saturday, September 26, looking for its first win of the season. Eagle senior Bashir Levingston was the ESPN/USA Today Special Teams Player of the Week after he returned two punt returns for touchdowns against Portland State University. He was also selected as the Big Sky Conference Player of the Week.

VOLLEYBALL -- The Eagles entered Thursday's Big Sky Conference match with Northern Arizona with an 8-1 record overall and came out with an 8-2 record. Eastern has won two championships in two tournaments and placed second in another. Kim Exner, who was the American volleyball Coaches Association Player of the Week two weeks ago, provides leadership for the team. She currently has 1,475 kills in her career.

GOLF -- The Eagle men's and women's gold squad captured their first tournament championships of the season this week. The men won the 10-team Portland State University Invitational by 10 strokes. Cory Hutsell finished second and Dan Molitor tied for fifth. The women won the seven-team Cowgirl Challenge by 24 strokes. All five players finished in the top 15.

CROSS-COUNTRY -- Tyson Estes and Darcy Steele won individual titles at the EWU Invitational Cross Country Meet September 19 in Spokane. Estes covered the 4.5 miles men's course in 25:28.2. Steele won the three-mile women's race with a time of 19:10.6. Eastern's teams are in Missoula for the Mountain West Invitational this week, with the season concluding October 31 with the Big Sky Conference Championship.

Special Reports, III.B.3.A.:

Classified Staff Union, III.B.3.A.1.

On behalf of classified staff at Eastern Washington University, Mr. Tom McArthur, president of Local 931, welcomed everyone back. Mr. McArthur expressed that classified staff are looking forward to a better future with increasing enrollments and improved means of communication among the University community. As president of Local 931, he pledged to work constructively with the administration and the faculty to keep Eastern on the path of success. "If we continue working together," he said, "Eastern will be the finest university in the state of Washington."

Dr. Lindekugel noted that he has never seen the campus look better inside and out and congratulated everyone who is involved in the upkeep. Mr. Kirschbaum seconded Dr. Lindekugel's comments.

United Faculty at Eastern, III.B.3.A.2.

Dr. Jeff Corkill, president of the UFE, congratulated Aaron Gutierrez to his appointment to Eastern's Board of Trustees and wished him good luck on his tenure on the Board.

The United Faculty of Eastern officers this year are the same as last year, except for the position of Vice President for Labor Management. Dr. Brian Houser has taken over for Dr. Ernie Gilmour as Vice President. Dr. Cornelius, who has accepted the appointment as Associate Dean of CLASS, was replaced by Dr. Gilmour, who volunteered to step in as treasurer. Dr. Corkill presented a list of the remaining officers.

Dr. Corkill pointed out that the Union will be working with the administration on some time-sensitive contract issues, which resulted from extending the original four-year contract to six years in July of 1997. The issues which need to be adjusted for the last two years of the contract are among others—rank floor, salaries and research grants. Some issues, which need to be reviewed, relate to Chapter 5 of the contract and tie with the three "Rs" Dr. Lindekugel mentioned in his report: program review, reduction and the (re)definition of fiscal exigency. Dr. Corkill is hopeful since enrollments are increasing that the discussion will be in a different light than before when enrollments were down.

Dr. Corkill asked Dr. Zimmerman for someone to provide retraining on collaborative bargaining, as personnel has changed since the original bargaining process began in 1995. Dr. Kissling and Dr. Corkill attended a WUA leadership assembly of the UW this summer which was connected with collaborative bargaining. Dr. Corkill expressed his wish to begin the process this Fall quarter.

Dr. Corkill thanked Dr. Jordan in his absence for inviting the presidents of UFE, the Faculty Organization and classified staff and the Associated Students to serve on the President's Cabinet and considered the invitation a positive move.

He also thanked Dr. Jordan and Mr. Kirschbaum for inviting the same group to participate in the Board's retreat on September 24 and applauded it as a "start of something new." He wished the Board good luck on forming the "Committee on Committees."

Mr. Ormsby noted he believes it is very important under the concept of collective bargaining and Eastern being the only six-year institution which participates in collective bargaining process, that all who are involved in it have the skills and understanding of the process and that we follow Dr. Corkill's suggestion for retraining. Mr. Ormsby also believed that it is very important that Eastern undertakes the program review process in the same vigor as talked about last spring, even though we have signs of increased enrollments.

Mr. Kirschbaum reminded the audience of Senator West's comment that he won't fund ghosts and that Eastern is still being funded by the state at a higher level than the 7,739 students enrolled at Eastern.

Action Items, IV.

Minutes of the July 24 and August 21, 1998, Board of Trustees Meetings, IV.A. - Mrs. Beschel

Motion #09-01-98: "I move that the minutes of the July 24 and August 21, 1998, Board of Trustees meetings be approved as presented."

Motion by Trustee Beschel ; second by Trustee Jackson ; approved unanimously. Motion carried.

Resolution Commending Dr. Christensen, IV.B. - Mr. Kirschbaum

Mrs. Beschel presented the following resolution for approval:

RESOLUTION

WHEREAS, Dr. Sandra Christensen served as President of the Faculty Organization and Chair of the Academic Senate at Eastern Washington University for the academic year 1997-98; and

WHEREAS, Dr. Christensen was an articulate advocate of the faculty's views on issues affecting the university; and

WHEREAS, Dr. Christensen gave wise counsel to the President and the members of the Board of Trustees; and

WHEREAS, Dr. Christensen served with distinction as faculty advocate in the time-honored role of the faculty in university governance.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees commends Dr. Christensen for her integrity, wisdom and outstanding service to Eastern Washington University for the 1997-98 academic year.

*Approved by: James L. Kirschbaum, Chair, Board of Trustees
Eastern Washington University*

September 25, 1998

Motion #09-02-98: "I move approval of resolution as presented."

Motion by Trustee Beschel; second by Trustee Jackson; approved unanimously. Motion carried.

1999 BOT Meeting Schedule, IV.C. - Mr. Kirschbaum

Due to the issue having been presented at the BOT Retreat September 24 and still remaining in discussion, the item was deferred to the October 23, 1998, Board of Trustees meeting.

Old Business/New Business, VI.

Roof Replacement Change Order

Mr. Kirschbaum invited Mr. Rich Gibb, director of Facilities, to present a work contract issue regarding a roof replacement which was presented for discussion to the Board during the open to the public breakfast prior to the regular Board meeting. In 1996, the Board approved a contract for Roof Replacements which included a "bandaid/repair job of the Tawanka Commons roof. The repair job proved to be insufficient and requires further work, especially since the building is continuously used and houses valuable equipment. The cost for the repair has been estimated at \$117,000. Mr. Gibb recommended that the work be done before this coming winter and requested approval of a change order in the amount of \$117,000 for the repair the Tawanka Commons roof.

Mr. Kirschbaum called for a motion.

Motion #09-03-98: "I so move."

Motion by Trustee Jackson ; second by Trustee Budke; approved unanimously. Motion carried.

Mr. Ormsby commended Mr. Gibb for bringing the item before the Board, even though it was not required, but knowing that the repairs are needed to avoid potential problems associated with a leaking roof.

Mr. Gibb pointed out that the roof will need further work beyond this repair. This project is only to cover the immediate problem. The total project cost is anticipated in the range of \$435,000.

Louise Anderson Hall, IV.D. - Mr. Kirschbaum

Rick Romero, director of Contract Services, presented a housing strategic plan which addresses the issue of campus residence hall capacity for the Board's approval. The plan proposes to renovate Louise Anderson Hall which would provide on-campus housing for an additional 200-250 students by Fall of 1999. Mr. Romero proposed to come back to the Board with an update on the project at the December or January regular Board meeting.

The Board suggested that a process for a longer range plan also be addressed. Mr. Romero proposed that a task force be formed to assist in the discussion and formulation of a long-term plan for on-campus student housing. The planning process would take in consideration private housing in the city of Cheney and address projected housing demand within the community.

The Board applauded Rick Romero, former Vice President for Business and Finance Mike Stewart and Bill Shaw for their efforts in turning Eastern's housing situation around and credited Mr. Romero for coming forward with a plan proposing workable solutions with leadership and foresight.

Motion #09-04-98: "I move approval of the renovation of Louise Anderson Hall for student housing be approved as presented."

Motion by Trustee Ormsby; second by Trustee Beschel.

The Board requested that Mr. Romero keep the Board updated on the project.

Motion was approved unanimously. Motion carried.

Information Items, V.

Proposed Mission and Operating Plan, V.A. - Dr. Zimmerman

Dr. Zimmerman presented the final draft of Eastern's Mission Statement and Operating Plan as submitted to the Higher Education Coordinating Board on September 1. Chair Kirschbaum, President Jordan and Dr. Zimmerman made a short presentation regarding the document to the HECB on September 8. The administration anticipates receiving some advise from the HECB, continuing work on some elements of the plan and submitting a final plan to meet the October 15 final deadline.

The committee work continues on campus to finalize the document. There are three areas which were not completed in the first draft document: 1) identification of area of strategic emphasis; 2) process of identifying centers of excellence; and 3) final review of Spokane programs. The committee has operated most recently on the first two areas and is examining a new draft dealing with "Areas of Emphasis and Centers of Excellence." A copy of the draft has been distributed to the Board of Trustees. The next step is a final review of Spokane programming which will begin in the next few days.

The administration will keep the Board informed as the process moves forward.

Dean's Report: Libraries, V.B. - Ms. Kelley

Ms. Pat Kelley, dean of the J.F.K. Libraries, reported on the physical and technological improvements the Library received through the expansion which was recently completed. The building nearly doubled in size. In addition, the seating capacity quadrupled for students and faculty, the Library features meeting and conference rooms. The number of computer-equipped stations has doubled.

The Library will be re-dedicated in a ceremony open to the public on October 2, at 2:00 p.m., in the Mall. Ms. Kelley invited everyone to attend.

Y2K Compliance Progress Report, V.C. - Ms. Kelley

Appointed to lead and coordinate the "Year 2000 Committee" risk management activities at Eastern related to the Year 2000 compliance in Eastern's network and computer systems, Ms. Kelley reported on the committee's charge and activities and how Eastern is preparing for Year 2000 issues.

Old Business/New Business, VI.

See above.

Executive Session, VII.

At 10:35 a.m. Chair Kirschbaum announced that the Board would go into Executive Session from approximately 30 minutes for the purpose authorized in RCW. 42.30.110.

Reconvene

At 11:30 a.m. the Board of Trustees reconvened into open session.

Personnel Actions, VIII.

Mr. Kirschbaum requested motion for approval of the personnel actions.

Mr. Gutierrez excused himself from participation in voting on this matter as it relates to the hiring, discipline, or tenure of faculty members and personnel, according to state statute R.C.W. 28B.35.100 (4).

Motion #09-05-98: "I move that the personnel actions, including the addendum of three items presented at Executive Session, be approved as presented."

Motion by Trustee Budke; second by Trustee Beschel; approved unanimously. Motion carried.

Mr. Kirschbaum announced that the Nominating Committee delayed its report until the next regular meeting and that appointments of the officers of the Board remain the same.

Dr. Zimmerman invited everyone to attend that JFK Library rededication on Friday, October 2, at 2:00 p.m. in the open mall, followed by an open house and a reception at 3:00 p.m.

Adjournment, IX.

At 11:34 a.m. Mr. Kirschbaum adjourned the meeting.



James L. Kirschbaum
Chair



Kenneth R. Dolan
Secretary to the Board of Trustees