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Board of Trustees Minutes, June 24, 1997

Eastern Washington University

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(Attachment IV.A.)

Eastern Washington University
BOARD OF TRUSTEES
 June 24, 1997
 9:00 a.m.
 Spokane Center
 Second Floor Mall

Board Members Present

Mrs. Jean L. Beschel
 Mr. Al Brisbois
 Mr. Joe W. Jackson, Chair
 Mr. James L. Kirschbaum, Vice Chair
 Mr. Michael C. Ormsby
 Dr. Julian J. Torres, Jr.

Board Members Absent

Mr. John V. Geraghty, Jr.

Staff Present

Mr. Phil Akers, Associate Vice President for Development and EWU Foundation
 Dr. Bill Barber, Assistant to the President
 Mr. Allen Barrom, Director of Student Affairs Spokane
 Dr. Sandra Christensen, Current Vice President and President-Elect of Faculty Organization
 and guest w/beard
 Ms. Annie Cole, J.D., Executive Director of Human Rights
 Ms. Roxann Dempsey, Administrative Manager for Business and Finance
 Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
 Dr. Marshall E. Drummond, President
 Mr. George Durrie, Director of Governmental Relations
 Dr. Phyllis Edmundson, Dean of the College of Education and Human Development
 Mr. Mike Ekins, Chair of the EWU Foundation Board
 Dr. Flash Gibson, Vice Provost for Undergraduate Affairs
 Dr. Robert Herold, Executive Vice Provost for Academic Affairs
 Dr. James Hoffman, Senior Vice President and Provost
 Mrs. Jane A. Johnson, Vice President for Advancement
 Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management & Student Affairs
 Mr. Jim Lochner, Budget Analyst
 Mr. Larry McCulley, Budget Analyst II, Budget Services
 Dr. Elroy McDermott, Interim Dean of the College of Business and Public Administration
 Lt. Tom McGill, EWU Campus Police
 Ms. Angelika M. O'Neill, Administrative Assistant to the President
 Ms. Stefanie Pettit, Public Information Officer
 Ms. Flora Sanders, Budget Services
 Mr. Bill Shaw, Chief Financial Officer
 Dr. Morag Stewart, Director of the MBA Program
 Ms. Carol Terry, Director of Budget Services
 Dr. Ed Yarwood, Dean of the College of Art, Letters and Social Sciences
 Ms. Leslie Younger, Computer Services Consultant

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Faculty Present

Dr. Jeff Corkill, President of the United Faculty at Eastern
 Dr. Dana Elder, President of Faculty Organization
 Dr. Ernest Gilmour, Vice President of the United Faculty at Eastern
 Dr. Niel Zimmerman, Chair of the NASC Accreditation Self-Study Committee

Students Present

Mr. LaShund Lambert, President of ASEWU
 Ms. Maryanne Gaddy, Easterner Staff Writer

Guests Present

Mr. Richard Davey, Law Clerk, Attorney General Office
 Ms. Pauline Flett, Professor of the Salish Language
 Mr. Art Flett, Husband of Pauline Flett
 Mr. Brian Flett, Son of Pauline Flett
 Ms. Nina Flett, Daughter of Pauline Flett
 Ms. Nicole Grier, Consultant of McFarlane & Alton
 Ms. Maureen McGuire, Assistant Attorney General
 Mr. Christopher Varallo, Law Clerk, Attorney General Office

Call to Order and Quorum, I. and II. - Mr. Jackson

Chair Jackson called the meeting to order at 9:00 a.m. A quorum was present at the meeting.
 Mr. Geraghty was excused.

Reports, III.

Trustees' Reports, III.A.

Mr. Kirschbaum, as Board representative on the Athletic Review, presented a timeline to the Board reflecting the steps to be taken in the review process. Ms. Nicole Grier, Communication Consultants of McFarlane & Alton P.S., reported that the external study is near completion and the internal study has begun and will be completed by the end of July. The external study is based on surveys taken at six Universities (EWU, WSU, CWU, GU, WC and UI) covering the areas of Student Life, Student Recruitment and Fundraising. By September 1, the results of the consultant's study and a written report will be released. At the September Board meeting there will be hearings on the Athletic Program. The decision on the Future of Athletics will be announced at the October Board meeting.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Elder

Dr. Elder praised the collective bargaining team, faculty and administrators in their demonstrated commitment to the students and to the University. The faculty has re-elected the core leadership of the United Faculty of Eastern for another year.

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Associated Students, III.B.2. - Mr. Lambert

On behalf of the Board of Trustees and Eastern Washington University, Mr. Jackson welcomed LaShund Lambert as the newly elected Associated Student President to the Board. He expressed that the Board looks forward to working with Mr. Lambert.

Mr. Lambert thanked the Board for the opportunity to serve the Board as the ASEWU President and spoke about his philosophy on the relationship amongst the constituencies of the University.

President's Report, III.B.3. - Dr. Drummond

Dr. Drummond introduced the Red Team, one of four EWU Corporate Cup Teams, and invited them to talk about their experience at the 1997 Bloomsday Race. The team won first place and displayed the Corporate Cup trophy they won. The Red Team was represented by Dr. Jeff Corkill, Professor of Chemistry; Mr. Carl Coumbs, Senior Computer Consultant; Jeff Rahù, Professor of Chemistry, and Dr. Grant Smith, Professor of English. Dr. Scott Melville, Professor of PEHR, the fourth member, was unable to attend.

President Drummond reported on this year's Commencement. For the first time in the University's history the event was celebrated in two separate ceremonies; one in the morning and one in the afternoon. The attendance at the morning ceremony was in excess of five thousand including 701 undergraduates and 128 graduates. At the afternoon ceremony 448 undergraduates and 79 graduate students attended with overall attendance in excess of 4,000. The University is evaluating the event and seeking feedback for planning next year's Commencement. Dr. Drummond thanked the Board for attending this year's Commencement.

Action Items, IV.

Minutes of the May 23, 1997, Board of Trustees Meeting, IV.A. - Mr. Jackson

Chair Jackson requested that the minutes be approved. Mrs. Beschel moved that the minutes be approved with minor editing changes.

Motion #06-01-97: "I move that the minutes of the May 23, 1997, Board of Trustees meeting be approved with minor editing changes."

Motion by Mrs. Beschel; second by Mr. Kirschbaum; approved unanimously.

Board Commendation, IV.B. - Mr. Jackson

Ms. Pauline Flett, professor of the Salish Language at Eastern Washington University, was invited to attend the Board and was presented the Board's Commendation in recognition of her services to Eastern's community and the preservation of the Salish Language. Dr. Drummond and Mr. Brisbois spoke about Ms. Flett's accomplishments as faculty member and preservationist of the Salish Language.

Cooperative Agreement between EWU Foundation and the University, IV.C. - Ms. Johnson

Ms. Johnson, Vice President of University Advancement, introduced the proposed Cooperative Agreement between the EWU Foundation and the University and recommended approval of the

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agreement. Mr. Phil Akers, Associate Vice President for Development and Executive Director of the EWU Foundation, noted that the agreement clarifies the responsibilities and legal issues between the Foundation and the University.

Mr. Ekins, Chair of the EWU Foundation Executive Board, reported on the June 23 Executive Committee of the EWU Foundation Board. The total assets of the Foundation have grown year-to-date to 8.5 million, with more than 12 million generated this year. The Foundation funds support faculty through gifts and faculty development funds and students through scholarships. According to Mr. Ekins approximately 80% of the funds received are placed into the endowment and approximately 4% into the unrestricted fund.

Ms. Johnson recommended that the Board approve the Cooperative Agreement between the EWU Foundation and the University as presented.

Chair Jackson called for a motion.

Motion #06-02-97: "I move that the Board approve the Cooperative Agreement between the EWU Foundation and the University as presented."

Motion by Mr. Kirschbaum; second by Mrs. Beschel; approved unanimously.

Annual Operating/Capital Budget Fiscal Year 1998, IV.D. - Mr. Stewart

Mr. Michael Stewart, Vice President for Business and Finance, presented the annual operating/capital budget for fiscal year 1998 as presented to the Board.

Vice President Stewart summarized the operating budget as follows: educational and general operations \$59,439,184; auxiliary enterprises (including transfers) \$15,608,620; scholarships & fellowships \$7,850,000; and sponsored programs \$11,800,000; for a total of \$94,697,804, as detailed on page 22 of the Operating & Capital Budgets, Fiscal Year 1998.

Motion #06-03-97: "I move that the Board approve the operating budget of \$94,697,804, including fund transfers of \$2,136,984, for fiscal year 1998, which begins July 1, 1997 and ends June 30, 1998."

Motion by Mr. Kirschbaum; second by Mr. Brisbois; approved unanimously.

The Capital budget was summarized as follows: State funded projects \$29,868,562 and \$536,400 as local funded projects as detailed on page 38 of the Operating & Capital Budgets, Fiscal Year 1998.

Motion #06-04-97: "I move that the Board approve the capital budget of \$30,404,962 for fiscal year 1998 which begins July 1, 1997 and ends June 30, 1998."

Motion by Mrs. Beschel; second by Mr. Ormsby; approved unanimously.

Mr. Kirschbaum noted that the Finance Committee met prior to the Board meeting and reviewed the proposed budgets. The Finance Committee concurs in the approval of the budget as presented.

Dr. Drummond commended Mr. Stewart's staff and Mr. Durrie for their efforts to the development of the budget.

President Drummond noted that one item in the budget is especially important to the administration and that is the plan to provide daycare on campus.

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Public Works Contract Award Over \$150,000, Project #AE-96-06, P.E., Facilities Improvement, Classroom Renewal Phase IV. - IV.E. - Mr. Stewart

Mr. Stewart recommended that the Board of Trustees approve a contract award to Precision Bilt for project #AE-96-06, P.E., Facilities Improvement, Classroom Renewal Phase IV, in the amount of \$186,700.00, exclusive sales tax. This project consists of remodeling P.E. Classroom Building rooms 100, 101, 102 and the north lobby; the Pavilion lockers and Men's and Women's team rooms; and the Reese Court. All work is expected to be completed by September 15, 1997. MWBE percentages for Precision Bilt, Inc., show 7% MBE and 6.0% WBE participation.

Motion #06-05-97: "I move that the Board award the contract for project #AE-96-06 P.E., Facilities Improvement Classroom Renewal Phase IV, in the amount of \$186,700.00, exclusive sales tax to Precision Bilt, Inc., Spokane, WA."

Motion by Mr. Brisbois; second by Mr. Kirschbaum; approved unanimously.

Mrs. Beschel inquired as to why the bid from Precision Bilt was so much lower than the other bidders. Mr. Stewart explained that not all bidders disclose details of the bids on a comparable level, however, Precision Bilt agreed to complete the work as requested and, as it is a reputable firm, therefore, recommended approval of the contract to Precision Bilt, Inc. Spokane.

Board Meeting Location, IV.F. - Dr. Drummond

Dr. Drummond recommended moving the Board meetings for the remainder of this year to the Cheney campus, the Pence Union Building, Room 265-67. He also recommended that future Board meetings be held on the Cheney campus with the exception of two meetings per year to be held in Spokane; one at the Spokane Center and one at Riverpoint."

Motion #06-06-97: "I move that the Board to relocate Board meetings for the remainder of this year to the Cheney campus, Pence Union Building, Room 263-67, as proposed, and hold future Board meetings on the Cheney campus with the exception of two Board meetings per year to be held in Spokane; one at the Spokane Center and one at Riverpoint."

Motion by Mr. Kirschbaum; second by Dr. Torres; approved unanimously.

Information Items, V.

Progress Report on NASC Accreditation, V.A. - Dr. Zimmerman

Dr. Niel Zimmerman, Chair of the Accreditation Self-Study Committee, gave a status report of the Accreditation Self-Study. The Self-Study is the first step in the process leading to the forthcoming NASC Accreditation Review in 1998. Dr. Zimmerman praised the committee members who are preparing the Self-Study, and assured the Board that the process is proceeding according to the established timeline and that the University is well prepared to undergo the site visit of the accreditation team in April.

Old Business/New Business, VI.

No old or new business.

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Executive Session, VII.

Chair Jackson called an executive session from 11:07 a.m. to 11:57 a.m. for the purpose authorized in RCW. 42.30.110.

Personnel Actions, VIII.*

Mr. Jackson entertained a motion to approve the personnel actions including the annual tenure and promotion recommendations as presented.

Motion #06-07-97: "I move that the personnel actions including the addendum presented at the Executive Session be approved as presented."

Motion made by Mr. Kirschbaum; second by Mrs. Beschel; approved unanimously.

Mr. Ormsby made a motion on an additional personnel action.

Motion #06-08-97: "I move the Board's approval of a letter of appointment for Dr. Drummond, consolidating all previous letters of appointments and addendums entered into since 1990. This letter indicates that this coming year will be his last year as President at Eastern Washington University."

Motion made by Mr. Ormsby; second by Mr. Brisbois; approved unanimously.

On behalf of the Board, Mr. Ormsby thanked Dr. Drummond for his dedicated service to the Board and the University.

Adjournment, IX.

Mr. Jackson adjourned the meeting at 12:07 p.m.

Joe W. Jackson
 Chair

Kenneth R. Dolan
 Secretary