

2-28-1997

Board of Trustees Minutes, February 28, 1997

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
February 28, 1997
9:00 a.m.
Spokane Center
Second Floor Mall

Board Members Present

Mrs. Jean L. Beschel
Mr. Al Brisbois
Mr. John V. Geraghty, Jr.
Mr. Joe W. Jackson, Chair
Mr. James L. Kirschbaum, Vice Chair
Mr. Michael C. Ormsby
Dr. Julian J. Torres, Jr.

Staff Present

Mr. Allen Barron, Director of Student Services at the Spokane Center
Dr. Alex Cameron, Associate Dean of the College of Business and Public Administration
Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
Dr. Marshall E. Drummond, President
Dr. George Durrie, Director of Governmental Relations
Dr. Dana Elder, President of Faculty Organization
Ms. Kathy Fleming, Vice President of Bargaining Unit I
Dr. Flash Gibson, Vice Provost for Undergraduate Affairs
Officer Dennis Hauenstein, EWU Police Officer
Dr. James Hoffman, Senior Vice President and Provost
Mrs. Jane A. Johnson, Vice President for Advancement
Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management & Student Affairs
Dr. Elroy McDermott, Interim Dean of the College of Business and Public Administration
Ms. Gayle Ogden, Assistant Vice President for Legal Affairs & Charity Estate Planning
Ms. Angelika M. O'Neill, Administrative Assistant to the President
Ms. Rose Poirot, Director of Communication Services
Ms. Stefanie Pettit, Public Information Officer
Mr. Bill Shaw, Chief Financial Officer
Ms. Leslie Younger, Computer Services Consultant

Faculty Present

N/A

Students Present

Mr. Dean Dunham, President of ASEWU
Ms. Maryanne Gaddy, Easterner Staff Writer

Guests Present

Ms. Laurie Hatten-Boyd, Law Clerk
Mr. Mike Huffman, Cheney Free Press Staff Writer
Ms. Maureen McGuire, Assistant Attorney General
Mr. Jim Reinbold, City Manager of the City of Cheney
Ms. Amy Jo Sooe, Executive Director of the Cheney Chamber of Commerce

Call to Order and Quorum, I. and II. - Mr. Jackson

Chair Jackson called the meeting to order at 9:00 a.m. A quorum was present at the meeting.

With the Board's concurrence, Mr. Jackson made the following changes to the agenda:

- 1) President's Report moved from III.B.3. to III.B.1.
- 2) Added a report from Kathy Fleming, Vice President of the Bargaining Unit I, as "Special Reports," under Agenda Item III.B.4.

Reports, III.

Trustees' Reports, III.A.

Mrs. Beschel reported Board members Beschel and Kirschbaum attended the ABC Breakfast on February 11. Guest speaker Ted DeMerritt, Chair of the EWU President's Council and Chairman & Chief Executive Officer of Olivetti North America, spoke about "The Olivetti Story and Its Economic Impact on the Inland Northwest and North America."

Mrs. Beschel also noted that she attended the Senate meeting on February 17, in which the Senate in historic action, endorsed the proposed *Strategic Plan* unanimously. This plan was requested by the Trustees and will be presented for consideration and action later in the meeting under Action Item IV.B.

Mr. Kirschbaum announced a process and time schedule for the upcoming athletic review. The proposal was read as follows:

By March 15	Establish a Request for Quotation (RFQ)
After March 15	Select person to conduct review
On April 15	Contract Award
May 1 - September 1	Conduct review with completion by August 30
September 1	Announce findings to the community -- on and off campus
September Board Meeting	Hearings
In October	Decision on course of action

Mr. Kirschbaum invited the Board to comment on the proposed process and time schedule. There were no comments made by the Board. Chair Jackson stated that the proposal was acceptable.

President's Reports, III.B.

President's Report, III.B.1. - Dr. Drummond

Dr. Drummond informed the Board of various upcoming events including his trip to Thailand

and Japan. He stated the purpose of the trip was to discuss the possibilities for exchange programs with Rangsit University, Nan-Tai College and others and to participate in the graduation ceremonies at Asia University.

Mr. Richard Zornes has been appointed as the new Director of Athletics effective February 1.

Danele Ducharme, a senior majoring in Radio-Television, won a student "Oscar" from the Academy of Television Arts and Sciences in a regional awards competition. Her video "Enter Sandman" was judged as the best among entries from nine Western states, including California.

Vice President Jane Johnson announced that six Eastern Washington University publications and writing/design projects produced in 1996 by the EWU Office of Communication Services were selected for recognition by the Council for their Advancement and Support of Education (CASE) District VIII. Eastern received two Gold Awards, two Silver Awards and two Bronze Awards. Ms. Johnson credited Rose Poirot, Director of Communication Services; Dan Davie, Desktop Publishing Coordinator; John Paxson, Lead Designer; Eric Galley, Photographer; John Soennichsen, Editor of "Perspectives;" Stefanie Pettit, Public Information Officer; and Mary Sagal, Writer. The awards were presented at the CASE conference February 24 in Vancouver, B.C..

Dr. George Durrie gave a brief update on the Legislative Session.

Faculty Organization Report, III.B.2. - Dr. Elder

Faculty President Dana Elder praised the Faculty Senate for their "hard work." The Senate voted on February 3 to maintain the Liberal Arts Enrichment Program. On February 17 the Senate unanimously endorsed the *Strategic Plan*. Dr. Elder also mentioned that the student representation on the Faculty Senate has been outstanding, particularly ASEWU Council Member Amy Smith.

Dr. Hoffman reported that the first student symposium was held providing undergraduate students the opportunity to present papers on research and creative endeavors. He credited Dr. Jean R. Small, Associate Professor of Chemistry and Biochemistry, as the driving force behind the symposium. More than thirty students participated in the event.

Dr. Hoffman noted Dr. Elder's leadership of the Faculty Senate. The Senate's actions on the Liberal Arts Enrichment Program and the *Strategic Plan* are a direct reflection of his leadership.

Associated Students, III.B.3. - Mr. Dunham

ASEWU President Dean Dunham submitted a written report to the Board. In addition Mr. Dunham reported on recent ASEWU activities and announced upcoming events sponsored by the Associated students.

ASEWU elections are in progress. The outcome of the election will be included in his April report.

Special Reports, III.B.4. - Ms. Fleming

Ms. Fleming, Vice President of Bargaining Unit I, noted that changes to the ADA policy were needed to bring the policy in compliance with current federal and state rules and the union contract.

A memorandum of understanding to amend and clarify Article IX - Grievance and Arbitration Procedure of the Agreement By and Between the Board of Trustees, Eastern Washington University, and the Washington Federation of State Employees, Council No. 28, AFL-CIO, Bargaining Unit #1 and the Agreement By and Between the Board of Trustees, Eastern Washington University, and the Washington Federation of State Employees, Council No. 28, AFL-CIO, Bargaining Unit #2, was presented and signed. A signed copy of the amendment will be attached to the minutes.

Action Items, IV.

Minutes of the January 24, 1997, Board of Trustees Meeting, IV.A. - Mr. Jackson

Chair Jackson requested that the minutes be approved as corrected.

Motion #02-01-97: "I move that the minutes of the January 24, 1997, Board of Trustees meeting be approved as corrected."

Motion by Mrs. Beschel; second by Mr. Kirschbaum; approved unanimously.

Strategic Plan, IV.B. - Dr. Hoffman for Dr. Drummond

Dr. Hoffman commended Dr. Dana Elder, Dr. Bill Barber and Mrs. Jean Beschel for their contributions and involvement in developing the *Strategic Plan*.

Mrs. Beschel stated that the *Strategic Plan, Implementing the Vision*, includes three basic initiatives: 1) To sustain and enhance academic excellence; 2) To improve recruitment and retention; and 3) The implementation of the *Strategic Plan*.

A resolution, "Implementing the Vision," was presented for approval. A copy of the signed resolution will be attached to the minutes.

Chair Jackson, on behalf of Eastern Washington University and the Board of Trustees, thanked the entire team for developing this most important document.

Motion #02-02-97: "I move that the Board accept the resolution and approve the Strategic Plan, Implementing the Vision, as presented."

Motion by Mrs. Beschel; second by NONE; approved unanimously.

Tuition & Fee Waivers 1997-98 Academic Year - Dr. Levin-Stankevich for Mr. Stewart

Motion #02-03-97: "I move that the Board approve the tuition and fee waivers for the 1997-98 academic year as presented."

Motion by Mr. Kirschbaum; second by Mrs. Beschel; approved unanimously.

Information Items, V.

Special Fees Report, V.A. - Dr. Hoffman

Senior Vice President Hoffman presented the annual special fee report. The report shows the annualized average course fee structure for each of Eastern Washington University's Colleges by department. The fees apply to maintenance of supplies and non-permanent equipment. Fees are higher in departments that are supply-intensive and have high consumable needs, i.e., the sciences, urban & regional planning and art. Fees are low in other areas where there is low impact. The fees are held relatively flat.

Old Business/New Business, VI.

No old or new business.

Executive Session, VII.

Chair Jackson called an executive session from 10:20 a.m. to 11:00 a.m. for the purpose authorized in RCW. 42.30.110.

Personnel Actions, VIII.*

Mr. Jackson entertained a motion to approve the personnel actions as presented.

Motion #02-04-97: "I move that the personnel actions be approved as amended with the report given by Dr. Hoffman in the Executive Session."

Motion made by Mr. Ormsby; second by Dr. Torres; approved unanimously.

Adjournment, IX.

Mr. Jackson adjourned the meeting at 11:02 a.m.

Joe W. Jackson
Chair

Kenneth R. Dolan
Secretary