

12-6-1996

## Board of Trustees Minutes, December 6, 1996

Eastern Washington University

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Eastern Washington University  
**BOARD OF TRUSTEES**  
December 6, 1996  
9:00 a.m.  
PUB 263-265

## Minutes

### Board Members Present

Mrs. Jean L. Beschel  
Mr. Al Brisbois  
Mr. John V. Geraghty, Jr.  
Mr. Joe W. Jackson, Chair  
Mr. James L. Kirschbaum, Vice Chair  
Mr. Michael C. Ormsby  
Dr. Julian J. Torres, Jr.

### Staff Present

Dr. William Barber, Assistant to the President and Professor of Psychology  
Dr. Alex Cameron, Associate Dean of the College of Business and Public Administration  
Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees  
Dr. Marshall E. Drummond, President  
Dr. Dana Elder, President of the Faculty Organization and Chair of Academic Senate  
Dr. Phyllis Edmundson, Dean of the College of Education & Human Development  
Ms. Kathy Fleming, former President of Local 931  
Mr. Richie Gibb, Director of Planning, Construction/Maintenance & Facilities  
Dr. Robert C. Herold, Executive Vice Provost  
Dr. James Hoffman, Senior Vice President and Provost  
Mrs. Jane A. Johnson, Vice President for University Advancement  
Ms. Pat Kelley, Dean of Libraries  
Dr. Brian Levin-Stankevich, Vice Provost for Student Enrollment  
Mr. Tom McArthur, President of Local 931  
Dr. Elroy McDermott, Dean of the College of Business and Public Administration  
Mr. Michael Nelson, Internal Auditor  
Ms. Gayle Ogden, Assistant Vice President for Legal Affairs & Charity Estate Planning  
Ms. Irma Pena, Coordinator of Student Health  
Mr. Rick Romero, Director of Contract Services and Housing/Residential and Dining Services  
Dr. Edmund Yarwood, Dean of the College of Letters, Art and Social Sciences  
Ms. Leslie Younger, Computer Services Consultant

### Faculty Present

N/A

### Students Present

Mr. Dean Dunham, ASEWU President

### Guests Present

Ms. Connie Langford, Rockwood Clinic Representative  
Ms. Maureen McGuire, Assistant Attorney General  
Mr. William Poppy, CEO of the Rockwood Clinic  
Ms. Amy Sooy, Executive Director of Cheney Chamber of Commerce

### Call to Order and Quorum, I. and II. - Mr. Jackson

Chair Jackson called the meeting to order at 9:00 a.m. A quorum was present.

### Reports, III.

#### Trustees' Reports, III.A.

Mr. Kirschbaum reported that the Finance Committee met and reviewed the Auxiliary and Athletic departments' audits, the PPB budget recommendations, housing rates and the completion of Sutton Hall.

#### Presidents' Reports, III.B.

##### Faculty Organization Report, III.B.1. - Dr. Elder

Dr. Elder stated that the draft of the Strategic Plan will be presented at the first Senate meeting on January 21 for additional faculty input.

On November 4, 1996, the Faculty Organization voted and agreed unanimously to loan \$20,000 to the Foundation with the stipulation that the interest income be applied to student scholarships. The current arrangement will allow for a return of the funds in the future, if so needed. An annual call to faculty for renewal of this fund is planned to demonstrate faculty's support to the students.

##### Associated Students' Report, III.B.2. - Mr. Dunham

Mr. Dunham reported that EWU has obtained a FIPSE Grant to support campaigns against campus violence.

The Associated Students undertook a survey among the students to determine the "pulse of the students" in response to the elimination of the mandatory health coverage through the Rockwood Clinic and adoption of a voluntary, optional coverage through Fidelity and Washington State Basic Health. The results of the survey will be available at the January Board meeting.

Mr. Dunham reminded the Board that the Child care issue has become more pressing since ASEWU no longer offers a child care subsidy program and that a solution acceptable to both the university and the students needs to be found.

ASEWU President Dunham thanked President Drummond, Bill Barber, and Matt Chase for their support and dedication to Eastern's students.

President's Report, III.B.3. - Dr. Drummond

Dr. Drummond informed the Board that the conversion of the Student Information System (SIS) is in process with anticipated completion by Monday, December 9. The new SIS-Plus system will automate many functions and provide better access to information and better service to students.

The "Students First Scholarship" campaign has received approximately \$625,000 in pledges.

The National Council for Accreditation of Teacher Education (NCATE) has approved the continued accreditation of Eastern's Education Department at the initial teacher preparation and advanced levels. The next visit is scheduled for spring of 2001.

The Family First Dinner was held on November 22 in the EWU Fieldhouse with 523 people attending. The inclement weather prevented some individuals from attending. Dr. Drummond thanked Kathy Fleming for her efforts in making this event a great success.

Dr. Drummond applauded the Faculty Senate for generating faculty support to help recruit students.

Dr. Ron Nelson, associate professor of Applied Psychology, was recently awarded a \$606,000 three-year Field Initiated Studies grant from the U.S. Department of Education to conduct an analysis of school-based programs for treating violent and disruptive behavior.

Dr. Karen Michaelson, director of the Center of Technology, Education, and Community, has received a \$1,751,000 grant from the Department of Health and Human Services for the fifth-year funding of the Comprehensive Child Development Program.

The ROTC program was named to the Cadet Command "All Pro" training team. Eastern has been number one in the nation for the last two consecutive years.

The Eagle Athletic Association fastest-growing fund-raising event—Fall Auction Mania—will take place Friday, December 6th, at 5:30 p.m., in the Pence Union Building featuring goods and services donated by area businesses. This annual event is co-sponsored by the Cheney Chamber of Commerce and raises over \$30,000 with proceeds benefitting student-athlete scholarships and Cheney Chamber activities. More than 250 tickets have been sold. The ten dollar entrance fee includes beverages and hors d'oeuvres. Dr. Drummond encouraged everyone to attend.

President of Local 931, III.B.4. - Ms. Fleming

Ms. Fleming, outgoing president of Local 931, gave a summary of the highlights of her presidency as President of Local 931 and introduced Mr. Tom McArthur, the newly elected president.

Chair Jackson thanked Ms. Fleming for her contributions to the University during the past five years, wishing her the very best in the future.

Action Items, IV.

Minutes of the October 25, 1996 Board of Trustees' Meeting, IV.A. - Mr. Jackson

Chair Jackson called for approval of the minutes. Mr. Geraghty asked for clarification and correction of the following statement in the Trustees' reports, Agenda Item III.A.: "Mr. Ormsby

*announced the resignation of Mr. Dave Clack as chair of the Joint Center Board."* The sentence was corrected to read: "Mr. Ormsby announced the conclusion of Mr. David Clack's term as chair of the Joint Center Board."

*Motion #12-01-96: "I move that the minutes of the October 25, 1996, Board of Trustees' minutes, with the correction suggested by Mr. Ormsby, be approved."*

*Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.*

National Guard Tuition Fee Waiver, IV.B. - Dr. Levin-Stankevich

Dr. Levin-Stankevich, vice provost for Enrollment Management and Student Affairs, requested that the Board approve the proposed tuition exemption policy. This policy allows members of the National Guard to take up to six credits per quarter based on space availability and to assess a non-refundable registration fee of \$30 per quarter to cover administrative program cost.

Currently there are ten part-time students on campus who would be eligible for the tuition waiver.

*Motion #12-02-96: "I move approval of the proposed National Guard Tuition Fee Waiver Policy."*

*Motion by Mr. Kirschbaum; second by Dr. Torres; approved unanimously.*

Acceptance of Completion of Contract Over \$150,000--Public Works Contract #AE-93-7-G, Sutton Hall Remodel Phase I, IV.C. - Mr. Gibb

The Finance Committee reviewed Public Works Contract #AE-93-7-G and recommended acceptance of Sutton Hall Remodel Phase I. Mr. Kirschbaum also noted that OFM (Office of Financial Management) has written a letter to Richie Gibb congratulating him and his staff on successfully completing the project on time and within the budget.

Mr. Gibb, director of Facility Planning, Construction and Maintenance, stated that the work has been completed satisfactorily by Kearsley Construction, for the total contract amount of \$3,329,727.48, exclusive of sales tax, and asked the Board for acceptance of the contract and release of retainage to the contractor as specified by the terms of the contract.

*Motion #12-03-96: "I move approval of Mr. Gibb's and the Finance Committee's recommendation to approve this contract acceptance."*

*Motion by Mr. Ormsby; second by Mr. Brisbois; approved unanimously.*

Housing and Dining Rates 1997-98, IV.D. - Mr. Romero

The Finance Committee reviewed Housing and Dining Services' proposed strategic plan and the 1997-98 housing and dining rates.

Mr. Romero, director of Contract Services and Housing and Dining Services, reported that during the past four years, occupancy in the residence halls has declined. A strategic plan was developed to address the decline in revenue resulting from the decline in occupancy. The plan is based on the following assumptions:

- 1) Freeze the 1997-98 Housing and Dining Rates at the 1996-97 level.

2) Develop housing incentive grants that would be available to individuals who commit to an annual contract plan prior to May 1, 1997.

Mr. Romero asked the Board for approval of the proposed plan and housing/dining rates for 1997-98.

Mr. Kirschbaum commended Mr. Romero and his staff for the entrepreneurial spirit and ability to be creative in designing this plan and moved approval of the item as submitted.

*Motion #12-04-96: "I move that the proposed plan and the Housing and Dining Rates for 1997-98 be approved as presented."*

*Motion by Mr. Kirschbaum; second by Mr. Ormsby; approved unanimously.*

Mr. Ormsby and Mrs. Beschel also commended Mr. Romero for an excellent job.

#### Summer Session 1997 Tuition Fees, IV.E. - Dr. Herold

Dr. Herold, executive vice provost for Academic Affairs, combined the presentation of the Summer Session 1996 report with the request for approval of the upcoming 1997 Summer Session tuition fees.

*Motion #12-05-96: "I move that the Board approve the proposed Summer Session 1997 tuition rates, \$77 per undergraduate credit hour, \$117 per graduate credit hour and an additional \$50 enrollment fee."*

*Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.*

#### Information Items, V.

##### Annual Reports, V.A.

##### Summer Quarter Report, V.A.1. - Dr. Herold

See Action Item IV.E., Summer Session 1997 Tuition Fees.

Dr. Drummond complimented Dr. Herold on the success of Summer Session, Continuing Education, and Extended Programs and the quality of the staff and programs. He encouraged Dr. Herold to further develop and expand summer session and to consider a weekend college, for example, for a Master's degree in Education.

##### Independent Audit of Auxiliary Funds & Intercollegiate Athletics, V.B. - Mr. Nelson

Mr. Kirschbaum reported that the Finance Committee reviewed the Housing/Food Services Audit, Bookstore Audit, the Associated Student Activities Audit, Pence Union Audit, the Intercollegiate Athletic Program Audit, and the University Audit. Mr. Nelson has performed an excellent job and received praise from the audit firm, McFarlane & Alton for the all-around cooperation. The audits resulted in no findings.

Mr. Nelson noted that an independent CPA firm was contracted last May to conduct the audit. The work done by McFarlane & Alton is the basis for the work conducted by the state auditors.

Mr. Geraghty complimented the administration and the staff on the successfully completed audit.

Update on Implementation of New Health Care Service, V.C. - Dr. Levin Stankevich/  
Mr. Dunham

Dr. Levin-Stankevich noted that the health care service survey had not been completed but that a report will be forthcoming at the January Board meeting. The Vice Provost mentioned he was also seeking input from the Rockwood Clinic and the Cheney Medical Clinic.

The Washington Basic Health Plan which is one of the health care plans for students has not been completely satisfactory because of the long waiting period for enrollment. The administration is looking closely at the possibility of seeking alternate vendors. Major medical and comprehensive, optional plans are available but exceed the students' financial ability to pay. Students who do not have health care service coverage through other sources, are currently without coverage. Mr. Dunham mentioned that students without coverage are eagerly awaiting a solution to this issue.

Old Business/New Business, VI.

No new or old business reported.

Executive Session, VII.

Chair Jackson call an executive session from 10:45 a.m. to 11:15 a.m. for the purpose authorized in RCW. 42.30.110.

Personnel Actions, VIII.

*Motion #12-06-96: "I move that the personnel actions, including the addendum as presented by the Administration, be approved.*

*Motion by Mr. Kirschbaum; second by Mr. Brisbois; approved unanimously.*

*Mr. Jackson noted that President Drummond has delegated authority to act on behalf of the Board in matters relating to Personnel, contracts up to 150,000 and other matters as specified by previous Board action. Chair Jackson it was appropriate to make note of the President's authority because of the nearly two month time period before the next Board meeting.*

Adjournment, IX.

Chair Jackson adjourned the meeting at 11:17 a.m.

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Joe W. Jackson  
Chair

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Kenneth R. Dolan  
Secretary