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Board of Trustees Minutes, June 28, 1996

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
June 28, 1996
9:00 a.m.
Cheney Campus
Pence Union Building
Room 263-65

Board Members Present

Mrs. Jean L. Beschel
Mr. Al Brisbois
Mr. Joe W. Jackson, Vice Chair
Mr. James L. Kirschbaum
Mr. Michael C. Ormsby
Dr. Julian J. Torres, Jr.

Board Member Absent

Mr. John V. Geraghty, Jr., Chair

Staff Present

Dr. Barbara Alvin, Director of Assessment
Dr. Alex Cameron, Assistant Dean of the College of Business and Public Administration
Dr. Jeff Corkill, Professor of Chemistry and President of the United Faculty at Eastern
Dr. Ron Dalla, Dean of Graduate School
Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
Dr. Marshall E. Drummond, President
Dr. George Durrie, Director of Governmental Relations
Dr. Phyllis Edmundson, Dean of the College of Education & Human Development
Dr. Dana Elder, President-Elect of Faculty Organization
Mr. Richie Gibb, Director of Facility Planning, Construction & Maintenance
Dr. Flash Gibson, Vice Provost for Undergraduate Affairs
Dr. James Hoffman, Senior Vice President and Provost
Mrs. Jane A. Johnson, Vice President for University Advancement
Ms. Pat Kelley, Dean of Libraries
Dr. Brian Levin-Stankevich, Vice Provost for Student Affairs and Enrollment Management
Mr. Larry McCulley, Budget Analyst II
Dr. Elroy McDermott, Dean of College of Business and Public Administration
Ms. Angelika M. Moskalonek, Administrative Assistant, President's Office
Mr. Mike Nelson, Director of Internal Audit
Ms. Judy Norman, Director of Development for the College of Education and Human
Development and J.F.K. Library
Ms. Stefanie Pettit, Public Information Officer
Mr. Pat Rast, Chair of Bargaining Unit I
Ms. Flora S. Sandhaus, Budget Analyst I
Mr. Michael S. Stewart, Vice President for Business and Finance
Ms. Carol L. Terry, Director of Budget Services
Mr. Chris Wavada, Media Lab Coordinator
Dr. Edmund Yarwood, Dean, College of Letters, Art and Social Sciences
Mr. Tony Cook, Budget Services

Students Present

Mr. Charles Bush, EWU Student

Mr. Dean Dunham, ASEWU President
Mr. Justin Franke, former ASEWU President
Mr. Greg McAllister, former ASEWU Vice President for Business and Finance
Mr. Stacy Estes, ASEWU Superior Chief Justice

Guests Present

Ms. Maureen McGuire, Assistant Attorney General
Ms. Bichha Pham, Attorney, Columbia Legal Services
Mr. David Rey, Cheney Free Press
Ms. Amy Sooley, Executive Director of Cheney Chamber of Commerce
Mr. Steve Worthington, Director of Community Development, City of Cheney

Call to Order and Quorum, I. and II. - Mr. Jackson

Vice Chair Jackson called the meeting to order at 9:00 a.m. Chair Geraghty's absence was excused. A quorum was present at the meeting.

Reports, III.

Trustees' Reports, III.A.

Mr. Brisbois reported on a meeting of the Washington State Department of Natural Resources (DNR) he attended on June 18 representing EWU and the Board of Trustees. The purpose of the meeting was to involve the trust beneficiaries in the DNR's Asset Stewardship planning process.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Elder

Vice Chair Jackson welcomed Dr. Dana Elder, incoming Faculty Organization President, sitting in for Dr. Morgenstern, who was unable to attend the meeting. Dr. Elder will begin his presidency in Fall Quarter 1996.

Associated Students, III.B.2. - Mr. Dunham

Mr. Jackson welcomed Mr. Dean Dunham, incoming ASEWU President for the academic year 1996-97.

Mr. Dunham thanked the administration for the opportunity to serve the students and the University community. He gave a brief synopsis of his background.

Mr. Dunham extended his thanks to former ASEWU President Justin Franke for his assistance during the time of transition and his service to Eastern's students and the University. He gave a short overview of issues to be dealt with during the upcoming academic year.

Mr. Dunham reported that ASEWU conducted its first annual faculty-of-the-year award and announced that the award program will continue in the future. Faculty were selected under the following criteria:

- 1) Does the faculty member demonstrate a commitment to the students?
- 2) Does he or she present material in class in an enthusiastic manner?

- 3) Does he or she have a dynamic teaching manner?
- 4) Is he or she available to the students?

Runner-up for this year's Faculty-of-the-Year Award were: Jeffrey L. Donnerberg, associate professor of Technology; Robert L. Carr, professor of Biology; Sue Marie Wright, assistant professor of Sociology; Ann Teberg, associate in Education; and Xiaoling Cheng, associate in Modern Languages. Thomas W. Pyle, associate professor of Psychology, was the recipient of the 1995-96 academic year award.

Mr. Kirschbaum requested to move the resolution commending Mr. Franke for his integrity, wisdom and outstanding service as President of Eastern's Associated Students for academic year 1995-96.

Mr. Franke was presented a resolution and a gift of appreciation from the Board of Trustees.

President's Reports, III.B.3. - Dr. Drummond

Dr. Drummond recognized Judy Messex, Food Service Lead, and the staff of the Dining Services for their devoted service to the Board and the University.

He introduced Ms. Judy Norman, newly hired director of development for the College of Education and Human Development and the Libraries.

On September 30, Eastern will host the 50th anniversary of the Fulbright Program, a national celebration of its founding by the late Senator J. William Fulbright. Harriet Mayor Fulbright will speak on "Fifty Years of the Fulbright Experience: Global Understanding, A Doorway to the 21st Century." Everyone is invited.

Dr. Drummond recognized Walt Powers for his election to the executive council of the International Counseling Association; Kelly Farris and Bill Shreeve for receiving the President's Medal; and Eastern's Bloomsday Corporate Cup Runners: the Red Team (Men's team) for placing second overall and the Women's team for placing fourth.

U.S. Bank of Washington has established a scholarship program to help deserving Hispanic students from the Tri-Cities and Yakima areas earn a baccalaureate degree at Eastern. Beginning this fall, the four-year pilot program will award a maximum of five scholarships each year, with matching funds provided by Eastern, for a total award of \$2,000 per student. The scholarships are available for students who are interested in going into banking. They are renewable for students carrying a full course load and maintaining a 3.0 GPA. Screening begins July 8.

This year's EWU Foundation's Faculty/Staff Mini-Grant awards totaled \$26,558.

Eastern dental hygiene students ranked tenth in the nation on the National Board Dental Hygiene Examination. This is a very notable achievement and one which reflects favorably on the teaching skills and dedication of the Dental Hygiene faculty.

Eastern's Math Team placed third in the nation, behind Reed University and the University of Washington, on the Putnam Exam, the only national mathematics contest for university students.

The Public Affairs Symposium hosted annually by Eastern, is scheduled this year for Friday, July 12 from 8:30a.m. to 3:00p.m. at The Met, and is free of charge. The symposium titled "*Spokane and its Prospects for Metropolitan Revitalization*," will feature three national experts in an effort to create public dialogue about the prospects for a sustainable revitalization of

Spokane's metropolitan area. The symposium will examine such factors as haphazard growth and development, the disappearance of affordable downtown housing, disinvestment in the city center, commercial abandonment of street level businesses, growth of outlying malls, and other topics. On July 13, KSPS will tape a discussion on these topics by the three panelists and civic and business leaders from the Spokane community. It will be aired in the Fall on KSPS.

Action Items, IV.

Minutes of the May 24, 1996, Board of Trustees Meeting, IV.A. - Mr. Jackson

Vice Chair Jackson requested that the minutes be approved.

Motion #06-01-96: "I move that the minutes of the May 24, 1996, Board of Trustees meeting be approved."

Motion by Mrs. Beschel; second Mr. Brisbois; approved unanimously.

Resolution Commending Justin Franke, IV.B. - Mr. Jackson

Resolution was presented during the ASEWU President Report.

Annual Operating/Capital Budget Fiscal Year 1996-97, IV.C. - Mr. Stewart

Mr. Stewart presented the annual operating budget for fiscal year 1996 and asked for recommendation from the Board to approve the operating budget as presented. With additional funds from the supplemental legislative session in 1996, Eastern's current authorized funding level for the fiscal year 1996-97 is \$56,870,000. Mr. Stewart addressed enrollment issues and the resulting tuition estimate. The changes and adjustments to the current operating budget are due to the supplemental budget approved during the 1996 legislative session.

These changes include \$526,000 for 86 additional FTEs, only available if Eastern realizes the additional 86 students above the previously authorized enrollment of 7,739 students. The enrollment projection for the academic year 1996-97 is estimated to be 7,102 FTEs, which means that annually the additional funding will not be available. The Legislature funded \$454,000 for the third phase of the cooperative library project; \$106,000 for the annual costs incurred by the College of Business and Public Administration in the move to Riverpoint; \$83,000 for the Sutton Hall maintenance and operations—including utilities, custodial and maintenance support for the building; an enrollment mix adjustment for \$402,000 and a financial aid adjustment of \$39,000. The Legislature decreased Eastern's health benefit funding by \$109,000. There will be no salary increase during 1996-97.

In addition to the funding decisions of the Legislature, Eastern allocated \$500,000 over a period of five quarters to enrollment management to be used for enhanced recruiting efforts and critical student services and retention initiatives.

Mr. Stewart stated that the operating budget is made up of educational and general operations, auxiliary enterprises (including transfers), scholarships and fellowships, and sponsored programs. He gave a brief overview of the various categories within the budget and their implications on operations.

Before requesting the Board to approve the operating budget, Mr. Stewart invited Ms. Bichha Pham, attorney with Columbia Legal Services, to speak to the child care subsidy, a matter within the ASEWU budget which has become of concern for some students. Ms. Pham, who

represents a small group of EWU students on this issue, introduced Charles Bush, an EWU senior and child care subsidy recipient. As an advocate of the child care subsidy, he spoke on behalf of other students, who were unable to attend the Board meeting, stating their vested interest in the continuation of the child care subsidy in the future.

Ms. Pham and Mr. Bush presented the students' views and strong support for continuation of child care for this coming year to the Board. Mr. Bush asked the Board and the University administration to offer a solution for needy students.

Dr. Brian Levin-Stankevich, vice provost for Student Affairs, reported on how the University has been addressing the issue. Dr. Levin-Stankevich stated that child care services are provided by the YWCA in a facility located in Cheney. In addition, the University has offered students, who need child care and were eliminated from the AS child care subsidy, to seek assistance from Eastern's Financial Aid Office. The University will continue to address the child care issue in the future.

Mr. Ormsby stated that the Board does not approve line items of the AS budget. The Board also does not influence or interfere with student government. The AS budget is approved in its totality. Mr. Ormsby explained the role the Board plays in working with the student body on issues relative to student government.

Dr. Corkill, professor of Chemistry and incoming president of the United Faculty of Eastern, called to memory a resolution the Board passed in May of 1990 concerning Intercollegiate Athletics. The Board adopted a financial plan for the Department of Athletics called the "Principals of Sound Financial Management." This plan was proposed to eliminate the existing program deficit by fiscal year 1996 and to produce a positive or zero fund balance. Dr. Corkill asked what effect this resolution had on the Board's consideration of the presented budget. Mr. Ormsby replied the Board recognizes the situation and will be discussing it during an upcoming Board Retreat later this summer. Managers in budget areas experiencing deficits will be charged with reducing the operating budget deficits. He said the administration will be addressing the issue. The Intercollegiate Athletic program review will begin next Spring.

Mr. Stewart recommended the Board approve the operating budget of \$93,793,216 (including fund transfer of \$2,010,678) for fiscal year 1997, which begins July 1, 1996, and ends June 30, 1997.

Vice Chair Jackson called for a motion.

Mrs. Beschel stated the Board had been advised of the child care subsidy issue prior to the Board meeting.

As member of the Finance Committee, Mrs. Beschel reported the Finance Committee met on June 26 and recommended the proposed budget be approved.

Motion #06-02-96: "I move the Board approve the operating budget of \$93,793,216, including funds transfers of \$2,010,678, for fiscal year 1996-97 as presented."

Motion by Mr. Kirschbaum; second by Mr. Ormsby; approved unanimously.

Under a separate motion, Mr. Stewart presented the capital 1996-97 budget request for \$35,371,428 to complete the following projects: JFK Library addition/remodel; heating, ventilation & air condition systems; classroom renewal; Sutton Hall remodel; Showalter Auditorium; Science Building improvements; Monroe Hall preservation; telecommunication and campus network; ADA projects; and minor works.

Mr. Stewart recommended the Board approve the capital budget of \$34,750,028 for state funded projects, and \$621,400 for local funded projects for fiscal year 1997, which begins July 1, 1996, and ends June 30, 1997.

Mrs. Beschel stated the Finance Committee has reviewed the capital budget for 1996-97 and recommends approval by the Board of Trustees for \$35,371,428.

Motion #06-03-96: "I move the Board of Trustees approve the capital budget of \$35,371,428 for fiscal year 1996-97."

Motion made by Mrs. Beschel, second by Mr. Brisbois; approved unanimously."

Biennial Operating/Capital Budget 1997-99, IV.D. - Mr. Stewart

Mr. Stewart presented a brief overview of the scope and nature of the decision package requests to be submitted to the Legislature with Eastern's 1997-99 biennial operating budget requests. He addressed the importance of maintaining faculty salaries from a recruiting and retention point of view. The decision package will request funding for 1) technology improvements; 2) enhance the libraries' ability to provide electronic access, support the use of new technologies in teaching and learning at remote classroom sites, and restore and maintain purchases of essential books for undergraduate collections; 3) provide an adequate level of service and preventive maintenance on Eastern's campus. In addition, funding will be requested to address a risk management and claims management program.

Vice President Stewart asked for the Board of Trustees' approval to forward the decision packages to the Governor and the Legislature as presented.

Motion #06-04-96: "I move the Board of Trustees approve the decision packages for the 1997-99 Biennium as presented."

Motion by Mr. Kirschbaum; second by Mrs. Beschel; approved unanimously.

Separate from the decision package, Mr. Stewart requested the Board's approval of the 1997-99 capital budget requests. The master plan drives the ten-year capital plan and are both being reviewed on an on-going basis by the Governor's Office as well as the various capital committees of the Legislature. The plan asks for funding for the Monroe Hall design and construction; pre-design dollars for Senior and Showalter Hall remodel; boiler design and construction; infrastructure preservation; Physical Education Complex--major repair and preservation; water systems, preservation & expansion; HVAC systems; electrical substations--major repair; roof replacements; continuation of campus network; Tri-Agency fuel depot/service facility; hazardous waste storage facility; classroom renewal; and minor works.

Mr. Stewart requested Board approval of the capital budget for submittal to the Governor and the Legislature for the 1997-99 biennium.

Vice Chair Jackson entertained a motion for approval.

Motion #06-05-96: "I move approval of the capital budget 1997-99 as presented."

Motion by Mrs. Beschel; second by Dr. Torres; approved unanimously.

Mr. Stewart extended thanks to everyone involved in the preparation of the budget.

Appointing Authority, IV.E. - Mr. Stewart

Vice President Stewart requested approval of modification in the language of the EWU Policy and Procedures "Appointing Authority" as a result of title changes and name changes of the colleges.

Motion #06-06-96: "I move the Board of Trustees' approval of the proposed modification of EWU Policy 570-020-040, Appointments, Dismissals, Suspensions, Disciplines and Resignations."

Motion by Mr. Kirschbaum; second by Mr. Brisbois; approved unanimously.

Information Items, V.

Report on Professional Leaves 1994-95 and 1995-96, V.A. - Dr. Dalla

Dr. Ron Dalla informed the Board of the professional leaves granted during 1994-95 and 1995-96. Professional leave provides faculty with the opportunity to work on special projects, conduct research, and/or engage in personal/professional development, and/or re-training leave as described in the Collective Bargaining contract. The College of Letters, Arts and Social Sciences, as the largest college on campus, has the largest number of participants in professional leave.

Dr. Dalla distributed professional leave reports written by four of EWU's faculty: Bill Wynd, professor of marketing; Bob Carr, professor of biology; Bill Barber, professor of psychology; and Dale Lindekugel, professor of sociology.

Enrollment Management Marketing Plan, V.B. - Dr. Levin-Stankevich

Agenda item V.B. was deferred until the July Board meeting.

Old Business/New Business, VI.

No old or new business.

Executive Session, VII.

Vice Chair Jackson called an executive session from 11:30 a.m. to 11:57 a.m. for the purpose authorized in RCW. 42.30.110.

Requests for Individual Defense and Indemnification, VII.A. - Ms. McGuire

Motion #06-07-96: "I move the Board authorizes the requests for individual defense and indemnification for Karen Michaelson and Karen Brown in the legal matter brought by Suzanne Zinke."

Motion made by Mr. Kirschbaum; second by Mrs. Beschel; unanimously approved.

Personnel Actions, VIII.*

Mr. Jackson called for a motion to approve the personnel actions and addendum.

Motion #06-08-96: "I move that the personnel actions and the addendum as presented by the Administration be approved."

Motion made by Mrs. Beschel; second by Mr. Kirschbaum; approved unanimously.

Adjournment, IX.

Vice Chair Jackson adjourned the meeting at 11:59 a.m.

Joe W. Jackson
Vice Chair

Kenneth R. Dolan
Secretary