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Board of Trustees Minutes, September 22, 1995

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
September 22, 1995
9:00 a.m.
Pence Union Building
Banquet Room 265

Board Members Present

Mrs. Jean L. Beschel
Mr. Al Brisbois
Mr. John V. Geraghty, Jr., Vice Chair
Mr. Joe W. Jackson
Mr. James L. Kirschbaum
Mr. Michael C. Ormsby, Chair
Dr. Julian J. Torres, Jr.

Staff Present

Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
Dr. Marshall E. Drummond, President
Dr. George Durrie, Director of Government Relations
Dr. Phyllis Edmundson, Dean of the College of Education & Human Development
Mr. Richie Gibb, Director of Facilities Planning, Construction and Maintenance
Dr. Flash Gibson, Vice Provost for Undergraduate Affairs
Dr. Robert C. Herold, Vice Provost
Dr. James I. Hoffman, Senior Vice President and Provost
Ms. Nadine Hopp, Office Support Supervisor II, Pence Union Building
Mr. Curt Huff, Associate Vice Provost for University Auxiliary Services
Mrs. Jane A. Johnson, Vice President for Advancement
Ms. Patricia Kelley, Dean of Libraries
Dr. Brian Levin-Stankevich, Vice Provost for Enrollment Management & Student Support Services
Ms. Jeannette Liljegren, Office Assistant II
Ms. Susan Lopez, Secretary Senior, Office of Enrollment Management & Student Support Services
Mr. Edward McIntire, Office Support Supervisor, Police Services
Ms. Angelika M. Moskalonek, Administrative Assistant, Office of the President
Ms. Gayle Ogden, Executive Director for Human Rights and Legal Affairs
Ms. Stefanie Pettit, Editor/Media Coordinator for Communication Services
Mr. Bill Shaw, Chief Financial Officer for Business and Finance
Mr. Michael S. Stewart, Vice President for Business and Finance
Mr. Chris Wavada, Media Lab Coordinator

Faculty Present

Dr. Armin Arndt, Vice Chair, Undergraduate Affairs Council & Associate Professor of Applied Psychology
Dr. Alex Cameron, Associate Dean of the College of Business and Public Administration
Dr. Jeff Corkill, former President of Faculty Organization
Dr. Bob Morgenstern, President of Faculty Organization
Dr. Parthasarath Sircar, Professor of Physics

Students Present

Mr. Justin Franke, President of ASEWU
Ms. Andrea Hoover, EWU Student

Guests Present

Mr. Fritz Clarke, Senior Assistant Attorney General
Ms. Maureen McGuire, Assistant Attorney General

Call to Order and Quorum, I. and II. - Mr. Ormsby

Chair Ormsby called the meeting to order at 9:00 a.m. A quorum was present at the meeting. Three items were added to the agenda:

1. Action on decision from the Hearings' Examiners on the McKinstry-Sircar Grievance vs. Eastern Washington University.

Agenda III.B. Presidents' Reports:

2. Item #4. United Faculty at Eastern - Dr. Bonsor
3. Item #5. Local 931 - Ms. Fleming

The Board recessed from 9:05 a.m. until 9:17 a.m. to discuss the Hearings' Examiners Report. Members of the Board, Mr. Clark and Dr. Drummond attended the Executive Session. Mr. Clark acted as the Board's attorney.

Motion #09-01-95: "I move that the Board adopt the recommendations of the Level III Hearings Officer and the particular personnel item that is before us at this time."

Motion by Mrs. Beschel; second by Mr. Kirschbaum; approved unanimously.

Reports, III.

Trustees' Reports, III.A.

Mr. Ormsby reported on the Joint Center for Higher Education. The first academic building is nearing completion and will be occupied by Spring of 1996. The planning money has been released for the second academic building.

Mr. Ormsby expressed his appreciation for the opportunity to participate in the recently held Administrative Retreat. The purpose of the retreat was to discuss Eastern's goals and objectives and included discussions about the visioning process.

Faculty Organization Resolution, IV.E. - Mr. Ormsby

Mr. Ormsby commended Dr. Jeff Corkill, former Faculty Organization President, for his dedication and services to the university, faculty and students and presented Dr. Corkill with a plaque and a gift as a token of Eastern's appreciation.

Dr. Corkill expressed his thanks to the Board.

President's Reports, III.B.

Faculty Organization Report, III.B.1. - Dr. Morgenstern

Dr. Morgenstern reaffirmed the invitation to the members of the Board to attend Senate meetings at any time during the academic year.

A training workshop for thirty participants, the Senate's Legislative Committee and selected members of the faculty will be held on October 20. The workshop will be facilitated by three members of the State House of Representatives, Dr. George Durrie, Director of Governmental Relations, and a member of the United Faculty of Eastern. The workshop will re-familiarize faculty with legislative issues regarding higher education and develop a plan on how to organize and coordinate legislative efforts with Dr. Durrie and the Employees' Union. Future meetings of the Legislative Committee will be held once a month on specific legislative topics.

A new model of course scheduling will be presented for approval to the administration, faculty and students sometime during Fall quarter.

The model proposes a five-day week schedule; three, four or five credit hour courses would be offered on a Monday-Wednesday-Friday or a Tuesday-Thursday schedule. Classes would be 60-, 90- or 120-minutes long depending on the courses. Night courses would be held from 4 p.m. to 6 p.m. and from 6 p.m. to 10 p.m. Longer class sessions would improve the interaction between faculty and students and benefit students in managing their commitments.

The proposed schedule would also include two non-academic scheduled hours, one each on Tuesdays and Thursdays, to encourage students and faculty to attend on-campus functions, i.e., special speakers, art/music events, faculty or student meetings.

The proposed schedule is being used successfully at other institutions and promises to provide faculty and students with greater flexibility and freedom in their daily lives.

Changes in class scheduling requires an approval process and would take at least two years for implementation.

Associated Students, III.B.2. - Mr. Franke
Mr. Franke reported on ASEWU activities.

This year's ASEWU Council meetings will be held Tuesdays at 3 p.m. in the PUB Council Chambers (Room 323).

Homecoming activities will coincide with the official grand opening of the west wing of the Pence Union Building. The dedication and ribbon cutting ceremony will take place Saturday, October 21 at 9:30 a.m. in the Pence Union Building. Mr. Franke invited members of the Board and everyone in the audience to attend.

The Student Publication Board selected April Strader as editor and business manager for The Easterner.

The office of Student Life and ASEWU will conduct a search for a Greek advisor.

Mr. Franke has been attending Vision Task Force meetings and, consequently, the students have formed a focus group to assist in the effort of formulating Eastern's vision.

Washington Student Lobby (WSL) has met regularly since July to discuss issues and concerns in higher education with representatives from the six Washington state public higher education institutions.

Mr. Franke thanked Dr. Drummond for the opportunity to visit and meet the student body president of Sacramento State University to discuss Sacramento's bid for membership in the Big Sky Conference.

Commute Trip Reduction Award Presentation, V.B. - Dr. Drummond

Dr. Drummond presented the Commute Trip Reduction (CTR) Award to a group of representatives of the EWU Commute Trip Reduction Committee in recognition for meeting the 1995 SOV (Single Occupancy Vehicles) and VMT (Vehicle Miles Traveled) state-mandated goals in reducing the use of single occupancy vehicles. Since 1992 13 percent fewer single occupied vehicles are traveling to campus. Nadine Hopp, Curt Huff, Jeannette Liljegren, Susan Lopez, Ed McIntire and Andrea Hoover accepted the award on behalf of the committee. Ms. Hopp, Office Support Supervisor II at the PUB, as chair of the CTR Committee received special recognition.

The committee will continue to encourage individuals to use alternate methods of transportation to and from work to further reduce use of single occupancy vehicles. The committee will also explore ways to involve other groups on campus, i.e., part-time employees and students.

President's Reports, III.B.3. - Dr. Drummond

The President introduced Dr. Brian Levin-Stankevich to the Board as the new Vice Provost for Enrollment Management and Student Support Services. Dr. Levin-Stankevich gave a brief summary on enrollment issues.

At a recent HECB meeting, Dr. Drummond represented Eastern's perspective on the State Comprehensive Master Plan for Higher Education and gave a brief summary of his presentation and views on the issues to the Board.

The Fall Goodwill Tour will begin September 27 with visits to Pasco, Yakima, Wenatchee, Moses Lake, Lewiston/Clarkston and Walla Walla in which Dr. Drummond and other Eastern representatives will be meeting with community college presidents, high school principals and administrators, legislators and alumni.

The EWU Press is ranked as the nation's seventh best literary university press by the *Dictionary of Literary Biography Yearbook 1994*.

The New Faculty / Administration Reception will be held October 5 at the University House.

Dr. Drummond pointed out that Eastern was listed in an annual edition of *Money Magazine* as one of the 15 best buys in university education in the Western States.

The visioning project is a process involving the entire University community, including the Board of Trustees, aimed at producing a new vision. The project is led by a steering committee spearheaded by Drs. Robert Gibbs, Ray Hamel and Jeanne Small.

Homecoming is planned for October 19-21 and will feature a number of existing events.

Eastern Washington University license plates will be available soon. A portion of the proceeds from the sale of the Eagle plates will subsidize Scholarship funds.

Dr. Drummond noted that Eastern recently received several grants and contracts resulting in more than \$2 million dollars worth of funding. The largest award of \$830,000 went to the School of Social Work.

Some of the projects funded by the capital budget include the Parking Lot 1 resurfacing, classroom renewal projects to upgrade classrooms and labs, renovation of Sutton Hall, addition and remodeling of the JFK Library, renovation of Showalter Hall Auditorium and several other projects. Dr. Drummond commended Dr. Corkill, as President of Faculty Organization, for his services and involvement in the classroom and lab renewal projects.

Dr. Drummond made an appeal to Eastern's community and emphasized strongly the significance for Eastern to provide quality and services to our students and to be able to compete in today's market place of higher education.

United Faculty at Eastern, III.B.4. - Dr. Armin Arndt

Dr. Arndt gave the Faculty Union report on behalf of Dr. Bonsor.

The report focused on two topics:

A. The United Faculty at Eastern has four priority items on its agenda for this year.

1. Careful and faithful implementation of the contract between the Union and the Board
2. Increase the Union's membership base
3. Developing the Union's organizational structures, basic policies and procedures
4. Beginning the process of building a community of scholars on campus

B. Grievance Procedures

Dr. Arndt gave a brief overview of the history of EWU Grievance Procedures. New procedures are in the process of being formulated.

Local 931, III.B.5.

Ms. Fleming was unavailable to give her report on Local 931.

Action Items, IV.

Minutes of the July 21, 1995, Board of Trustees Meeting, IV.A. - Mr. Ormsby
Chair Ormsby requested that the minutes be approved as presented.

Motion #09-02-95: "I move that the minutes of the July 21, 1995, Board of Trustees meeting be approved as presented."

Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.

Nominating Committee Report, IV.B. - Mr. Ormsby

Mr. Ormsby reported on the recommendation of the Nominating Committee. The Nominating Committee of the Board of Trustees consisted of Jim Kirschbaum, Mike Ormsby and Julian Torres. The committee recommended the following slate for the 1995-96 term: Chair, Jack Geraghty; Vice Chair, Joe Jackson; Secretary, Ken Dolan.

Motion #09-03-95: "I move that the Board approve the Nominating Committee's report."

Motion by Mrs. Beschel; second by Mr. Kirschbaum; approved unanimously.

Recommended BOT Meeting Schedule 1996, IV.C. - Mr. Dolan

State statute requires that the Board publish a meeting schedule for the upcoming year. Board meetings are held on the fourth Friday of the month, except for the meetings which are combined March-April and November-December. No meeting will be held in August. Special meetings will be called as required. Mr. Dolan recommended that the Board approve the proposed 1996 Board meeting schedule.

Motion #09-04-95: "I move that the Board approve the 1996 Board of Trustees' Meeting schedule as presented."

Motion by Mr. Geraghty; second by Mrs. Beschel; approved unanimously.

Recommended Holiday Schedules for 1996 and 1997, IV.D. - Ms. Ogden

Ms. Ogden requested the Board's approval of the 1996 and 1997 Holiday schedules pursuant to Washington State Personnel laws. The schedules have been reviewed and approved by the Faculty Senate and both Bargaining Units I and II. The only holiday not in accordance with traditional observance is the President's Day holiday, which is usually celebrated on a Monday.

However, in the interest of students, it was agreed to by faculty and staff that the holiday be moved to Friday preceding the traditional observance of the holiday.

Motion #09-05-95: "I move that the Board of Trustees approve the proposed 1996 and 1997 Holiday schedules as presented."

Motion by Mr. Brisbois; second by Mr. Kirschbaum; approved unanimously.

Appointing Authority for Vice President for Business and Finance, IV.F. - Dr. Drummond

Dr. Drummond recommended that the Board approve appointing authority for Mr. Stewart, Vice President for Business and Finance. This appointment was necessitated by changes in positions within the organization.

Motion #09-06-95: "I move that the Board of Trustees approve the appointing authority for Vice President for Business and Finance."

Motion by Mr. Geraghty; second by Dr. Torres; approved unanimously.

Award of Contract over \$150,000 for Projects #AE-92-05, IV.G. - Mr. Gibb

Mr. Gibb recommended that the Board approve a contract award to MTM Mechanical Contractors, Inc., Spokane, Washington, for project #AE-92-05, Campus - Steam Line Replacement Base Bids A and B in the amount of \$732,568.00. This project provides for the replacement of buried steam lines which are failing due to age and corrosion. Base Bid A replaces the lines serving Cadet and Cheney Halls, and B replaces the lines serving Pearce and Dressler Halls.

Motion #09-07-95: "I move that project AE#92-05 in the amount of \$732,568.00 be awarded to MTM Mechanical Contractors, Inc., Spokane, Washington."

Motion by Mr. Geraghty; second by Dr. Torres; approved unanimously.

Mr. Kirschbaum asked how MWBE percentages are calculated. Mr. Gibb will provide the information at the next Board meeting.

Information Item, V.

Summer Quarter Report, V.A. - Dr. Herold

Dr. Herold presented to the Board a summary of the 1995 Summer Session. The 1995 Summer Session revenue totals \$1,983,000 and generated 26,124 student credit hours equal to 1,874.10 FTEs (full-time equivalent), the highest number of credit hours achieved since 1989. As the program is seeking new market strategies in anticipation of future enrollment changes, Dr. Herold has been working with consultants addressing this issue. He will report his findings to the Board in the near future.

A discussion about possible program alternatives followed the presentation.

Dr. Drummond indicated that upon completion of the study under way, a presentation will be made to Board on ideas and models for future direction of the Summer Session Program.

Old Business/New Business, VI.

Mr. Geraghty noted that an anonymous flyer listing, among others complaints maintenance conditions, was distributed at the September 16 Football Game. The flyer included Board members' phone numbers. Consequently, Mr. Geraghty and other Board members reported having received phone calls from concerned individuals.

Dr. Drummond commented that a small group of disgruntled people, who do not use the available avenues for suggestions or complaints, may have chosen to express themselves in the form of the mentioned flyer.

Executive Session, VII.

Chair Ormsby called an executive session from 11:15 a.m. to 11:25 a.m. for the purpose authorized in RCW. 42.30.110.

Personnel Actions, VIII.*

Vice Chair Geraghty entertained a motion to approve personnel matters.

Motion #09-08-95: "I move that the personnel actions with amendment as presented by the Administration be approved as recommended."

Motion made by Mr. Kirschbaum; second by Dr. Torres; approved unanimously.

Adjournment, IX.

Vice Chair Geraghty adjourned the meeting at 11:27 a.m.

Michael C. Ormsby, Jr.
Chair

Kenneth R. Dolan
Secretary