

10-22-1993

## Board of Trustees Minutes, October 22, 1993

Eastern Washington University

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Eastern Washington University  
**BOARD OF TRUSTEES**  
 October 22, 1993, 9:00 a.m.  
 Louise Anderson Hall, First Floor Lounge

**MINUTES**

**Board Members Present**

Mrs. Jean L. Beschel  
 Mr. Alfred L. Brisbois  
 Mr. Joe W. Jackson  
 Mr. James L. Kirschbaum  
 Mr. Michael C. Ormsby, Vice Chair  
 Dr. Julian J. Torres, Jr., Chair

**Staff Present**

Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees  
 Dr. Marshall E. Drummond, President  
 Dr. Thelma Cleveland, Dean, Intercollegiate Center for Nursing Education  
 J.D. Annie Cole, Dean of Students  
 Dr. Robert H. Elton, Vice Provost for Graduate Affairs and Research  
 Dr. Fred J. Evans, Dean, College of Business Administration  
 Mrs. Carol Golden, Secretary, Office of the President  
 Dr. James I. Hoffman, Senior Vice President for Academic Affairs and Provost  
 Mr. Steven J. Hopf, Central Services Supervisor II  
 Dr. Russell S. Hubbard, President, Faculty Organization  
 Mrs. Jane A. Johnson, Vice President for University Advancement  
 Ms. Maureen McGuire, Assistant Attorney General  
 Dr. Karen L. Michaelson, Associate Vice Provost, Grants and Research  
 Mrs. Nancy R. Miller, Assistant Director, Grants and Research  
 Mrs. Gayle M. Ogden, Associate Vice President for Human Resources/Affirmative Action Officer  
 Mrs. Stefanie E. Pettit, Weekly Editor, News Bureau and Communication Services  
 Mr. Patrick C. Rast, Executive Vice President, Local 931  
 Mrs. Louise V. Saylor, Dean of Libraries  
 Mr. William J. Shaw, Chief Financial Officer  
 Mrs. Tracy L. G. Springberry, Grants Information Coordinator, Grants and Research  
 Mr. Michael Stewart, Vice Provost for Planning and Budget  
 Lt. Victor E. Wallace, Campus Police  
 Mr. Christopher A. Wavada, Television Equipment Operator Lead

**Faculty Present**

Dr. Henry-York Steiner, Professor, English

**Students Present**

Ms. Niharika Bhasin, President, ASEWU  
 Mr. Kyle Riddel, Athletic Affairs  
 Ms. Angela Parker, Reporter, The Easterner

**Guests Present**

Mr. James M. Reinbold, City Administrator, City of Cheney

## **Call to Order and Quorum, I. and II. - Dr. Torres**

Chair Torres called the meeting to order at 9:00 a.m. A quorum was present.

## **Reports, III.**

### **Trustee Reports, III.A. - Mrs. Beschel**

Mrs. Beschel reported on the ABC Breakfast and its speaker, Dr. George Lundgren. Dr. Lundgren is editor of JAMA magazine (Journal of the American Medical Association), and spoke on the health focus of the United States.

Mr. Ormsby reported on the Joint Center for Higher Education. The SIRTII facility is nearing completion. The Board recently gave the go ahead to complete the fourth floor as there were sufficient funds left in the construction budget. There will be additional space available for faculty offices and other space that might not have otherwise been available. The Joint Center is waiting to see what happens with Initiative 601 and 602 on November 2, and the impact on both the operating and capital budgets for the remainder of this biennium.

### **Presidents' Reports, III.B.**

#### **Faculty Organization, III.B.1. - Dr. Hubbard**

Dr. Hubbard reported on work in progress. The collective bargaining issue has been discussed at Rules and Senate and has been sent to the Faculty Affairs Council. There may be a resolution to this at the next Senate meeting.

Last spring the General University Requirements Committee of the GAC made recommendations for liberal arts reform to the UAC. Subsequent to that, the Senate passed a set of eleven common principles which would inform undergraduate reform issues. Subsequent to that, Provost Hoffman distributed his plan for action, and the result has been that the UAC is now looking at the following information: 1) the Provost's plan; 2) the common principles; and 3) the report that came out of the General University Requirements Committee.

#### **Associated Students, III.B.2. - Ms. Niharika Bhasin**

Ms. Bhasin identified her council members. She noted the replacement of one council member and the search for replacement of their Advisor to clubs and organizations. The AS is working hard to narrow the communication gap with the Faculty, Administration and students. Ms. Bhasin noted that she has been attending the Academic Mission meetings to gain insight into the problems Eastern is facing.

#### **University, III.B.3. - Dr. Drummond**

Dr. Drummond reported on the first meeting of the Pacific Northwest Chicano Student Leadership Conference. It dealt with leadership skills, cultural opportunities and motivational talks and was attended by students from all over the state.

The Superintendent of Public Instruction, Judith Billings, and Elson Floyd, Director of HECEB, were in Spokane as the keynote speakers for the Washington Council for High School-College Relations.

On November 9 "Washington Week in Review" moderator, Paul Duke, will be speaking at Cavanaugh's Inn at the Park. He is being sponsored by Eastern's Journalism Program.

Dr. Drummond noted that Dr. Allen Meadors has been appointed to the Northeast Washington Family Coalition Advisory Board. Donna El-din is a 1993 recipient of the Lucy Blair Service Award of the American Physical Therapy Association. Louise Saylor has been reappointed to the Information Technology and Libraries Editorial Board for a two-year term. Dr. Drummond has been invited to go to Washington D.C. on November 4, 1993 to present the basic process and findings of the Hanford Nuclear Reservation to the National Academy of Sciences.

EWU has a record enrollment fall quarter with 8,431 students.

The President's Policy Advisory Commission is studying the potential impact of Initiatives 601/602, Liberal Arts Reform, expectations of more students and Riverpoint. This information will be used in formulating recommendations to the University Planning and Budgeting Council.

#### **Action Items, IV.**

##### **Minutes of the September 24, 1993 Board of Trustees' Meeting, IV.A. - Dr. Torres**

***Motion #10-01-93: "I move that the minutes of the September 24, 1993 Board of Trustees' meeting be approved with the addition of some editing."***

*Motion by Mr. Ormsby; second by Mr. Jackson; approved unanimously.*

##### **Board of Trustees 1994 Meeting Schedule, IV.B. - Mr. Dolan**

The proposed meeting schedule continues generally with the fourth Friday of the month format. Meetings are alternated between the Cheney campus and the Spokane Center. The exceptions to the fourth Friday model are the April and December meetings. As in the past, no meeting is scheduled for the month of August.

***Motion #10-02-93: "I move adoption of the 1994 Board of Trustees' meeting schedule as presented in the Board manual."***

*Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.*

##### **Recommended Holiday Schedules for 1994 and 1995, IV.C. - Mrs. Ogden**

The proposed holiday schedules have been reviewed by the Faculty Senate, Council of Deans, and the Joint Labor Management Committee. Most holidays are established by state or federal action but some flexibility is allowed in determining observances. Mrs. Ogden noted there could be one possible exception to the proposed scheduled, Monday, January 3, 1994. This holiday was designated in lieu of January 1, which falls on a Saturday. Under state law that holiday must be taken the day preceding the holiday, however, that falls in the previous year, 1993, where there are already 11 designated holidays. The Personnel Resources Board is being asked to rule on this, and if possible that holiday will be changed to December 31. Every attempt is being made not to alter class schedules.

***Motion #10-03-93: "I move that the Board approve the proposed holiday schedule for 1994 and 1995 with the understanding that January 3, 1994 holiday may be changed to December 31, 1993."***

*Motion by Mr. Ormsby; second by Mr. Kirschbaum; approved unanimously.*

Enrollment Confirmation Deposit and Refund Policy, IV.D. - Mr. Stewart

The Enrollment Management Committee is recommending a non-refundable \$50 enrollment confirmation deposit fee. The deposit is applied toward tuition and fees assessed for the quarter in which the student is admitted and subsequently enrolls.

Also, to comply with federal statutes for fair and equitable refund policies, which require a pro-rated refund of tuition, a two stage refund policy is being proposed. One for non-first time students that will go through effectively the fourth week of school and another refund policy for first time students through the fifth and sixth week of school. All first time students will be treated alike, whether they have federal financial aid or not. This has been reviewed and supported by UAC. Mrs. Beschel noted that if passed there should be a great deal of publicity advising students of the change from 10 days to 5 days for a 100% refund. Dr. Hubbard recommends that if the enrollment confirmation deposit and the refund policy are passed, the Senate be allowed to review whatever action the Board takes.

**Motion #10-04-93:** *"I move that the Board approve the enrollment confirmation deposit and refund policy subject to Senate approval of the recommendation as presented."*

*Motion by Mr. Kirschbaum; second by Mr. Jackson; approved unanimously.*

Information Items, V.

Enrollment Process and Fees, V.A. - Mr. Stewart

Mr. Stewart noted modifications of the admission fees and schedule change fees. This is an effort to align with the fee structures at other universities, and to better utilize facilities and staff.

PUB Bonds Sale, V.B. - Mr. Stewart

The Bonds for the expansion and renovation of the PUB were approved at the last Board meeting. They sold Wednesday, October 20 for 8.9 million dollars. Closing of the paperwork on the sale of the bonds should be next week.

1992-93 Annual Report for the Office of Grant and Research Development, V.C. - Dr. Michaelson

Dr. Michaelson gave a brief presentation on the role and services of the Office of Grant and Research Development. The Grants Office provides grant information services, proposal development services, assistance with required approvals, contract services, negotiation of awards and post-award monitoring. She reported that total grants and contracts activity had increased from 5.7 million in 1991-92 to 9 million in 1992-93. The federal grant was the largest provider of funding.

Report of Public Works/Architectural & Engineering Contracts Awarded Under \$150,000 for the period July, 1991 through June 30, 1993, V.D. - Dr. Hoffman

Dr. Hoffman reported on contracts under \$150,000. Jim Kirschbaum asked for the actual cost of the completed projects.

Update on Cheney and Eastern Contractual and Planning Issues, V.E. - Mr. Stewart

Mike Stewart presented a list of items involving the University and City. This list includes fire protection, refuse and recycling, child care facilities, joint facilities, emergency services, the signage in Sutton Park, and the tri-agency agreement. Excellent relations exist between the city and university.

**Old Business/New Business, VI.**

**Update on College of Business at Spokane — Dr. Hoffman**

An impact statement is being prepared concerning the number of classes in Spokane at this time, the demographics of the students, where classes are currently offered, where students who are currently in the College of Business are residing, etc. Dr. Hoffman has asked for a draft to be completed prior to Thanksgiving. A full report will be submitted to the Board when all information has been collected. Dr. Drummond stated that any proposed relocation of emphasis of the College of Business is totally dependent upon curriculum reform. Dr. Drummond commented that this issue is being handled with the thought of serving students foremost and of keeping the vibrancy and the integration of the Cheney campus strong and alive.

**Executive Session, VII.**

Chair Torres called an executive session from 10:15 a.m. to 11:10 a.m. for the purpose of discussing legal and personnel matters.

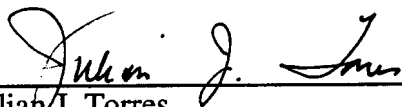
**Personnel Actions, VIII.\***


**Motion #10-05-93:** *"I move that the Board approve the personnel actions as presented in the Board packet with the addition of the recommendation by the School of Education that Dr. Mark Drummond be tenured as a professor within that department."*

*Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.*

**Adjournment, IX.**

Chair Torres adjourned the meeting at 11:15 a.m.

  
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Julian J. Torres  
Chair

  
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Kenneth R. Dolan  
Secretary