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Board of Trustees Minutes, May 28, 1993

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
May 28, 1993, 9:00 a.m.
Louise Anderson Hall, First Floor Lounge

MINUTES

Board Members Present

Mrs. Jean L. Beschel
Mr. Alfred L. Brisbois
Mr. Joe W. Jackson
Mr. James L. Kirschbaum
Dr. Julian J. Torres, Jr., Vice Chair

Staff Present

Mr. Franklin W. Achenback, Media Services Dispatcher
Dr. Richard Curry, Dean, College of Letters and Social Sciences
Mr. Roger R. Coumbs, Cooperative Education Coordinator
Ms. Elizabeth R. DeRuyter, Director, News Bureau and Communication Services
Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
Dr. Marshall E. Drummond, President
Mr. George A. Durrie, Director of Government Relations
Dr. Elson S. Floyd, Executive Vice President
Dr. Robert J. Gariepy, Dean, University Honors
Mrs. Isabelle W. Green, Director, Alumni Relations
Dr. James I. Hoffman, Senior Vice President for Academic Affairs and Provost
Ms. Sherrie Holland, Non-traditional Student Coordinator
Mrs. Jane A. Johnson, Vice President for University Advancement
Dr. William K. Katz, Dean, College of Education and Human Development
Mr. Theron James Lochner, Director, Auxiliary Financial Services
Ms. Maureen McGuire, Assistant Attorney General
Dr. Karen L. Michaelson, Associate Vice Provost for Grants Research
Ms. Leslie L. Mowatt, Office Assistant II, Office of the President
Mrs. Gayle M. Ogden, Associate Vice President for Human Resources/Affirmative Action Officer
Mrs. Stefanie E. Pettit, Weekly Editor, News Bureau and Communication Services
Mr. Ronald J. Raver, Associate Director of Athletics
Mrs. V. Louise Saylor, Dean of Libraries
Mr. William J. Shaw, Chief Financial Officer
Mr. Michael Stewart, Vice Provost for Planning and Budget
Ms. Lynnae E. Sowers, Office Assistant II, Alumni Relations

Faculty Present

Dr. Elroy C. McDermott, Chair, Business Management
Major Robert J. Meier, Acting Chair, Military Science
Dr. Barbara Miller, President, Faculty Organization

Students Present

Ms. Trinity A. Brown, Executive Assistant for External Affairs, ASEWU

Guests Present

Mr. Mr. Rick Atkinson, Atkinson Construction
Mr. James M. Reinbold, City Administrator, City of Cheney

Call to Order and Quorum, I. and II. - Mr. Brisbois

Chair Brisbois called the meeting to order at 9:03 a.m. A quorum was present.

Reports, III.

Trustee Reports, III.A.

Spokane Joint Center for Higher Education Report, III.A.1. - Mr. Ormsby

Mr. Ormsby was not in attendance and no report was presented.

Presidents' Reports, III.B.

Faculty Organization, III.B.1. - Dr. Miller

Dr. Miller reported on faculty activities. Forums were held last month in each college to get input from as many faculty members as possible regarding the Liberal Arts Reform. The outcome of these forums is a resolution which is now before the Senate. The resolution represents a summary of basic premise and was derived from all the proposals submitted.

The results of the election of Faculty Organization officers were Jeff Corkill as vice president, Donna El-din as secretary and Ray Hamel as treasurer. Dr. Russ Hubbard is the next Faculty Organization president and assumes the presidency on September 1. Counsel and committee members were also elected for the upcoming year. Dr. Miller stated the machinery is in place for next year for faculty governance.

Dr. Miller stated that the faculty have also been participating in the budget review.

Associated Students, III.B.2. - Mr. Pendleton

Mr. Pendleton was represented by Trinity Brown, Executive Assistant for External Affairs.

Ms. Brown stated the AS is currently working on the PUB Expansion and is very excited about the project. They have also approved their budget cuts and the clubs and organizations seem to be happy with the outcome.

In addition to electing new officers, a couple of opinion polls were conducted as part of the elections. This poll included the question of a computer user fee, which has resulted in a \$4.00 across the board fee for the labs. The issue of the Cooperative Education Program was also addressed. The poll indicated that the students thought the program was a vital part of the university. The AS Council is currently look at ways to supplement the program.

The Gay Lesbian Alliance has received support from AS. The AS has been working to include the GLA in student activities to help everyone better understand the group.

Ms. Brown stated that the AS would like to ask the board and administration to balance academics and student services in the final decisions on the budget, and to be sure that these areas are both supported equally.

University, III.B.3. - Dr. Drummond

Dr. Drummond acknowledged and thanked the faculty and, particularly, Dr. Miller for her leadership regarding the Liberal Arts Reform and the budget deliberations. The Liberal Arts Reform is extremely important to the faculty and the passage of the principles by Senate will signal that everyone understands the nature and expectations of this movement, and set a blueprint to make specific changes and move ahead with the reform.

Regarding the budget, the faculty and staff have worked with administration through this difficult process as the strategy is formulated for the budget reduction. Dr. Drummond stated that this is a difficult process and we must prioritize and maintain our quest for quality.

Dr. Drummond reported that Eastern celebrated Founder's Day April 23, with Dr. Leon Botstein, president of Bard College, as the distinguished keynote speaker. During the event, honors and awards for faculty and staff were bestowed including the Trustees' Medal to Dr. Elroy McDermott, Professor of Marketing and Chair of the Department of Management; the Burlington Northern Foundation Faculty Achievement Award to Dr. Dale M. Lindekugel, Assistant Professor of Sociology; and the Distinguished Service Award to Ms. Carol Vines, Women's Center Program Manager. Six faculty members received PTI Founder's Day Deans Awards for teaching excellence. PTI funded the awards, one for each college. Those recipients were Mr. Jameel Hasan, Professor of Business Management; Dr. Muriel Radebaugh, Professor of Education; Dr. Barbara S. Miller, Professor of Art; Ms. Meryl Gersh, Associate Professor of Physical Therapy; Dr. Joseph Schuster, Professor of Government; and Dr. Ernest McGoran, Professor of Chemistry. Dr. Drummond stated that these are indeed excellent faculty members and deserving of the award. Also, emeritus status was granted to nine retiring or retired faculty members.

Continuing its series of summertime Public Affairs Symposiums on topics of local interest, Eastern will present "Building Democratic Local Government for the Future" in Spokane on June 18 and 19 at The Met.

Eastern's Family First Campus Pride Day was held May 13, bringing the campus community together to enjoy a barbecue in the mall and campus clean-up competition.

Dr. Drummond noted that the College of Business Administration presented its annual awards and honors at its banquet June 7.

In faculty and staff news, Chair Alfred Brisbois was presented the Outstanding Alumnus Award by the EWU College of Letters and Social Sciences. Mr. Brisbois, who received a degree in education (1957) with a major in geography, received the award for outstanding professional, personal and community contributions.

Dr. Ernest H. Gilmour, Professor of Geology, has been named vice president of the International All Russia Conference on Bryozoa to be held August 1994 in Perm, Russia. He will also present a paper on the Permian Bryozoa of New Zealand at the conference.

Dr. Rita Seedorf, Assistant Professor of Education, received the Department of History's Cecil Dryden Award during History Prize Day May 14. The annual award is named for Cecil Dryden, History Department member and author of Light for an Empire, a history of Eastern.

Mr. Joe Terhaar, Director of the Alcohol/Drug Studies Program, has received a \$10,000 grant from the Department of Social and Health Services to develop a curriculum model for educating professionals to work as case managers with the mentally ill and chemically abusing client population.

Dr. Reta Gilbert, Professor of Communication Studies, was honored recently as a finalist for the Outstanding Faculty Award by the Washington State Campus Compact, which is a coalition of about 200 colleges and universities in the state that work to promote opportunities for students to learn by serving the community.

Dr. Gerri Graber-Wilson, Assistant Professor of Education, has been selected as one of five contributors to an international literacy manual that will be published by the International Reading Association and translated into several languages. The manual will be used in third world countries for instruction in adult literacy.

Mrs. Gayle Ogden, Associate Vice President for Human Resources/affirmative action officer, has been appointed by the Spokane County Bar Association to the Spokane Legal Services Center Board.

Dr. Lynn Stephens, Professor of Accounting, and Dr. Frank Kazemek, Associate Professor of Education, are exchange faculty members teaching classes this quarter at the University of Cape Coast in Ghana, West Africa.

Dr. Allen C. Meadors, Dean of the College of Health, Social and Public Services, has been elected to the executive committee and as secretary for Planned Parenthood of Spokane and Whitman counties for 1993-94.

Dr. Drummond reported that John Johnson, Athletic Director, with the help of many other people from the university hosted and served as meet director for the 1993 Big Sky Conference/Seafirst Bank Track and Field Championships in Spokane May 19 through 22, which drew nearly 300 men and women athletes from Big Sky Conference schools and over 2,000 fans. Dr. Drummond stated that the event went very well and all the participants and fans enjoyed it very much.

Also, the Big Sky Conference Spring Meeting was held in Spokane, May 22 through 25. The most important decision at the meeting, which EWU hosted, was the decision to hold on abeyance the decision to reduce football grants. Dr. Drummond stated that the presidents made it very clear that if the NCAA does not act and reduce the number of football grants and adopt a schedule for doing so roughly in keeping with our action that the issue will be back on the table.

Dr. Drummond then asked Mr. Mike Stewart, Vice Provost for Planning and Budget, to review the budget figures and the timeline for the reductions. Mr. Stewart reviewed the budget and enrollment figures and Legislative directives. (See attachment #1.) The shortfall result is \$3.6 million dollars for fiscal year 1994, or a 6.72% across the board cut. Since direct instructional areas are protected, the cut for the unprotected areas is 15.97%. Mr. Stewart stated that by June 7 the vice presidents and president are to present draft plans to balance each budget area. On June 10, the joint BAC, UPBAC and PPBC committees will meet to review and comment on the plans. Around June 21 the first letters of layoff or reduction will be sent. With the timelines for employees to chose options and the changes to take place, there is expected to be four rounds of letters for layoffs or reductions, which will take until the first part of August.

Mr. Kirschbaum asked about the \$580,000 cut to travel. Mr. Stewart stated that they are currently waiting for an interpretation of this policy change. Last year Eastern reduced travel to approximately \$700,000.

Action Items, IV.

Chair Brisbois stated that there was an additional action item before the board. The item is a supplemental budget request from the Associated Students.

Motion #05-01-93: "I move that the board add the Associated Students supplemental budget request to the agenda for action as item IV.I."

Motion by Mr. Kirschbaum; second by Mr. Jackson; approved unanimously.

Minutes of the April 9, 1993 Board of Trustees' Meeting, IV.A.* - Mr. Brisbois

Motion #05-02-93: "I move that the minutes of the April 9, 1993 Board of Trustees' Meeting be approved as edited."

Motion by Mrs. Beschel; second by Dr. Torres; approved unanimously.

Fire Protection Contract with City of Cheney, IV.B. - Dr. Floyd

The proposed Fire Protection Contract with the City of Cheney is for the 1993-95 biennium at an annual rate of \$133,000 per year. City and university officials have held a series of discussions concerning the amount and services to be provided under the provisions of the contract. This is part of the university's base budget appropriations and is no increase over the 1991-93 biennial period.

Motion #05-03-93: "I move that the board approve the proposed interagency cooperative agreement with the City of Cheney for fire protection services."

Motion by Mr. Kirschbaum; second by Mrs. Beschel; approved unanimously.

Proposed Revenue Bond Financing for the Pence Union Building, IV.C. - Dr. Floyd

Dr. Floyd reviewed the need to expand student space in the Pence Union Building for clubs and organizations and also for use for administrative needs. The expansion of the PUB is consistent with the Campus Master Plan.

The revenue bond financing plan will use the same approach as the family housing project. The proposed action will allow the administration to begin the steps to refund existing debt and secure new financing for renovation and expansion of the Pence Union Building.

The board is being asked to authorize the administration to take the necessary steps to 1) select bond counsel for the bond issue; 2) amend the contract with the financial advisor who was recently employed to assist us with the housing and dining system bond issue; and 3) select and contract with a bond underwriting firm for the proposed bond issue.

Mr. Kirschbaum asked about the process for selecting bond counsel, the financial advisor and the underwriter, and if an RFP was issued. Mr. Shaw stated that the bond counsel is selected by the Attorney General's Office and no RFP is put out. The financial advisor is the same that was used

for the housing and dining system bond issue and an amendment will be made to this three year contract.

Mrs. Beschel questioned where the occupants of Rowles Hall will be relocated. Dr. Floyd stated that they will be relocated on campus and a permanent location found.

Motion #05-04-93: "I move that the board approve the proposed revenue bond financing for the Pence Union Building and proceed with the necessary steps enumerated above."

Motion by Mrs. Beschel; second by Mr. Jackson; approve unanimously.

Check Cashing Authority, IV.D. - Dr. Floyd

Dr. Floyd stated that a recent state audit resulted in audit findings of our policy of cashing checks for students and faculty. House Bill 2069 authorizes the university to cash student and employee checks and would correct the audit findings.

Motion #05-05-93: "I move that the board grant approval to authorize the university to cash payroll, expense, financial aid or personal checks from a student or employee."

Motion by Mrs. Beschel; second by Mr. Kirschbaum; approved 4 to 1; Mr. Kirschbaum in the negative.

Student Health Service Contract with Rockwood Clinic, P.S., IV.E. - Dr. Floyd

In July of 1992, the board authorized the student health contract with Rockwood Clinic for a one year period. The board stipulated that the contract would be competitively bid for subsequent years. The only responsive quote came from the Rockwood Clinic. The Student Health Advisory Committee and university staff have reviewed and recommended acceptance of the Rockwood proposal. The contract provides the continuation of health services for students at no increase in the current rate of \$40.00 per student per quarter. The contract is for a three year period.

Dr. Floyd reviewed the number and type of procedures being provided for students and distributed to the board an outline of the student health services. (See attachment #2.)

Motion #05-06-93: "I move that the board approve the proposed contract for student health services with Rockwood Clinic."

Motion by Mr. Kirschbaum; second by Dr. Torres; approved unanimously.

Naming of Cadet Hall Rifle Range, IV.F. - Dr. Drummond

Dr. Drummond asked Major Robert Meier, Acting Chair of Military Science, to discuss the proposed naming of the Cadet Hall Rifle Range in honor of Launi Meili, the 1992 Summer Olympic Gold Medalist in the three position rifle competition. Major Meier stated that the actual ceremony would be in conjunction with the College of Health, Social and Publics Services Alumni Day on October 22, 1993. He stated that the family is pleased with the proposal. Dr. Drummond stated that this is appropriate as Launi is not only an EWU alum, but a Cheney native. The proposal has been reviewed by the appropriate university committees and meets the qualifications established for such action.

Motion #05-07-93: "I move that the board approve the proposal to name the Cadet Hall Rifle Range in honor of Launi Meili."

Motion by Mr. Jackson; second by Mr. Kirschbaum; approved unanimously.

Tuition and Fee Rates for Academic Year 1993-94, IV.G. - Dr. Floyd

Dr. Floyd stated that next month the board will receive the operating and capital budgets. The tuition rates, however, were established by Legislative action and were signed into law on May 20, 1993. Board action is usually taken at the time the budget is approved, but as these rates are being collected for fall registration, board action should be taken at this time.

Motion #05-08-93: "I move that the board *reluctantly* approve the proposed tuition and fee rates for academic year 1993-94."

Motion by Mrs. Beschel; second by Mr. Jackson; approve unanimously.

Public Works Contract Award, Project #AE-92-11, Woodward Track and Field Improvements, IV.H. - Dr. Floyd

Dr. Floyd stated that at the April board meeting, the board authorized the university to proceed with an interagency agreement with the City of Cheney and the Cheney School District for the improvement of Woodward track and field. The interagency agreement sets forth the funding and governance policy for the facilities. Dr. Floyd stated that the university is now ready to proceed with construction.

This project includes a new track and overhead lighting for both the football field and track. Financing will be provided by the university, the City of Cheney and the Cheney School District. Dr. Floyd recommended that the contract be awarded to Atkinson Construction of Spokane.

Motion #05-09-93: "I move that the board award the construction contract to Atkinson Construction of Spokane in the amount of \$628,187.00."

Motion by Mrs. Beschel; second by Mr. Jackson; approve unanimously.

ASEWU Supplemental Budget Request, IV.I. - Dr. Floyd

Dr. Floyd stated that the supplemental budget request is for \$3,500 for the Pacific Northwest MEChA Conference. (See attachment #3.) Sufficient funds are available to cover this request.

Motion #05-10-93: "I move that the board approve the Associated Students supplemental budget request for \$3,500."

Motion by Dr. Torres; second by Mr. Kirschbaum; approved unanimously.

Information Items, V.

Annual Report on Charges, Fees and Waiver Programs, V.A. - Dr. Floyd

When the board granted the administration the authority to impose special fees, it also required the administration to make an annual report on all such special fees.

Organizational Structure, V.B. - Dr. Floyd

The proposed organizational structure shows a two vice president model with the division of responsibility among the vice presidents and president. Enrollment, the Registrar and financial aid are realigned to the provost because of their academic relationship. The controller functions also go to the provost. Vice President Johnson will add the administrative responsibilities of student life and university services, such as the PUB, parking, maintenance and campus police.

Dr. Floyd thanked the board and President Drummond for all of their support and assistance. Dr. Floyd stated that he can look back positively in the sense that the university has accomplished a lot over the past three years.

Mr. Brisbois, on behalf of the board, thanked Dr. Floyd for his hard work. He stated that Dr. Floyd's actions and demeanor have always been of the utmost professional manner.

Mrs. Beschel also thanked Dr. Floyd for the remarkable job he has done while her at Eastern. She thanked him for furthering the university's goals and bringing Eastern to a higher, more workable level, and stated how much the board has enjoyed working with him and wished him well in his future endeavors.

Dr. Drummond stated that Dr. Floyd will be at the next board meeting and is not officially gone from the university until July 1.

Mr. Kirschbaum stated that while he understood the need for savings, he expressed concern over this reorganization. The time demands and span of control on the vice presidents and president make this a very stressful organizational model. Dr. Torres stated that he agreed with Mr. Kirschbaum's concerns.

Old Business/New Business, VI.

No old or new business was indicated.

Executive Session, VII.

Chair Brisbois called an executive session from 10:25 a.m. to 11:22 a.m. for the purpose of discussing legal and personnel matters.

Personnel Actions, VIII.*

Motion #05-11-93: "I move that the Board approve the personnel actions and addendum as presented." (See attachment #4.)

Motion by Mrs. Beschel; second by Mr. Jackson; approved unanimously.

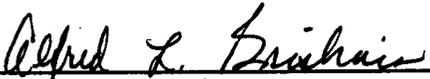
Mr. Kirschbaum stated that the board feels that university is being run very well, has been in the past and they expect it to be in the future. Mr. Kirschbaum recommended that the board extend the president's contract for one additional year.

Motion #05-12-93: "I move that the Board extend Dr. Drummond's current contract one additional year."

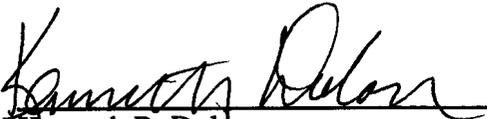
Motion by Mr. Kirschbaum; second by Mr. Jackson; approved unanimously.

Adjournment. IX.

Chair Brisbois adjourned the meeting at 11:24 a.m.



Alfred L. Brisbois
Chair



Kenneth R. Dolan
Secretary