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Board of Trustees Minutes, February 26, 1993

Eastern Washington University

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Eastern Washington University
BOARD OF TRUSTEES
 February 26, 1993, 9:00 a.m.
 Louise Anderson Hall, First Floor Lounge

MINUTES

Board Members Present

Mrs. Jean L. Beschel
 Mr. John V. Geraghty, Jr.
 Mr. Joe W. Jackson
 Mr. James L. Kirschbaum
 Mr. Michael C. Ormsby
 Dr. Julian J. Torres, Jr., Vice Chair

Staff Present

Ms. Annie Cole, Dean of Students
 Ms. Elizabeth R. DeRuyter, Director, News Bureau and Communication Services
 Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
 Dr. Marshall E. Drummond, President
 Mr. George A. Durrie, Director of Government Relations
 Dr. Robert H. Elton, Dean of Graduate Affairs and Vice Provost for Research
 Dr. Fred J. Evans, Dean, College of Business Administration
 Dr. Elson S. Floyd, Executive Vice President
 Mr. Stephen J. Franks, Assistant Director for University Planning
 Dr. Robert J. Gariepy, Dean, University Honors
 Mr. Richie W. Gibb, Director, Facilities Planning, Construction and Maintenance
 Dr. Gregory W. Hawkins, Dean, College of Fine Arts
 Dr. Robert C. Herold, Vice Provost for International Studies, Summer Session and Special Programs
 Dr. James I. Hoffman, Senior Vice President for Academic Affairs and Provost
 Mrs. Jane A. Johnson, Vice President for University Advancement
 Mr. William R. Kidd, Vice Provost for Undergraduate Affairs and Academic Personnel
 Mr. Theron James Lochner, Director, Auxiliary Financial Services
 Ms. Maureen McGuire, Assistant Attorney General
 Dr. Allen C. Meadors, Dean, College of Health, Social and Public Services
 Dr. Karen L. Michaelson, Associate Vice Provost for Grants Research
 Ms. Leslie L. Mowatt, Office Assistant II, Office of the President
 Mrs. Gayle M. Ogden, Associate Vice President for Human Resources/Affirmative Action Officer
 Mrs. Stefanie E. Pettit, Weekly Editor, News Bureau and Communication Services
 Mrs. Jolynn P. Rogers, Director, Administrative Personnel and University Training
 Mrs. V. Louise Saylor, Dean of Libraries
 Mr. William J. Shaw, Chief Financial Officer
 Mr. Greg Sheridan, Associate Vice President, University Advancement; Director, Development
 Ms. Lesli K. Younger, Media Lab Coordinator, Spokane Center

Faculty Present

Mr. James J. McAuley, Professor of English, Director of the EWU Press
 Dr. Barbara Miller, President, Faculty Organization

Students Present

Mr. Michael Pendleton, President, ASEWU

Guests Present

Mr. Tom Richardson, Past-President, Cheney Chamber of Commerce
Mr. Tom Sowa, Higher Education Reporter, Spokesman-Review

Call to Order and Quorum, I. and II. - Dr. Torres

Vice Chair Torres called the meeting to order at 9:05 a.m. A quorum was present.

Reports, III.

Trustee Reports, III.A.

Mrs. Beschel reported that Mr. Sinegal, the CEO of Costco, was the speaker at the recent ABC Breakfast. Mrs. Beschel also attended the recent Football Banquet which honored Eastern's student/athletes. She stated that it was a treat to show appreciation to Eastern's student/athletes who have excellent grade point averages and graduation records.

Mr. Geraghty stated that two plays will be presented on March 4 and 5 that will benefit the Spokane Limerick Sister City Society, which will in turn benefit the University of Limerick, Eastern's sister university. The plays will be two one person renditions by Shae Duffin, presented at 7:30 p.m. at Gonzaga's Russell Theatre. Mr. Geraghty stated that he had tickets available for \$11.00 each for anyone interested in attending.

Spokane Joint Center for Higher Education Report, III.A.1. - Mr. Ormsby

Mr. Ormsby reported that the SIRTl site construction was proceeding, with completion scheduled for late spring or early summer of 1994. Mr. Ormsby stated that there are questions in Olympia whether funding for capital projects for the Joint Center will be available in the upcoming biennium or spread out over the next several years.

Presidents' Reports, III.B.

Faculty Organization, III.B.1. - Dr. Miller

Dr. Miller reported that issues the Senate has reviewed include the definition of faculty; the governance system issue, how the faculty share governance with the other constituents of the university; and the conflict of interest issue. The faculty have also been invited to participate in the budget cut exercises. Dr. Miller stated that the faculty received a crash course in how they would participate if there are budget cuts. She stated that the faculty feel informed, should cuts become a reality.

Mrs. Beschel asked about the progress of the curriculum reform. Dr. Miller stated that the faculty are about to launch a series of detailed discussions in each of the colleges. These discussions will bring together ideas of how to implement the changes of the conceptual models proposed.

Associated Students, III.B.2. - Mr. Pendleton

Mr. Pendleton reported that the general elections are over and the ballots are being counted. He stated he would notify the board of the results as soon as they were available.

ASEWU is supporting the proposal making calls to Spokane local calls. Currently, calls from Cheney to Spokane are long distance. The AS has also started a campus safety program which includes an escort service to and from the residence halls and around campus. Another area being looked at by the AS is a computer user fee. As part of the elections, students were asked if they preferred a \$4.00 per quarter fee added to tuition and fees, paid by all students, or a \$20.00 per quarter fee paid by students wishing to use the computer labs. Again, the results are still being tallied.

Mr. Pendleton also reported that the Cooperative Education Program, which helps find internships for students, is at the end of its three year grant. The grant is not available to reapply for so the responsibility of internships may be passed on to the deans or various departments. Mr. Pendleton stated that he hoped to have an answer sometime next month.

University, III.B.3. - Dr. Drummond

Dr. Drummond reported that a multilateral university agreement, laying the framework for cooperative research, programming and exchange activities among four universities from Canada, Mexico and the United States, was signed in Spokane on January 22. The agreement was entered into by EWU, Gonzaga University, the Autonomous University of Guadalajara in Mexico and the University of Windsor in Canada. The group also committed to sponsoring an international conference to discuss trade in approximately one year.

On February 12, Eastern and Washington State University dedicated their new joint library service center in Spokane's Peyton Building. Now operating from 6,300 square feet on the second floor of the building, the space is triple the size of the former WSU Spokane library and double the size of EWU's former downtown library in the Spokane Center. This combines the staff and books and Eastern and WSU share a computer system. Dr. Drummond stated that credit goes to the librarians of both institutions and all the staff members involved the effort.

This winter Eastern entered into a faculty and student exchange agreement with the University of Passau in Germany. EWU now has student and/or faculty exchange agreements with 13 universities around the globe. Dr. Karl-Heinz Pollok, President of the University of Passau, and Dr. Drummond signed the agreement calling for exchanges to begin this fall.

Dr. Drummond stated that Professor James McAuley has been appointed to the position of Director of the Eastern Washington University Press. Dr. McAuley stated the the Press is committed to the goals and mission of the university and will reflect that in the kinds of books they publish, and the services they will provide to the university and community, both locally and internationally. He stated that the Press will start with approximately three publications this year. An advisory board will be assembled to oversee the Press. The press is underway with a book Professor William Youngs is now writing, a definitive study of Expo '74. This is a community and university project.

In faculty and staff news, Mr. Roger Pugh, Interim Assistant Vice President for Student Services, is serving this year as president of the Cheney Chamber of Commerce. Ms. Kendall Feeney, Music Instructor, recently received a \$800 grant from the Artist Trust to commission a new piece by composer Don Caron for Zephyr's 1993-94 concert season. She is the director of Zephyr, a chamber music series celebrating 20th century music including works by Northwest composers. Dr. Frank Kazemek, Associate Professor of Education, was reappointed by the International Reading Association to the editorial advisory review board of the Journal of Reading for the 1993-94 volume year. Dr. Felix Boateng, Director of the Black Education Program, was invited by the U.S. Department of Education to serve on a panel of scholars to review and evaluate grant proposals submitted by various universities under the Student Support Services Program. Ms.

Mary Ellen Myrene, Editor of *Perspective*, received a silver award in the CASE (Council for the Advancement and Support of Education) District VIII award competition. In the same awards competition, Mrs. Liz DeRuyter, Director of the News Bureau and Communication Services, won a silver award for the admissions video she produced in 1992.

Dr. Drummond reported that the Greater Spokane Sports Association's 45th Sports Awards Banquet has honored two EWU alum. Mr. Dick Zornes, Head Football Coach, was named Coach of the Year for guiding the Eagles to its first Big Sky Conference football championship and NCAA Division I-AA playoffs. This is the second time Coach Zornes had been selected as GSSA Coach of the Year. Also, Launi Meili, who comes from Cheney and is an Eastern graduate, was selected Female Amateur Athlete of the Year. She won a gold medal in women's three-position small bore shooting at the 1992 Summer Olympic Games in Barcelona, Spain.

Eastern and four other universities in the Northwest have formed an alliance with the Northwest Regional Education Laboratory to help rural students, teachers and community members in a five-state area live healthier lives. With first-year grant support of \$204,000 from the United States Department of Education, the alliance has launched a three-year project to train rural educators in health education and community outreach. The project, the School and Community Health Alliance for Rural Practitioners (SCHARP), addresses the shortage of health services and lack of health curricula in many of the rural communities in the Northwest. Dr. Drummond stated that there a number of grant activities such as this that Eastern is involved in and he has asked Dr. Karen Michaelson to put together an overview. He stated that there is a great deal of interest in these projects from the Legislature and he would like to present a comprehensive picture of Eastern's leadership role with these projects. Dr. Drummond stated the the goal of these programs is to build bridges between K-12, community colleges and higher education and form a link to get people into the education process and keep them in the process so that they do not become isolated and drop out.

Eastern hosts the fifth annual Monte Carlo Night and Club Vegas from 8:00 p.m. to 1:00 a.m. on Saturday, February 27, in the PUB. Monte Carlo Night, sponsored by the Eagle Athletic Association to benefit athletic scholarships, features real-money gambling. Club Vegas is a gambling-for-prizes event taking place at the same time, sponsored by the Associated Students. Dr. Drummond invited everyone to attend.

Internet, a global collection of telecommunications networks which links more than 3,000 sites and three million people worldwide in government, education, business and research, will be fully implemented on campus this spring. It will allow electronic communication with anyone else on the network, provide remote logon capability, allow remote file transfer and provide access to on-line discussion groups with participants worldwide. Dr. Drummond stated that this will create a whole new world to communicate with other students, researchers and libraries.

Action Items, IV.

Minutes of the January 22, 1993 Board of Trustees' Meeting, IV.A.* - Dr. Torres

Motion #02-01-93: "I move that the minutes of the January 22, 1993 Board of Trustees' Meeting be approved as amended."

Motion by Mrs. Beschel; second by Mr. Geraghty; approved unanimously.

Update of Policies and Procedures: Duration of Appointment, IV.B. - Dr. Floyd

Dr. Floyd stated that in the administration's attempt to update and codify the policies and procedures of the university, this update is just one in a series of updates that have been presented to the board. This policy update is in compliance with the shared governance procedures.

This policy speaks to the duration of terms of appointment for administrative exempt personnel. The university, including staff employed in the grant funded positions, has approximately 148 administrative exempt personnel. The term of appointments for grant personnel is specified in the grant. This rule places all other administrative appointments, with the exception of academic deans, on an "at-will" basis. This provision will allow the administration to deal with revenue short-falls and/or organizational changes and makes annual appointment letters unnecessary.

Mr. Geraghty asked how this policy will affect administrators who were covered under the old bylaws or the administrative tenure bylaw. Dr. Floyd stated that administrative staff with five years or more of consecutive service prior to 1989 will be protected under the old bylaws. He stated there are approximately 27 individuals who meet this criteria and this change will not impact them. Dr. Floyd stated that the bylaw relating to the deans is still being developed.

Mrs. Beschel had a grammatical change, adding the word "have" to the first sentence. (See attachment #1.)

Motion #02-02-93: "I move that the board approve the proposed modification to rule number 550-040-100, Duration of Employment, as amended with the condition of approval from all governance groups."

Motion by Mr. Kirschbaum; second by Mr. Ormsby; approved unanimously.

Public Works Contract Award, Project No. AE-85-14, Science Building Remodel, Phase III, IV.C. - Dr. Floyd

Dr. Floyd stated that this contract will complete the phased remodeling of the Hall of Sciences. Phase I was the addition to the Science Building. Phase II, the major remodel of the original building, is 98.5% complete. This phase of the project consists of upgrading of the building systems and utility services, life-safety improvements and a general upgrading of classroom, office and other spaces. Many of the faculty and offices have been relocated to Dressler Hall to complete this renovation.

The A&E construction cost estimate was in the amount of \$5,489,208. All of the base bids came in significantly under the A&E construction cost estimates. Mr. Geraghty asked if the A&E estimate was within the budget. Dr. Floyd stated that it was. Mr. Geraghty also inquired as to whether or not the funds saved when a project is bid significantly lower than the A&E estimate could be redirected for other projects. Dr. Floyd stated that any savings could be redirected for this or other projects, with the approval of OFM.

Mr. Ormsby questioned whether or not Eastern has a process to notify contractors who do not meet MWBE requirements and what the process is for overall communication with bidders. Mrs. Gayle Ogden stated that there is lengthy discussion with the bidders in the bid document regarding MWBE requirements. Bidders who do not qualify are notified of the shortcomings of their bid. Mrs. Ogden stated that Eastern could use that opportunity to do some training and awareness for bidders that do not qualify.

Motion #02-03-93: "I move that the board award the contract for Project No. AE-85-14 to Hoffman Construction in the amount of \$4,697,000."

Motion by Mr. Geraghty; second by Mrs. Beschel; approve unanimously.

Acceptance of Public Works Contract No. AE-91-09G, Dormitories Renovation, Phase I - Morrison Hall, IV.D. - Dr. Floyd

This project is part of the phased approach to upgrading and refurbishing the residence halls. Dr. Floyd stated that this work consisted of repairs to Morrison Hall's floor and wall surfaces, area floor drains and exhaust systems; the replacement of steam radiator piping, traps and valves; and exterior repairs and replacement work to concrete walls and brick retaining walls. The contractor was Vern W. Johnson & Sons of Spokane. The bid was awarded June 11, 1992 and completed February 9, 1993. Dr. Floyd stated that all of the work has been completed to the university's satisfaction and recommended final payment be authorized.

Motion #02-04-93: "I move that the board accept as complete Project No. AE-91-09G and authorize payment of \$505,517 to Vern W. Johnson and Sons of Spokane."

Motion by Mr. Ormsby; second by Mr. Kirschbaum; approved unanimously.

Information Items, V.

University Libraries Six-Year Plan Update, V.A. - Mrs. Saylor

Dean Saylor presented an update to the board on the university libraries. (See attachment #2.)

Legislative Update, V.B. - Mr. Durrie

Mr. Durrie reported that higher education is receiving a lot of attention in the Legislature. He stated that Governor Lowry's operating budget had not yet been released. The revenue forecast is due out March 19 and is the point of reference for the Lowry budgets. Eastern is making progress in the capital budget. The library project was not included in the Gardner budget but Eastern has been assured that it will be in Lowry's budget.

One area of concern has been the lack of stabilized funding for higher education. Higher education is one major sector that has no workload factor built into its ERL. The Higher Education Coordinating Board and Senator Jim Jesernig both have bills in the Legislature to build in a workload factor for higher education that would not allow funding to drop below the participation rate for the previous biennium.

Some other issues Mr. Durrie discussed are three collective bargaining bills currently before the Legislature, two from statewide unions and Governor Lowry's civil service reform bill. The students on governing boards bill has passed House and is on its way to the Senate. In regard to the Higher Education Coordinating Board, Chair Kelso Gillenwater has resigned and Jim Sainsbury is now serving as the acting director.

Old Business/New Business, VI.

No old or new business was indicated.

Executive Session, VII.

Vice Chair Torres called an executive session from 10:22 a.m. to 11:01 a.m. for the purpose of discussing legal and personnel matters.

Personnel Actions, VIII.*

Motion #02-05-93: "I move that the Board approve the personnel actions as presented."

Motion by Mr. Geraghty; second by Mr. Jackson; approved unanimously.

Adjournment, IX.

Vice Chair Torres adjourned the meeting at 11:03 a.m.

Julian J. Torres
Vice Chair

Kenneth R. Dolan
Secretary