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Board of Trustees Minutes, June 27, 1991

Eastern Washington University

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Mr. Jay W. Rea
University Archivist
Academic Senate
Mail Stop #84

Eastern Washington University
BOARD OF TRUSTEES
June 27, 1991, 9:00 a.m.
Spokane Center, Fourth Floor Mall

MINUTES

Board Members Present

Mrs. Jean L. Beschel, Vice Chair
Mr. Al Brisbois
Mrs. Eleanor E. Chase
Mr. John V. Geraghty, Jr.
Mr. Joe W. Jackson
Mr. James L. Kirschbaum, Chair

Staff Present

Ms. Rhonda Cooper, Administrative Secretary to the President
Ms. Elizabeth R. DeRuyter, Director, News Bureau and Communication Services
Mr. Kenneth R. Dolan, Executive Assistant to the President; Secretary to the Board of Trustees
Mrs. Marcy Drummond, Planning Analyst, Planning and Academic Budgeting
Dr. Marshall E. Drummond, President
Dr. Robert H. Elton, Vice Provost for Graduate Affairs and Research
Dr. Fred J. Evans, Dean, College of Business Administration
Dr. Elson S. Floyd, Vice President for Student Services
Mr. Stephen J. Franks, Assistant Director, Planning and Academic Budgeting
Ms. Isabelle Green, Director, Alumni Relations
Dr. Gregory W. Hawkins, Dean, College of Fine Arts
Mr. Robert G. Hille, Director, Spokane Center
Mrs. Jane A. Johnson, Vice President for University Advancement
Dr. William K. Katz, Dean, College of Education and Human Development
Mr. William R. Kidd, Vice Provost for Undergraduate Affairs and Academic Personnel
Mr. Leonard H. Klatt, Associate Vice President for Human Resources
Mrs. Sandra L. Kruse, Administrative Assistant to the President
Mr. Donald G. Manson, Business Manager, Business and Finance
Ms. Maureen McGuire, Assistant Attorney General
Dr. Allen C. Meadors, Dean, College of Health, Social and Public Services
Dr. Karen L. Michaelson, Director, Grants and Research Development
Ms. Leslie L. Mowatt, Administrative Secretary to the Board of Trustees
Ms. Jackie Nicholls, Graphics Designer, Marketing and Publications
Dr. Terry Novak, Interim Vice President for Business and Finance
Mr. William J. Shaw, Chief Financial Officer, Business and Finance
Mrs. Gayle Ogden, Affirmative Action Officer; Special Assistant to the President
Mr. Gregory L. Sheridan, Executive Director, Foundation
Ms. Lesli K. Younger, Media Lab Coordinator, Spokane Center

Faculty Present

Mr. George A. Durrie, Associate Professor of Government; President, Faculty Organization

Students Present

Ms. Adelina Gonzales, President, ASEWU

Guests Present

Mr. Al Ogdon, Mayor, City of Cheney
Ms. Heidi King, Director, Cheney Chamber of Commerce

Call to Order and Quorum, I. and II. - Mr. Kirschbaum

Chair Kirschbaum called the meeting to order at 9:08 a.m. A quorum was present.

Reports. III.

Trustee Reports. III.A.1.

Mrs. Beschel reported that Dr. Stan Paulson, of the Academic Search Consultation Service, would be on campus late in July to conduct the board's annual institutional review. Dr. Paulson will be here for about a day and a half.

Presidents' Reports. III.B.

Faculty Organization. III.B.1. - Mr. Durrie

Mr. Durrie reported that the Academic Senate had concluded its work on two important measures. The Senate referred the salary plan to a faculty-wide vote. The salary plan failed by a vote of 79 to 130, with 60% of the faculty voting. The salary plan will rest over the summer and deliberations between the faculty organization and administration will begin again in the fall.

Mr. Geraghty questioned why 40% of the faculty that did not vote. Mr. Durrie stated that the low voter ratio was possibly due to a lack of understanding and a reluctance to raise questions.

The other issue the Senate had concluded working on was the policy regarding department chairs, which will be presented to the board for approval later in the meeting. The Senate endorses the policy.

Associated Students. III.B.2. - Ms. Gonzales

Chair Kirschbaum welcomed Ms. Gonzales on behalf of the Board of Trustees. Ms. Gonzales stated that she was excited about the upcoming year and looked forward to working with the board.

University. III.B.3. - Dr. Drummond

President Drummond announced that the university has secured funding for two distinguished chairs. The first is the C. Paul Sandifur, Sr. Distinguished Professorship in Business Administration, endowed by Metropolitan Mortgage and Securities Company, Inc. The second chair is sponsored by a consortium of area hospitals and will be established in the Physical Therapy Program. The endowed chair will permit the addition of 10 FTE students in physical therapy.

Dr. Drummond stated that these type of endowments are quality enhancements to our programs, and we will continue to pursue these investments in the areas of Fine Arts and Liberal Arts.

During commencement ceremonies on Friday, June 14, 1991, bachelor and Master's degrees were conferred on 1,130 undergraduate and 350 graduate students. Joseph C. Wilson, a foreign service officer last serving in Baghdad, Iraq, was the commencement speaker.

Summer session, which is again a self-support program, is underway with enrollment slightly down and the total number of credits up. The "cap" on credits was removed this year resulting in fee collection for summer quarter being ahead of last year.

Eastern will present "The 1991 Public Affairs Symposium" at the Met on July 25 and 26, 1991. Four noted panelists will participate in the symposium: Terry Moe, Professor of Political Science at Stanford University; Theodore Sizer, Professor of Education at Brown University; Roger Soder, Professor of Education and Associate Director of the Center for Educational Renewal at the University of Washington; and James Q. Wilson, the James Collins Professor of Management at UCLA.

The Creative Writing Department will offer a writing and study workshop in Ireland in mid-August. Also, the English Department is sponsoring a "Poetry in Translation" symposium in late June with Carolyn Kiser, Eastern's Honorary Professor of Poetry, as one of the translators.

Eastern is currently hosting nearly 600 teenage boys on campus for the 1991 Evergreen Boys State Conference. This is the 52nd anniversary of Boys State and the eighth year on EWU's campus.

Congressman Thomas S. Foley's office announced that the House Appropriations Committee approved \$300,000 for the Upper Columbia United Tribes Fisheries Center at EWU. Dr. Drummond also reported that he recently attended the dedication of the Spokane Tribal Fish Hatchery.

The chemistry department expects to install a new \$220,000 nuclear magnetic resonance spectrometer by next fall. Acquiring the instrument, which is designed to assist students in mapping the chemical structure of small molecules, was made possible by a \$100,000 instructional laboratory improvement grant from the National Science Foundation.

Three EWU professors and 14 students are winding up two projects that involve inventorying 14,000 wetland areas in Spokane County. The projects, headed by Dr. Michael M. Folsom, Professor of Geography and Anthropology, took six months to complete. Grants from the State Department of Ecology funded the inventory operations, with \$45,000 earmarked for the county's survey and \$22,000 for the city. The inventory team surveyed 55 townships, or an area of about 126,720 acres with lakes, ponds, rivers, streams and marshes. The survey groups spent 16,200 hours on the two projects. Results of the surveys may be used in efforts to block future loss of ecological assets.

Action Items. IV.

Minutes of the May 23, 1991 Special Board of Trustees' Meeting and Minutes of the May 24, 1991 Board of Trustees' Meeting, IV.A.* and B.* - Mr. Kirschbaum

Motion #06-01-91: "I move that the minutes of the May 23, 1991 Special Board of Trustees' Meeting and minutes of the May 24, 1991 Board of Trustees' Meeting be approved with minor editing changes."

Motion by Mrs. Beschel; second by Mrs. Chase; approved unanimously.

Public Works Contract Award, Project #AE-90-01, Showalter Hall Exterior Repairs, IV.C. - Mr. Manson

This project will repair parapets and brick masonry on Showalter Hall. The consultant's estimate was \$320,610. The preferred bidder, Pioneer Restoration of Seattle, bid the project at \$179,000, and is the only responsive bidder on the project. The other two bidders were not considered responsive due to their failure to submit affirmative action plans. Because of the significant variance between the low bidder and the consultant's estimate, we have asked the low bidder to reexamine his bid to ensure that the work can be done to our satisfaction at the bid amount submitted. The consultant has informed the administration that the significant difference in the estimate and the bid is due to the large variation of methods used in this type of work, and that the bidder is qualified to perform the work.

Mr. Geraghty inquired as to why bidders ignore the MWBE requirements. Mr. Manson stated that the instructions on the bid forms are explicit regarding the requirements for affirmative action. Mrs. Beschel asked if the bidders understand the importance of the information that is requested. Again, Mr. Manson stated that the information on the bid forms regarding the required information states very clearly that the information is required to make the bid responsive.

Motion #06-02-91: "I move that the board approve the award of Project #AE-90-01, Showalter Hall Exterior Repairs, to Pioneer Restoration of Seattle, Washington in the amount of \$179,000."

Motion by Mr. Geraghty; second by Mr. Jackson; approved unanimously.

Services and Activities Fees Budget for Fiscal Year 1992, IV.D. - Dr. Floyd

The S & A Fees Committee, established by state statute and including a majority of students, recommends the distribution of estimated S & A fee collections for the upcoming year. The administration is in agreement with the committee's recommendation, which is in keeping with board mandated guidelines for the distribution of S & A fees. As in the past, the S & A Fees Committee is recommending a \$25,000 supplemental budget request be included, which gives the AS a reserve to fund special requests that arise during the fiscal year.

Motion #06-03-91: "I move that the proposed services and activities fee budget for fiscal year 1992 be approved."

Motion by Mr. Brisbois; second by Mrs. Chase; approved unanimously.

Room and Board Rate for Academic Year 1991-92, IV.E. - Dr. Floyd

The room and board rates for academic year 1991-92 shows an increase from \$3,113 to \$3,348. This increase of 7.5% is comparable to other state comprehensive universities, and is necessary to fund inflation, provide facility maintenance and improvements and improve services to students. The result of this increase is that Eastern, who has had the lowest rates since 1984, will no longer have the lowest rate in the state. That honor now belongs to Central Washington University. Eastern's rates, though, are below the other universities.

Motion #06-04-91: "I move that the proposed room and board rate increase be approved for the 1991-92 academic year."

Motion by Mr. Jackson; second by Mrs. Beschel; approved unanimously.

Organizational Structure, IV.F. - Dr. Drummond

University bylaws require the Board of Trustees to approve the university's basic organizational structure. The proposed organizational chart is a graphic representation of the university's functional organizational structure.

Motion #06-05-91: "I move that the board approve the proposed organizational structure."

Motion by Mrs. Beschel; second by Mrs. Chase; approved unanimously.

Policies/Procedures regarding Department Chairs, IV.G. - Mr. Kidd

The proposed procedure describes the appointment, evaluation, duties and responsibilities, and compensation of department chairs. The policy has been reviewed by the Faculty Affairs Council, Business Affairs Council, Council of Academic Deans, and has their unanimous recommendation for adoption. It is understood that compensation for department chairs must be reviewed as part of the university's annual budget and planning process. This procedure outlines a formula to be used as a "high water mark" for compensation.

The proposed policies and procedures concerning department chairs will result in a much better defined role for department chairs. The process allows for careful evaluation of chair performance and specifies the duties and responsibilities of the chair and makes the chair a more effective part of the university.

Motion #06-06-91: "I move that the board approve the proposed procedure concerning the appointment, evaluation, duties and responsibilities, and compensation of department chairs."

Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.

Creation of Special Faculty Positions and Related Bylaw Revisions, IV.H. - Mr. Kidd

The proposed changes to Bylaw 401.11.00 have been reviewed by the Academic Senate and the Council of Academic Deans. Both recommend adoption of the proposed changes. The changes allow for two additional categories of special faculty positions. Currently, special faculty positions are available only to artist-in-residence and coaches. The change adds special faculty positions for scholar-in-residence and faculty associates. These two new categories can be utilized by academic departments to employ individuals as researchers, teachers of basic courses, or technicians without allowing them to become tenured faculty. Current regulations place these individuals under the tenure processes and, therefore, limit their employment to only six years. If they are retained past six years, they automatically achieve tenure within their unit.

Motion #06-07-91: "I move that the board approve the proposed changes to Bylaw 401.11.00."

Motion by Mr. Geraghty; second by Mr. Jackson; approved unanimously.

Information Items, V.

Grants and Contracts Report, V.A.- Dr. Michaelson

Dr. Michaelson reported that the total grants and contracts received was just over \$4.5 million. The total number of proposals submitted was up from the previous fiscal year.

Six Year Planning Process - "Charting Our Course into the Future...", V.B. - Dr. Drummond, Mr. Vinzant, Dr. Evans, Dr. Hawkins

Dr. Drummond presented an outline of the history, outcomes and future directions of the six-year planning process. The planning document, "Charting Our Course into the Future...", shows the direction in which Eastern is headed, defining the vision, goals, strategies and operational plans of the individual departments and colleges, as well the university as a whole. Dr. Drummond stated that the planning document focuses and clarifies Eastern's future. The university will constantly assess its progress, adjust the plan and determine what changes are required. The planning process will determine how to allocate all university resources. All of the university's constituency groups were involved in the planning process and the finalization of the planning document. (See attachment #1.)

Dr. Drummond concluded the presentation by acknowledging those responsible for driving the planning process and for producing the planning document.

Old Business/New Business, VI.

Chair Kirschbaum established a nominating committee to select board officers for next year. The committee will consist of Mr. Geraghty and Mr. Ormsby and will report back to the board in September.

Executive Session, VII.

Chair Kirschbaum called an executive session from 10:50 a.m. to 11:40 a.m. for the purpose of discussing legal and personnel matters.

Personnel Actions, VIII.*

Motion #06-08-91: "I move that the Board approve the personnel actions as amended and the addendum." (See attachment #2.)

Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.

Motion #06-09-91: "I move that the board authorize the Attorney General's Office to represent Frank Borelli in the case of Smith v. Huff and Borelli."

Motion by Mr. Geraghty; second by Mr. Brisbois; approved unanimously.

Adjournment, IX.

Chair Kirschbaum adjourned the meeting at 11:45 a.m.



James L. Kirschbaum
Chair



Kenneth R. Dolan
Secretary