

12-7-1990

## Board of Trustees Minutes, December 7, 1990

Eastern Washington University

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FEB 7 1991

EASTERN WASHINGTON UNIVERSITY  
CHENEY, WASHINGTON 99004

Eastern Washington University  
**BOARD OF TRUSTEES**  
December 7, 1990, 9:00 a.m.  
Louise Anderson Hall, First Floor

**MINUTES**

**Board Members Present**

Mrs. Jean L. Beschel  
Mrs. Eleanor E. Chase, Vice Chair  
Mr. John V. Geraghty, Jr.  
Mr. Joe W. Jackson  
Mr. James L. Kirschbaum, Chair  
Mr. Michael C. Ormsby

**Staff Present**

Mr. Skip Amsden, Director of Career Planning and Placement  
Ms. Elizabeth R. DeRuyter, Director, News Bureau  
Mr. Kenneth R. Dolan, Executive Assistant to the President; Secretary to the Board of Trustees  
Dr. Marshall E. Drummond, President  
Dr. Fred J. Evans, Dean, College of Business Administration  
Ms. Dyanna J. Flores, Office Assistant II - Typing, Student Services  
Dr. Elson S. Floyd, Vice President for Student Services  
Mr. Steve Franks, Assistant Director of Planning and Academic Budgeting  
Dr. Ernest H. Gilmour, Senior Vice President and Provost  
Ms. Isabelle W. Green, Director, Alumni Relations  
Mr. Robert G. Hille, Director, Spokane Center  
Mr. Steve Hopf, Central Services Supervisor, Central Services  
Mrs. Jane Johnson, Vice President for University Advancement  
Dr. William H. Katz, Dean, College of Education and Human Development  
Mr. Leonard Klatt, Associate Vice President of Human Resources  
Mrs. Sandie Kruse, Administrative Assistant to the President  
Mr. Jim Lochner, Assistant Director of Budgeting  
Mr. Donald G. Manson, Business Manager, Business and Financial Services  
Ms. Maureen McGuire, Assistant Attorney General  
Dr. Allen Meadors, Dean, College of Health, Social, and Public Services  
Dr. Karen L. Michaelson, Director, Grants and Research Department  
Ms. Leslie L. Mowatt, Administrative Secretary to the Board of Trustees  
Ms. Karen H. Neubauer, Program Manager A, Regional Conference Center  
Mrs. Gayle Ogden, Affirmative Action Officer, Special Assistant to the President  
Mrs. Carolyn S. Olafson, Director of Benefits  
Ms. Rose Poirot, Director of Marketing and Publications  
Mrs. Karen Raver, Director of Disabled Students  
Mr. Ronald Raver, Special Assistant for Athletic Development, Foundation  
Ms. Darlene F. Ritter, Director of Housing and Dining Services  
Ms. Judy Samples, Director of Community Relations  
Mr. William J. Shaw, Chief Financial Officer, Business and Financial Services  
Ms. Liane E. Smith, Food Services Manager D, Pence Union Building  
Mr. Ronald H. Sperber, Program Manager, Facilities Management  
Dr. Vince Stevens, Combined Fund Drive Coordinator  
Mr. Douglas H. Vinzant, Associate Vice President of Planning and Academic Budgeting  
Dr. Niel T. Zimmerman, Acting Dean, College of Letters and Social Sciences

### Faculty Present

Dr. Peter Buerger, Associate Professor of Psychology  
Dr. George A. Durrie, Associate Professor of Government; President, Faculty Organization  
Dr. Robert J. Gariepy, Dean, University Honors  
Dr. James K. Kieswetter, Professor of History  
Dr. Elroy C. McDermott, Professor of Business Management  
Dr. Robert B. Olafson, Chair, English Department

### Students Present

Mr. Connan Campbell, ASEWU  
Mr. Jack Purdie, Student  
Mr. Dennis Worsham, President, ASEWU

### Call to Order and Quorum. I. and II. - Mr. Kirschbaum

Chair Kirschbaum called the meeting to order at 9:05 a.m. A quorum was present.

### Reports. III.

#### Trustee Reports. III.A.1.

Chair Kirschbaum reported that he and Mr. Brisbois had attended the Holiday Reception for Faculty, Administration and Staff on the Cheney campus.

Mrs. Beschel reported that she had attended Dr. Perry Higman's beginning Spanish class. She said she was impressed by the atmosphere in the classroom. It was a very participatory class, where the students felt free to learn. She encouraged other trustees to attend classes and said it was a positive experience. Mrs. Beschel also attended the retirement reception in honor of Dr. Charles Baumann which was held on November 30.

Mrs. Beschel extended her congratulations to the College of Business for the high caliber speakers they have had at the Academic Business Community breakfasts, such as John Wilson, Senior Vice President and Chief Economist for Bank of America.

#### President's Reports. III.B.

##### Faculty Organization. III.B.1. - Dr. Durrie

Dr. Durrie reported that the Faculty Organization and Senate were making progress on issues related to faculty retention and salary.

The Faculty Organization Executive Committee has been meeting and having breakfast with the Legislative Committee. Dr. Durrie said these meetings have been very informative and hopes to continue meeting on a regular basis.

Associated Students, III.B.2. - Mr. Worsham

Mr. Worsham reported on a new campus organization geared at Eastern's nontraditional students called O.R.A.S. (Older Returning Adult Students). Ms. Sherrie Holland from Advising is working with these nontraditional students. The group is setting up short term goals and a good foundation has been established.

A banquet was given in honor of the EWU Eagle Marching Band, Color Guard, and Jazz III Unlimited Dancers, for their outstanding contributions to Eastern. Mr. Worsham also reported that he and members of the executive staff attended a student services leadership conference in New Orleans in November. Yolanda King, Dr. Martin Luther King's daughter, was one of the key speakers at the conference.

Mr. Worsham noted that the ASEWU's first Legislative Day was very successful. They received great support from local legislators as well as the administration.

University, III.B.3. - Dr. Drummond

Dr. Drummond attended the official opening of the EWU Child Care facility. The facility is equipped to handle about 100 children. Dr. Drummond thanked the YMCA and Cheney officials as well as the EWU personnel that helped get the facility underway. He gave a special thanks to the people from Physical Plant who donated their time in remodeling the building.

Dr. Drummond called attention to three searches that are currently underway for important administrative positions at Eastern. First, the search for a new University Librarian to be retitled "Dean of Libraries", to replace Dr. Charles Baumann who was retiring, chaired by Dr. Jon Douglas. Second, the search for Dean of the College of Letters and Social Sciences, chaired by Dr. Hank Steiner, to fill a vacancy now held by interim Dean Niel Zimmerman. Third, the search for Senior Vice President and Provost, to fill the vacancy that will be left by Dr. Ernest Gilmour when he returns to the faculty. This search is chaired by Dr. Shik Young.

Dr. Drummond noted that he was looking forward with some concern to the governor's budget to be released December 20. The recommendation from the governor may mean a 7% reduction for higher education. Dr. Drummond reported that he would be meeting with other university presidents and the governor next week.

The university is currently finalizing plans for daytime programing in Spokane. Dr. Drummond will provide more details in the near future, probably early February. Also, Title III Grant activities are starting to get underway with special programs such as the visiting scholars.

Dr. Drummond noted that several faculty had retired recently including Dr. Charles Baumann, University Librarian, Joan Tracy, Librarian, and Russ Snyder, Professor of Economics. Also, Dr. Drummond informed the board that LTC William Zorn, Chair of Military Science, was very ill and he wished him a speedy recovery.

There were several faculty members recognized for awards and appointments. Mr. William Kelley, Chair of the Department of Urban and Regional Planning, was recently elected president of the Washington State Boundary Review Board Association and Dr. Morag Stewart and Dr. Patricia Nemetz-Mills were both presented with awards at the 1990 Decision Science Institute's Conference in San Diego in November.

Dr. Vince Stevens, Combined Fund Drive Coordinator, reported that the 1991 Washington State Employees Combined Fund Drive was very successful. He noted that along with the dollar amounts, the number of employees donating had increased every year since the fund drive started.

Mrs. Jane Johnson, Vice President for University Advancement, introduced the three CASE Professor of the Year nominees. The nominees are Professor Ursula Hegi, Associate Professor of English/Creative Writing; Dr. James K. Kieswetter, Professor of History; and Dr. William "Dan" Perdue, Professor of Sociology. Dr. Kieswetter was the only nominee in attendance. Mrs. Johnson gave a brief background on each on the nominees and presented each with an apple made from Mt. St. Helens ash.

Mrs. Johnson also introduced Ms. Rose Poirot, the new Director of Marketing and Publications. Ms. Poirot brings 12 years of experience to Eastern and was welcomed by the board.

#### Action Items. IV.

##### Minutes of the October 25, 1990 Special Board of Trustees' Meeting and Minutes of the October 26, 1990 Board of Trustees' Meeting. IV.A.\* and B.\* - Mr. Kirschbaum

Motion #12-01-90: " I move that the minutes of the October 25 Special Board of Trustees' Meeting and the October 26 Board of Trustees' Meeting be approved."

Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.

##### Architectural and Engineering Selections, Public Works Contracts, IV.C. - Mr. Manson and Mrs. Ogden

Currently, the administration may award public works contracts in an amount up to \$17,500 in selecting A/E consultants and awarding/accepting public works contracts. The administration is requesting that the board authorize awarding public works contracts and A/E selections up to \$150,000 and increase the in-house project limit from \$17,500 to the RCW limit of \$25,000. (The administration had originally proposed the limit be raised to \$250,000, but upon consultation with the Board of Trustees, recommend the lower amount.)

The consultants and public works contracts will continue to be evaluated for MWBE certification and employment history to ensure compliance with state and institutional goals. The board expressed the opinion that the administration must at all times meet the MWBE and employment goals, otherwise the bid should be reopened.

The administration is also required to submit a quarterly report summarizing the project descriptions, A/E or contract award/acceptance firms, amounts, and MWBE and employment requirements. This report will be presented to the Board of Trustees as part of the regular agenda.

Motion #12-02-90: " I move that the Board of Trustees approve the limit changes in the Architectural and Engineering Selections and Public Works Contracts, as modified." (See attachment #1)

Motion by Mr. Ormsby; second by Mr. Geraghty; approved unanimously.

Emeritus Proposal, IV.D. - Dr. Gilmour

The proposed bylaw establishes the process for granting emeritus faculty status. The procedure for granting emeritus status has been followed for years, but a formal bylaw had never been established. This bylaw mandates faculty involvement and has been reviewed by the appropriate bodies and received their endorsement.

Motion #12-03-90: "I move that the board accept the proposed bylaw amendment as presented."

Motion by Mrs. Beschel; second by Mrs. Chase; approved unanimously.

Administrative Reorganization of Student Services, IV.E. - Dr. Floyd

Permission is being sought to place University Housing and Dining, the Regional Conference Center, the Pence Union Building, University Bookstore, University Parking Services, and the Spokane Center under the division of Student Services.

The purpose of this change is to improve the integration and coordination of student related services and activities. This action also implements the recommendation of the Student Services Task Force. The transfer of these services to the Student Services division would consolidate student support services offices and use fiscal resources in the most effective manner possible, the result being a unified and stronger service compliment in the university for its students.

Motion #12-04-90: "I move that the board approve the reorganization of Student Services as presented."

Motion by Mrs. Beschel; second by Mrs. Chase; approved unanimously.

EWU Organization, IV.F. - Dr. Drummond

With the appointment of Dr. Drummond as President and the reorganization of Student Services, the organizational structure of the university changed. The new organizational chart reflects these changes.

Motion #12-05-90: "I move that the organizational chart reflecting the recent changes at the university be approved." (See attachment #2)

Motion by Mr. Jackson; second by Mr. Ormsby; approved unanimously.

Information Items

Grants and Contracts Report, V.A. - Dr. Michaelson

Dr. Michaelson reported that grants and contracts received for October 1990 was just under one-half million dollars, bringing the year to date figure to over \$2 million. She also noted that the grants were very broadly based, with five of the six colleges represented.

TIAA-CREF Faculty Retirement Plan Options, V.B. - Mrs. Olafson

Mrs. Olafson presented the board with the new TIAA-CREF faculty retirement plan options. The recommendations being made by the EWU TIAA-CREF Task Force are to make available two new investment fund options. These options are cashability and transferability. The cashability option allows participants to withdraw a lump sum of 100% of their CREF accumulation. The transferability option allows participants to transfer CREF accumulations to alternative carriers.

Mrs. Olafson thanked the task force and, in particular, Dr. Emerson Shuck for the work done in reviewing the TIAA-CREF options.

Old Business/New Business

Executive Session

Chair Kirschbaum called an executive session from 10:10 a.m. to 11:00 a.m. for the purpose of discussing legal and personnel matters.


Personnel Actions, VIII.\* and VIII.A.\*


Motion #12-06-90: " I move that the Board approve the personnel actions as submitted, as well as the addendum and temporary appointing authority for Dr. Drummond." (See attachment #3)

Motion by Mrs. Beschel; second by Mr. Ormsby; approved unanimously.

Adjournment

Chair Kirschbaum adjourned the meeting at 11:03 a.m.

  
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James L. Kirschbaum  
Chair

  
\_\_\_\_\_  
Kenneth R. Dolan  
Secretary