

5-4-1918

Board of Trustees Minutes, May 4, 1918

Cheney Normal School

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STATE NORMAL SCHOOL
N. D. SHOWALTER, PRESIDENT
CHENEY, WASHINGTON

May 4, '18.

A Meeting of the Board of Trustees was called to meet at Davenport Hotel at 11:45 A. M. Those present Mrs. Monroe, Chairman, Mr. McLean, Mr. Tustin, and Mr. Showalter.

The special object of the Meeting was for the approval of the instructors and employees for the coming school year, beginning September First.

The present corps of teachers and all of the present employees were recommended by Mr. Showalter and unanimously elected by the Board of Trustees. In addition Mr. Frank H. Arnold of Spokane was elected to take charge of the Commercial Department of the school. It is understood, however, that Mr. Arnold will not begin his work until September First. Other arrangements will be made for the summer months. Mr. Arnold's salary was named at \$2,000.

For the Summer Session, Miss Bessie Graham was elected to take charge of the work in Miss Atkin's Department, and Miss Frances Wilson was elected to have charge of the work in Miss Steven's Department.

Mr. Showalter was requested to look up the financial condition and make a list of instructors showing their present salaries and the possibility of any increase that might be made.

Meeting adjourned at 3:00 P.M.

N. D. Showalter
Acting Secretary.

Mary A. Monroe
President Board of Trustees.

STATE NORMAL SCHOOL

N. D. SHOWALTER, PRESIDENT
CHENEY, WASHINGTON

RUNNING EXPENSE BUDGET FOR THE YEAR BEGINNING
April 1, 1917 and ending March 31, 1918.

Coal and heating plant upkeep	\$ 6,200.00
Light and power and lamps	2,200.00
Traveling expense	750.00
Postage	600.00
Telephone and telegraph	500.00
Office supplies	300.00
Printing - State Printer	900.00
Print Shop and School Journal	550.00
Janitor supplies and laundry	750.00
Freight & Cartage and annual receptions	300.00
Grounds upkeep	250.00
Carpenter shop - repairs etc.	750.00
Other expenses not anticipated	300.00

Departments -

Physical Science	200.00
Biology - Agriculture	225.00
Training School	750.00
Health Education and Gymnasium	175.00
Domestic Science	200.00
Domestic Art	125.00
Art Department	100.00
Manual Training	500.00
Departments unclassified	175.00

Total for one year \$ 16,800.00

Total appropriation for biennium \$ 38,000.00

Less overdraft 1915-1917 7,200.00

Total for 1917-1919 biennium \$ 30,800.00

Less budget for 1917-1918 16,800.00

Balance for 1918-1919 budget \$ 14,000.00