

7-17-1986

## Board of Trustees Minutes, July 17, 1986

Eastern Washington University

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Agenda

Board of Trustees  
Eastern Washington University

July 17 1986  
9:00 a.m., Spokane Center, 4th Floor Mall

1. Call to Order
2. Quorum Call
3. Approval of Minutes (Attachment 3)
4. Board of Trustees
  - a. Chair
    - (1) Joint Center Board Representative
  - b. Trustees
5. President
  - a. President's Report
    - (1) Request to Rename Kingston 217 and 218 (Attachment 5.a.(1))
6. Academic Affairs
  - a. Vice President
  - b. Faculty Organization President
7. Business and Finance
  - a. Vice President
    - (1). Approval of 1987-89 Biennium Operating Budget Document (Attachment 7.a.(1))
      - Stage 1 - Projected Current Authorized Level
      - Stage 2 - Decision Packages
    - (2). Approval of 1987-89 Biennium Capital Budget Document (Attachment 7.a.(2))



(3). Roof Replacement, Phase I (Attachment 7.a.(3))  
(Isle and Rowles), Contract  
Award for Construction

(4). Science Building Addition- (Attachment 7.a.(4))  
Remodel, A/E Consultant  
Selection for Design and  
Construction

(5). Expansion Joint Replace- (Attachment 7.a.(5))  
ment Phase II, A/E  
Consultant Selection for  
Design and Construction

8. Extended Programs

a. Vice President

b. Foundation/Alumni

9. Student Services

a. Vice President

b. ASEWU President

10. Old Business

11. New Business

12. Executive Session

13. Personnel Actions (Attachment 13)

Minutes

Eastern Washington University

Board of Trustees  
July 17, 1986

The Board of Trustees of Eastern Washington University held its regular meeting on July 17, 1986, at 9:00 a.m. in the Spokane Center, 4th Floor Mall at First and Wall in downtown Spokane.

BOARD MEMBERS PRESENT

Mrs. Jean L. Beschel, Chair  
Mr. Michael Ormsby, Vice Chair  
Ms. Kathryn Bannai  
Mrs. Eleanor Chase  
Mr. Jack Geraghty  
Mr. Joe Jackson  
Mr. Bert Shaber

STAFF PRESENT

Dr. H. George Frederickson, President, EWU  
Mr. Kenneth Dolan, Secretary, Board of Trustees  
Dr. William Slater, Dean, School of Fine Arts  
Dr. Gordon Martinen, Vice President, Extended Programs  
Ms. Beth Ann Carr, Director, EWU Foundation  
Dr. Charles Baumann, Librarian  
Dr. Frank Borelli, Vice President, Student Services  
Dr. Duane Thompson, Vice President, Academic Affairs  
Mr. William Shaw, Director, Financial Services  
Mr. Robert Graham, Director of Facilities Planning  
Mr. Gene Spooner, Chairman, WFSE  
Mr. Al Whiteside, Budget Director, Budget Services  
Dr. Robert Gariepy, Dean, University Honors  
Dr. Niel Zimmerman, Dean, School of Public Affairs  
Dr. John O'Neill, Dean, School of Social Work  
Dr. Steven Christopher, Vice Provost, Undergraduate Studies  
Dr. Vince Stevens, Dean, School of Health Sciences  
Ms. Theresa Kulik, Assistant Attorney General

FACULTY PRESENT

Dr. Robert Gibbs, President, Faculty Organization  
Dr. James Hanegan, Chairman, Biology Department  
Dr. Robert Morgenstern, Professor, Criminal Justice

STUDENTS PRESENT

Ms. B. K. Stewart, President, ASEWU

MEDIA PRESENT

Ms. Carole Geer, KHQ TV  
Mr. Jeff Hite, KHQ TV  
Mr. Jim Sparks, Spokesman Review-Chronicle  
Ms. Leslie Donovan, KREM TV  
Mr. Dennis Dwan, KREM TV

GUESTS PRESENT

Mr. James Reinbold, Cheney City Administrator

BUSINESS MEETING

Mrs. Jean Beschel, Chair, EWU Board of Trustees, called the business meeting to order at 9:05 a.m. and declared a quorum.

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING OF JUNE 19, 1986, Agenda Item 3

Motion #07-01-86: "I move that the minutes of the June 19, 1986 Board of Trustees meeting be approved."

Motion by Mr. Ormsby, seconded by Ms. Bannai, approved unanimously.

BOARD OF TRUSTEES REPORTS, Agenda Item 4.a.

Mrs. Jean Beschel, Chair, Board of Trustees

Mr. James D. Ray has announced his resignation from the Joint Center Board. Mr. Ray is taking a position in the International Office of the IBM Corporation in Tokyo, Japan. Several candidates are under consideration for appointment to the Joint Center Board.

Motion #07-02-86: "I move that a resolution in commendation of James Ray's service to Eastern Washington University and to the community of Spokane in support of higher education be approved."

Motion by Mr. Ormsby, seconded by Mrs. Chase, approved unanimously. See Appendix I for resolution.



BOARD OF TRUSTEES REPORTS, Agenda Item 4.b.

Mr. Michael Ormsby, Vice Chair, Board of Trustees

The Current Status Committee of the EWU 2000 project is working on the interview process. The Futures Committee is assisting in the development of the list of individuals to be interviewed by the Current Status Committee. The Futures Committee will hold a meeting on August 4th at 9:00 a.m.

Mr. Bert Shaber

The Higher Education Coordinating Board has indicated it is interested in working with the Association of University Boards as a link between the legislature and the universities.

PRESIDENT'S REPORT, Agenda Item 5.a.

Dr. H. George Frederickson, President, EWU

Two Eastern Washington University faculty members are running for political office. Dr. Robert Morgenstern is running for the House of Representatives' 6th District Seat. Dr. Tony Anderson is running for the Senate in the 6th District.

Summer School enrollments are equal to or slightly ahead of last year.

EWU faculty have recently received over \$300,000 in grants and contracts. Recipients include the Department of Urban and Regional Planning, the Learning Skills Center, and the Department of Applied Psychology.

President Frederickson, President Smith and Temporary Chairman of the Spokane Joint Center Board, Dick Ferrin, will be meeting in Spokane to discuss the Joint EWU/WSU Health Sciences program for Spokane.

Chuck Collins, Chairman of the Higher Education Coordinating Board, will give the opening address at the annual Cheney Chamber of Commerce sponsored faculty breakfast on September 19, 1986.

REQUEST TO RENAME KINGSTON 217 AND 218, Agenda Item 5.a.(1)

Motion #07-03-86: "I move that the Board approve the request from the faculty of the School of Business and name Kingston 217 and 218 in honor of Dr. Arnie K. Carlson."

Motion by Mr. Ormsby, seconded by Mrs. Chase, approved unanimously.

FACULTY ORGANIZATION PRESIDENT, Agenda Item 6.b.

Dr. Robert Gibbs, President, Faculty Organization

The officers for the Faculty Organization for the 1986-87 academic year have been appointed. Jack Swan, President; Keetjie Ramo, Vice President; David Nelson, Secretary; Hugh Hunter, Treasurer. These individuals will take office on September 1, 1986.

Dr. Gibbs announced that the July Board of Trustees meeting would be his last as President of the Faculty Organization. He expressed the appreciation of the faculty for the Board's willingness to listen to faculty concerns. Lines of communication have been opened and he feels that the Board has a much better understanding of the concerns of the faculty.

Mrs. Beschel expressed the Board's appreciation for the well balanced and carefully considered counsel and the positive way in which Dr. Gibbs represented the faculty during the last year.

Dr. Gibbs noted that he would continue to be involved in university activities as Vice Chairman of the EWU 2000 Steering Committee and as a member of the Faculty Advisory Committee for the Higher Education Coordinating Board.

1987-89 BIENNIAL OPERATING BUDGET REQUEST, Agenda Item 7.a.(1)

Mr. William Shaw, Director of Financial Services

The 1987-89 Biennium Operating Budget is submitted in two stages. The first stage is the Projected Current Authorized Level. The Projected Current Authorized Level is the legislative authorized expenditure level for the 1985-87 biennium, adjusted for inflation, salary increases and the annualization of any other legislative authorized workload or program costs. The first stage was submitted early in July. The second stage, the Decision Packages, is to be submitted by September 2nd. The Decision Packages focus on changes in policy and program improvements.

The University is requesting a total of \$20,251,300 to fund the Decision Packages. This amount would be in addition to the \$80,580,955 for the PCAL. The total 1987-89 Biennium Operating Budget Request is \$106,650,514.

The first priority for the Decision Packages is to strengthen the instructional program. This provides for

enrollment increases, funding for proposed new degree programs, enhancement of existing programs, including direct instructional support, upgrading academic computing, instructional equipment, library improvements, improved support for minority programs, summer session funding and teacher education improvements. The second provides for improving students chances for success. This Decision Package would address the high rate of drop out, a problem common to almost all universities. The third provides for improved maintenance of physical facilities. The fourth provides for educational services in Spokane, including the lease of facilities for a Health Services Center and a fine arts performing facility. It also includes start-up funds for offering doctoral degrees in certain disciplines where we have qualified faculty and support. The fifth provides for the economic development project. The sixth is for upgrading data processing systems. The seventh is for the Distinguished Professorship Program.

The 1987-89 Biennial Budget has been reviewed by the Academic Deans, the Business Affairs Council, the Academic Senate, and by the Trustees at the June meeting and at the Finance Committee meeting in July.

Motion #07-04-86: "I move that the 1987-89 Biennium Operating Budget Request in the amount of \$106,650,514 be approved."

Motion by Mr. Geraghty, seconded by Ms. Bannai, motion approved. Voting yea; Geraghty, Bannai, Chase, Jackson, Ormsby and Beschel. Voting nay; Shaber. Mr. Shaber did not object to the content of the Biennium Budget, but did not agree with the order of the priorities as listed in the Decision Packages.

#### RECESS

Mrs. Beschel called a recess at 10:55 a.m. She called the meeting back into order at 11:05 a.m.

#### 1987-89 BIENNIUM CAPITAL BUDGET REQUEST, Agenda Item 7.a.2

Mr. Robert Graham, Director of Facilities Planning

The Office of Fiscal Management requires a six-year plan for capital projects. The six-year plan is being recommended with the understanding that it will be modified in subsequent biennia. The 1987-89 Capital Budget Request includes the first two years of the six-year capital plan. The total of \$25,616,000 in new appropriations and



\$7,326,000 in re-appropriations is the amount being requested for the 1987-89 capital budget.

Life safety improvements, maintenance items and the Science Hall addition and remodel project, top the list of priorities for capital projects in the 1987-89 biennium.

Motion #07-05-86: "I move that the 1987-91 Six-Year Capital Plan and the 1987-89 Biennial Capital Budget Request be approved."

Motion by Mr. Ormsby, seconded by Mrs. Chase, approved unanimously.

ROOF REPLACEMENT, PHASE I, Agenda Item 7.a.(3)

Mr. William Shaw, Director of Financial Services

Motion #07-06-86: "I move that Krueger Sheet Metal Company be given a contract in the amount of \$197,534 for roof repairs to Isle Hall and Rowles Hall."

Motion by Mr. Ormsby, seconded by Mrs. Chase, approved unanimously.

SCIENCE BUILDING ARCHITECTURAL CONSULTANT SELECTION, Agenda Item 7.a.(4)

Mr. William Shaw, Director of Financial Services

The Science building addition and remodeling project will add approximately 35,000 square feet to the building and includes extensive remodeling of the Hall of Sciences. Improved and new facilities include teaching and research laboratories, offices, storage and support spaces. It is estimated that the project will take six years to complete. The estimated total cost is \$17,350,000. The service fee for the architectural contract is estimated to be \$1,141,000. The administration recommended the firm of Decker/Fukui Davison. This firm, while Seattle based, is using two Spokane firms as subconsultants on this project. They include Atwood Hinsman for structural engineering and Taylor Kirwood for construction management.

Mr. Geraghty stated that the University should use local professional services as much as possible. Some consideration should be built into the process for use of local design firms. Mrs. Beschel requested that the administration meet with local representatives of the Spokane Chapter of the American Institute Architects to review the selection process.



Motion #07-07-86: "I move that the Board award an architectural consulting contract in the amount of \$1,141,000 to the firm of Decker/Fukui Davison for the design phase of the Science Hall building addition and remodeling project."

Motion by Mr. Shaber, seconded by Ms. Bannai, motion approved. Voting yea; Shaber, Jackson, Bannai, Chase, Ormsby and Beschel. Abstaining; Geraghty. Mr. Geraghty stated that he has a business relationship with one of the individuals associated with the recommended firm.

EXPANSION JOINT REPLACEMENT, Agenda Item 7.a.(5)

Mr. William Shaw, Director of Financial Services

The contract for expansion joint replacement in phase II is less than the \$17,500 limit, below which the University administration can act without Board of Trustees approval. However, over the next several biennia, this contract will exceed the \$17,500 limit. Therefore the administration is asking Board approval for the selection of the contractor.

Motion #07-08-86: "I move that a contract in the amount of \$14,400 be awarded to Bovay Engineers for the purpose of expansion joint replacement in Phase II."

Motion by Mr. Ormsby, seconded by Mr. Shaber, approved unanimously.

VICE PRESIDENT FOR EXTENDED PROGRAMS, Agenda Item 8.a.

Dr. Gordon Martinen, Vice President, Extended Programs

Vice President Martinen stated that plans for the Uplink were proceeding according to the schedule established. The equipment will arrive in August and scheduled service will begin on September 2nd.

FOUNDATION/ALUMNI REPORT, Agenda Item 8.b.

Ms. Beth Ann Carr, Director, EWU Foundation

Ms. Carr reported that the Foundation held its annual meeting on June 30th. Jim Shideler was re-elected President; Jack Dean, Vice President; Betty Hennesey, Secretary; and Fred Johns, Treasurer.

VICE PRESIDENT FOR STUDENT SERVICES, Agenda Item 9.a.

Dr. Frank Borelli, Vice President, Student Services

Vice President Borelli reported that the two-day orientations have been quite successful with large numbers of parents attending and with good faculty support and involvement.

Residence halls open on September 19th. Welcome Weekend begins on September 20th with the Saturday President's Brunch, a 1:00 p.m. barbecue and a football game with the University of British Columbia and, on Sunday, a reception. All Student Services offices will be open on the weekend.

ASEWU PRESIDENT'S REPORT, Agenda Item 9.b.

Ms. B.K. Stewart, ASEWU President

See attachment 9.b. for full details of Ms. Stewart's report.

OLD BUSINESS, Agenda Item 10

Ms. Bannai asked if any progress was being made in filling the counselor positions in minority programs and if any further meetings were scheduled with the representatives from the Commission on Mexican American Affairs.

President Frederickson responded that the Directors in the respective minority affairs units will become more involved than previously with recruitment and counseling. The administration is continuing to review minority program staffing.

Mrs. Beschel announced that Dr. Shirley Chater from the Presidential Search Consultation Service of the Association of Governing Boards would conduct a workshop immediately following the executive session.

EXECUTIVE SESSION, Agenda Item 12

Mrs. Beschel called an executive session at 12:10 p.m. for the purpose of discussing personnel and legal matters. She announced that the session would last approximately 2 hours.

The meeting was called back into session at 2:05 p.m.

PERSONNEL ACTIONS, Agenda Item 13

Motion #07-09-86: "I move that the personnel actions, including addenda, be accepted and that the Board accept, with regret, and with deep appreciation for the exceptionally fine work that he has done in furthering the goals of the University, Dr. Frederickson's resignation.

Motion by Mr. Ormsby, seconded by Mr. Jackson, approved unanimously.

Mrs. Beschel noted that there was a quorum present and that the three missing Board members were meeting as a nominating committee and would join the Board as soon as their work was completed.

OLD BUSINESS, Agenda Item 10

Mrs. Beschel introduced Dr. Shirley Chater, Senior Associate of the Presidential Search Consultation Service of the Association of Governing Boards. Dr. Chater outlined the services provided by PSCS, which include the following:

1. Assistance in reaching concurrence on the University's priority in terms of the desired qualities and capabilities of the new president. To do this PSCS conducts a one and a half day pre-search campus review, during which administration, students, faculty, trustees, and community representatives are interviewed.
2. Help in organizing and continuous monitoring of the search process.
3. Provide consultation as requested and/or needed throughout the duration of the search.
4. Assist the Search Committee in identification and cultivation of candidates.
5. Assist in the development of an efficient screening process to reduce the pool to a small group of finalist candidates.
6. Collaborate with the Search Committee in intermediate evaluations, primarily through telephone inquiries concerning the approximately twelve semi-finalist candidates.
7. Assist in in-depth evaluations by telephone or other appropriate means of the finalist candidate.
8. Aid the Committee in the design of the visit from the final candidate to the campus.
9. Guide the Board in designing conditions of employment and assist in preparing the statement of expectations by which the president's performance will be measured.



Dr. Chater assured the Board that the search could be completed within a five month period.

Motion #07-10-86: "I move that the Chairman of the Board and Secretary proceed with contractual negotiations with PSCS to provide comprehensive consultation services for the presidential search. Further, that a budget be established in consultation with the Budget and Finance Committee of the Board and that no expenditures in excess of that amount be approved without specific authorization by the Board of Trustees."

Motion by Mr. Geraghty, seconded by Mr. Jackson, approved unanimously.

NEW BUSINESS, Agenda Item 11

There was no new business for consideration.

ADJOURNMENT

The meeting was adjourned at 4:05 p.m.

NEXT MEETING DATE

The next regular meeting date of the Board of Trustees will be on September 25, 1986, at 9:00 a.m. on campus at the PUB Commuter Lounge.

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JEAN L. BESCHEL, Chair  
Board of Trustees

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KENNETH R. DOLAN, Secretary  
Board of Trustees

Eastern Washington University  
Board of Trustees

**RESOLUTION**

07-86

In Commendation of James D. Ray's Service to Eastern Washington University and to the Community of Spokane in Support of Higher Education.

WHEREAS, James D. Ray served as a member of the Eastern Washington University Board of Trustees for two and one half years and as Chairman for one year; and

WHEREAS, he served as a member of the Spokane Joint Center Board for nearly one year; and

WHEREAS, he is known and recognized for his tireless efforts in securing the highest quality and greatest diversity of higher education programs and opportunities for the citizens of Spokane; Now Therefore

BE IT RESOLVED that the Board of Trustees of Eastern Washington University wishes to express its grateful appreciation to Mr. Ray for his contributions to the betterment of Eastern Washington University and for the improvement of educational services for the citizens of Spokane.

ADOPTED AND APPROVED by the Board of Trustees of Eastern Washington University on the 17th day of July, 1986.

Eastern Washington University

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Jean L. Beschel, Chair  
Board of Trustees

EWU  
MEMORANDUM

TO: Dr. H. George Frederickson, President,  
Eastern Washington University

FROM: Rey Barnes, Chairman, Business Affairs Council

DATE: June 6, 1986

SUBJECT: Petition from College of Business

Business Affairs Council has approved the action of the Campus Planning Committee and the College of Business concerning the attached petition.

RB/pa

cc: Dr. Duane Thompson  
Mr. Russ Hartman



# EWU

## Memorandum

To: Allen Hale, Chairman, Business Affairs Council

From: William R. Wynd, Chairman, Campus Planning Committee

Date: April 28, 1986

Subject: Petition to name second floor lounge in Kingston Hall

The Campus Planning Committee accepted, verified a sample of signatures and approved the attached petition to name the second floor lounge in Kingston Hall "The Arnold K. Carlson Memorial Lounge."

WRW:mdh

attachment



# EWU

## Memorandum

To: Dr. Bill Wynd, Chairman, University Planning Committee

From: Phillip L. Beukema, *Dean*, School of Business

Date: March 20, 1986 *Phillip Beukema*

Subject: Request to Rename Kingston 217 and 218

The faculty and staff of the School of Business have brought to my attention their unanimous support of renaming the faculty lounge areas of Kingston Hall's second floor. Arnold Carlson was a devoted member of the Accounting Department for 21 years before he passed away in 1984, and extremely well-thought of by both his peers and students. To show our appreciation to Mr. Carlson and his family, I join the faculty and staff of the School of Business in supporting the renaming of rooms 217 and 218: "The Arnold K. Carlson Memorial Lounge."

Attached is a signed petition by nearly all the faculty and staff of the business school, along with a typed copy of the names and phone numbers where each individual may be contacted if you need to verify their support of this request. We hope you will approve this proposal and join our efforts to honor a valued colleague.

PLB:dj

Enclosures

As faculty and staff members of the School of Business at Eastern Washington University, we the undersigned request that rooms 217 and 218A in Kingston Hall be designated as the Arnold K. Carlson Memorial Lounge.

- Name
1. ~~Valley Hartman~~
  2. Kent R. Burch
  3. Eric D. S. Johnson
  4. Carol M. Munnally
  5. L. L. Cummings
  6. W. M. Mungust
  7. D. H. [unclear]
  8. [unclear]
  9. Jack & Donnell
  10. [unclear]
  11. [unclear]
  12. Robert S. Mc Ginty
  13. Janet Hazen
  14. William M. [unclear]
  15. Frank R. [unclear]
  16. James P. Hills
  17. Meira Harvey
  18. Mary Condon
  19. Killee Alice
  20. Sue Holden
  21. [unclear]
  22. [unclear]
  23. [unclear]
  24. Robert F. [unclear]
  25. Lynn Stephens
  26. [unclear]

- Name
27. Nancy A. Wainwright
  28. [unclear]
  29. Bernard Palmer
  30. Abbie Jennings
  31. Wayne Bonds
  32. Marshall [unclear]
  33. Linda Ketch
  34. [unclear]
  35. W. J. McLaughlin
  36. Philip N. Anderson
  37. [unclear]
  38. John Hambe
  39. Jay Pitts
  40. [unclear]
  41. Philip S. Parr
  42. [unclear]
  43. [unclear]
  44. Mark Gray
  45. [unclear]
  46. Geo. K. Simpson
  47. Bruce Kalle
  - 48.
  - 49.
  - 50.
  - 51.
  - 52.

Typed names to accompany petition to request rooms 217 and 218A in Kingston Hall be designated as the Arnold K. Carlson Memorial Lounge.

1. Walter M. Hartman - 7986 ✓
2. Kent R. Burnham - 6632 ✓
3. Bill D. Syhlman - 6638 ✓
4. Doril I. Donnelly - 6256 ✓
5. Lorraine L. Cummings - 2250 ✓
6. William Turnquist - 6647 ✓
7. Donalf F. Harvey - 2803 ✓
8. Chuck Bown - 6644 ✓
9. Jack O'Donnell - 6646 ✓
10. Bernie Middleton - 6384 ✓
11. Hugh O. Hunter - 2806 ✓
12. Robert McGinty - 2873 ✓
13. Jameel Hasan - 6645 ✓
14. William R. Wynd - 2802 ✓
15. Grant R. Thomas - 2805 ✓
16. Hubert P. Mills - 2473 ✓
17. Marie Harvey - 2473 ✓
18. Mary Condon - 2473 ✓
19. Kellee Alice - 2458 ✓
20. Sue Holden - 2336 ✓
21. John Hulpke - 2491 ✓
22. Gordon Chapman - 7067 ✓
23. Ruth Kembel - 2285 ✓
24. Robert F. Bender - 6634 ✓
25. Lynn Stephens - 6639 ✓
26. Richard A. Wald - 2432 ✓
27. Nancy Wainwright - 6640 ✓
28. Howard Shapiro - 7976 ✓
29. Kermit Palmer - 6631 ✓
30. Debbie Jennings - 2455 ✓
31. Wayne Bonds - 6548 ✓
32. Marshall Drummond - 7983 ✓
33. Linda Roth - 7981 ✓
34. Frank Nelson - 2250 ✓
35. Bill McGonigle - 2285 ✓
36. Philip Anderson - 7975 ✓
37. John Zurenko - 2471 ✓
38. John Hanke - 7972 ✓
39. Larry Richards - 7985 ✓
40. Max Faulkner - 6633 ✓
41. Philip Parr - 6630 ✓
42. Art Reitsch - 7980 ✓
43. Ed Bump - 7974 ✓
44. Mark Craze - 6642 ✓
45. John Ford - 7977 ✓
46. Leo Simpson - 2474 ✓
47. Bruce Kellam - 6643 ✓



**EWU  
MEMORANDUM**

**TO:** Dr. H. George Frederickson, President  
**FROM:** *for Shaw* Russ Hartman, Vice President, Business and Finance  
**DATE:** July 7, 1986  
**SUBJECT:** 1987-89 Biennium Operating Budget Request

**RECOMMENDED ACTION**

It is recommended that the Board of Trustees approve the operating budget request of \$106,065,514 for the 1987-89 biennium. The budget period is for two fiscal years and starts on July 1, 1987, and ends on June 30, 1989. The University is required to submit the request in two stages to the Office of Financial Management (OFM). The first stage submittal identifies the University's projected current authorized level, while the second stage includes the decision packages which propose change and improvements to existing programs and activities. The request is summarized as follows:

Educational and General Operations (The Legislative Budget):

Stage One-Projected Current Authorized Level	\$ 80,058,095
Stage Two-Proposed Decision Packages	<u>20,251,300</u>
Subtotal	100,309,395
Sponsored Programs-Grants and Contracts	<u>5,756,119</u>
Total 1987-89 Biennium Operating Budget Request	<u>\$106,065,514</u>

This budget request, as submitted to OFM, is used to describe to the Governor, the Legislature, and other interested parties the resources that are necessary to support the University's proposed programs and services of the educational and general operations and sponsored programs-grants and contracts during the forthcoming 1987-89 biennium. The budget request does not include the local operations of auxiliary enterprises, student assistance programs, and service activities (internal revolving funds).

**EDUCATIONAL AND GENERAL OPERATIONS (THE LEGISLATIVE BUDGET)**

**Stage One - Projected Current Authorized Level (PCAL)**

The first stage submittal is an estimate in terms of dollars which will be used as a base reference point to explain changes necessary to reach the University's request budget level. This projected current authorized level is defined as the legislative-authorized expenditure level as adjusted for inflation and annualization of any legislatively authorized workload or program costs. In general, this approach focuses on expenditures as authorized by the Legislature and not on services; it ties the basic budget to the total of original and supplemental state appropriations. This first stage is to be submitted early in July, and it includes most of the general planning and narrative material for the University.

The calculation of the PCAL for the educational and general operations is presented in the Budget Decision System format as identified on the attached summary of major University functions and subfunctions. This stage is quite mechanical and the University is required to use specified rates for certain agreed-upon categories of increase, as follows:

	<u>Fiscal Year</u>	
	<u>1987-88</u>	<u>1988-89</u>
	<u>Dollars</u>	<u>Dollars</u>
◆ Annualization of the 3% Raise		
-- Salary Cost	\$110,621	\$ 0
-- Employee Benefits	17,840	0
◆ Employee Benefit Changes/Increase		
-- Social Security Rate and Base Change	55,854	6,993
-- Retirement Rates Increase	49,330	0
-- Shifts in Retirement Plans	23,420	23,861
◆ Classified Staff Increments		
-- Salary Cost	182,399	182,399
-- Employee Benefits	29,913	29,913
◆ State Charges Increase	81,731	0
◆ Supplemental Retirement Increase	12,600	12,600
◆ Inflation Increase		
-- 3.7% and 3.6%	<u>268,212</u>	<u>268,209</u>
	<u>\$831,920</u>	<u>\$523,975</u>

It is important to mention that the dollars resulting from these changes and increases do not provide new funds for the

Eastern Washington University  
 Budget Decision System  
 Educational and General Operations (The Legislative Budget)  
 Summary of Major University Functions

Jul 1986  
 PCALSUMN

	Fiscal Year 1985-86	Fiscal Year 1986-87	Projected	
			Current Fiscal Year 1986-87	Authorized Level Fiscal Year 1986-87
1 ) Provide For Effective Classroom Teaching				
a ) Provide for Faculty Salaries and Benefits	\$13,358,789	\$13,862,596	\$13,912,517	\$13,932,837
b ) Provide For Support for Teaching and/or Classroom Effort	3,618,587	3,466,546	3,562,540	3,636,155
c ) Provide For Centers and Clinics Relating to Research and Public Service that Support the Academic Function	589,337	456,536	464,789	469,878
d ) Provide For Academic Administration	1,524,261	1,531,756	1,571,062	1,600,879
e ) Provide For Library Resources and Services	2,260,055	2,240,114	2,295,729	2,339,038
Subtotal - Provide for Effective Classroom Teaching	21,351,029	21,557,548	21,806,637	21,978,787
2 ) Provide For Student Services	1,845,040	1,902,941	1,953,886	1,989,313
3 ) Provide for Management Services	3,997,108	4,211,038	4,401,553	4,486,491
4 ) Provide For The Campus Physical Environment	4,422,625	4,366,985	4,506,986	4,623,361
5 ) Provide For The Maintenance of Buildings and Facilities	1,075,274	1,152,687	1,363,759	1,395,149
6 ) Provide for Executive Direction	803,910	821,296	831,438	837,620
7 ) Provide For Activities That Serve Several Functions	2,017,883	2,026,037	2,106,775	2,150,485
Subtotal - Functions 2 Through 7	14,161,840	14,480,984	15,164,397	15,482,419
8 ) Provide for Special Appropriations Summer Session - Local Funds	1,614,975	880,000 760,986	904,183 782,614	921,800 785,203
Subtotal - Functions 2 Through 8	15,776,815	16,121,970	16,851,194	17,189,422
Total All University Functions	\$37,127,844	\$37,679,518	\$38,657,831	\$39,168,209
Self Supporting Activities	1,009,486	1,090,622	1,109,229	1,122,826
Total Educational and General Operations	\$38,137,330	\$38,770,140	\$39,767,060	\$40,291,035
Biennial Totals		\$76,907,470		\$80,058,095



University. They simply represent the additional funds required to maintain the currently authorized operations.

## **Stage Two - Proposed Decision Packages**

The second stage of the submittal for the 1987-89 biennium includes the University-proposed changes and improvements to the projected current authorized level budget. This stage is due in Olympia on September 2, 1986. The decision package approach focuses attention on the proposed change in policy or improvement in program rather than the individual elements that comprise the change. A decision package is defined as a specific action or policy which is proposed for implementation in the budget. A decision package or program change can include improvements to existing programs and activities that would result in more effective delivery of services or higher quality services, or requests for new programs that could replace lessor priority programs. The objective of this decision package approach is to summarize cost changes and to highlight the budget decision.

During the last couple of months, various University officials and committees have discussed and identified the following recommended decision packages. These proposed changes are listed in priority sequence and represent the plans and strategies that are needed to achieve the desired level of service for the 1987-89 biennium. The narrative provided here is brief, as each decision package needs to be thoroughly explained and justified to OFM. A prescribed format must be followed that is intended to serve as a budget preparation checklist for the University, and as a single source of reference for OFM analysts and other interested parties. The recommended decision packages for the 1987-89 biennium are:

### **1. Strengthen Instructional Program**

#### **A. Provide for Changes in Offered Programs**

##### **1. Enrollment Increase for Existing Programs \$2,304,100**

The University was budgeted at an enrollment level of 7,000 full-time equivalent (FTE) students in the current 1985-87 biennium. This decision package proposes an enrollment increase to 7,250 FTE in the 1987-88 fiscal year, and to 7,400 FTE in the 1988-89 fiscal year. The request includes dollars for the support costs as well as the direct instructional funds.



**2. Funding for Proposed Programs** **\$1,096,800**

In response to changing demands for offered programs, the University has proposed or will propose plans to establish degrees in the following programs:

- ◆ B.S. in Mechanical Engineering Technology
- ◆ B.S. in Occupational Therapy
- ◆ M.S. in Physical Therapy
- ◆ M.S. in Teaching (Science)
- ◆ M.S. in Dental Hygiene
- ◆ M.S. in Recreation and Leisure Services

**B. Enhancement of Existing Programs**

**1. Direct Instructional Support** **\$1,860,300**

Instructional support dollars are needed to provide quality instruction and enhance the effectiveness of the faculty. Budget reductions in recent years and inflation factors beyond those recognized by State funding conditions have severely eroded general instructional support. Funds are needed for undergraduate and graduate support services which include the cost of clerical and technical personnel, supplies, materials, maintenance, telephone, travel, and hourly help.

**2. Upgrade and Expand Academic Computing** **\$2,015,700**

The University is requesting special funds for the upgrade and expansion of academic computing. This activity is the fastest growing demand in the instructional program and the available resources fall far short of the current instructional needs. This decision package is requesting additional operating and equipment funds to achieve a significantly upgraded academic computing system which is designed to keep pace with modern instructional requirements. By the end of the 1987-89 biennium the University should be able to assure all students and faculty of access to computing equipment with support and response to maintain efficient computing operations.

**3. Instructional Equipment** **\$1,938,200**

Modern, up-to-date equipment is crucial to provide quality instruction for University students. This is necessary to keep up with new technology, to meet new demands, and to address accumulated replacement backlogs. Much of today's teaching effort requires modern equipment to adequately prepare students to function in the work place. This decision package would make funds available to replace equipment on a regularly scheduled basis.

**4. Library Improvements** **\$2,619,800**

For several years the Library's budget has fallen behind national averages in volumes held per FTE student and far behind those held by peer institutions. For the 1987-89 biennium, this decision package proposes a major "catch up" effort to bring the University up to the national average and to more closely match the holdings of other Washington institutions. Also included as part of this decision package are funds for a health science library, an on-line catalog system, and special inflationary rates for library resources.

**5. Improve Support to Minority Program** **\$215,500**

The minority programs are currently limited in ability to provide adequate service to involved students. This decision package would provide funds for counselors and support costs to better serve the needs of these programs.

**6. Restore Summer Session Funding** **\$1,567,800**

The 1985 Legislature eliminated the State funding for the 1986 summer session and directed the University to become self-sustaining from locally generated summer fees. This condition was effected by the passage of the 1986 supplemental budget which returned \$220,000 of state-appropriated dollars for the 1986 summer session. The balance of the budget must still be locally generated. This decision package proposes to return the summer session to a wholly State-supported condition.

**7. Teacher Education Improvement** **\$842,300**

This decision proposes to provide staff development programs for currently employed teachers and administrators. These programs will provide retraining services to school districts within the area served by the University. Special attention will be given to the needs of rural districts, where the problem of teacher qualification is so great, by utilizing summer academic institutes with a follow-up by University personnel through the school year. The use of television, telecommunication, videotape recordings, and interactive computer teaching will provide University courses and workshops to teachers at their school locations. University personnel will work with school personnel to determine the most pressing staff development needs and the University will provide assistance as described by the school district with the help of the University.

**2. Improve Students' Chances for Success** **\$849,000**

Less than half of the students who start college with the intention of obtaining a bachelor's degree actually attain this goal, and the largest number of drop-outs occurs in the freshman year. While dropping out is nearly always the result of a combination of factors, major reasons have been identified: academic boredom and uncertainty about a course of study; transition and adjustment problems; unrealistic expectations of college; academic underpreparedness; financial problems; and incompatibility (between the institution and student).

Recent national studies on the condition of higher education and research conducted on student retention stress the need to direct more resources and increase services to first- and second-year undergraduate students, a strategy called "front-loading." The intent is to improve students' chances for success by improved articulation of University requirements and programs, orientation, academic advising, career planning, counseling, and co-curricular activities. In short, involvement of the student in the learning process and University environment.

This decision package with subprojects for academic information articulation and student development focuses on those programs, services, and activities identified as most critical to successful matriculation. The underlying theme is transitions -- from high school, community college, four-year institution, and adult life to Eastern.

**3. Maintenance of Physical Facilities** **\$2,058,800**

During the previous biennia, budget reductions were allocated to the plant operations and maintenance program to a greater extent than academic areas. This management decision allowed the University to preserve most academic positions and activities, but it resulted in a deterioration in campus appearance and service levels. Although there has been some improvement in this condition, additional funds are required to restore campus buildings and grounds to the pre-reduction years. This decision package to improve and maintain Eastern's facilities will provide the necessary funds for the restoration effort. It also includes funds for environmental health and safety improvements.

**4. Provide for Educational Services in Spokane**

**A. Lease Costs for Fine Arts Facilities** **\$150,000**

This decision package proposes to fund the costs of appropriate lease space in Spokane for various performing arts productions and exhibits.



**B. Lease Costs for Health Services Facilities** **\$150,000**

This decision package proposes to fund the costs of appropriate lease space in Spokane for the human performance laboratory, space for a medical library, and office facilities to provide administrative support for the health sciences programs located in downtown Spokane.

**C. Joint Center Funding Support** **\$105,600**

The Joint Center for Higher Education was created by the Legislature to coordinate all undergraduate and graduate degree programs offered by Eastern and Washington State University in the Spokane area. The statute specified that \$50,000 per year would be provided by each institution to fund the operating costs of the Joint Center. The law did not provide appropriations to the institutions for these costs and each university was required to take the funds from other campus programs. This decision package is requesting funds for the University's share of the operating costs of the Joint Center for the 1987-89 biennium.

**D. Doctoral Degrees** **\$529,100**

This decision package requests funds for the start-up costs of implementing doctoral degrees if legislative approval is granted. The funding will be used for program planning, curriculum and course development, and other general administrative costs associated with a project of this undertaking.

**5. Economic Development Project** **\$698,600**

This decision package proposes projects which clearly enhance the University's ability to meet well defined program needs in the community and further the region's economic development. It is important that Eastern maintain strong ties with business and industry, and these projects offer excellent vehicles for this kind of interaction. Faculty and student participation will strengthen the University's academic programs and research capabilities as related to each project. Projects included in the decision package on economic development are:

- ◆ Inland Northwest Project Export Development
- ◆ Advanced Technology Research and Product Development Center
- ◆ Engineering Technology Development
- ◆ Biotechnology

**6. Respond to Demands for Information** **\$749,700**

This biennium the University embarked on a major effort to upgrade the majority of the administrative data processing

systems. Several new on-line systems are up and running or will be operational within the next fiscal year. This phase replaces the software systems of Admissions, Registrar, Advising, Financial Aid, Billing and Receivables, and Accounts Payable. The next phase and this decision package requests funding of applications for Budget, Student Loans, Alumni/Development, Degree Audit, Purchasing, and Human Resources. With the growth and replacement of application systems, a hardware upgrade is projected for fiscal year 1989.

7. **Distinguished Professorship Program** **\$500,000**

The 1985 Legislature established the Washington Distinguished Professorship program to provide the opportunity for the University to receive and match challenge grants to create endowments for selected distinguished scholars to occupy academic chairs. The University was awarded its first chair this year, and it is known as the Roland and Marian Lewis Chair in Educational Imperatives.

This decision package requests matching funds to establish two additional chairs in anticipation that the University will be successful in soliciting and receiving gifts from private sources to match the State funds.

**TOTAL PROPOSED DECISION PACKAGES:** **\$20,251,300**

In addition to the above decision packages, the University is requesting an appropriate salary adjustment for faculty. This salary adjustment could be considered as the most important need which requires attention in the 1987-89 biennium. The salary levels of Eastern's faculty lag behind those of other comparable higher education institutions. This salary adjustment is needed if the University is going to compete with other employers and peer institutions.

**SPONSORED PROGRAMS - GRANTS AND CONTRACTS**

The activities of this program group are restricted grants and contracts with various federal, state and local governmental agencies and private organizations outside the University. Each grant or contract is for a specific program or project such as a research activity, a training grant, workshop, short course, or training institute and must be performed in accordance with conditions of agreement with the sponsoring agencies. The University is required to report these activities to the State even though the programs and projects are wholly supported by non-State appropriations. The amount of dollar activity for these grants and contracts is projected as follows for the 1987-89 biennium:

Fiscal Year 1987-88	\$2,858,829
Fiscal Year 1988-89	<u>2,897,290</u>
Total for 1987-89 Biennium	<u>\$5,756,119</u>

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7BOT



**EWU  
MEMORANDUM**

**TO:** Dr. H. George Frederickson, President  
**FROM:** *for Russ* Russ Hartman, Vice President, Business and Finance  
**DATE:** July 7, 1986  
**SUBJECT:** 1987-93 Capital Budget

Attached is a copy of the capital projects as requested by the campus departments and the auxiliary services for Board of Trustees approval at the July 1986 meeting. Content and prioritization have been reviewed with the administration, Business Affairs Council, deans, etc., and represent a combined concentrated effort to have total University involvement. Robert L. Graham, Planning Manager, will be at the meeting to answer any questions in regard to this agenda item.

B&F:12:pm  
7BOTX



**EWU  
MEMORANDUM**

**TO:** Russ Hartman, Vice President, Business and Finance  
**FROM:** Robert L. Graham, Facilities Planning *RLG*  
**DATE:** July 7, 1986  
**SUBJECT:** 1987-93 Capital Projects Plan

Attached is a final draft of the capital projects as requested by the campus departments and the auxiliary services for approval by the Board of Trustees. The listing has been circulated for review and comment to the vice presidents, deans, chairpersons, the Business Affairs Council of the Faculty Senate, Associated Students, Planning and Budgeting Committee and University Planning Committee members. I have discussed the plan with many of the named groups and individuals.

Attachment 1 consists of the overall capital plan, and definitive listings for the Minor Works Small Repairs, Auxiliary Services, Pence Union and Bookstore projects.

Attachment 2 is page 4 from the OFM Capital Budget Preparation Instructions and lists the priorities that OFM will follow in evaluating projects which are slightly different from this biennium.

Attachment 3 is the Governor's update to the 6-Year (1985/91) Capital Plan for Eastern and shows the condition of projects.

Attachment 4 is page 14 of the Capital Instructions with paragraph 5 bracketed which states that the Governor's 6-Year Plan shows budgets for projects in 1987/89 and 1989/91, and that the total estimated costs of projects exceed forecast funding capacities and, therefore, new projects will have to be funded within the totals shown.

The last attachment puts a real curb on attempting to add projects without taking existing planned projects out or reducing the scope of the existing.

In order to work on our asbestos problem with serious intent, we may have to reduce fund requests and extend projects and/or work with the other institutions to request OFM create a superfund for asbestos abatement.

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1 FORMCIR1  
 2 7/ 7/86 EASTERN WASHINGTON UNIVERSITY  
 3 SIX YEAR CAPITAL PLAN  
 4 1987-1993  
 5 \*\*\*\*\*

PROJECT TITLE	ESTIMATED TOTAL COST	STATE ENDORSED FUNDS	STATE AUTHORIZED FUNDS	EXPENDITURES		1987-1989 FISCAL PERIOD		1989-91	1991-93
				PRIOR BIEN	CURR BICH	REAPPROP	NEW APPROP	FISCAL PERIOD	FISCAL PERIOD
SCIENCE BLDG ADDITION/REHODEL	17,035,000	5,149,000	2,077,000	13,000	597,000	1,080,000	7,072,000	2,300,000	5,973,000
MATH SCIENCE AND TECHNOLOGY REMODEL	3,700,000	2,830,000	197,000	197,000	0	0	341,000	0	3,162,000
ELECTRICAL SYSTEM RENEWAL	1,513,000	1,513,000	1,513,000	0	130,000	1,383,000	0	0	0
ROOF REPLACEMENT	1,200,000	1,500,000	600,000	0	600,000	0	300,000	300,000	0
WATER STORAGE AND DISTRIBUTION	1,170,000	1,170,000	1,170,000	0	70,000	1,100,000	0	0	0
ENERGY CONSERVATION	1,500,000	1,500,000	500,000	0	500,000	0	300,000	300,000	400,000
MINOR WORKS PROJECTS	5,460,000	4,560,000	660,000	0	560,000	100,000	1,200,000	1,500,000	2,100,000
SMALL REPAIRS AND IMPROVEMENTS	2,076,000	1,376,000	76,000	0	76,000	0	600,000	700,000	700,000
FIRE SUPPRESSION SYSTEMS	4,450,000	4,450,000	50,000	0	50,000	0	1,000,000	1,300,000	2,100,000
<b>SUB TOTAL</b>	<b>\$38,104,000</b>	<b>\$24,056,000</b>	<b>\$6,843,000</b>	<b>\$210,000</b>	<b>\$2,583,000</b>	<b>\$3,663,000</b>	<b>\$10,813,000</b>	<b>\$6,400,000</b>	<b>\$14,435,000</b>

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ASBESTOS REMOVAL ALL BUILDINGS	5,000,000	0	0	0	0	0	1,000,000	1,000,000	3,000,000
KENNEDY LIBRARY ADDITION/HVAC	10,052,000	0	0	32,000	0	0	100,000	9,920,000	0
HIGHER EDUCATION CENTER, SPOKANE	2,200,000	0	0	0	0	0	750,000	750,000	700,000
HEALTH SCIENCES FACILITIES, SPOKANE	4,000,000	0	0	0	0	0	80,000	3,920,000	0
FINE ART FACILITIES, SPOKANE	1,000,000	0	0	0	0	0	1,000,000	0	0
PATTERSON HALL HVAC RENEWAL	1,525,000	0	0	0	0	0	25,000	1,500,000	0
SENIOR HALL RENEWAL	2,500,000	0	0	0	0	0	30,000	2,470,000	0
MONROE HALL RENEWAL	2,500,000	0	0	0	0	0	30,000	2,470,000	0
RADIO/TV BUILDING ADDITION	1,020,000	0	0	0	0	0	0	20,000	1,000,000
SHOWALTER HALL RENEWAL	1,000,000	0	0	0	0	0	0	20,000	980,000
MUSIC BUILDING ADDITION	1,530,000	0	0	0	0	0	0	30,000	1,500,000
ART BUILDING ADDITION	1,325,000	0	0	0	0	0	25,000	1,300,000	0
WAREHOUSE FACILITY	950,000	0	0	0	0	0	950,000	0	0
SURBECK ADDITION	1,500,000	0	0	0	0	0	0	0	60,000
PUBLIC AFFAIRS BLDG	3,000,000	0	0	0	0	0	0	60,000	2,940,000
EXTEND UTILITY TUNNELS	3,000,000	0	0	0	0	0	0	60,000	2,940,000
<b>SUBTOTAL</b>	<b>\$42,102,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,990,000</b>	<b>\$23,520,000</b>	<b>\$13,120,000</b>

TOTAL STATE FUND REQUEST \$80,206,000 \$24,056,000 \$6,843,000 \$452,000 \$5,166,000 \$7,326,000 \$25,616,000 \$36,320,000 \$41,990,000

LOCAL FUNDS

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AUXILIARY SERVICES- SEE ATTACHED	3,293,000					721,000	752,000	767,000	1,053,000
PENCE UNION PROJECTS- SEE ATTACHED	586,000					100,000	78,000	208,000	200,000
BOOKSTORE PROJECTS- SEE ATTACHED	1,520,000					260,000	1,260,000	0	0

ATTCH 1

Eastern Washington University

Six Year Capital Plan  
1987-1993

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
001	83-01	Science Building Addition	\$17,035,000

Description of Project

This project provides for the construction of approximately 36,000 g.s.f. of additional area to the Science Building to house hazardous health and safety activities and programs of the Biology, Chemistry, Geology and Physics departments. Improved spaces primarily include instructional and research laboratories, chemical storage, and support facilities. Remodeling of existing spaces presently housing programs which are relocated to the new addition, along with the extension of utility services, will also be provided. Funds for partial design services were appropriated for the current biennium. Phasing of the project over three biennia is anticipated, with the first phase being the construction of the 36,000 square foot addition to provide for elimination of the most serious life safety hazards and provide for movement (surge space) in the existing building when the follow-on work is performed. Construction of the first phase should start in late 1987 and be complete by early 1989. It is anticipated that by fall 1989 the addition would be occupied and used by the science departments. The construction contract for Phase II funding allotment for 1989/91 should begin by fall 1989 and the work completed by fall 1990. The final phase construction should start in fall 1991 and be completed by fall 1992. Phasing is not a bad way to go with this size project, for you can then test the results of each phase for completeness and usability and make changes necessary to better coordinate the final construction phase.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
002	81-02	Math Science & Technology	\$ 3,700,000

Description of Project

This project provides for the complete renovation of the building known as Sutton Hall. The 31,700 g.s.f. facility will house office and computer laboratory spaces along with limited instructional and support facilities for the new School of Mathematical Science and Technology. Design and construction funds



for remodeling were appropriated for the 1981/83 biennium. Prior to reassigning the balance of the 1983/85 reappropriation for the purchase of the Spokane Center, bidding documents were completed for the exterior shell and utility tunnel work. Interior demolition work has also been completed. The current request is for the continuation of design services and construction. Because of the limited state funds available for construction of facilities, and with the funding needed for the Science Building work, the Sutton Hall remodel has been waived until 1991/93, with \$341,000 in 1987/89 reserved for structure minimal heating and roof repairs to prevent deterioration due to the elements.

<u>Plan Priority</u>	<u>Project Identifier</u>	<u>Project Title</u>	<u>Estimated Total Cost</u>
003	86-1-002	Electrical System Renewal	\$ 1,513,000

Description of Project

This project provides for replacement of hazardous PCB transformers and replacement of 40-year-old 4KV system and transformers with a 13.2KV system and transformers to be compatible with the 13.2KV system installed over the past 15 years.

<u>Plan Priority</u>	<u>Project Identifier</u>	<u>Project Title</u>	<u>Estimated Total Cost</u>
004	86-1-003	Roof Replacement	\$ 1,200,000

Description of Project

This project provides for a planned campus roof replacement on the basis of known roof conditions, age of roof and estimated life expectancies. This project includes 12 buildings with 219,000 square feet of surface to be replaced. Energy conservation is included. This request is for continuance of funds through 1989/91.

<u>Plan Priority</u>	<u>Project Identifier</u>	<u>Project Title</u>	<u>Estimated Total Cost</u>
005	86-1-004	Water Storage and Distribution	\$ 1,170,000

Description of Project

This project will provide for a 1.03 million gallon reservoir and associated distribution piping throughout the campus to update the existing water system so as to comply with fire flow requirements. Funds for partial project construction were provided in the 1985/87 biennium. This request is for continuance of funding in the 1987/89 biennium.



<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
006	86-2-006	Energy Conservation	\$ 1,500,000

Description of Project

This project provides for the implementation of the energy conservation measures identified in the Energy Audit completed in the spring of 1983.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
010	86-1-010	Minor Works Projects	\$ 5,460,000

Description of Project

See attached sheets entitled "Minor Works Projects."

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
011	86-1-011	Small Repairs	\$ 2,076,000

Description of Project

See attached sheets entitled "Small Repairs and Improvements."

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
015	88-1-005	Fire Suppression Systems	\$ 4,450,000

Description of Project

This project will provide for fire suppression system in the existing campus buildings. Presently, the only sprinkler systems are located in basement mechanical rooms and other areas are required by life/safety codes. The 1985/87 funding was for planning. This request is for continuance of funding for construction in the 1987/93 bienniums.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Asbestos Removal	\$ 5,000,000

Description of Project

This project provides for removal of asbestos materials inside and outside campus buildings and tunnels. The project involves approximately 57 structures plus the tunnels. This project is predicated on removal and not encapsulation, since the material would be ever-present if encapsulated, be subject to damage, and

as years progress will be ultimately more costly. A survey will be completed by September 1986. This request is for funding the abatement project.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	86-2-001	Kennedy Library Addition/HVAC	\$10,052,000

Description of Project

This project provides for the construction of an approximately 52,000 g.s.f. addition to accommodate the growth of the library collection, remodeling of the existing building in conjunction with the relocation and reorganization of services in the addition, utility tunnel extension, and upgrading of the existing HVAC system. Preplanning funds are requested with implementation of design and construction in the 1987/89 biennium. Preplanning funds were previously appropriated. However, due to the length of time since the original appropriation in 1979, it will be necessary to reinvestigate the project's program before initiating design services.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	86-3-007	Spokane Center	\$ 2,200,000

Description of Project

This project will provide for the purchase of adjacent lots for parking and future building expansion for co-located campus programs. Building improvements of approximately 14,840 g.s.f. include the enclosing of the under-building parking area for classrooms and bookstore, the enclosing of the lower level courtyards for student services activities, the construction of a third stairway to allow for additional classrooms on the third and fourth floors, and upgrading the existing HVAC system for increased energy efficiency. This request is for land acquisition, design and construction funds for the co-located facility.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	86-3-008	Health Sciences Facilities, Spokane	\$ 4,000,000

Description of Project

This project provides 40,000 square feet for offices, classrooms, laboratory facilities for the Health Sciences program in Spokane. The facilities existing in Spokane are inadequate for the program and will require lease/lease purchase/purchase of space. The Health Sciences programs are presently in Spokane except for Speech Pathology. This response to Spokane needs for a co-located facility is necessary.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
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		Fine Arts Facilities, Spokane	\$1,000,000
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This project provides for lease of space for theater, music, and art work presentations as part of the co-location of Fine Arts performances on the Cheney campus and in Spokane. The facilities existing in the Spokane Center are inadequate for this part of the Fine Arts program and will require lease/lease purchase/purchase of space.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
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	86-2-012	Patterson/HVAC	\$ 1,525,000
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Description of Project

This project will provide for revisions to the existing HVAC systems in Patterson Hall. The present systems are inefficient. The systems are also very noisy due to the type of equipment and the configuration of the present installation.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
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	86-2-014	Senior Hall Renewal	\$ 2,500,000
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Description of Project

This project will provide for the renewal of electrical, plumbing and HVAC systems to accommodate the academic programs presently conducted in the 27,903 g.s.f. building. Building spaces are to be remodeled for classrooms, laboratories and offices for the School of Social Work. Preplanning funds are requested with the implementation of design and construction in the 1989/91 biennium.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
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	86-2-015	Monroe Hall Renewal	\$ 2,500,000
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Description of Project

This project will provide for the renovation of Monroe Hall which houses the University's Black Studies program, the Chicano Education program, the Women's Center, and Center for Extended Learning. Preplanning funds are requested with the implementation of design and construction in the 1989/91 biennium.



<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	88-2-016	Radio/TV Addition	\$ 1,020,000

Description of Project

This project will provide for the construction of an 8,000 square foot studio addition and offices. Preplanning funds are requested for the 1989/91 biennium with the implementation of design and construction in 1991/93.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	90-1-018	Showalter Renewal	\$ 1,000,000

Description of Project

This project will provide for the renewal of electrical, plumbing, and HVAC systems, upgrading the building envelope for energy conservation efficiency, and office remodeling. Preplanning funds are requested for the 1989/91 biennium with the implementation of design and construction in 1991/93.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	88-1-017	Music Addition	\$ 1,530,000

Description of Project

This project will provide a 24,000 square foot addition to the Music Building for projected program requirements. Preplanning funds are requested for the 1989/91 biennium with the implementation of design and construction in 1991/93.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
	88-3-019	Art Building Addition	\$ 1,325,000

Description of Project

This project will provide a 16,000 square foot addition to the Art Building for projected program requirements in the fields of photography and ceramics. The addition will also house studios. Preplanning funds are requested for the 1987/89 biennium with the implementation of design and construction in 1989/91.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Warehouse Facility	\$ 950,000

Description of Project

This project provides for purchase of approximately 30,000 square feet of warehousing space and equipment storage space. The facility is to be for bulk storage of materials and off-season, out-of-weather storage for Physical Plant and other campus equipment. It is recommended that an existing building shell located one and one-half miles from the campus be purchased and completed for the facility.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Surbeck Addition	\$ 1,500,000

Description of Project

This project provides for a 9,000 square foot addition to the Surbeck maintenance building to house Physical Plant administration and Architect/Engineering function, constructed of tilt-up panels. The space is to be utilized by the Architectural/Engineering Services group and Physical Plant administration personnel, including shop supervisors.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Public Affairs Building	\$ 3,000,000

Description of Project

This project provides for consolidation of the School of Public Affairs into a single facility. The existing Isle Hall has been outgrown. This request is for program/planning funds in 1989/91 and construction funds in 1991/93.

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Extend Utility Tunnels	\$ 3,000,000

Description of Project

This project provides for extension of utility tunnels to Kennedy, Pearce, Dressler, and Monroe to replace existing, deteriorating, direct burial lines for steam, chilled water, electrical, telephone, security, energy management control, etc.

**Auxiliary Funds**

<u>Plan</u> <u>Priority</u>	<u>Project</u> <u>Identifier</u>	<u>Project Title</u>	<u>Estimated</u> <u>Total Cost</u>
		Housing & Dining	\$ 3,293,000
		Pence Union Building	586,000
		Bookstore	1,520,000

Description of Projects

See attached sheets entitled "Housing and Dining Projects,"  
"Pence Union Projects" and "Bookstore Projects."

B&F:12:pm  
5BOT













59	HEC	INST BUCK TRFMR	46	1	10	455	10
60	SDL	MOD SEWER	47	1	10	465	10
61	SUR	CORRECT PONDING	48	1	10	475	10
62	SCI	DIST WATER 205	49	1	15	490	15
63	XGS	ADD WIRING	50	1	10	500	10
64	SCI	RPL POT WATER	51	1	15	515	15
65	AQT	REPLACE POOL CAULK	52	1	12	527	12
66	SHW	RPL DRAPES 203	53	1	15	542	15
67	CES	SEWER LINE	54	1	20	562	20
68	SEN	REPR WALLS	55	1	25	587	25
69	SPC	IMPROVE EGRESS	56	1	20	607	20
70	CSB	EXTEND ACCESS ROAD	57	1	25	632	25
71	PLU	EXP CAGED AREA	58	1	4	636	4
72	MUS	SECURE CAGE 216	59	1	5	641	5
73	ROW	REPAIR EXTERIOR	60	1	5	646	5
74	SCI	REP CNTR TOP 105	61	1	5	651	5
75	WLM	COMP STATIONS 227	62	1	5	656	5
76	XGS	REFINISH WOODWORK	63	1	6	662	6
77	MAR	MECH RM ACCESS	64	1	8	670	8
78	THE	STAIR LOT 3 TO THE	65	1	10	680	10
79	MUS	REPL WALL COVERING	66	1	10	690	10
80	WLM	INST DISPLAY CASES	67	1	5	695	5
81	ART	CLEAN AND SEAL EXT	68	1	15	710	15
82	XGS	PAINT INTERIOR	69	1	20	730	20
83	AQT	RPR FLOOR 106/119	70	1	20	750	20
84	HAR	RPL PLBG FIXTURES	71	1	15	765	15
85	GCI	DOOR LOCK CONTROL	72	1	20	785	20
86	GRH	ADDIT GLAZING	1	2	5	5	5
87	SHW	INSTALL DUCTWORK	2	2	8	13	8
88	AQT	COMPLETE EMCS	3	2	10	23	10
89	ROZ	RPL TAPE DRIVES	4	2	17	40	17
90	JFK	RECOVER 50 CHAIRS	5	2	23	63	23
91	ROZ	POWER CONDITIONER	6	2	22	85	22
92	JFK	PAINT INTERIOR	7	2	15	100	15
93	SHW	RPL CUST SINKS	8	2	7	107	7
94	HEC	REWIRE PERIM LTS	9	2	20	127	20
95	SHW	HALL LIGHT SWTCHS	10	2	1	128	1
96	GCI	LIGHTING CONTROL	11	2	25	153	25
97	WLM	REPL DESKS/CHAIRS	1	3	5	5	5
98	SHW	RPL DRAPES/CURTAIN	2	3	1	6	1
99	CSE	WINDOW TREATMENT	3	3	4	10	4
100	PEA	RPL CURTAINS	4	3	5	15	5
101	SHW	REFURB 216	5	3	7	22	7
102	ISL	COMPL WEATH STA	6	3	2	24	2
103	WLM	REMOVE WALL 227	7	3	1	25	1
104	SCI	SUPPLY CAB 126	8	3	1	26	1
105	MON	BLKOUT DRAPES	9	3	1	27	1
106	SSG	DRIVE	10	3	8	35	8
107	ROB	FINISH BIOL AREA	11	3	8	43	8
108	SHW	REFURB 301	12	3	7	50	7
109	JTF	REPAIR FLOOR	13	3	10	60	10
110	SEN	RPL HALL LIGHTS	14	3	10	70	10
111	WLM	REPL DRAPES/BLINDS	15	3	10	80	10
112	ROZ	REFURB OFFICE	16	3	14	94	14
113	MUS	EXPAND OFFICE 211	17	3	25	119	25
114	SHW	REFURB 219/219A/220	18	3	25	144	25
115	SHW	REMODEL 114	19	3	25	169	25
116	SHW	REFURB 107	20	3	13	182	13
117	SHW	REFURB 117/117A/B	21	3	13	195	13
118	SHW	REFURB 125	22	3	13	208	13

INSTALL A BUCK TRANSFORMER TO CORRECT VOLTAGE  
 REPLACE EXISTING SOLVENT SPILL SUMP FOR SAFETY  
 PONDING OF WATER REQUIRES SITE IMPROVEMENTS  
 PROVIDE TRIPLE DISTILLED WATER  
 REWIRE ALL WORKROOMS TO ELIMINATE OVERLOADING  
 REPLACE POTABLE WATER LINES IN BLDG  
 REPLACE EXISTING DETER POOL CAULK & PAINT  
 DRAPES IN THEATER ARE NOT FIREPROOF  
 TIE DRAIN SEPTIC TANK TO CITY SEWER LINE  
 RPL/RPR DETERIORATED PLASTER WALLS  
 CONSTRUCT EGRESS FROM ROOM 235 TO GROUND  
 EXTEND ACCESS ROAD FROM LOADING DOCK TO LOT 1  
 EXPAND CAGED AREA FOR SECURITY OF PROPERTY  
 SECURITY CAGE FOR STORAGE OF HIGH VALUE ITEMS  
 CLEAN, REPAIR, AND SEAL EXTERIOR  
 REPLACE DETERIORATED COUNTER TOPS AND FRONTS  
 CONSTRUCT COMPUTER STATIONS ADJACENT TO WALLS  
 REFINISH DETERIORATED WOOD FINISHES  
 PROVIDE SAFE ACCESS TO MECHANICAL ROOM  
 CONSTRUCT STAIR FROM PARKING LOT 3  
 DETERIORATED WALL FINISHES IN NEED OF COVER  
 INSTALLATION OF DISPLAY CASES RM 310  
 CLEAN AND SEAL EXTERIOR BRICK  
 REPAINT DETERIORATED WALL SURFACES  
 FLRS ARE ROUGH AND CREATE AN UNSAN CONDITION  
 REPLACE DETERIORATED RESTROOM PLBG FIXTURES  
 INSTALL CENTRAL DOOR LOCK/UNLOCK CONTROL  
 ADD GLAZING FOR ENERGY CONSERVATION  
 INSTALL DUCTWORK IN EXIST LOWERED CEILING 310  
 COMPLETE ENERGY MANAGEMENT CONTROL OF BUILDING  
 REPLACE TAPE DRIVES  
 CHAIRS ARE DETERIORATED BEYOND USE  
 ADD POWER LINE CONDITIONER AND RPL L51  
 INTERIOR PAINTING PRESERVATION  
 SINKS ARE WORN AND BROKEN RM 129  
 REWIRE LIGHTING CONTROL  
 HALL LTG CAN'T BE SHUT OFF IN ROOM 307  
 REMOTE LIGHT CONTROL FOR ART COMPLEX ROOMS  
 REPLACE DETERIORATED DESKS AND CHAIRS  
 DRAPES DETERIORATED RM 314  
 PROVIDES FOR COMPLETION OF WINDOW TREATMENT  
 REPLACE DETERIORATED CURTAIN IN DANCE STUDIO  
 REPAINT, RPL CARPET, REVISE WALLS, AND CABINETS  
 COMPL REMOTE READING EQUIP FOR WEATHER STATION  
 REMOVE WALL BETWEEN ROOMS 227 AND 228  
 CABINET FOR STORAGE OF SUPPLIES  
 PROVIDES FOR BLACKOUT DRAPES  
 HARD SURFACE FOR ALL WEATHER CARAGE USE  
 COMPLETE INSULATION AND WALL TREATMENT  
 PAINT, RPL DRAPES, VENTILATION  
 REPAIR DETERIORATED FLOOR IN FIELDHOUSE  
 EXISTING LIGHTING IS INADEQUATE  
 REPLACE DETER BLACKOUT DRAPES AND BLINDS  
 REFURBISH OFFICE SPACE DROP CLGS AND LIGHTS  
 EXPAND OFFICE WORK AREA INTO HALL  
 ROOM NEEDS REFURBISHING FOR EXISTING USE  
 REMOD AREA VACATED BY REGSTR FOR ADMISSIONS  
 ROOM NEEDS REFURBISHING FOR EXISTING USE  
 ROOM NEEDS REFURBISHING FOR EXISTING USE  
 ROOM NEEDS REFURBISHING FOR EXISTING USE

US TO DO MORE PROJECTS IN ANY GIVEN BIENNIIUM  
 AND TRY TO MAKE A PROGRAM THAT ANSWERS AS MANY  
 NEEDS AS POSSIBLE. YOU WILL START TO SEE A  
 PATTERN ESTABLISHED AS YOU REVIEW EACH "PRO  
 TYPE" AND VISUALIZE A ONGOING PROGRAM WHICH  
 HAS ALL OF TODAY'S "NEEDS" AND HOW THEY WILL  
 CHANGE AND MOVE IN PRIORITY AS NEW "NEEDS" COME  
 TO LIGHT AND SUPERCEDE OR ADD TO THE EXISTING.

	A	C	E	G	K	M	O	Q	S	U	V
119	MAR	SOUND TREAT 158	23	3	7	215		7			ADD ACCOUSTICAL TREATMENT
120	PEC	REMOVE WALLS	24	3	5	220		5			REMOVE EXIST WALLS BETWEEN ROOMS 232,233,234
121	WLM	REPL TABLES	25	3	4	224		4			REPLACE DETERIORATED CLASSROOM TABLES
122	SHW	REMODEL 307	26	3	4	228		4			REMOVE CABINETS, PARTITION AND ADD RECEPTACLES
123	THE	INST BLOC I.D. SIG	27	3	2	230		2			INSTALL TWO SIGNS SIMILAR TO EXISTING
124	SHW	PAINT 206	28	3	1	231		1			PAINT DTERIORATED WALL SURFACES
125	SHW	INST BARRIERS	29	3	5	236		5			PROVIDE OPEN OFFICE PARTITIONS IN VARIOUS AREAS
126	CSB	ADD EXT ENTRANCE	30	3	6	242		6			ADD EXTERIOR ENTRANCE TO SHOP AREA
127	WLM	PAINT 221-227	31	3	8	250		8			PAINT DETERIORATED
128	SPC	PAINT INTERIOR	32	3	10	260		10			WALL SURFACE HAS DETER AND REQUIRES PAINT
129	HAR	REFINISH STAGE	33	3	10	270		10			FLOOR IS TOTALLY DETERIORATED
130	SHW	REFURB 217	34	3	10	280		10			LOWER CEILING, RPL DRAPES, PAINT WALLS
131	SHW	REFURB 105	35	3	20	300		20			ROOM NEEDS REFURBISHING FOR EXISTING USE
132	WLM	INST SINKS/CABINET	36	3	10	310		10			INSTALL ADDIT SINKS, SHELVING, & CABINETS 228
133	SHW	PAINT /CARPET 202	37	3	3	313		3			LADIES LOUNGE FLOOR AND WALLS ARE DETERIORATED
134	ISL	PAINT STAIRWELLS	38	3	3	316		3			PAINT DETERIORATED
135	ISL	REPL SINKS/URINALS	39	3	14	330		14			SINKS AND URINALS ARE DETERIORATED
136	WWF	RPR/RPL BLEACHERS	40	3	15	345		15		15	REPAIR/REPLACE BLEACHERS
137	SHW	PAINT HALLWAYS	41	3	4	349		4		4	PAINT HAS DETERIORATED
138	CUS	REFURB OFFICE	42	3	25	374		25		25	REFURB OFFICE SPACE FOR PAINT, PARTITIONS, HEAT
139	HAR	WINDOW OPERATORS	43	3	10	384		10		10	CONVERT CLASSROOM WINDOWS TO OPEN
140	SHW	RPL CURTAINS 302	1	4	1	1		1			CURTAINS DETERIORATED
141	MUS	REPL FURNITURE	2	4	3	4		3			REPLACE DETERIORATED LOUNGE FURNITURE
142	PAT	PAINT & RPR FURN	3	4	5	9		5			PAINT WALLS & UPHLSTR FURNITURE
143	SHW	REFURBISH 303	4	4	6	15		6			ROOM NEEDS REFURBISHMENT
144	JFK	UPGRADE AUDITORIUM	5	4	12	27		12			REPL CARPET, INST CHLKBG, STEPS & PROTECT CABLE
145	ISL	REHDO STUDIO	6	4	15	42		15			REMODEL STUDIO FOR EFFICIENCY
146	PAT	REMOVE WALL 212L&M	7	4	5	47		5			REMOVE WALL AND RECONSTRUCT BOOKCASES
147	AQT	INST DR5 TO LCKRS	8	4	4	51		4			DOORS WOULD PREVENT UNAUTHORIZED ENTRY TO POOL
148	PAV	INST STAIRS	9	4	15	66		15			STAIRS FOR ACCESS TO UPPER LEVEL
149	SUR	ADD PIT	10	4	20	86		20		20	ADD PIT FOR FRONT END WORK
150	CES	REN EXST WHSE	11	4	25	111		25		25	ENCLOSE ENTRANCE AREA AND ADD CNTR AND WINDOWS
151	PAV	RELOC WT ROOM	12	4	15	126		15			RELOCATE WEIGHT ROOM TO ROOM 214
152	SCI	REPL FLOOR URINALS	13	4	15	141		15		15	FLOOR URINALS REQUIRE LESS TIME FOR CLEANING
153	PAV	MODIFY LIGHTING	14	4	5	146		5			LIGHTING NECESSARY FOR CONCENTRATED AREA
154	SUR	INST OVHD UTILITIES	15	4	5	151		5			INSTALL OVERHEAD AIR, WATER, AND ELECTRIC SVCS
155	SCI	DSPLY CASE RM 105	16	4	5	156		5			INST DISPLAY CASES AND BULLETIN BOARD
156	JFK	SPACE FOR ARCHIVES	17	4	15	171		15		15	FIND SPACE FOR STATE ARCHIVES WHEN PAV VACATED
157	GCI	EMERGENCIES	18	4	25	196		25		25	
158											
159		TOTAL (IN THOUSANDS)	1518			600	700	268			
160											
161				%		BUDC	BUDC	BUDC			
162											
163		PROJ TYPE 1	785	51.71	310.3	362.0	362.0				
164		PROJ TYPE 2	153	10.08	60.47	70.55	70.55				
165		PROJ TYPE 3	384	25.30	151.8	177.1	177.1				
166		PROJ TYPE 4	196	12.91	77.47	90.38	90.38				
167		TOTAL (IN THOUSANDS)	1518	100	600	700	700				
168											
169		PROJ TYPE 1			252	354	129				
170		PROJ TYPE 2			63	65	25				
171		PROJ TYPE 3			144	186	54				
172		PROJ TYPE 4			91	95	60				
173		TOTAL (IN THOUSANDS)			550	700	268				



CPRGAR  
7/3/86

AUXILIARY SERVICES PROJECTS  
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HOW TO USE THIS PRINTOUT  
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CAPITAL BUDGET REQUESTS FOR 1987/95

GLOSSARY:-

BLDG	PROJECT	EWU	EST	CUM	87/89	89/91	91/93	93/95	PROJECT DESCRIPTION
****	*****	PRI	COST	EST	*****	*****	*****	*****	*****
DORM	FIRE/LIFE SAFETY	1	600	600	150	150	150	150	PROVIDES FOR UPGRADE OF FIRE SYSTEMS
LAH	RPL ROOF	2	161	761	161				REQUIRE REPLACEMENT PLUS INSULATION
TAW	RPL ROOF	3	182	943		182			REQUIRE REPLACEMENT PLUS INSULATION
PRC	RPL ROOF	4	83	1026				83	REQUIRE REPLACEMENT PLUS INSULATION
GCI	RPL FURN/DRAPES	5	1120	2146	310	270	270	270	FURN & DRAPES ARE BEYOND REPAIR
PUB	NEW COLD CASE	6	10	2156	10				REPLACE DETERIORATED COLD CASE
TAW	CONC FLOOR N SIDE	7	10	2166	10				PROVIDE SPACE FOR STORAGE UNDER N DNG AREA
TAW	RPL BAKE OVENS	8	10	2176	10				REPLACE DETERIORATED BAKING OVENS
TAW	REM REFUSE AREA	9	10	2186	10				REMODEL REFUSE AREA FOR SANITATION
TAW	RPL GRILLS	10	10	2196	10				REPLACE DETERIORATED GRILLS
MOR	RPL WALKWAYS	11	10	2206	10				REPLACE BROKEN, SUNKEN WALKWAYS
TAW	REM RESTROOMS	12	10	2216	10				REMODEL RESTROOMS FOR SANITATION
HCL	RPR EXT GRADING	13	10	2226	10				GRADE ENTIRE AREA FOR DRAINAGE AWAY FROM BLDG
MOR	RPL LOBBY VENTS	14	10	2236	10				EXISTING VENTS ARE DAMAGED BEYOND REPAIR
DELI	INST QUARRY TILE	15	10	2246	10				RPL DETERIORATED CARPET WITH QUARRY TILE
DRE	REFINISH WOODWORK	16	10	2256		10			REFINISH DETERIORATED WOODWORK
DRE	REM FRONT OFFICE	17	15	2271		15			REMODEL OFFICE FOR SECURITY AND BETTER SERVICE
PUB	NEW DISHWASHER	18	25	2296		25			REPLACE DETERIORATED DISHWASHER
TAW	NEW DISHWASHER	19	50	2346		50			REPLACE DETERIORATED DISHWASHER
TAW	RPL COLD BOX INSUL	20	50	2396		50			REPLACE DETERIORATED REFER INSULATION
DRE	RPL BATH FIXTURES	21	9	2405			9		REPLACE DETERIORATED BATH FIXTURES
DRE	RPL HVAC IN BATHS	22	9	2414			9		REPLACE/REPAIR BATH HVAC SYSTEMS
PRC	RPL BATH FIXTURES	23	9	2423			9		REPLACE DETERIORATED BATH FIXTURES
PRC	PAINT EGRESS WALLS	24	20	2443			20		SANDBLAST AND REPAINT EGRESS EXTERIOR
STR	RPL WALKWAYS	25	20	2463			20		REPLACE DETERIORATED WALKWAYS
TAW	RPL DISH CONVYR	26	30	2493			30		REPLACE DETERIORATED DISH CONVEYOR SYSTEM
DRE	RPL BATH PARTIT	27	10	2503			10		REPL/RPR DETERIORATED BATH PARTITIONS
PRC	REM EGRESS ENCL	28	40	2543			40		IMPROVE EGRESS ACCESS ENCLOSURE AND REPL DOORS
PRC	REM LOUNGES	29	37	2580			37		CREATE LOUNGE ON EACH FLOOR & REFURB MAIN LNGE
DRE	REM LOUNGES	30	38	2618			38		CREATE LOUNGE ON EACH FLOOR & REFURB MAIN LNGE
PRC	RPR HVAC BATH	31	25	2643			25		RPL/RPR HVAC IN BATHS
GCI	ELEV IMPROVE	32	350	2993			100	250	UPGRADE ELEVATORS TO PRESENT CODE REQNTS
GCI	MISC IMPROVEMENTS	33	300	3293				300	MISC UNKNOWN AT THIS TIME

DEPT: = DEPARTMENT SUBMITTING THE REQUEST.  
 BLDG: = BUILDING WHERE PROJECT TO BE DONE.  
 GCI = GENERAL CAMPUS WIDE APPLICATION.  
 PROJECT: = SHORT TITLE  
 EWU PRIO: = PRIORITIES SUGGESTED BY FACILITIES PLANNING  
 EST COST: = COST APPLIED BY FACILITY PLANNING.  
 ALL COSTS IN THOUSANDS OF DOLLARS.  
 CUM COST: = THE CUMULATIVE COST BY PROJECT TYPE.  
 87/89,89/91,91/93: = COLUMNS REPRESENT BIENNIUM OF PROJECT FUNDING UTILIZING PRIORITIES IN THE "EWU PRI" COLUMN WITH IN THE "PRO TYPE" COLUMN.  
 PROJECT DESCRIPTION: = ABBREVIATED DESCRIPTION OF THE WORK INVOLVED.

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 HOW TO READ THE JUNGLE OF NUMBERS  
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- A. THIS IS A FIRST CUT ON PRIORITIES AND IS INTENDED TO PROVIDE THE REVIEWERS A TARGET.
- B. PROJECTS ARE SORTED BY "PROJECT PRIORITY"
- C. BUDGETS ARE PLACED IN BIENNIUM AND SPREAD AS NECESSARY

TOTALS (IN THOUSANDS) 72865 721 752 767 1053

PENCE UNION BUILDING  
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HOW TO USE THIS PRINTOUT

CAPITAL BUDGET REQUESTS FOR 1987/95

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BLDG	PROJECT	EWU	EST	CUM	87/89	89/91	91/93	93/95	PROJECT DESCRIPTION
		PRIO	COST	EST					
****	*****	*****	*****	*****	*****	*****	*****	*****	*****
PUB	REPAIR HVAC SYS	1	100	100	100				REPAIR HVAC SYSTEM TO INCLUDE MOTOR STARTING, DAMPERS, AND ENERGY MANAGEMENT CONTROL
PUB	CLEAN, SEAL BLDG	2	15	115	15				CLEAN AND SEAL EXTERIOR BRICK ON BUILDING AND REPR/REPL PARAPET CAPS
PUB	CARPET 2nd FLR LMG	3	8	123	8				REPLACE DETERIORATED CARPET IN 2nd FLOOR LOUNGE
PUB	REPL CARPET	4	15	138	15				REPLACE DETERIORATED CARPET IN COUNCIL CHAMBERS, ROOMS 3A & 3B, EAGLE SHOP
PUB	FOLDING DOORS	5	30	168	30				INSTALL NEW FOLDING DOORS IN MULTIPURPOSE ROOM
PUB	PERMANENT STAGE	6	10	178	10				INSTALL PERMENANT STAGE IN MULTIPURPOSE ROOM
PUB	REPLACE DRAPES	7	8	186		8			REPLACE DRAPES IN COUNCIL CHAMBERS & MPR
PUB	INST FREIGHT ELEV	8	200	386		200			ELEVATOR NEEDED TO MOVE FURNITURE & EQUIPMENT
PUB	REROOF	9	200	586			200		REPLACE ROOF, 1995
TOTAL (IN THOUSANDS)			586		100	78	208	200	

GLOSSARY:-

- PROJECT: = SHORT TITLE
- EWU PRIO: = PRIORITIES SUGGESTED BY FACILITIES PLANNING
- EST COST: COST APPLIED BY FACILITIES PLANNING IN THOUSANDS OF DOLLARS
- CUM COST: CUMULATIVE COST

1 A D E F G H I J  
 1 CPRQBR BOOK STORE PROJECTS  
 2 \*\*\*\*\*  
 3 CAPITAL BUDGET REQUESTS FOR 1987/91  
 4 7/ 3/86 PREVIOUS UPDATE 5/2/86

»»»»» HOW TO USE THIS PRINTOUT «««««  
 \*\*\*\*\*

GLOSSARY:-

BLDG: = BUILDING WHERE PROJECT TO BE DONE.  
 \* GCI = GENERAL CAMPUS WIDE APPLICATION.

EWU PRID: = PRIORITIES SUGGESTED BY FACILITIES  
 PLANNING

EST COST: = COST APPLIED BY FACILITY PLANNING.  
 ALL COSTS IN THOUSANDS OF DOLLARS.

CUM COST: = THE CUMULATIVE COST BY PROJECT TYPE.

87/89,89/91, = COLUMNS REPRESENT BIENNIUM  
 OF PROJECT FUNDING UTILIZING PRIORITIES IN  
 THE "EWU PRI" COLUMN WITH IN THE "PRO TYPE"  
 COLUMN.

BLOG	PROJECT	EST 87/89			PROJECT DESCRIPTION
		1500	240	1260	
		COST 89/91			
		20	20		
ISL	NEW BOOKSTORE	1500	240	1260	CONSTRUCT NEW BOOKSTORE ADJACENT TO PUB
ISL	COMP INVENT	20	20		COMPUTERIZE ALL INVENTORY AND PURCHASING
TOTAL (IN THOUSANDS)		1520	260	1260	



## PRIORITIES AND OBJECTIVES

Presented below are the priorities that OFM will follow, within available revenue and debt capacity, in evaluating projects for recommendation to the Governor for consideration in his 1987-93 State Facilities and Capital Plan.

1. Life/Safety:
  - a. Correction of code violations (citations by state or local enforcement agencies);
  - b. Code compliance for unsafe conditions; and
  - c. Regulatory compliance (federal regulations, court compliance, etc.).
2. Program Support: Projects required to replace or repair inadequate or failed spaces/systems in order to maintain the current level of operations.
3. Property Protection:
  - a. Code or regulatory compliance for property protection purposes; and
  - b. Reduction of deferred maintenance backlog.
4. Cost Savings:
  - a. Energy conservation projects with a five-year or less payback period;
  - b. Nonenergy related maintenance and operations projects with significant life-cycle cost reductions; and
  - c. Collocation/consolidation projects.
5. Policy Initiatives:
  - a. Economic development projects; and
  - b. Program enhancement projects (improvements or repairs for new or expanded programs).



STATE OF WASHINGTON  
OFFICE OF THE GOVERNOR

OLYMPIA  
98504-0413

BOOTH GARDNER  
GOVERNOR

January 21, 1985

Honorable Members of the  
Washington State Legislature

Ladies and Gentlemen:

To improve the management practices of state government, I have asked state agencies to undertake an annual review and reporting of capital investment needs. This annual review, represented in the (first) annual update to the state's Six-Year Facility and Capital Plan reflects my personal commitment to evaluate, propose, and execute our state's capital expenditures in a businesslike manner.

The "annual update" does not seek legislative endorsement of the various projects and estimated expenditures forecast for the 1987-89 and 1989-91 Biennia. Rather, these needs and their preliminary costs are presented to inform the Legislature of the current status of our state's capital program. While the "annual update" provides a reference point in developing the 1987-1993 State Facilities and Capital Plan it is anticipated that the priority, scope, and cost of many projects contained in this update will change. These changes will occur as a result of the emergence of new needs and, as part of the 1987-89 budget preparation process, a closer programmatic and technical analysis of the projects contained in this update.

In summary, the "annual update" is a planning tool that provides a framework for establishing the direction of our state's capital program. Rather than waiting for two years to formulate policies, priorities, and evaluate project requests, this process provides both the Legislature and executive with a broader and more continuous perspective to our state's capital expenditure requirements.

Sincerely,

Booth Gardner  
Governor

ATCH 3

SIX YEAR CAPITAL PROJECT LISTING (Continued)

MAJOR FUNCTION, AGENCY, PROJECT TYPE, PROJECT	ESTIMATED TOTAL	EXPENDITURES		1985-1987		1987-89	1989-91
		1981-83	1983-85	REAPPROP	APPROP		
<b>Washington State University (Continued)</b>							
86-4-015 Alumni Center							
Bond Issue-Higher Ed - Non-Appropriated	3,500,000				3,500,000		
86-4-019 Rotunda Dining Hall Renovation							
Bond Issue-Higher Ed - Non-Appropriated	3,140,000				3,140,000		
86-4-020 University Club							
Bond Issue-Higher Ed - Non-Appropriated	875,000				875,000		
86-4-021 Streit Perham Remodeling							
Bond Issue-Higher Ed - Non-Appropriated	1,191,000				1,191,000		
88-1-011 Todd Hall Addition							6,000,000
State Bldg Constr - State	6,000,000						
WSU Building Account - State	160,000					160,000	
Project Total	6,160,000					160,000	6,000,000
<b>CAPITAL IMPROVEMENTS SUBTOTAL</b>	<b>108,933,000</b>	<b>105,000</b>	<b>9,491,000</b>	<b>19,281,000</b>	<b>48,893,000</b>	<b>16,038,000</b>	<b>15,120,000</b>
<b>AGENCY TOTAL</b>	<b>135,292,000</b>	<b>168,600</b>	<b>9,491,000</b>	<b>19,281,000</b>	<b>67,194,000</b>	<b>20,038,000</b>	<b>19,120,000</b>

FUND SUMMARY

H E Const Acct-1979 - State	35,203,000	63,000			35,140,000		
St H E Constr Acct - State	7,000,000				7,000,000		
State Bldg Constr - State	20,000,000					10,000,000	10,000,000
WSU Building Account - State	38,516,000	105,000	8,270,000	10,623,000	7,000,000	6,918,000	5,600,000
Facilities Renewal - State	3,000,000				3,000,000		
Bond Issue-Higher Ed - Non-Appropriated	31,573,000		1,221,000	8,658,000	15,054,000	3,120,000	3,520,000

EASTERN WASHINGTON UNIVERSITY

CAPITAL RENEWAL

81-R-002 Mathematical Science and  
Technology Building (Sutton Hall)

Renewal

H E Const Acct-1979 - State	197,000	68,000	129,000			2,341,000	
State Bldg Constr - State	2,641,000					2,641,000	
Project Total	2,838,000	68,000	129,000			2,641,000	
83-R-003 Minor Capital Reappropriations							
EWU Capital Projects - State	1,766,000		966,000	800,000			
86-1-002 Electrical System Renewal							
Facilities Renewal - State	1,513,000				1,513,000		
86-1-003 Roof Replacement							
St H E Constr Acct - State	600,000				600,000		
State Bldg Constr - State	600,000					300,000	300,000
Project Total	1,200,000				600,000	300,000	300,000



SIX YEAR CAPITAL PROJECT LISTING (Continued)

MAJOR FUNCTION, AGENCY, PROJECT TYPE, PROJECT	ESTIMATED TOTAL	EXPENDITURES		1985-1987		1987-89	1989-91
		1981-83	1983-85	REAPPROP	APPROP		
86-1-010 Minor Works Projects						1,200	1,500
EWU Capital Projects - State	4,560,000				660,000	1,800,000	2,100,000
86-1-011 Small Repairs and Improvements							
EWU Capital Projects - State	1,376,000				76,000	600,000	700,000
86-3-020 Non-Appropriated Minor Works							
Bond Issue-Higher Ed - Non-Appropriated	3,695,000				1,095,000	1,200,000	1,400,000
<b>CAPITAL RENEWAL SUBTOTAL</b>	<b>16,948,000</b>	<b>68,000</b>	<b>1,095,000</b>	<b>800,000</b>	<b>3,944,000</b>	<b>6,541,000</b>	<b>4,500,000</b>
<b>CAPITAL IMPROVEMENTS</b>							
83-R-001 Science Building - Addition of Laboratory Space							
State Bldg Constr - State	3,072,000					3,072,000	
EWU Capital Projects - State	2,077,000		13,000	387,000	1,677,000		
Project Total	5,149,000		13,000	387,000	1,677,000	3,072,000	
86-1-004 Water Storage & Distribution							
St H E Constr Acct - State	1,170,000				1,170,000		
86-2-006 Energy Conservation							
St H E Constr Acct - State	500,000				500,000		
State Bldg Constr - State	1,000,000					500,000	500,000
Project Total	1,500,000				500,000	500,000	500,000
88-1-005 Fire Suppression Systems							
St H E Constr Acct - State	23,000				23,000		
State Bldg Constr - State	4,400,000					1,900,000	2,500,000
EWU Capital Projects - State	27,000				27,000		
Project Total	4,450,000				50,000	1,900,000	2,500,000
<b>CAPITAL IMPROVEMENTS SUBTOTAL</b>	<b>12,269,000</b>		<b>13,000</b>	<b>387,000</b>	<b>3,397,000</b>	<b>5,472,000</b>	<b>3,000,000</b>
<b>AGENCY TOTAL</b>	<b>29,217,000</b>	<b>68,000</b>	<b>1,108,000</b>	<b>1,187,000</b>	<b>7,341,000</b>	<b>12,013,000</b>	<b>7,500,000</b>
<b>FUND SUMMARY</b>							
H E Const Acct-1979 - State	197,000	68,000	129,000				
St H E Constr Acct - State	2,293,000				2,293,000		
State Bldg Constr - State	11,713,000					8,413,000	3,300,000
EWU Capital Projects - State	9,806,000		979,000	1,187,000	2,440,000	2,400,000	2,800,000
Facilities Renewal - State	1,513,000				1,513,000		
Bond Issue-Higher Ed - Non-Appropriated	3,695,000				1,095,000	1,200,000	1,400,000
<b>CENTRAL WASHINGTON UNIVERSITY</b>							
<b>CAPITAL RENEWAL</b>							
83-R-006 Bouillon Hall Reroofing							
CWU Capital Projects - State	515,000		275,000	240,000			
86-1-012 Emergency Repairs							
State Bldg Constr - State	56,000					26,000	30,000
CWU Capital Projects - State	22,000				22,000		
Project Total	78,000				22,000	26,000	30,000

project is deferred from 1987-89 or 1989-91, the project amount is to be adjusted for inflation.

3. Change in Priority Sequence: A change in the priority sequence of either a 1987-89 project or 1989-91 project is to be displayed by entering the project title and identification number and the new priority sequence of the project. If the new priority number would duplicate an existing one enter the same priority number of the next higher priority project.

Example: Project 88-1-023 is currently displayed in the six-year plan as priority number 016. The agency determines this project is now of higher priority and should be displayed between project 88-1-016 and 88-01-017. The priority numbers of these two projects are 003 and 004, respectively. To adjust the priority of project 88-01-023 the agency should enter "003" as the new priority number for project 88-1-023.

4. Changes in Project Scope and Cost: Agencies submitting a change in project scope or cost are to enter the project title, number, and revised fund data on Form C-1. Do not enter the existing fund data or change amounts (dollars).

5. New Projects: When considering the submission of new projects, agencies should recognize that the estimated costs of projects currently contained in the 1987-89 and 1989-91 periods of the six-year plan exceed current forecast funding capacities. It is, therefore, imperative that agencies carefully evaluate the necessity of new projects and their priority order in the six-year plan. To submit a new project, enter the priority number, project title and identification number, fund, and estimated costs.

Multiple Changes: Projects falling into more than one of the above categories are to be displayed repetitively within each category of change.

Form C-2--Facility Project Request: Form C-2 provides a summary of the problem/solution and cost of each project included in the agency's six-year plan.

1. Agency Name: Enter agency name.
2. Agency Code: Enter agency code.
3. Project Title: Enter the same title appearing on Form C-1.
4. Plan Priority: Enter the three-digit plan priority code assigned to the project by the agency.
5. Project Identifier: Enter the six-digit project code appearing on Form C-1.

ATTCH 4

**EWU MEMORANDUM**

To: Dr. Frederickson, President  
From: *Shaw* Russ Hartman, Vice President, Business & Finance  
Date: July 3, 1986

It is recommended that the Board of Trustees award a public works contract to the firm of Krueger Sheet Metal in the amount of \$197,534.00, for the project entitled "Roof Replacement Phase I". Roof replacements are scheduled to be done in phases as outlined in our six year capital plan and as funding is made available. Phase I provides for roof repairs to Isle Hall and Rowles Hall.

The attached project summary sheet gives background information on the work to be done, as well as providing evaluation information on the firms that were considered.

B&F:11:4  
HG



PUBLIC WORKS CONTRACT AWARD

PROJECT: Roof Replacement, Task I PROJECT NO.: AE-85-02

DESCRIPTION: The contract for this phase of work will provide for the reroofing of Isle and Rowles halls.

PROJECT FUNDING: State Higher Education Construction Account 056.

DESIGN: Northwest Architectural Company - Spokane

A/E ESTIMATE: \$ 188,300.00

BID TABULATIONS

Bidder	Total Base Bid Amount	% MBE	% WBE	Total Staff	Minority Staff	Percent Minority	Women Staff	Percent Women
Krueger Sheet Metal	197,534.00	0	0	44	3	6.8	2	4.5
Spokane Roofing Co.	231,813.00	20.5	0	22	3	13.6	2	9.1

MWBE CERTIFICATION

(Refer to Article 25, Subsection F, Supplementary General Conditions)

BIDDER : Krueger Sheet Metal CompanyPROJECT NO.: AE-85-02 PROJECT : Roof Replacement Task I - EWU

## \*\*\*\*\* CONTRACTOR'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herein are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and shall be utilized in the performance of the work in the amounts shown.

SIGNATURE :

Thomas H BrandtTITLE : Vice-President

## \*\*\*\*\* ACHIEVEMENT SUMMARY \*\*\*\*\*

	Bid Form Amount	Minority Amount	Minority Percent	Women's Amount	Women's Percent
Basic Bid		-0-	-0-	-0-	-0-

## \*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	M or W	Address	\$ Amount of Contract

(Attach Additional Sheets if Necessary)

BIDDER'S YEARLY EMPLOYMENT REPORT

FIRM Krueger Sheet Metal Company DATE SUBMITTED July 1, 1986

SIGNATURE OF REPORTING OFFICIAL \_\_\_\_\_

TITLE Vice-President

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS REPORT				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
May	1985	50	2	2	1	1	1	
June	1985	51	2	2	1	1	1	
July	1985	55	2	2	1	1	1	
August	1985	54	2	2	1	1	1	
Sept.	1985	56	2	2	1	1	1	
Oct.	1985	53	2	2	1	1		
Nov.	1985	51	2	1	1	1		
Dec.	1985	50	2	1	1	1		
Jan.	1986	46	2	1	1			
Feb.	1986	40	2	1	1			
March	1986	43	2	1	1	1		
April	1986	42	2	1	1	1		
Current Month-Year								

INSTRUCTIONS: A Bidder's Yearly Employment Report shall be submitted with the Contractor's bid. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the Contractor's payroll during the month.



**KRUEGER SHEET METAL CO.**

P.O. BOX 2963 · TERMINAL ANNEX  
SPOKANE, WASHINGTON 99220

Krueger Sheet Metal Company, contractor, agrees to this Equal Employment Opportunity Obligations. program in meeting its Equal Employment Opportunity Obligations.

**1. General**

- A. Equal employment opportunity requirements not to discriminate and to take affirmative action to assure equal employment opportunity as required by Executive Order 11246 and Executive Order 11335 as amended will be met.
- B. The contractor will work with the representatives of the Federal Government in carrying out equal employment opportunity obligations and in their review of his activities under this contract.

**2. Equal Employment Opportunity Policy**

It is the policy of this company to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color or national origin. Such action shall include: employment, upgrading layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, and/or on-the-job training.

**3. Equal Employment Opportunity Officer**

The contractor hereby designates Thomas Brandt as E.E.O. Officer with full authority to administer and promote and active program of equal employment opportunity.

**4. Dissemination of Policy**

All supervisors will implement the contractors equal employment opportunity policy and contractual responsibilities.

- 1. Meetings of supervisors will be held before work starts and once every three month thereafter. Conducted by the E.E.O. Officer.
- 2. Every Supervisor will be thoroughly indoctrinated by E.E.O. Officer within 30 days from their starting date.

3. Locating and hiring minority group will be conducted by the E.E.O. Officer.
4. The E.E.O. policy shall be completely recognizable to all minority employees.
5. The E.E.O. policy shall be discussed with all recruitment sources.

5. 5. Recruitment

The contractor, will be noted as "An Equal Employment Opportunity Employer," unless precluded by a valid bargaining agreement. The E.E.O. Officer will identify source procedures where in minority group applicants, may be referred to the contractor for employment consideration. The contractor will post appropriate notices on all such employees, and will provide after school and vacation employment for minority youths.

6. Personnel Actions

The following procedures shall be followed:

1. The contractor will conduct inspections of project sites to insure no discriminatory treatment.
2. The contractor will evaluate the spread of wages for any evidence of discriminatory wages.
3. The contractor will review selected personnel action to determine whether there is evidence of discrimination.
4. All complaints will be made known to the contractor and all attempts resolved by corrective action.

7. Training & Promotion

All programs funded by the Department of Labor, permissible under Federal & State regulations will be made full use of. All employees will be advised of programs and encourage to apply for such training & promotion.

8. Unions

Our best efforts to obtain the cooperation of our unions on minority employees will be rendered. All procedures of the unions will be followed.

9. Contracting

As a contractor, we will comply with all requirements set forth by the Contractors equal employment opportunity obligations.

10. Records & Reports

All records and reports necessary to determine compliance with the contractor will be kept.

11. Goals

The contractor shall maintain a file on all minority workers not referred by union and shall notify the General Service Administration, when the union has not referred minority workers. The goals will be used in a nondiscriminatory manner.

12. Employment shall be based solely upon and individuals qualifications for the position.

13. No women shall be discriminated against. Participation of the set forth agreement between contractor & subcontractor shall be rendered and all employees will be aware of this policy.

Krueger Sheet Metal Company

By: Harold L. Brandt  
Harold L. Brandt  
Secretary/Treasurer

Date: 7/1/86



# KRUEGER SHEET METAL COMPANY

Sheet Metal Fabricators & Roofing Contractors

Industrial, Commercial & Residential

Spokane, Washington 99220

To Whom It May Concern:

Krueger Sheet Metal Company, in order to comply with Executive Order 11246, hereby states that we will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. We have formulated an affirmative action plan to ensure that applicants are employed and that employees are treated during employment without regard to their race, creed, color, or national origin. We will state in all solicitation or advertisements for employees placed by us that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

Krueger Sheet Metal Company

By: Tom Bennett

EEO Officer

# KRUEGER SHEET METAL COMPANY

Sheet Metal Fabricators & Roofing Contractors  
Refrigeration & Air Conditioning  
Industrial, Commercial & Residential  
North 731 Superior  
Spokane, Washington 99220

## MINORITY BUSINESS ENTERPRISES SUBCONTRACTING PROGRAM

Krueger Sheet Metal Company will use its best efforts to utilize minority group subcontractors. During negotiation of subcontractors for work not listed in our bid, minority subcontractors who have submitted quotations will be identified and their bids and qualifications evaluated for performing as prime subcontractors on the project.

Krueger Sheet Metal Company will make contact with minority firms. During this contact, determination will be made as to whether the firm is, in fact, a minority firm within the meaning of the contract, whether the firm is interested in work on the project, the nature of the work the firm can do, and the quantity of work it can handle. A record of each contact will be kept on a form acceptable to G. S. A., and copies of such records will be furnished to G. S. A.

Krueger Sheet Metal Company will then start final screening and negotiations with minority subcontractors.

In evaluation of subcontractors, the following will be considered:

1. Subcontract price. The criteria will be reasonableness, taking into account the size of the Subcontract. In the case of failure to agree on price, G. S. A. will make an independent estimate and attempt to conciliate agreement.
2. Qualifications and experience of the subcontractor and his managing employees
3. Financial ability to perform the work.
4. Union affiliation.

If a minority subcontractor can meet the qualifications as prime subcontractor, he will be required to do the following:

1. Execute a Subcontract on our standard form.
2. Provide a performance bond in the full amount of the Subcontract.
3. Provide certificates evidencing insurance coverage in our usual limits for the size of the Subcontract involved; minimum limits for liability are \$100,000 - \$300,000.
4. Provide evidence of agreements with the Building trades Unions.

Krueger Sheet Metal Company agrees to refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965 with a subcontractor debarred from or who is determined not to be a responsible bidder for government contracts and federally assisted construction contracts pursuant to that Executive Order.

Krueger Sheet Metal Company will carry out such sanctions and penalties for violation of the Equal Opportunity Clause, including suspension, termination and cancellation of existing subcontracts as may be imposed or ordered by the administering agency, the contracting agency or the Office of Federal Contract Compliance, pursuant to Executive Order 11246.

Krueger Sheet Metal Company agrees to maintain records showing:

1. Procedures which have been adopted to comply with the policies set forth in the specifications including establishing a source list of minority business enterprises.
2. Awards to minority business enterprises.
3. Specific efforts to identify and award subcontracts to minority business enterprises.

It is understood that the foregoing will apply generally to each of our subcontractors, and such requirement will be specified in their Subcontract.

KRUEGER SHEET METAL COMPANY

By: James H. B... I

Date: 7-1-86



MWBE CERTIFICATION

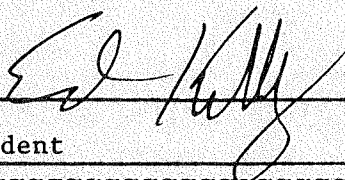
(Refer to Article 25, Subsection F, Supplementary General Conditions)

BIDDER : SPOKANE ROOFING CO., INC.

PROJECT NO.: AE-85-02 PROJECT : Roof replacement, Task I

\*\*\*\*\* CONTRACTOR'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herein are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and shall be utilized in the performance of the work in the amounts shown.

SIGNATURE :   
 TITLE : President

\*\*\*\*\* ACHIEVEMENT SUMMARY \*\*\*\*\*

	Bid Form Amount	Minority Amount	Minority Percent	Women's Amount	Women's Percent
Basic Bid					

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	M or W	Address	\$ Amount of Contract
Clarence T. Freeman, General Contractor	M	E. 305 Pacific, Spokane, Wa. 99202	\$ 47,460.00

(Attach Additional Sheets if Necessary)

BIDDER'S YEARLY EMPLOYMENT REPORT

FIRM SPOKANE ROOFING CO., INC. DATE SUBMITTED 6-30-86

SIGNATURE OF REPORTING OFFICIAL \_\_\_\_\_

TITLE President 

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS REPORT				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
July	1985	20	2	3				
August	1985	20	2	3				
September	1985	20	2	3				
October	1985	20	2	3				
NOvember	1985	2	1	-0-				
December	1985	2	1	-0-				
January	1986	6	1	-0-				
February	1986	12	1	1				
March	1986	20	2	3				
April	1986	20	2	3				
May	1986	20	2	3				
June	1986	20	2	3				
Current Month-Year								

INSTRUCTIONS: A Bidder's Yearly Employment Report shall be submitted with the Contractor's bid. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the Contractor's payroll during the month.

HOME IMPROVEMENTS  
BUILT-UP ROOFING

SPOKANE'S OLDEST ROOFING CO., SINCE 1907

# Spokane Roofing Co., Inc.

E. 130 SPRAGUE AVE.

PHONE 838-8633

SPOKANE, WASHINGTON 99202

June 30, 1986

Eastern Washington University  
Cheney, Washington 99004

We, Spokane Roofing Co. will contact the local union and actively recruit minority workmen. If Union cannot fulfill requirement, we will actively advertise in order to recruit workmen as per the contract.

Sincerely,

SPOKANE ROOFING CO., INC.



Ed Kelly  
President



**EWU MEMORANDUM**

To: Dr. Frederickson, President  
From: *Mr. Shaw* Russ Hartman, Vice President, Business & Finance  
Date: July 3, 1986

It is recommended that the Board of Trustees award an architectural consulting contract to the firm of Decker/Fukui Davison, for the design phase of the Science Building Addition/Remodel project. The design phase includes working with contractors through project completion over the course of the next six years. It should be noted that although Decker/Fukui Davison is a Seattle based firm, they are using two Spokane firms as subconsultants. Atwood Hinsman will be used for structural engineering, and Taylor Kirwood will be used in the construction management function.

Project detail and background information regarding evaluation results are included on the attached summary sheets.

B&F:11:4  
DECKER

ARCHITECT/ENGINEER CONSULTANT SELECTION

Project: Science Building Addition/Remodel

Project No.: AE-85-14

Description: This project provides approximately 35,000 gross square feet of new building area and extensive remodeling of the Hall of Sciences for the departments of Biology, Chemistry, Geology and Physics. Improved and/or new facilities include teaching and research laboratories, offices, storage and support spaces. Utility services will be provided by means of an extension of the campus utility tunnel system. Construction will occur in three phases based on anticipated appropriations for the 1987/89, 1989/91 and 1991/93 bienniums. It is anticipated that the selected A/E consultant will provide design and construction phase services through the completion of the entire project.

Funding: Funding is currently provided from EWU's Capital Project Account. Additional funding is anticipated to be provided from state capital project accounts.

Estimated Basic Services Fee: \$ 1,141,000

Evaluation Committee Members: Richard Clark, Committee Chair, Architectural & Engineering Services  
 Steve Bloom, Architectural & Engineering Services  
 Bob Graham, Facilities Planning  
 Russell Boggs, Department of Geology  
 Jim Hanegan, Department of Biology  
 Jerry Parker, Department of Chemistry  
 Bob Ruotsalainen, Department of Physics

TABULATION

FIRM	RANK ORDER	MWBE PARTICIPATION		MANPOWER STATUS				
		MBE%	WBE%	TOTAL STAFF	TOTAL MINORITY	PERCENT MINORITY	TOTAL WOMEN	PERCENT WOMEN
Decker/Fukui Davison	1	10.1	6.0	16	2	12.5	6	37.5
ECI/Arai Jackson	2	26.0	6.0	61	18	29.5	18	29.5
Kolb & Stansfield	3	10.1	6.0	6	2	33.3	1	16.7
John Graham Assoc.	4	11.0	5.0	57	7	12.3	13	22.8

Project No.: AE-85-14  
Project: Science Building Addition/Remodel

ARCHITECT / ENGINEER PHASE II EVALUATION  
Summary Sheet

Name of Firm	Committee Members Rankings							Total Rank
	A	B	C	D	E	F	G	Points
Decker / Fukui	1.00	1.00	1.00	1.00	1.00	1.00	2.00	8.00
ECI/Araki Jackson	4.00	2.00	2.00	2.00	2.00	3.00	3.00	18.00
Kolb & Stansfield	2.00	4.00	3.00	4.00	3.00	2.00	1.00	19.00
John Graham	3.00	3.00	4.00	3.00	4.00	4.00	4.00	25.00



MWBE CERTIFICATION

PRIME CONSULTANT : DECKER/FUKUI DAVISON

PROJECT : SCIENCE BUILDING ADDITION/REMODEL

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : *Walt Decker* DATE : 30 May 1986

TITLE : Principal

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
ROBERT SHINBO ASSOCIATES	M4M1401449	M	2121 First Avenue Seattle, Washington 98121	9%
ANNE FISHER ASSOCIATES	W2F1400702	W	303 East Pine Street Seattle, Washington 98122	6%
WATERFRONT REPROGRAPHICS	M3M0801765	M	903 Western Avenue Seattle, Washington 98104	1.1%

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise

YEARLY EMPLOYMENT REPORT

FIRM DECKER/FUKUI DAVISON DATE SUBMITTED May 1986

SIGNATURE OF REPORTING OFFICIAL *Just Decker*

TITLE Principal

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
May	1985	19	7		3			
June	1985	19	7		3			
July	1985	19	7		3			
August	1985	19	7		3			
September	1985	19	7		3			
October	1985	18	8		3			
November	1985	18	8		3			
December	1985	18	8		3			
January	1986	18	8		3			
February	1986	18	8		3			
March	1986	10	6		2			
April	1986	10	6		2			
<b>Current Month-Year</b>								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.

# Decker/Fukui Davison

Architects and Planners

## AFFIRMATIVE ACTION POLICY

It is the policy of Decker/Fukui Davison to provide equal employment opportunity to all persons regardless of age, race, creed, color or national origin, sex, marital status, or physical, sensory, or mental handicap.

The firm seeks to insure equal opportunity in hiring, compensation, promotions and other terms and conditions of employment.



MWBE CERTIFICATION

PRIME CONSULTANT : Environmental Concern Inc.

PROJECT : Eastern Washington University Science Building Addition/Remodel

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : \_\_\_\_\_ DATE : 5/30/86

TITLE : Partner

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
Araj/Jackson	D4M0700436	M	1535 11th Ave, Suite 300	20%

(Attach Additional Sheets if Necessary)

M = Minority Business Enterprise  
 W = Women's Business Enterprise  
 C = Combination Minority and Women's Business Enterprise

MWBE CERTIFICATION

PRIME CONSULTANT : Environmental Concern, Inc.

PROJECT : EWU Science Building Addition/Remodel AE-85-14

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : *Jarick A. King* DATE : May 22, 1986  
 TITLE : President

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
Structural Design Northwest, Inc.	D4M0901885	M	S. 104 Freya, Suite 308 Spokane, WA 99202	6%

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise

MWBE CERTIFICATION

PRIME CONSULTANT : Environmental Concern /Arai-Jackson

PROJECT : #AE-85-14 Science Building Addition/Remodel at EWU

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : Cathy Diven DATE : 5-22-86

TITLE : Cathy Diven - Office Manager/Marketing

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
CHUTE ENGINEERING	W2F0700633	W	3914 Midvale Avenue N. Seattle, WA. 98103-7925	Full E - 6%

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise





FACILITIES PLANNING  
 Resell Plant  
 Cheney, Washington 99004

YEARLY EMPLOYMENT REPORT

FIRM Environmental Concern Inc. P.S.

DATE SUBMITTED 5/30/86

SIGNATURE OF REPORTING OFFICIAL *Gregg Stevenson*

TITLE Accounting Manager

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
June	1985	12	6					
July	"	11	7					
August	"	11	7					
September	"	11	7					
October	"	12	7					
November	"	12	7					
December	"	12	7					
January	1986	12	8					
February	"	12	7					
March	"	12	7					
April	"	12	7					
May	"	12	6					
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.

**YEARLY EMPLOYMENT REPORT**

FIRM Arai/Jackson Architects & Planners DATE SUBMITTED 5/30/86

SIGNATURE OF REPORTING OFFICIAL \_\_\_\_\_

TITLE E.E.O. Officer/Marketing Coordinator

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
<u>June</u>	<u>1985</u>	<u>21</u>	<u>12</u>		<u>15</u>			
<u>July</u>	<u>1985</u>	<u>21</u>	<u>12</u>		<u>15</u>			
<u>August</u>	<u>1985</u>	<u>21</u>	<u>14</u>		<u>15</u>			
<u>September</u>	<u>1985</u>	<u>28</u>	<u>13</u>		<u>16</u>			
<u>October</u>	<u>1985</u>	<u>26</u>	<u>13</u>		<u>14</u>			
<u>November</u>	<u>1985</u>	<u>25</u>	<u>13</u>		<u>14</u>			
<u>December</u>	<u>1985</u>	<u>26</u>	<u>13</u>		<u>14</u>			
<u>January</u>	<u>1986</u>	<u>28</u>	<u>12</u>		<u>14</u>			
<u>February</u>	<u>1986</u>	<u>28</u>	<u>12</u>		<u>15</u>			
<u>March</u>	<u>1986</u>	<u>29</u>	<u>12</u>		<u>17</u>			
<u>April</u>	<u>1986</u>	<u>30</u>	<u>12</u>		<u>18</u>			
<u>May</u>	<u>1986</u>	<u>31</u>	<u>12</u>		<u>18</u>			
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.

## STATEMENT OF AFFIRMATIVE ACTION

ECI is an equal opportunity employer, subscribing fully to a policy of not considering race, color, religion, sex, age or national origin as factors in evaluating any person for employment, salary, promotion, benefits or termination. Each applicant for employment is evaluated on the basis of educational training, professional experience and licensing and apparent potential to participate in the firm's activities. At all times ECI has exceeded area goals of minority and women employees. We have actively recruited minorities and women and will continue to do so, as it is part of our affirmative action plan. The firm's five-year affirmative action employment goal plan, two years in progress, follows.

Women - 25% (in professional positions)  
Minorities - 8% (of total employment)  
6% (in professional positions)

Historically since 1969, ECI has actively made an effort to involve minorities in the business of architecture. This involvement developed in two areas: 1) standard employment both in technical and non-technical areas, and 2) training programs occurring at the office, universities and project sites. For example, in 1975 ECI conducted a planner trainee program in California involving five Native American planner trainees selected by their respective tribes. College accreditation was available and permanent employment through the tribes was achievable following the training. Similar programs were conducted on a smaller scale in Montana and Alaska.

More recently, a continuing program has been established with Spokane School District #81 to introduce minority high school students to architecture through part-time employment after school. Students were selected by their high school principals through an informal process suggested by Dave Williams, Assistant Superintendent of the School District.

Through ECI's awareness of Affirmative Action needs over the last 10 years, over 20 minority employees have worked with Environmental Concern, Inc. A number of those have gone on to college and have obtained either an engineering or architectural degree. The firm will continue to improve its percentage goals and fully support the need for a strong Affirmative Action program.



**MWBE CERTIFICATION**

PRIME CONSULTANT : KOLB & STANSFIELD AIA ARCHITECTS

PROJECT : No. AE-85-14, SCIENCE BUILDING ADDITION/REMODEL

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : Keith R. Kolb FAIA DATE : May 27, 1986

TITLE : Partner

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
MARTENS/CHAN, INC.	MBE/FHWA D4M2303093	M	533 12th Ave. East Seattle, WA 98102	10.1%
CTS ENGINEERS, INC.	W2F0200167	W	810 Third Ave., Suite 333 Seattle, WA 98104	3.0%
CAREY/CALDWELL	W2F0700819	W	Route 2, Box 219 Vashon, WA 98070	1.5%
TECHNICAL COMMUNICATIONS CONSULTANTS	W2F0201593	W	3043 California Ave. S.W. Seattle, WA 98116	1.5%

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise

## YEARLY EMPLOYMENT REPORT

FIRM KOLB & STANSFIELD AIA ARCHITECTS

DATE SUBMITTED May 27, 1986

SIGNATURE OF REPORTING OFFICIAL

*Keith R. Kolb*

FAIA

TITLE Partner

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
		MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
MONTH	YEAR							
<u>JUNE</u>	<u>1985</u>	4	1					
<u>JULY</u>	<u>1985</u>	4	1					
<u>AUG.</u>	<u>1985</u>	4	1					
<u>SEPT.</u>	<u>1985</u>	4	1					
<u>OCT.</u>	<u>1985</u>	4	1					
<u>NOV.</u>	<u>1985</u>	4	1					
<u>DEC.</u>	<u>1985</u>	4	1					
<u>JAN.</u>	<u>1986</u>	4	1					
<u>FEB.</u>	<u>1986</u>	4	2					
<u>MARCH</u>	<u>1986</u>	5	1				1	1
<u>APRIL</u>	<u>1986</u>	5	1				1	1
<u>MAY</u>	<u>1986</u>	5	1				1	1
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.

Keith R. Kolb, FAIA  
Partner

### STATEMENT OF AFFIRMATIVE ACTION POLICY

For many years now, our firm has signed and continues to conform to State of Washington and to Federal agreements with provisions for non-discrimination.

#### POLICY:

- A. The Architect/Engineer shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, marital status, sex, age or the presence of any sensory, mental or physical handicap. The Architect/Engineer shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, creed, color, national origin, sex, age, or marital status or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer recruitment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training.
- B. The Architect/Engineer shall in all solicitation for employees or job orders for employees placed with any employment agency, union, or other firm or agency, state that all qualified applicants shall receive consideration for employment without regard to race, creed, color, national origin, sex, age, marital status, or the presence of any sensory, mental or physical handicap. The words "equal opportunity employer" in advertisements shall constitute compliance with this section.
- C. The Architect/Engineer shall include the provisions of the foregoing paragraphs A and B in every subcontract.

*Keith R. Kolb*



MWBE CERTIFICATION

PRIME CONSULTANT : John Graham Associates, Inc.

PROJECT : Eastern Washington University Hall of Sciences Remodel/Addition

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herein are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and shall participate in the performance of rendered services .

SIGNATURE : *James C. Pearce*

TITLE : James C. Pearce, Principal

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No. if applicable	M or W	Address	Participation Percentages
The Avent Associates	M3M0400363	M	Suite 1008 Tower Building 7th & Olive, Seattle, WA	8%
Design Collaborative	D5F0201191	M/W	119 South Main #300 Seattle, WA	6%
Interior Development, Inc	W2f0701805	W	West 1636 First Avenue Spokane, WA	2%

(Attach Additional Sheets if Necessary)



Management is fully committed to the concepts of Affirmative Action and Equal Employment Opportunity as a philosophy as well as a policy. This statement of policy is the base of the John Graham Associates Affirmative Action Program.

#### OBJECTIVE

The objective of this plan is to increase the number and utilization of minority employees and women in all levels of employment where deficiencies and needs exist in John Graham Associates, a professional architectural, engineering, and planning company, with offices located at 520 Pike Street, Seattle, Washington.

#### POLICY STATEMENT

The company's policy with regard to equal employment opportunity is stated in the following memorandum dated November 1, 1975 to all employees of John Graham Associates from Mr. John Graham and Mr. Roderick R. Kirkwood.

Our company has long emphasized equal opportunity employment. Our written policy of selection and nondiscrimination reads:

It is our policy to select the best qualified person available for each job opening. Hiring is based on ability to perform a specific job and on potential for growth and advancement. Race, color, religion, sex, age, national origin, or handicap will not be considerations.

Our policy is straightforward and clear with respect to hiring decisions. We will continue to achieve an even larger proportion of minority group and women employees in all job categories. It is our policy to implement affirmatively equal opportunity to all employees and applicants for employment without regard to race, color, religion, sex, age, national origin, or handicap. Positive action shall be taken to ensure the fulfillment of this policy, including:

- Hiring, placement, upgrading, and transfer
- Recruitment, advertising, or solicitation for employment
- Treatment during employment
- Rates of pay or other forms of compensation
- Selection for training
- Layoff or termination



Our objective is to obtain individuals qualified and/or trainable for available positions by virtue of job-related standards of education, training, experience, or personal qualifications.

The responsibility for assuring compliance and continued implementation of this policy is shared by all of us. Your support and personal commitment are essential to the success of the company's program.

Thank you for your cooperation and affirmative action.

**POLICY STATEMENT,  
HANDICAPPED**

The contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified handicapped individuals without discrimination based upon their physical, mental, or sensory handicap in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

**POLICY STATEMENT, MINORITY  
BUSINESS ENTERPRISES**

In accordance with Executive Order No. 11625, minority business enterprises shall have the maximum practicable opportunity to participate in the performance of government contracts. Bids for services and supplies will be solicited from minority business enterprises wherever applicable.

**POLICY STATEMENT,  
VIETNAM-ERA VETERANS**

In accordance with Executive Order No. 11701, every effort will be made to hire returning Vietnam veterans. Listing of all job openings are sent regularly to the Bureau of Employment Security.

**RESPONSIBILITY FOR  
IMPLEMENTATION**

The director of operations of John Graham Associates is responsible for overall coordination of the policy and program. The personnel director of John Graham Associates will maintain records relative to equal employment opportunity and the affirmative action program, and make periodic audits of equal employment opportunity practices and affirmative action program progress. Periodic reports will be made to the director of operations of John Graham Associates for his review.

All managers and supervising personnel are responsible for emphasizing the implementation of the program in their respective areas and seeing that our stated goals are effectively accomplished. Responsibility for continued minority and female employment efforts is shared by all employees.

**EWU MEMORANDUM**

**To:** Dr. Frederickson, President  
**From:** *for Shew* Russ Hartman, Vice President, Business & Finance  
**Date:** July 3, 1986

It is recommended that the Board of Trustees award an engineering consulting contract to the firm of Bovay Northwest for Phase II of the Campus Piping Expansion Joint Replacement project.

This project will require several biennia to complete, and the \$14,400 estimated amount will eventually exceed the \$17,500 limit at which the administration can act without BOT approval. Phase I of this project resulted in a master plan which serves as the basis for implementing the replacement work. Phase II is for design and actual construction related to replacement. Details on the project, and background information regarding the evaluation results, are included on the attached project summary sheet.

B&F:11:4  
BOVAY

ARCHITECT/ENGINEER CONSULTANT SELECTION

Project: Campus Piping Expansion Joint Replacement, Phase II

Project No.: AE-84-09

Description: Phase II of this on-going project provides for the implementation of the first priority of steam and condensate replacement work in the campus utility tunnel system. It is anticipated that the selected engineering consultant will provide design and construction phase services through the completion of all phases of the work.

Funding: Funding is provided from EWU's Minor Capital Project Reappropriation Account and Minor Works Project Account.

Phase II Estimated Basic Services Fee: \$ 14,400.00

Evaluation Committee Members: Richard Clark, Committee Chair, Architectural & Engineering Services  
 Steve Bloom, Architectural & Engineering Services  
 Lance Orton, Plant Operations  
 Bill Sheridan, Plant Operations

TABULATION

FIRM	RANK ORDER	MWBE PARTICIPATION		MANPOWER STATUS				
		MBE%	WBE%	TOTAL STAFF	TOTAL MINORITY	PERCENT MINORITY	TOTAL WOMEN	PERCENT WOMEN
Bovay Northwest	1	10.0	0.0	42	2	4.8	10	23.8
Riley Engineering	2	5.0	3.0	20	1	5.0	3	15.0
Gerard & Associates	3	5.0-12.0	0.0	35	3	8.6	6	17.1



Project No.: AE-84-09  
Project: Campus Piping Expansion Joint Replac

ARCHITECT / ENGINEER PHASE II EVALUATION  
Summary Sheet

Name of Firm	Committee Members Rankings				Total Rank
	A	B	C	D	Points
Bovay Northwest	1.00	1.00	1.00	1.00	4.00
Riley Engineering	2.00	3.00	2.00	2.00	9.00
Gerard and Assoc.	3.00	2.00	3.00	3.00	11.00

MWBE CERTIFICATION

PRIME CONSULTANT : BOVAY NORTHWEST INC.

PROJECT : Campus Piping Expansion Joint Replacement

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : *Gene McKay* DATE : June 5, 1986

TITLE : President

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
Structural Design Northwest	D4M0901885	M	S. 104 Freya, Ste. 308	10

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise

YEARLY EMPLOYMENT REPORT

FIRM BOVAY NORTHWEST INC DATE SUBMITTED April 18, 1986

SIGNATURE OF REPORTING OFFICIAL *Gene McKay*

TITLE President

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
		MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
MAY	1985	30	6			1	1	
JUNE	1985	25	6			1	1	
JULY	1985	25	6			1	1	
AUGUST	1985	28	7			1	1	
SEPTEMBER	1985	27	7			1	1	
OCTOBER	1985	26	8			1	1	
NOVEMBER	1985	26	7			1	1	
DECEMBER	1985	29	7			1	1	
JANUARY	1986	35	9			1	1	
FEBRUARY	1986	32	9			1	1	
MARCH	1986	36	10			1	1	
APRIL	1986	32	10			1	1	
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.



# **Bovay Northwest Inc.**

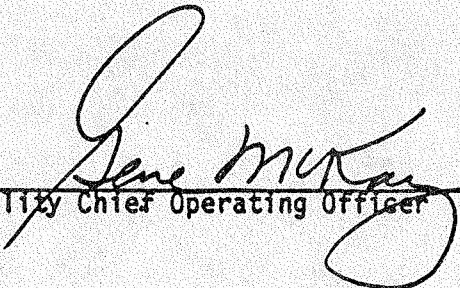
Engineers and Architects

January 2, 1986

To All Employees and Job Applicants:

Bovay Northwest Inc. agrees to take affirmative action to employ, and advance in employment, minorities, qualified handicapped individuals, disabled veterans and Vietnam Era veterans without discrimination. If you wish to be included in this Affirmative Action Program, please identify yourself to the E.E.O. Coordinator.

Arrangements to review the Affirmative Action Program can be made by contacting the E.E.O. Coordinator.

  
Facility Chief Operating Officer

  
Facility E.E.O. Coordinator

MWBE CERTIFICATION

PRIME CONSULTANT : Riley Engineering, Inc.

PROJECT : Task II, Campus Piping Expansion Joint Replacement  
Project No. AE-84-09

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : *J. Riley* DATE : 6-11-86

TITLE : President

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
Ankerson and Associates	W2F2302831	W	NE 117 Olson Pullman, WA 99163	3
Structural Design N.W., Inc.	D4M0901885	M	S 104 Freya Spokane, WA 99202	5

(Attach Additional Sheets if Necessary)

M = Minority Business Enterprise  
 W = Women's Business Enterprise  
 C = Combination Minority and Women's Business Enterprise

**YEARLY EMPLOYMENT REPORT**

FIRM Riley Engineering, Inc DATE SUBMITTED 6-11-86

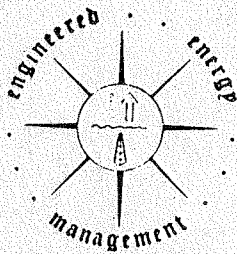
SIGNATURE OF REPORTING OFFICIAL *L. A. Riley*

TITLE President

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
June	1985	20	5		1			
July	1985	20	5		1			
Aug.	1985	20	5		1			
Sept.	1985	20	5		1			
Oct.	1985	20	5		1			
Nov.	1985	20	5		1			
Dec.	1985	19	5		1			
Jan.	1986	19	3		1			
Feb.	1986	18	3		1			
Mar.	1986	18	3		1			
Apr.	1986	18	3		1			
May	1986	17	3		1			
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.





**RILEY ENGINEERING, INC.**  
CONSULTING ENGINEERS

ASSOCIATES

James R. Stiller  
John R. Tyler  
Jacob Laete  
Steven D. Hill  
Norine Fitzgerald  
Bruce B. Turner

June 11, 1986

Mr. Richard Clark  
University Architect  
Eastern Washington University  
Cheney, WA 99004

RE: Campus Piping Expansion Joint  
Replacement  
Project No. AE-84-09, Task II

Dear Mr. Clark:

We wish to be considered for subject project. We have had recent and varied experience in the design of similar systems.

We feel especially well qualified for this work, having done the original study and prepared the master plan.

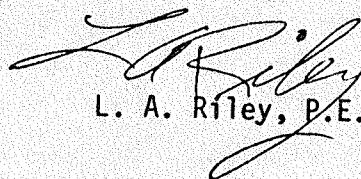
Enclosed are resumes that discuss the qualifications of our Key personnel that would be involved in this project. We have included copies of SF 254 relative to our firm and SF 255 that reflect some of our relevant experience.

Also enclosed are the MWBE forms, the Yearly Employment Report.

We do not presently have a formal Affirmative Action Plan but we do actively seek both female and minority employees.

We are located close to the University with our only office being in Spokane. We see this work as being very desirable for our firm and wish to express our sincere interest in the project.

Sincerely,

  
L. A. Riley, P.E.

ba  
19 091

RECEIVED  
JUN 13 1986  
A & E Services

MWBE CERTIFICATION

PRIME CONSULTANT : Thomas J. Gerard & Associates, Inc.

PROJECT : AE-84-09 Campus Piping Expansion Joint Replacement, Task II, Eastern Washington University

\*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

The following minority and women's business enterprises are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and are intended to be used in the performance of rendered services. The levels of minority and women's business enterprise participation percentages listed herein shall be adhered to throughout the course of the project.

SIGNATURE : Thomas J. Gerard DATE : June 11, 1986

TITLE : President

\*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No.	M W or C	Address	Participation Percentages
Structural Design N.W.	D4M0901885	M	S. 104 Freya	5% min. 12% max.

(Attach Additional Sheets if Necessary)

- M = Minority Business Enterprise
- W = Women's Business Enterprise
- C = Combination Minority and Women's Business Enterprise

**YEARLY EMPLOYMENT REPORT**

FIRM Thomas J. Gerard & Associates, Inc.

DATE SUBMITTED June 9, 1986

SIGNATURE OF REPORTING OFFICIAL

*Thomas J. Gerard*

TITLE President

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
June	1985	25	4		1	2		
July	1985	25	6		1	2		
August	1985	24	6		1	2		
September	1985	23	6		1	2		
October	1985	24	6		1	2		
November	1985	25	6		1	2		
December	1985	25	6		1	2		
January	1986	26	6		1	2		
February	1986	27	6		1	2		
March	1986	30	6		1	2		
April	1986	29	6		1	2		
May	1986	29	6		1	2		
Current Month-Year								

INSTRUCTIONS: A Yearly Employment Report shall be submitted with the Proposal. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the payroll during the month.



## MINORITY EMPLOYMENT POLICY

We are in compliance with the current minority employment recommendations, as we have three full-time employees out of a total of 34 full-time people employed in engineering work. These minorities include a job captain in engineering, and two drafters. We have employed other minorities in prior years.

Securement of minority applicants for employment in mechanical engineering is not easy. The Firm has advertised in Seattle, Portland, Salt Lake City, and in other remote locations. Although we received over 50 applications this past year, we have received no applications from minorities. We have never been able to solicit so much as an interview with a minority graduate engineer. We have personally sought out each minority person in our employ.

The hiring of minorities often requires some compromise and sacrifice on the part of the company and, sometimes of its clients. One former secretary was Chinese; an earlier predecessor was Vietnamese. Both were conscientious, hard-working people, but with communication problems which adversely affected both our firm and our clients. A past effort to secure a minority drafter was successful, but the woman we hired had no drafting education whatever, and had to be taught a great deal before she became of value to the Firm.

The Firm has always had a practice of equal opportunity and pay for equal work for both minorities and women. The Firm has a policy of paying for the costs of supplementary education to enable any employee to improve his position within the Firm. Many of the caucasian employees have taken advantage of the program, but in general, minorities have shown little interest. Likewise, although the Firm has striven for low turnover among its employees, it has found the turnover rate for minorities to be much higher than that for caucasians. Some of the problems of turnover of minority employees appears to stem from the Firm's policy of providing a liberal insurance and

benefit program, instead of providing the vast majority of its remuneration in the form of wages alone. The Firm has lost all of its minority employees to companies who offer higher take-home pay. In almost every case, the employee leaving accepted an offer that was really a reduction in pay when benefits were considered.

In conclusion, the Firm has a policy of soliciting minority employment because it feels a moral obligation to do so, not as a result of government pressure. In spite of some difficulties in soliciting minority employees, the Firm has had at least one or two minorities on staff for almost all of the fourteen years of its existence. Generally, the minorities employed by the Firm have been conscientious people, whose limitations fell in the areas of education and the ability to communicate effectively. Although each minority progressed well during his stay with the Firm, his lack of education and business experience often made him fall prey to the pitfalls of job hopping. The three minorities now employed by the Firm have proven themselves to be very good, stable, capable employees, and the Firm expects them to continue to progress in ability and in salary.

## PERSONNEL ACTIONS

July 17, 1986

## Academic

1. Appointments

Bradwin, Glen, Assistant Professor of Health, Physical Education and Athletics, academic year, term appointment. Salary: \$23,267. (B.A., Washington State University; M.S., Eastern Washington University)

Gerleman, Sherry L., Assistant Professor of Mathematics, academic year, term appointment. Salary: \$20,945. (B.S., Black Hills State College; M.A., Northeast Missouri State University; Ph.D., University of Missouri)

2. Resignations

Byrne, Abby A., Assistant Professor of Urban and Regional Planning, effective June 13, 1986.

Kertes, James P., Assistant Professor of Radio-Television/Manager of Production Services, effective July 30, 1986.

Nellis, Lee, Assistant Professor of Urban and Regional Planning, effective June 13, 1986.

O'Daly, William, Assistant Professor of English, effective June 13, 1986.

3. Retention of Non-Tenured Faculty

Alber, Robert E., Assistant Professor of Journalism  
- probationary contract

Bhuta, Prakash H., Assistant Professor of Biology  
- probationary contract

Carlberg, Karen A., Assistant Professor of Biology  
- probationary contract

Eldridge, John W., Assistant Professor of English  
- probationary contract

Gamble, Richard J., Assistant Professor of Theatre  
- probationary contract

Karier, Thomas M., Assistant Professor of Theatre  
- term contract

McGinty, Susan L., Assistant Professor of English  
- probationary contract

Schwab, Suzanne M., Assistant Professor of Biology  
- probationary contract



Scott, Paulette G., Assistant Professor of English  
- probationary contract

Terwische, David, Associate Professor of Radio -  
Television  
- probationary contract

Winkle, Sally A., Assistant Professor of German  
- probationary contract

July 17, 1986

**PERSONNEL ACTIONS**

Administrative

1. Resignations

Frederickson, H. George, President of Eastern Washington University, effective August 15, 1987.

**Addendum to Personnel Actions**

July 17, 1986

Administrative

1. Sick Leave

Taylor, Benard., Director, Counseling and Testing Center, paid sick leave for the period of June 23, 1986 through August 15, 1986.

2. Appointment

Rhea, Cheryl., Assistant Coordinator of Student Activities, \$14,000 per year (nine-month appointment), effective September 15, 1986.