

6-27-1985

## Board of Trustees Minutes, June 27, 1985

Eastern Washington University

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## Agenda

### Board of Trustees Eastern Washington University

June 27, 1985  
9:00 a.m., P.U.B. Council Chambers

#### I. Trustees' Report

A. Eleanor E. Chase, Chairwoman, Board of Trustees

#### II. Presidents' Reports

- A. Dr. H. George Frederickson, President, EWU
- B. Dr. Jerry Blanche, President, Faculty Organization
- C. Mr. Patrick Davidson, President, Associated Students
- D. Dr. Gordon Martinen, Foundation/Alumni Association

#### ✓ III. Approval of Minutes (Attachment III)

#### IV. Action Items

- ✓ A. Tuition and Fees increase (Attachment IV.A.)
- ✓ B. Financial plan for fiscal year 1985-86 (Attachment IV.B.)
- ✓ C. Capital Projects plan for fiscal year 1985-86 (Attachment IV.C.)
- ✓ D. Contract award above \$17,500 for Project FP-84-16, Pearce/Dressler restroom improvements, Phase II (Attachment IV.D.)
- ✓ E. Student Services reorganization (Attachment IV.E.)
- ✓ F. Approval of selection of architect for Science Building major capital project (Attachment IV.F.)

#### V. Information Items

- ✓ A. Report on University investments (Attachment V.A.)
- ✓ B. Acceptance of contract less than \$17,500 for Project ES-82-07G, Martin Hall Task II, EMCS interface (Attachment V.B.)

- ✓ C. Negotiated A/E agreement less than \$17,500 for Project FP-84-09, Task I, campus piping expansion joint replacement (Attachment V.C.)
- ✓ D. Negotiated A/E agreement less than \$17,500 for Project FP-84-10, Task I, campus water system cross connections (Attachment V.D.)
- ✓ E. Negotiated A/E agreement less than \$17,500 for Project FP-84-11, Rozell Boiler No. 2 repairs (Attachment V.E.)
- VI. Old Business
- VII. New Business
- VIII. Executive Session  

An executive session will be called for the purpose of discussing personnel matters
- ✓ IX. Personnel Actions (Attachment IX)

## Minutes

### Eastern Washington University

Board of Trustees  
June 27, 1985

The Board of Trustees of Eastern Washington University held its regular meeting on June 27, 1985, at 9:00 a.m., in the P.U.B. Council Chambers on the Cheney campus.

#### BOARD MEMBERS PRESENT

Mrs. Eleanor Chase, Chairwoman  
Mrs. Jean Beschel, Vice Chairwoman  
Mr. Joe Jackson  
Mr. Michael Ormsby

#### BOARD MEMBERS ABSENT

Mr. Bert Shaber

#### STAFF PRESENT

Dr. H. George Frederickson, President, EWU  
Mr. Kenneth R. Dolan, Secretary, Board of Trustees  
Mr. Russell Hartman, Vice President, Business & Finance  
Dr. Duane Thompson, Vice President, Academic Affairs  
Mr. Skip Amsden, Acting Vice President, Student Services  
Dr. Gordon Martinen, Vice President, Extended Programs  
Dr. Steven Christopher, Vice Provost, Undergraduate Studies  
Ms. Judy Samples, Director, Administrative Services  
Dr. Jerry Blanche, President, Faculty Organization  
Ms. Beth Ann Carr, Interim Director, Foundation  
Mr. Don Manson, Business Manager, Physical Plant  
Mr. William Shaw, Director, Financial Services  
Mr. Gene Spooner, Chairman, WFSE  
Ms. Mary Rubright, Director, Athletics  
Mr. Ron Raver, Director, Men's Athletics  
Mr. Al Whiteside, Budget Director, Budget Services  
Ms. Gail Leonard, Budget Analyst, Budget Services  
Mr. Bob Graham, Director, Facilities Planning  
Dr. William Rottmayer, Assistant Professor, Philosophy  
Mr. Marvin Smith, Chairman, Radio-Television  
Dr. Wayne Hall, Professor, Education & Mathematics  
Dr. John O'Neill, Dean, School of Social Work & Human Services  
Dr. William Katz, Dean, School of Human Learning & Development  
Dr. Niel Zimmerman, Dean, School of Public Affairs  
Mr. Terry Mauer, Director, News Services  
Ms. Nancy Sloan, Attorney General's Office

### STUDENTS PRESENT

Mr. Patrick Davidson, President, Associated Students  
Mr. Darren Henke, Vice President, Associated Students

### MEDIA PRESENT

Mr. Bob Siler, Cheney Free Press  
Mr. Jim Sparks, Spokesman Review-Chronicle  
Mr. Ed Springer, KHQ TV  
Mr. Hugh Imhoff, KHQ TV  
Mr. Dave Balut, KREM TV  
Mr. Dennis Dwan, KREM TV

### BUSINESS MEETING

Chairwoman Chase called the business meeting to order at 9:20 a.m.

### TRUSTEES' REPORTS

Mrs. Beschel reported that she met with Representatives Dan Grimm and Jean Silver to discuss enrollment levels at EWU. She also reported on the Board of Trustees Retreat held on June 25, 1985. The purpose of the retreat was to evaluate the President.

Mr. Ormsby commented on a recent letter he received from the parents of a 1985 EWU graduate. The parents expressed their gratitude for the positive experience their daughter has had at EWU.

### PRESIDENTS' REPORTS

1. President Frederickson reported that the Seattle Seahawks professional football club is relocating their summer camp to the Seattle area. The reason for the relocation is economic, therefore, they will purchase property closer to their home base. However, the club will be here this summer beginning July 19 and possibly next summer as well.

The High School Creative Arts Summer Session is being held by the School of Fine Arts from June 24 - July 6. High school students participate in special programs in art, music, theatre, dance and radio/television.

Dr. Frank Borelli, the new Vice President of Students Services will start his new position on August 1, 1985.

This year's commencement was one of the most successful with 1001 graduates participating in the ceremony. There were 5,000 people in attendance at the Pavillion.

The International Summer School IV is now taking place. EWU has several Korean businessmen on campus who will be visiting local businesses. The summer school will hopefully promote international trade.

Summer quarter began June 24. There are 300 students above the number enrolled last year. All classes smaller than 10 students have not been allowed to proceed for economic reasons. The dominant needs of the students are being met.

Dr. Frederickson introduced the new Dean for the School of Mathematical Sciences and Technology, Jerry Tunheim. Dr. Tunheim will begin on September 1, 1985.

2. Dr. Jerry Blanche, President, Faculty Organization

Dr. Blanche reported that the Academic Senate elected new officers. Robert Gibbs will be the new Faculty Organization President. See appendix I for full report.

3. Mr. Patrick Davidson, President, Associated Students

See appendix II for report.

4. Dr. Gordon Martinen, Foundation/Alumni Association

Dr. Martinen introduced Beth Ann Carr, Interim Director of the EWU Foundation. Ms. Carr reported on the Tawankans Reunion. She announced that the Alumni Board meeting was held. The Foundation has re-elected its Board members.

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETINGS OF MAY 15, 1985 AND MAY 30, 1985, Agenda Item III.

Motion #06-01-85: "I move that the minutes of the May 15, 1985 special Board of Trustees meeting be approved."

Motion by Mrs. Beschel, seconded by Mr. Ormsby, approved unanimously.

Motion #06-02-85: "I move that the minutes of the May 30, 1985 special Board of Trustees meeting be approved."

Motion by Mr. Ormsby, seconded by Mrs. Beschel, approved unanimously.

TUITION AND FEES INCREASE, Agenda Item IV.A.

Motion #06-03-85: "I move that the proposed tuition and fees increase be approved."

Motion by Mr. Ormsby, seconded by Mrs. Beschel, approved unanimously.

Mr. Ormsby voiced his concern over the continuing rise in tuition. He believes that such increases will make it difficult for the financially pressed to seek higher education.

FINANCIAL PLAN FOR FISCAL YEAR 1985-86, Agenda Item IV.B.

Mr. Russell Hartman, Vice President for Business and Finance, reported that because of the budget cuts, summer quarter, 1986 may go on a self-supporting basis. Faculty staffing must be reduced this coming academic year due to lowered enrollment levels. EWU budgeted for 7,220 FTE students during the 1984-85 academic year, but will be budgeted for 7,000 FTE students this coming year. There is a possibility that up to 19 faculty positions will be eliminated.

Dr. Thompson, Vice President for Academic Affairs, reported that no decisions have yet been made on which faculty will be affected. All options are still under consideration.

Mr. Hartman suggested that the Board of Trustees approve the budget for the upcoming biennium. He told the board that they would be approving one amount of \$52,774,799. Then at the July Board meeting the Trustees would be asked to approve the distribution of this amount according to the expenditure plan.

Mr. Hartman told the board that intercollegiate athletics is experiencing reduced state-funded support. The biennial expenditure is limited to \$1 million.

The budget provides over \$200,000 per year for research fellowships. This is intended to provide research opportunities for faculty.

A 2.4% increase in room and board rates was recommended by Mr. Hartman for the 1985-86 academic year. This will change the rate of \$2,280 to \$2,335 which is still the lowest in the state.

Mrs. Beschel discussed the possibility of approving a continuing spending resolution and holding the budget until the July meeting for approval.

Mr. Hartman suggested that if the Board wanted to do that, they should approve the increase in room and board fees so the students could be informed of costs.

Motion #06-04-85: "I move that the Board authorize expenditure at the 1984-85 approved levels, but hold in abeyance the 1985-86 operating budget until the July Board meeting, approve the recommended increase in room and board fees and the transfers which are part of the athletic budget plan for 1984-85.

Motion by Mrs. Beschel, seconded by Mr. Ormsby. Mrs. Chase voted yes, Mr. Jackson voted no.

CAPITAL PROJECTS PLAN FOR FISCAL YEAR 1985-86, Agenda Item IV.C.

Mr. Hartman reported on the capital projects plan for 1985-86. He told the Board that \$250,000 has been appropriated for the science building project.

Funding has been appropriated for several large utilities/maintenance projects, including renewal of the campus electrical distribution system; improvement of the water distribution system; necessary roof replacements; and the beginning stages of the addition of a campus-wide fire suppression system in all University facilities.

Motion #06-05-85: "I move that the Board approve the Capital Projects Plan for fiscal year 1985-86 at \$3,710,957."

Motion by Mr. Ormsby, seconded by Mrs. Beschel, approved unanimously.

CONTRACT AWARD ABOVE \$17,500 FOR PROJECT FP-84-16, PEARCE/DRESSLER RESTROOM IMPROVEMENTS, PHASE II, Agenda Item IV.D.

Russ Hartman recommended that the Board award the Public Works Contract for completion of the project entitled Pearce/Dressler Restroom Improvements, Phase II to Hamre Construction. Hamre Construction has a history of minority employment and meets or exceeds MWBE requirements. The recommendation of Hamre Construction for the award is based upon the firm's low bid, its minority employment record and its satisfactory MWBE participation rate.

Motion #06-06-85: "I move that the Public Works Contract in the amount of \$19,345 for completion of the project entitled Pearce/Dressler Restroom Improvements, Phase II be awarded to Hamre Construction."

Motion by Mrs. Beschel, seconded by Mr. Ormsby, approved unanimously.

STUDENT SERVICES REORGANIZATION, Agenda Item IV.E.

Dr. Frederickson reported on the proposed Student Services reorganization. He told the Board that the Center for Extended Learning and the Learning Skills Center will



continue under Academic Affairs. Student Discipline will be moved from Business & Finance to Student Services, and Student Life Services will be established under Student Services. Admissions will be moved from Extended Programs to Student Services also. Advising and the Registrar will fall under Student Services and no longer under Academic Affairs. The reorganization will become effective August 1, 1985.

Pat Davidson, President, ASEWU, expressed his concern that the Student Services reorganization will take authority away from the Associated Students for the Day Care Center and student activities.

Motion #06-07-85: "I move that the proposed Student Services reorganization be approved." Effective August 1, 1985.

Motion by Mr. Ormsby, seconded by Mrs. Beschel, approved unanimously.

APPROVAL OF SELECTION OF ARCHITECT FOR SCIENCE BUILDING  
MAJOR CAPITAL PROJECT, Agenda Item IV.F.

Mr. Hartman recommended that the Board award an architectural engineering contract to the firm of Decker/Hobbs for program planning and development of a supplemental capital budget request for the Science Building Addition/Remodeling Project.

Motion #06-08-85: "I move that the selection of the architect for the Science Building Major Capital Project be approved."

Motion by Mrs. Beschel, seconded by Mr. Ormsby, approved unanimously.

INFORMATION ITEMS, Agenda Item V.

Mr. Russell Hartman reported on University investments. He told the Board that the University has improved its investment earnings during the past few years by providing consolidated information on cash flow activities and by implementing investment practices which are in line with the primary objective of maximizing return at a minimum of risk.

Mr. Hartman discussed the Martin Hall Alterations project. The contract for this project provided the interfacing of the Energy Monitoring and Control System with the building temperature controls system at Martin Hall. He went on to tell the Board about the Campus Piping Expansion Joint Replacement. The project will provide for the replacement of expansion joints in the steam and condensate piping throughout the utility tunnel systems. Mr. Hartman discussed the Campus Water System Cross Connections Project, FP-84-10 A.

This will provide for the upgrading of the campus-wide domestic water distribution system to meet current code requirements. The Rozell-Boiler No. 2 Repair project FP-84-11-A will provide necessary repairs to the refractory and casing materials of Boiler No. 2 in the Rozell Heating Plant.

OLD BUSINESS, Agenda Item VI.

There was no old business for the Board's consideration.

NEW BUSINESS, Agenda Item VII.

Mrs. Beschel recommended that Mrs. Holly Sonneland be appointed to the Joint Center Coordinating Board. Mrs. Beschel told the Board that because of Mrs. Sonneland's past experience as a Board of Trustee member of EWU she would be well suited for the position.

Motion #06-09-85: "I move the Mrs. Holly Sonneland be appointed to the Joint Center Coordinating Board."

Motion by Mrs. Beschel, seconded by Mr. Ormsby, approved unanimously.

Mrs. Beschel opened discussion of the future of Athletics at EWU. She suggested that Eastern continue as a NCAA Division I school to 1990. Mr. Ormsby told the Board that he favors review of the future of Athletics in the Fall.

Motion #06-10-85: "I move that EWU continue as a NCAA Division I institution (Division IAA for football) through the 1989-90 academic year."

Motion by Mrs. Beschel, seconded by Mr. Jackson, Mrs. Chase voted yes and Mr. Ormsby voted no.

EXECUTIVE SESSION, Agenda Item VIII.

Chairwoman Chase called an executive session at 1:45 p.m. for the purpose of discussing personnel matters. Chairwoman Chase called the meeting back into regular session at 3:05 p.m.

PERSONNEL ACTIONS, Agenda Item IX.

Motion #06-11-85: "I move that personnel items be approved."

Motion by Mr. Ormsby, seconded by Mrs. Beschel, approved unanimously.

ADJOURNMENT

The meeting was adjourned at 3:20 p.m.

NEXT MEETING DATE

The next regular meeting date of the Board of Trustees will  
by July 25, 1985.


ELEANOR E. CHASE, Chairwoman  
Board of Trustees

KENNETH R. DOLAN, Secretary  
Board of Trustees

# EWU

## Memorandum

To: H. George Frederickson, President

From: Russell A. Hartman, Vice President, Business and Finance 

Date: June 13, 1985

Subject: Approval of Increase in Tuition and Fee Rates

It is recommended that the Board of Trustees adopt an increase in tuition and fee rates effective Fall Quarter, 1985, as summarized below and detailed in Attachment I. Biennially the Council for Postsecondary Education is required to determine the adjusted rates in accordance with State statutes.

"Tuition and fees" in Washington are currently comprised of three types of charges:

1. The general tuition portion of the "tuition and fees" is a specific dollar amount which is identified in the statutes for state higher education institutions. The amount differs for state universities, regional universities and The Evergreen State College, and the community colleges. The receipts are intended for appropriated capital projects and repayment of state indebtedness.

2. The operating fee charge is deposited as a general revenue in the State General Fund and co-mingled with other general fund revenues.

3. The third fee category is the services and activities fees; these revenues are retained by the institutions for student programs, activities, and in some cases repayment of local indebtedness.

The general tuition and operating fee categories are being combined in a new single category - "tuition fees" - as a result of Engrossed Senate Bill 4185. This change reflects a more common definition, at a national level, of tuition and fees. CPE, in the determination of this single rate, shall identify fees which are the same for students enrolled at either state university, for students enrolled at the regional universities, and The Evergreen State College, and for students enrolled at any community college. The increase in this fee is mandatory.

The services and activities fees category will remain the same and the allowable maximum is calculated by CPE. The increase in this portion is not mandatory; it is subject to Board of Trustee approval. The services and activities fee committee has initiated a request for a fee increase to the allowable maximum.

	1984-85		1985-86		Increase		
	Quarter	Academic Year	Quarter	Academic Year	Quarter	Academic Year	%
Resident:							
Undergraduate	\$ 339	\$1,017	\$ 404	\$1,212	\$ 65	\$195	19.2
Graduate	476	1,428	570	1,710	94	282	19.7
Nonresident:							
Undergraduate	1,162	3,486	1,402	4,206	240	720	20.7
Graduate	1,406	4,218	1,698	5,094	292	876	20.8

EASTERN WASHINGTON UNIVERSITY  
Schedule of Tuition and Fee Rates  
for Academic Years 1984-85 and 1985-86  
(Quarterly Rates)

Student Category	1984-85 Quarterly Rates				1985-86 Quarterly Rates				Quarterly Increase					
	Tuition Fees		Services & Activities	Total	Tuition Fees		Services & Activities	Total	Tuition Fees		Services & Activities	Total	%	
	Building	Operating			Building	Operating			Building	Operating				
Full-Time Students (10 credits or more)														
Basic Fee														
Resident Undergraduate	\$25.50	\$ 249.00	\$64.50	\$ 339.00	\$25.50	\$ 307.00	\$71.50	\$ 404.00	\$0.00	\$ 58.00	\$7.00	\$ 65.00	19.2	
Resident Graduate	25.50	386.00	64.50	476.00	25.50	473.00	71.50	570.00	0.00	87.00	7.00	94.00	19.7	
Nonresident Undergraduate	98.50	999.00	64.50	1162.00	98.50	1232.00	71.50	1402.00	0.00	233.00	7.00	240.00	20.7	
Nonresident Graduate	98.50	1243.00	64.50	1406.00	98.50	1528.00	71.50	1698.00	0.00	285.00	7.00	292.00	20.8	
Vietnam Veteran	25.50	63.00	64.50	153.00	25.50	56.00	71.50	153.00	0.00	(7.00)	7.00	0.00	0.0	
Full-Time Students (19 credits or more)														
Additional Fee														
Resident Undergraduate (per credit)	N/A	27.00	N/A	27.00	N/A	33.00	N/A	33.00	N/A	6.00	N/A	6.00	22.2	
Resident Graduate (per credit)	N/A	41.00	N/A	41.00	N/A	50.00	N/A	50.00	N/A	9.00	N/A	9.00	22.0	
Nonresident Undergraduate (per credit)	N/A	110.00	N/A	110.00	N/A	133.00	N/A	133.00	N/A	23.00	N/A	23.00	20.9	
Nonresident Graduate (per credit)	N/A	134.00	N/A	134.00	N/A	163.00	N/A	163.00	N/A	29.00	N/A	29.00	21.6	
Part-Time Students (9 credits or less)														
Resident Undergraduate (per credit)	2.55	25.00	6.45	34.00	2.55	30.30	7.15	40.00	0.00	5.30	0.70	6.00	17.6	
Resident Graduate (per credit)	2.55	39.00	6.45	48.00	2.55	47.30	7.15	57.00	0.00	8.30	0.70	9.00	18.8	
Nonresident Undergraduate (per credit)	9.85	99.70	6.45	116.00	9.85	123.00	7.15	140.00	0.00	23.30	0.70	24.00	20.7	
Nonresident Graduate (per credit)	9.85	124.70	6.45	141.00	9.85	153.00	7.15	170.00	0.00	45.30	0.70	29.00	20.6	

NOTES:

- Students registered for fewer than two credit hours shall be charged tuition and fees at the rate established for two credit hours.
- Full-time students registered for more than eighteen credit hours shall be charged an additional operating fee for each credit hour in excess of eighteen hours at the established per credit hour tuition and fees rate applicable to part-time students in the respective tuition and fee rate categories.
- The special reduction of tuition and fees rates for Vietnam Veterans has been extended to May 7, 1989 for those qualifying veterans who have enrolled in a state institution of higher education before that date.
- The payment of nonresident tuition and fees by residents of Idaho, Oregon and the Canadian province of British Columbia shall be waived upon completion of and to the extent permitted by an agreement between the Council for Postsecondary Education and the associated governmental officials and/or agencies. Similar waivers are to be granted for residents of the state of Washington.
- Two and one-half percent of revenue collected from tuition and fees shall be deposited in an institutional long-term loan fund.
- Students are allowed to register for courses with a registration payment of 20 percent of appropriate tuition and fees charges. The remaining balance is due and payable on or before the 10th class day.

N/A = Not applicable

# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President, Business and Finance

Date: June 17, 1985

Subject: 1985-86 Financial Plan (Operating Budget)



The attached Financial Plan for the 1985-86 fiscal year is recommended for approval by the Board of Trustees at its June 1985 meeting. The plan includes general budget information, summary- and detail-level financial reports, and a glossary of terms for those Board of Trustees members who are being exposed to this monument for the first time.

There are several points that need to be noted about the budget presentation:

1. In some instances, approval by the Board of the budget constitutes approval of certain policies. Separate statements are included in the detail reports for the Intercollegiate Athletics and for Housing and Dining Services to clarify these approvals.
2. The budget for Educational and General operations (the legislative budget) is presented in summary only. Due to the timing of the special legislative session, we were unable to pull together all of the detail necessary to explain what is happening in this very important area. Each Vice President will present a report at the July Board meeting outlining his plans for budget management during the 1985-86 fiscal year.
3. I am pleased to report that once again the formal requirements of the statute on budgeting for Services and Activities Fees have been met in full, and that the budget being approved by the Board of Trustees includes full agreement with the budget proposal recommended by the Services and Activities Fees Committee.
4. A long-term financial plan for the Housing and Dining Services is included for Board of Trustees information under the detailed reports for that activity. We anticipate developing similar reports for all of the enterprise activities and the service funds during the next year and hope to present long-term plans for all locally funded activities as part of the 1986-87 financial plan presentation.

Eastern Washington University  
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Eastern Washington University  
FINANCIAL PLANNING CONCEPTS  
1985-86 Financial Plan

A. PREPARATION OF THE OPERATING BUDGET

The preparation of the Operating Budget recommendation for each fiscal year involves a "bottom up" process in which budget requests are initiated at the department level and then reviewed several times before being included with the final budget recommendation for the Board of Trustees. The process starts in January of each year, and it is our intent to have a budget recommendation ready for the June Board of Trustees meeting on each cycle.

B. RESPONSIBILITY CENTER BUDGETING

Internally, the University uses a responsibility center concept in allocating and managing its budget resources. Stated simply, this provides that each of the major administrators reporting directly to the President is allocated funds to manage those departments or activities for which he is responsible. Each major administrator has wide flexibility and latitude in the use of these funds to carry out priorities within his responsibility area in coordination with the other Vice Presidents and the Planning and Budgeting Committee of the University. This method of budgeting provides for the strong accountability by each Vice President or Provost, by-passes many of the technical accounting restrictions in the State budgeting process, and allows the University to visibly shift funds into areas of high priority. Under responsibility center budgeting, this kind of general policy direction can be taken without undue concentration on the mechanics of the State accounting system. One important function of the University Budget Office is to translate responsibility center budgeting into the State accounting format.

C. PROGRAM BUDGETING

Under the State accounting format, the University's funds are budgeted in a series of programs that are common to all of the State institutions of higher education. Theoretically, the Instruction program at Eastern Washington University contains the same components as the Instruction program at Central or the University of Washington. Similarly, the Library program at all six institutions should be comparable. Each program is assigned a numerical code and the Office of Financial Management is then able to "roll up" the total cost of Instruction or Library services over the total system. Accounting/Budgeting programs are defined for Instruction, Research, Public Services, Primary Support, Library, Student Services, Institutional Support (Administration) and Plant Operations and Maintenance.



At least in theory, the total State budget is able to define needs and expenditures for each of these major programs across the entire State structure. For many years, Eastern conformed internally to this program structure but found that it was inadequate for University-level budgeting because it did not provide for specific individual responsibility and was subject to many accounting controls that placed unnecessary limitations on management decision making. At this point, we use the responsibility center concept for budgeting and accounting internally, but translate that into the program structure for input to the State accounting system.


D. CONCLUSION

The University budgeting system is structured in such a way as to provide for maximum flexibility in terms of internal decision making. The Budget Office is responsible for maintaining the accounting aspects of the budgetary process while the decision making and resource application is based on University policy and priorities. The triple appropriation concept in the current budget, and the probability of a revised system emerging from the 1985 legislative session, are manageable complications in the construction and administration of the University operating budget.

# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President, Business and Finance 

Date: June 14, 1985

Subject: 1985-87 Biennium Legislative Budget - General Information

We now have most of the documentation we need to be able to do a fair-to-middling job of analyzing the impact of the 1985-87 biennium legislative budget. Although more detailed information is being prepared for review by the Planning and Budgeting Committee and eventual submission to the Board of Trustees, I thought it might help to go over some of the major points for everyone's information. Please understand that some of these things may still change as we ferret out the details of the staff workpapers in Olympia.

### ENROLLMENTS

We are funded for 7,000 FTE students in both years of the coming biennium. There is no specific language regarding enrollments in the budget document, and the funded level is determined only by dividing the dollars allocated for the instruction program (less Summer quarter funding) by the minimum funding level (\$2,632) per FTE student.

### SUMMER QUARTER

Summer quarter is funded at \$980,190 for the first year of the biennium and is currently scheduled to go on a self-supporting status for 1986. The budget requires that we prepare a report outlining our existing Summer Session fee structure and the proposed Summer Session fee structure under a self-sustaining operation. This report is to be submitted by July 1, 1985. All three regionals have agreed that the deadline will be virtually impossible to meet.

### FACULTY STAFFING

Obviously, the faculty staffing must be reduced as a result of the enrollment reduction. The most authoritative document for determining the extent of the reduction is Al Whiteside's memo to Duane Thompson regarding the faculty formula calculation. In this document, it is calculated that Duane must reduce by 19 FTE faculty in 1985-86, with no further reduction required in the second year of the biennium. I propose that Duane reduce by at least 10 FTE in the first year and the balance in 1986-87 in order to alleviate some of the trauma that will be caused by the change. I will provide a major portion of the dollars required to carry the extra nine FTE in the first year. These funds will be transferred from the Physical Plant program to Academic Affairs for the 1985-86 fiscal year only.

## EQUIPMENT

The budget provides \$199,000 for instructional equipment and \$719,000 for general equipment as part of the regular appropriation. Unlike the previous biennium, these amounts must be allocated equally between the two fiscal years. Of course, the \$199,000 goes entirely to Academic Affairs while the \$719,000 is prorated among the major responsibility centers as has been done in prior years. The proration provides the following figures:

	<u>1st Year</u>	<u>2nd Year</u>	<u>Total</u>
Academic Affairs	\$225,000	\$224,375	\$449,375
Extended Programs	13,320	13,283	26,603
Student Services	7,200	7,180	14,380
Business and Finance	<u>114,480</u>	<u>114,162</u>	<u>228,642</u>
TOTAL	\$360,000	\$359,000	\$719,000

As has been our practice, these allocations are made on the basis of the percentage of total operating budget under the control of each Vice President. When the effects of the Student Services reorganization are finally calculated, these amounts will have to be changed.

## INTERCOLLEGIATE ATHLETICS

We are all aware of the two provisos regarding intercollegiate athletics in the higher education budget. One limits our biennial expenditure to \$1 million and the second states the Legislature's intent to move athletics to a self-support basis to the extent feasible by June 30, 1989. All State General Fund support for intercollegiate athletics will be budgeted in the Student Services program, reflecting general accounting practices and the apparent intent of the Legislature.

## RESEARCH FELLOWSHIPS

The budget provides over \$200,000 per year for research fellowships. This was a last-minute add-on in the consensus budget and, apparently, it is intended to provide research opportunities for faculty. Although these funds are allocated to Program 02--Research at the present time, we anticipate requesting OFM's permission to transfer them back to the instruction program. Duane needs to think carefully about how these funds should be applied.

It is obvious that this is an extremely tight budget even after the hard adjustment that needs to be made to draw down from the 7,220 to 7,000 FTE students. We are unable to provide even a reasonable carry-forward budget to any of the operations under our responsibilities and need to start thinking about the next session of the Legislature when we will need to press for recovery.

Eastern Washington University  
HIGHLIGHTS OF  
1985-86 FINANCIAL PLAN

- ° The 1985-86 Financial Plan (operating budget) totals \$52,774,799, up 3.4% from the prior fiscal year.
- ° The portion of the Financial Plan supported by the State Appropriation (Educational and General Operations) totals \$37,245,976, up 3.4% from the 1984-85 fiscal year.
- ° The support from State Appropriations includes over \$200,000 for Research Fellowships, \$459,000 for equipment replacement and a maximum of \$500,000 for the Athletic program.
- ° The Legislature has not authorized or funded any salary increases for either faculty, administrative, or civil service staff.
- ° The 1985-86 Financial Plan for Educational and General Operations committed to Academic Affairs supports a projected average annual FTE of 7,000 students, down 220 from the 1984-85 estimated level of 7,220.
- ° The 1985-86 operating revenues exceed operating expenditures by \$1,054,123. After debt service mandatory and other transfers, operating fund balances are reduced by \$111,487 principally as a result of planned capital improvements in the Auxiliary Enterprises.
- ° All of the Auxiliary Enterprises meet their objectives of budgeting on a long-term, break-even basis. These activities may experience operating deficits in a given year but will break even over the longer term.

Eastern Washington University  
General Information  
1985-86 Financial Plan

June 1985

	Fiscal Year 1982-83 Actual	Fiscal Year 1983-84 Actual	Fiscal Year 1984-85 Current Year Plan	Fiscal Year 1985-86 Recommended Plan
<u>Students Information:</u>				
Tuition rates per quarter:				
Resident undergraduate	\$314	\$339	\$339	\$404
Resident graduate	\$440	\$476	\$476	\$570
Nonresident undergraduate	\$1,070	\$1,162	\$1,162	\$1,402
Nonresident graduate	\$1,294	\$1,406	\$1,406	\$1,698
Enrollments:				
Summer quarter headcount	2,347	2,951	2,825	3,000
Fall quarter headcount	8,155	8,492	8,527	8,100
Winter quarter headcount	7,822	8,017	7,675	7,700
Spring quarter headcount	7,302	7,412	7,085	7,100
Academic year headcount (average)	7,760	7,974	7,762	7,600
Academic year FTE -- EWU	7,125	7,220	7,138	7,000
Academic year FTE -- Legislative	6,800	7,000	7,000	7,000
Number of students receiving degrees	1,655	1,736	1,964	1,900
Number of students receiving financial assistance	2,972	3,128	3,350	3,500
<u>Housing:</u>				
Academic year room and board rate	\$2,208	\$2,280	\$2,280	\$2,335
Number of occupants (yearly average)	1,496	1,384	1,392	1,380
<u>Plant and Equipment Information:</u>				
Value of Land	\$932,187	\$1,528,307	\$1,548,000	\$1,548,000
Buildings	\$60,628,501	\$66,000,000	\$68,000,000	\$71,700,000
Equipment	\$9,916,570	\$10,500,000	\$10,732,661	\$11,700,000
Library Resources	\$6,575,436	\$6,965,000	\$7,320,167	\$7,680,000
Building Square Footage	2,213,914	2,245,436	2,260,151	2,260,151

Eastern Washington University

1985-86 Financial Plan

S U M M A R Y   L E V E L   R E P O R T S

Eastern Washington University  
Summary of Revenues, Expenditures and Transfers  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues by Program Group:								
Educational and General Operations	\$28,747,727	65.7%	\$34,840,666	69.3%	\$35,718,192	68.8%	\$37,185,634	69.1%
Auxiliary Enterprises	8,765,639	20.0%	9,464,556	18.8%	10,115,466	19.5%	10,226,788	19.0%
Sponsored Programs-Grants and Contracts	3,744,860	8.6%	3,132,998	6.2%	2,945,000	5.7%	2,945,000	5.5%
Student Assistance Programs	2,465,912	5.6%	2,848,652	5.7%	3,165,200	6.1%	3,471,500	6.4%
Total Revenues by Program Group	43,724,138	100.0%	50,286,872	100.0%	51,943,858	100.0%	53,828,922	100.0%
Percent Increase/Decrease(-)	N/A		15.0%		3.3%		3.6%	
Expenditures and Other Deductions:								
Educational and General Operations	29,031,531	67.8%	\$34,933,782	71.0%	\$36,008,599	70.5%	\$37,245,976	70.6%
Auxiliary Enterprises	7,379,456	17.2%	8,337,667	16.9%	8,890,227	17.4%	9,057,323	17.2%
Sponsored Programs-Grants and Contracts	3,917,633	9.2%	3,091,160	6.3%	3,000,000	5.9%	3,000,000	5.7%
Student Assistance Programs	2,471,797	5.8%	2,848,652	5.8%	3,165,200	6.2%	3,471,500	6.6%
Total Expend/Deductions by Program Group	42,800,417	100.0%	49,211,261	100.0%	51,064,026	100.0%	52,774,799	100.0%
Percent Increase/Decrease(-)	N/A		15.0%		3.8%		3.4%	
Transfers Among Funds, Additions/(Deductions):								
Mandatory:								
From Loan Fund (GSL)	185,491		205,806		205,807		0	
To Debt Service-Bonds	(550,949)		(575,383)		(542,406)		(240,200)	
To Debt Service-Bank Note	0		0		(150,000)		(246,000)	
To Mortgage and Contract Payment	(33,927)		(25,407)		(25,407)		(25,400)	
To Prepayment of Bonds	0		0		(53,500)		0	
To Debt Service-Federal Note	0		0		0		(40,000)	
Nonmandatory:								
Unexpended Plant-PUB Expansion	(193,953)		(275,584)		147,288		(508,957)	
Unexpended Plant-Dorm/HVAC/Remodel	(655,247)		(209,822)		(803,900)		(266,000)	
Unexpended Plant-Parking Lot	0		4,936		0		0	
Unexpended Plant-PUB Remodeling	(8,367)		(7,008)		(1,700)		0	
To Intercollegiate Athletics	0		0		0		160,947	
Total Transfers Among Funds (Net)	(1,256,952)		(882,462)		(1,223,818)		(1,165,610)	
Net Increase/(Decrease) for the Year	(\$333,231)		\$193,149		(\$343,986)		(\$111,487)	
Fund Balance at Beginning of Year	1,949,655		1,616,424		1,809,573		1,465,587	
Fund Balance at End of Year	\$1,616,424		\$1,809,573		\$1,465,587		\$1,354,100	

Note: Does not include Service Activities.

Eastern Washington University  
Summary of Revenues  
By Program Group and Type  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues by Program Group:								
Educational and General Operations	\$28,747,727	65.7%	\$34,840,666	69.3%	\$35,718,192	68.8%	\$37,185,634	69.1%
Auxiliary Enterprises	8,765,639	20.0%	9,464,556	18.8%	10,115,466	19.5%	10,226,788	19.0%
Sponsored Programs-Grants and Contracts	3,744,860	8.6%	3,132,998	6.2%	2,945,000	5.7%	2,945,000	5.5%
Student Assistance Programs	2,465,912	5.6%	2,848,652	5.7%	3,165,200	6.1%	3,471,500	6.4%
Total Revenues by Program Group	43,724,138	100.0%	50,286,872	100.0%	51,943,858	100.0%	53,828,922	100.0%
Percent Increase/Decrease(-)	N/A		15.0%		3.3%		3.6%	

Revenues by Type:								
Tuition and Educational	1,804,219	4.1%	1,864,302	3.7%	1,886,120	3.6%	2,054,606	3.8%
State Appropriations	27,865,153	63.7%	33,949,145	67.5%	34,872,713	67.1%	36,274,000	67.4%
Federal Grants and Contracts	4,091,930	9.4%	4,010,837	8.0%	4,118,800	7.9%	4,452,240	8.3%
State Grants and Contracts	1,271,834	2.9%	1,265,064	2.5%	1,322,100	2.5%	1,325,200	2.5%
Local Grants and Contracts	209,271	0.5%	189,294	0.4%	156,900	0.3%	157,300	0.3%
Private Gifts, Grants and Contracts	730,606	1.7%	671,107	1.3%	649,800	1.3%	649,000	1.2%
Sales & Services of Educational Activ.	24,898	0.1%	0	0.0%	0	0.0%	0	0.0%
Sales & Services of Auxiliary Enter.	7,196,364	16.5%	7,702,363	15.3%	8,282,609	15.9%	8,358,462	15.5%
Investment Income	267,855	0.6%	249,737	0.5%	190,500	0.4%	170,300	0.3%
Fine and Forfeiture Income	238,574	0.5%	368,393	0.7%	321,049	0.6%	290,330	0.5%
Miscellaneous	23,434	0.1%	16,630	0.0%	143,267	0.3%	97,484	0.2%
Total Revenues by Type	\$43,724,138	100.0%	\$50,286,872	100.0%	\$51,943,858	100.0%	\$53,828,922	100.0%
Percentage Increase/Decrease(-)	N/A		15.0%		3.3%		3.6%	

Note: Does not include Service Activities.



Eastern Washington University  
Summary of Expenditures by Responsibility Center  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Educational and General Operations:								
Academic Affairs	\$18,652,347	64.2%	\$21,973,074	62.9%	\$22,487,356	62.4%	\$23,200,215	62.3%
Extended Programs	1,249,580	4.3%	1,771,723	5.1%	1,681,385	4.7%	1,778,042	4.8%
Student Services	593,526	2.0%	688,461	2.0%	690,337	1.9%	737,021	2.0%
Business and Finance	8,206,217	28.3%	10,184,368	29.2%	10,846,613	30.1%	11,205,357	30.1%
President	329,860	1.1%	316,156	0.9%	302,908	0.8%	325,341	0.9%
Subtotal Educational and General	29,031,531	100.0%	34,933,782	100.0%	36,008,599	100.0%	37,245,976	100.0%
Auxiliary Enterprises:								
Academic Affairs	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Extended Programs	2,929	.0%	254,296	3.0%	157,600	1.8%	139,005	1.5%
Student Services	400,939	5.4%	485,095	5.8%	548,400	6.2%	520,472	5.7%
Business and Finance	6,975,586	94.5%	7,598,276	91.1%	8,184,227	92.1%	8,397,846	92.7%
President	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Subtotal Auxiliary Enterprises	7,379,454	100.0%	8,337,667	100.0%	8,890,227	100.0%	9,057,323	100.0%
Sponsored and Student Assistance Programs:								
Academic Affairs	3,917,633	61.3%	3,091,160	52.0%	3,000,000	48.7%	3,000,000	46.4%
Extended Programs	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Student Services	2,471,797	38.7%	2,848,652	48.0%	3,165,200	51.3%	3,471,500	53.6%
Business and Finance	0	0.0%	0	0.0%	0	0.0%	0	0.0%
President	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Subtotal Sponsored & Student Assistance	6,389,430	100.0%	5,939,812	100.0%	6,165,200	100.0%	6,471,500	100.0%
Total Expenditures:								
Academic Affairs	22,569,981	52.7%	25,064,234	50.9%	25,487,356	49.9%	26,200,215	49.6%
Extended Programs	1,252,509	2.9%	2,026,019	4.1%	1,838,985	3.6%	1,917,047	3.6%
Student Services	3,466,262	8.1%	4,022,208	8.2%	4,403,937	8.6%	4,728,993	9.0%
Business and Finance	15,181,803	35.5%	17,782,644	36.1%	19,030,840	37.3%	19,603,203	37.1%
President	329,860	0.8%	316,156	0.6%	302,908	0.6%	325,341	0.6%
Total Expenditures	\$42,800,415	100.0%	\$49,211,261	100.0%	\$51,064,026	100.0%	\$52,774,799	100.0%

Note: Does not include Service Activities.

Eastern Washington University  
Summary of Expenditures by Program Group  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
<b>Educational and General Operations:</b>								
Instruction	\$15,319,100	52.7%	\$18,179,475	52.0%	\$18,398,035	51.1%	\$18,394,527	49.4%
Research	48,476	0.2%	57,875	0.2%	58,347	0.2%	264,000	0.7%
Public Service	44,332	0.2%	0	0.0%	0	0.0%	0	0.0%
Primary Support	2,182,052	7.5%	2,375,724	6.8%	2,441,573	6.8%	2,361,862	6.3%
Libraries	1,770,294	6.1%	2,007,667	5.7%	2,119,211	5.9%	2,271,000	6.1%
Student Services	1,786,677	6.2%	2,093,304	6.0%	2,079,840	5.8%	2,320,000	6.2%
Institutional Support	3,330,710	11.5%	3,829,448	11.0%	4,112,994	11.4%	4,431,247	11.9%
Plant Operations and Maintenance	4,555,888	15.7%	5,920,100	16.9%	6,562,788	18.2%	6,744,340	18.1%
Special Equipment Appropriation	0	0.0%	470,189	1.3%	235,811	0.7%	459,000	1.2%
<b>Subtotal Educational and General</b>	<b>29,031,531</b>	<b>100.0%</b>	<b>34,933,782</b>	<b>100.0%</b>	<b>36,008,599</b>	<b>100.0%</b>	<b>37,245,976</b>	<b>100.0%</b>
Percentage Increase/Decrease(-)	N/A		20.3%		3.1%		3.4%	
<b>Auxiliary Enterprises:</b>								
ASEWU-Departmental Related	125,189	1.7%	117,645	1.4%	134,300	1.5%	120,900	1.3%
ASEWU-Student Activities	275,750	3.7%	367,450	4.4%	414,100	4.7%	399,572	4.4%
Intercollegiate Athletics	610,201	8.3%	893,444	10.7%	1,043,529	11.7%	1,173,000	13.0%
University Bookstore	1,543,712	20.9%	1,656,870	19.9%	1,830,697	20.6%	1,930,677	21.3%
Pence Union Building (PUB)	323,352	4.4%	303,738	3.6%	319,202	3.6%	336,156	3.7%
University Conference Center	616,013	8.3%	815,193	9.8%	879,379	9.9%	876,410	9.7%
Parking Services	109,909	1.5%	132,465	1.6%	126,000	1.4%	115,137	1.3%
Housing and Dining Services	3,772,399	51.1%	3,796,566	45.5%	3,985,420	44.8%	3,966,466	43.8%
Spokane Center for Higher Education	2,929	.0%	254,296	3.0%	157,600	1.8%	139,005	1.5%
<b>Subtotal Auxiliary Enterprises</b>	<b>7,379,456</b>	<b>100.0%</b>	<b>8,337,667</b>	<b>100.0%</b>	<b>8,890,227</b>	<b>100.0%</b>	<b>9,057,323</b>	<b>100.0%</b>
Percentage Increase/Decrease(-)	N/A		13.0%		6.6%		1.9%	
<b>Sponsored Programs-Grants and Contracts:</b>	<b>3,917,633</b>		<b>3,091,160</b>		<b>3,000,000</b>		<b>3,000,000</b>	
Percentage Increase/Decrease(-)	N/A		-21.1%		-2.9%		0.0%	
<b>Student Assistance Programs:</b>	<b>2,471,797</b>		<b>2,848,652</b>		<b>3,165,200</b>		<b>3,471,500</b>	
Percentage Increase/Decrease(-)	N/A		15.2%		11.1%		9.7%	
<b>Total Expenditures</b>	<b>\$42,800,417</b>		<b>\$49,211,261</b>		<b>\$51,064,026</b>		<b>\$52,774,799</b>	
Percentage Increase/Decrease(-)	N/A		15.0%		3.8%		3.4%	
<b>Service Activities - Total</b>	<b>\$2,689,475</b>		<b>\$2,917,628</b>		<b>\$3,549,700</b>		<b>\$3,746,745</b>	
Percentage Increase/Decrease(-)	N/A		8.5%		21.7%		5.6%	

Eastern Washington University  
Summary of Expenditures by Type  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
<b>Educational and General Operations:</b>								
Salaries	\$19,227,191	66.2%	\$21,705,242	62.1%	\$23,011,066	63.9%	\$22,997,948	61.7%
Employee Benefits	4,362,746	15.0%	5,201,652	14.9%	5,034,709	14.0%	5,643,014	15.2%
Hourly Wages and Overtime	829,984	2.9%	1,391,005	4.0%	1,391,673	3.9%	1,399,300	3.8%
Goods and Services (Net)	3,959,030	13.6%	5,263,655	15.1%	5,478,539	15.2%	5,761,414	15.5%
Travel	358,970	1.2%	557,987	1.6%	453,532	1.3%	527,230	1.4%
Equipment	279,478	1.0%	800,268	2.3%	636,616	1.8%	914,070	2.5%
Scholarships and Grants (Matching)	14,132	.0%	13,973	.0%	2,464	.0%	3,000	.0%
<b>Subtotal Educational and General</b>	<b>29,031,531</b>	<b>100.0%</b>	<b>34,933,782</b>	<b>100.0%</b>	<b>36,008,599</b>	<b>100.0%</b>	<b>37,245,976</b>	<b>100.0%</b>
<b>Auxiliary Enterprises:</b>								
Cost of Goods Sold	2,505,223	33.9%	2,611,699	31.3%	2,854,684	32.1%	2,943,956	32.5%
Salaries	1,030,871	14.0%	1,166,780	14.0%	1,108,390	12.5%	1,160,423	12.8%
Employee Benefits	309,202	4.2%	360,074	4.3%	358,364	4.0%	383,009	4.2%
Hourly Wages and Overtime	709,029	9.6%	837,544	10.0%	764,812	8.6%	757,555	8.4%
Goods and Services (Net)	2,250,089	30.5%	2,617,964	31.4%	2,921,623	32.9%	2,875,609	31.7%
Travel	222,670	3.0%	263,711	3.2%	280,890	3.2%	310,046	3.4%
Equipment	49,968	0.7%	59,127	0.7%	95,110	1.1%	151,765	1.7%
Scholarships and Grants (Matching)	302,404	4.1%	420,768	5.0%	506,354	5.7%	474,960	5.2%
<b>Subtotal Auxiliary Enterprises</b>	<b>7,379,456</b>	<b>100.0%</b>	<b>8,337,667</b>	<b>100.0%</b>	<b>8,890,227</b>	<b>100.0%</b>	<b>9,057,323</b>	<b>100.0%</b>
<b>Sponsored and Student Assistance Programs:</b>								
Salaries	1,100,581	17.2%	927,526	15.6%	937,400	15.2%	937,400	14.5%
Employee Benefits	264,569	4.1%	222,808	3.8%	209,100	3.4%	209,100	3.2%
Hourly Wages and Overtime	1,004,044	15.7%	853,974	14.4%	640,000	10.4%	640,000	9.9%
Goods and Services (Net)	1,069,793	16.7%	780,647	13.1%	932,500	15.1%	932,500	14.4%
Travel	242,158	3.8%	161,354	2.7%	136,000	2.2%	136,000	2.1%
Equipment	103,904	1.6%	60,643	1.0%	60,000	1.0%	60,000	0.9%
Scholarships and Grants (Matching)	2,604,380	40.8%	2,932,860	49.4%	3,250,200	52.7%	3,556,500	55.0%
<b>Subtotal Sponsored and Student Assistance</b>	<b>6,389,429</b>	<b>100.0%</b>	<b>5,939,812</b>	<b>100.0%</b>	<b>6,165,200</b>	<b>100.0%</b>	<b>6,471,500</b>	<b>100.0%</b>
<b>Total Expenditures:</b>								
Cost of Goods Sold	2,505,223	5.9%	2,611,699	5.3%	2,854,684	5.6%	2,943,956	5.6%
Salaries	21,358,643	49.9%	23,799,548	48.4%	25,056,856	49.1%	25,095,771	47.6%
Employee Benefits	4,936,517	11.5%	5,784,534	11.8%	5,602,173	11.0%	6,235,123	11.8%
Hourly Wages and Overtime	2,543,057	5.9%	3,082,523	6.3%	2,796,485	5.5%	2,796,855	5.3%
Goods and Services (Net)	7,278,912	17.0%	8,662,266	17.6%	9,332,662	18.3%	9,569,523	18.1%
Travel	823,798	1.9%	983,052	2.0%	870,422	1.7%	973,276	1.8%
Equipment	433,350	1.0%	920,038	1.9%	791,726	1.6%	1,125,835	2.1%
Scholarships and Grants (Matching)	2,920,916	6.8%	3,367,601	6.8%	3,759,018	7.4%	4,034,460	7.6%
<b>Total Expenditures</b>	<b>\$42,800,416</b>	<b>100.0%</b>	<b>\$49,211,261</b>	<b>100.0%</b>	<b>\$51,064,026</b>	<b>100.0%</b>	<b>\$52,774,799</b>	<b>100.0%</b>

Eastern Washington University

1985-86 Financial Plan

D E T A I L   L E V E L   R E P O R T S

Eastern Washington University  
Educational and General Operations  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan -1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Educational Fees	\$489,404	1.7%	\$447,098	1.3%	\$518,279	1.5%	\$484,629	1.3%
State Appropriations	27,865,153	96.9%	33,949,145	97.4%	34,872,713	97.6%	36,274,000	97.5%
Federal Grants and Contracts	50,068	0.2%	124,513	0.4%	113,000	0.3%	135,740	0.4%
State Grants and Contracts	20,262	0.1%	15,897	.0%	18,700	0.1%	22,200	0.1%
Local Grants and Contracts	13,340	.0%	6,835	.0%	1,900	.0%	2,300	.0%
Private Gifts, Grants and Contracts	0	0.0%	0	0.0%	3,800	.0%	0	0.0%
Sales & Services of Educational Activ.	24,898	0.1%	0	0.0%	0	0.0%	0	0.0%
Investment Income	118,244	0.4%	66,156	0.2%	10,500	.0%	50,000	0.1%
Fine and Forfeiture Income	141,767	0.5%	224,847	0.6%	175,900	0.5%	160,131	0.4%
Sale of Supplies and Services	637	.0%	0	0.0%	0	0.0%	0	0.0%
Miscellaneous	24,591	0.1%	6,175	.0%	3,400	.0%	56,634	0.2%
Total Revenues	28,748,364	100.0%	34,840,666	100.0%	35,718,192	100.0%	37,185,634	100.0%
Percentage Increase/Decrease(-)	N/A		21.2%		2.5%		4.1%	
Expenditures by Program:								
Instruction	15,313,100	52.7%	18,179,475	52.0%	18,398,035	51.1%	18,394,527	49.4%
Research	48,476	0.2%	57,875	0.2%	58,347	0.2%	264,000	0.7%
Public Service	44,332	0.2%	0	0.0%	0	0.0%	0	0.0%
Primary Support	2,182,052	7.5%	2,375,724	6.8%	2,441,573	6.8%	2,361,862	6.3%
Libraries	1,770,294	6.1%	2,007,667	5.7%	2,119,211	5.9%	2,271,000	6.1%
Student Services	1,786,677	6.2%	2,093,304	6.0%	2,079,840	5.8%	2,320,000	6.2%
Institutional Support	3,330,710	11.5%	3,829,448	11.0%	4,112,994	11.4%	4,431,247	11.9%
Plant Operations and Maintenance	4,555,888	15.7%	5,920,100	16.9%	6,562,788	18.2%	6,744,340	18.1%
Special Equipment Appropriation	0	0.0%	470,189	1.3%	235,811	0.7%	459,000	1.2%
Total Expenditures	29,031,530	100.0%	34,993,782	100.0%	36,008,599	100.0%	37,245,976	100.0%
Percentage Increase/Decrease(-)	N/A		20.3%		3.1%		3.4%	
Transfers Among Funds, Additions/(Deductions):								
Mandatory:								
From Loan Fund (GSL)	185,491		205,806		205,807		0	
Net Increase/(Decrease) for the year	(\$97,675)		\$112,690		(\$84,600)		(\$60,342)	
Fund Balance at Beginning of Year	174,961		77,286		189,976		105,376	
Fund Balance at End of Year	\$77,286		\$189,976		\$105,376		\$45,034	

Eastern Washington University  
Distribution of Legislative Budget by Responsibility Center  
Educational and General Operations  
1985-86 Financial Plan

June, 1985

	Total All Funds	Dedicated Local and Equipment	State/Local General	Responsibility Centers				
				Academic Affairs	Extended Programs	Student Services	Business & Finance	President
Original 1984-85 Budget	\$35,432,791	\$865,998	34,566,793	\$22,516,572	\$1,304,004	\$694,639	\$9,721,468	\$330,110
1984-85 Increases/Changes:								
1/1/85 Salary Increase	743,000		743,000	519,170	23,284	15,353	180,233	4,950
7/1/84 Health Insurance Increase	82,080		82,080	53,680	3,037	2,380	22,654	329
Comparable Worth Increase	13,938		13,938	7,270	690	1,135	4,778	65
Transfer of Athletics	0		0	(769,939)	0	0	780,125	(10,186)
Revised 1984-85 Budget	36,271,809	865,998	35,405,811	22,326,753	1,331,015	713,517	10,709,258	325,268
Gardner (OFM) Adjustments to PCSL:								
1/1/85 Salary, Comp. Worth & Health Ins Increases	921,700		921,700	627,689	31,479	16,548	238,638	7,345
OFM Base Adjustment	(38,659)	(471)	(38,188)	(24,081)	(1,436)	(769)	(11,551)	(351)
Revolving Fund Recharges to Local Dedicated	49,622	49,622	0					
Civil Svc Changes - Increments & Shift Differential	7,533		7,533	(2,552)	(1,358)	(1,198)	12,963	(322)
Staff Benefit Changes-OASI,PERS,TRS & Supplementation	36,825		36,825	72,320	(837)	(2,002)	(32,069)	(586)
Graduate Assistant Waivers	(61,374)		(61,374)	(61,374)	0	0	0	0
Higher Education Center - Utilities/Maintenance	167,246		167,246	0	0	0	167,246	0
Recharges to Auxiliary Funds for Program 080 Services	(111,059)		(111,059)	(5,553)	(19,302)	(56)	(78,197)	(7,952)
Replenish Physical Plant's Oil Supply	63,490		63,490	0	0	0	63,490	0
General Inflation Increases - 3.1%	198,635		198,635	91,945	10,305	6,087	87,407	2,890
220 FTE Student Reduction-Reverse Transfer to 010	0		0	(549,560)	0	0	549,560	0
Gardner's 1985-86 PCSL Budget	37,505,768	915,149	36,590,619	22,475,588	1,349,866	732,126	11,706,746	326,293
Legislative Budget Adjustments:								
Research Fellowships	200,425		200,425	200,425	0	0	0	0
Athletic Reduction	(477,000)		(477,000)	0	0	0	(477,000)	0
Instructional Equipment	99,000	99,000	0					
General PCSL Reductions	(82,217)		(82,217)	(42,198)	(3,671)	(2,305)	(33,091)	(952)
Total Adjustments	(259,792)	99,000	(358,792)	158,227	(3,671)	(2,305)	(510,091)	(952)
The Legislative Budget	<u>\$37,245,976</u>	<u>\$1,014,149</u>	36,231,827	22,633,815	1,346,195	729,821	11,196,655	325,341
Equipment Distribution:								
1985-86 Distribution of General Equipment			360,000	225,000	13,320	7,200	114,480	
1985-86 Distribution of Instructional Equipment			99,000	99,000				
One Year Transfer to Alleviate the Enrollment Reduction				180,000			(180,000)	
To Cover the Additional % of Coach's Time								
Assigned to Teaching				62,400			(62,400)	
Distribution of Fund 148 - Dedicated General Local			555,149	0	418,527		136,622	
Total Distribution to Responsibility Centers			<u>\$37,245,976</u>	<u>\$23,200,215</u>	<u>\$1,778,042</u>	<u>\$737,021</u>	<u>\$11,205,357</u>	<u>\$325,341</u>

Note: PCSL is the Projected Current Service Level

Eastern Washington University  
ASEWU - Departmental Related  
1985-86 Financial Plan

June, 1985

	----1982-83 Actual----		----1983-84 Actual----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Fees-S&A Fee	\$112,294	85.7%	\$123,710	85.3%	\$120,900	86.4%	\$120,900	90.1%
Other Educational Fees	950	0.7%	1,413	1.0%	1,000	0.7%	1,000	0.7%
Sales and Services	5,424	4.1%	3,127	2.2%	3,000	2.1%	3,000	2.2%
Investment Income	8,219	6.3%	9,964	6.9%	10,000	7.1%	4,300	3.2%
Fine and Forfeiture Income	3,988	3.0%	6,892	4.7%	5,000	3.6%	5,000	3.7%
Miscellaneous	117	0.1%	0	0.0%	0	0.0%	0	0.0%
Total Revenues	130,993	100.0%	145,106	100.0%	139,900	100.0%	134,200	100.0%
Percentage Increase/Decrease(-)	N/A		10.8%		-3.6%		-4.1%	
Expenditures:								
Salaries	0	0.0%	0	0.0%	13,300	9.9%	14,181	11.7%
Employee Benefits	645	0.5%	655	0.6%	4,900	3.6%	5,433	4.5%
Hourly Wages and Overtime	12,764	10.2%	12,129	10.3%	12,500	9.3%	11,535	9.5%
Goods and Services	62,769	50.1%	56,592	48.1%	62,000	46.2%	48,147	39.8%
Travel	32,540	26.0%	29,182	24.8%	25,700	19.1%	25,354	21.0%
Equipment	9,846	7.9%	4,798	4.1%	2,600	1.9%	1,490	1.2%
Scholarships and Grants	6,625	5.3%	14,289	12.1%	13,300	9.9%	14,760	12.2%
Total Expenditures	125,189	100.0%	117,645	100.0%	134,300	100.0%	120,900	100.0%
Percentage Increase/Decrease(-)	N/A		-6.0%		14.2%		-10.0%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To ASEWU-Student Activities	0		0		(11,200)		0	
Net Increase/(Decrease) for the Year	\$5,804		\$27,461		(\$5,600)		\$13,300	
Fund Balance at Beginning of Year	25,919		31,723		59,184		53,584	
Fund Balance at End of Year	\$31,723		\$59,184		\$53,584		\$66,884	
Amount of Fund Balance Designated for Carryover Activity	(\$8,606)		(\$1,122)		\$4,000		\$0	

Eastern Washington University  
ASEWU - Student Activities  
1985-86 Financial Plan

June, 1985

	----1982-83 Actual----		----1983-84 Actual----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Fees-S&A Fee	\$423,203	84.2%	\$478,905	78.9%	\$438,300	76.9%	\$443,300	80.0%
Other Educational Fees	3,485	0.7%	4,711	0.8%	3,500	0.6%	3,500	0.6%
Sales and Services	20,604	4.1%	48,689	8.0%	36,000	6.3%	36,000	6.5%
Investment Income	40,264	8.0%	51,627	8.5%	50,000	8.8%	29,500	5.3%
Fine and Forfeiture Income	14,621	2.9%	23,195	3.8%	20,000	3.5%	20,000	3.6%
Miscellaneous	158	.0%	124	.0%	22,100	3.9%	22,100	4.0%
Total Revenues	502,334	100.0%	607,251	100.0%	569,900	100.0%	554,400	100.0%
Percentage Increase/Decrease(-)	N/A		20.9%		-6.2%		-2.7%	
Expenditures:								
Salaries	51,671	18.7%	50,101	13.6%	61,200	14.8%	74,333	18.6%
Employee Benefits	14,740	5.3%	16,225	4.4%	19,000	4.6%	22,673	5.7%
Hourly Wages and Overtime	56,876	20.6%	74,566	20.3%	79,500	19.2%	79,770	20.0%
Goods and Services	141,976	51.5%	213,290	58.0%	228,900	55.3%	174,348	43.6%
Travel	8,391	3.0%	7,932	2.2%	9,000	2.2%	13,936	3.5%
Equipment	2,096	0.8%	5,336	1.5%	16,500	4.0%	34,512	8.6%
Total Expenditures	275,750	100.0%	367,450	100.0%	414,100	100.0%	399,572	100.0%
Percentage Increase/Decrease(-)	N/A		33.3%		12.7%		-3.5%	
Transfers Among Funds, Additions/(Deductions):								
Mandatory:								
To Debt Service-Bonds	(129,026)		(130,240)		(121,653)		(110,000)	
To Prepayment of Bonds	0		0		(53,500)		0	
Nonmandatory:								
From ASEWU-Departmental Related	0		0		11,200		0	
From/To Housing for PUB Expansion	193,953		275,584		(147,288)		508,957	
From/To Pence Union Building	0		7,008		(7,008)		0	
To/From Unexpended Plant for PUB Expan.	(193,953)		(275,584)		147,288		(508,957)	
To Unexpended Plant for Minor Remodeling	0		(7,008)		0		0	
Total Transfers Among Funds (Net)	(129,026)		(130,240)		(170,961)		(110,000)	
Net Increase/(Decrease) for the Year	\$97,558		\$109,561		(\$15,161)		\$44,828	
Fund Balance at Beginning of Year	177,124		274,682		384,243		369,082	
Fund Balance at End of Year	\$274,682		\$384,243		\$369,082		\$413,910	
Amount of Fund Balance Designated for Carryover/Revolving Activities	\$63,926		\$91,668		\$70,000		\$60,000	



Eastern Washington University  
Intercollegiate Athletics  
1985-86 Financial Plan


June, 1985

	----1982-83 Actual----		----1983-84 Actual----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Fees-S&A Fee	\$233,145	75.0%	\$247,420	65.7%	\$241,800	47.1%	\$413,500	54.7%
Other Educational Fees	1,901	0.6%	2,826	0.8%	2,000	0.4%	1,000	0.1%
Private Gifts, Grants and Contracts	5,366	1.7%	0	0.0%	0	0.0%	7,000	0.9%
Sales and Services	61,468	19.8%	112,127	29.8%	139,600	27.2%	147,500	19.5%
Sales and Services-Athletic Camps	0	0.0%	0	0.0%	100,000	19.5%	75,000	9.9%
Investment Income	163	0.1%	281	0.1%	0	0.0%	82,000	10.8%
Fine and Forfeiture Income	8,522	2.7%	13,938	3.7%	9,000	1.8%	9,000	1.2%
Miscellaneous	150	.0%	0	0.0%	21,000	4.1%	21,000	2.8%
Total Revenues	310,715	100.0%	376,592	100.0%	513,400	100.0%	756,000	100.0%
Percentage Increase/Decrease(-)	N/A		21.2%		36.3%		47.3%	
Expenditures:								
Salaries	11,742	1.9%	44,021	4.9%	2,500	0.2%	48,200	4.1%
Employee Benefits	2,921	0.5%	10,287	1.2%	250	.0%	14,500	1.2%
Hourly Wages and Overtime	488	0.1%	2,009	0.2%	0	0.0%	0	0.0%
Goods and Services	136,028	22.3%	225,547	25.2%	320,075	30.7%	400,900	34.2%
Travel	166,347	27.3%	205,724	23.0%	233,050	22.3%	253,100	21.6%
Equipment	7,505	1.2%	8,372	0.9%	0	0.0%	0	0.0%
Scholarships and Grants	285,169	46.7%	397,484	44.5%	487,654	46.7%	456,300	38.9%
Total Expenditures	610,201	100.0%	893,444	100.0%	1,043,529	100.0%	1,173,000	100.0%
Percentage Increase/Decrease(-)	N/A		46.4%		16.8%		12.4%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
From University Conference Center	273,557		175,000		276,659		291,100	
Investment Income-Higher Education Center	0		0		130,000		0	
Investment Income-Housing and Dining	0		0		91,490		0	
Investment Income-Bookstore	0		0		31,980		0	
Investment Income-Stores	0		0		0		15,800	
Investment Income-Other Local Funds	0		0		0		145,147	
Total Transfers Among Funds	273,557		175,000		530,129		452,047	
Net Increase/(Decrease) For the Year	(\$25,929)		(\$341,852)		\$0		\$35,047	
Fund Balance at Beginning of Year	(30,724)		(56,653)		(398,505)		(398,505)	
Fund Balance at End of Year	(\$56,653)		(\$398,505)		(\$398,505)		(\$363,458)	

# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President, Business and Finance 

Date: June 17, 1985

Subject: 1985-86 Budget - Intercollegiate Athletics: Clarification of Budget Approval

The 1985-86 budget for Intercollegiate Athletics is presented for approval of the Board of Trustees at its June 1985 meeting.

Approval of this budget will constitute formal BOT approval of the following:

1. The 1985-86 Revenue/Expenditure Plan as outlined.
2. The redistribution of Services and Activities Fees as presented at last month's Board meeting as per attached schedule.
3. The concept of the plan to reduce State-funded support to Athletics by \$500,000 in 1985-86.
4. The fund transfers that were required to support the Athletics program during the current fiscal year.
5. The commitment to Athletics of the investment income generated by surplus cash in the Housing System and the Bookstore, and of a portion of the investment income generated by surplus cash in other local fund accounts.

Attachment

pm/18DD

EASTERN WASHINGTON UNIVERSITY  
INTERCOLLEGIATE ATHLETICS  
PROPOSED NEW FUNDING SOURCES

June 1985

Proposed Services & Activities Fee Increase

	Estimated FY 1984-85		Estimated FY 1985-86		Proposed Change for 1985-86		Result of Proposed Change	
	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent
Associated Student Activities	\$443,300	55.0%	\$537,700	55.0%	\$443,300	45.3%	\$(94,400)	(9.7%)
Departmental Related	120,900	15.0%	146,700	15.0%	120,900	12.4%	(25,800)	(2.6%)
Athletics	241,800	30.0%	293,300	30.0%	413,500	42.3%	120,200	12.3%
Total	<u>\$806,000</u>	<u>100.0%</u>	<u>\$977,700</u>	<u>100.0%</u>	<u>\$977,700</u>	<u>100.0%</u>	<u>\$ 0</u>	<u>0.0%</u>

Schedule of S&A Fee Dollars with Proposed Change in Distribution

	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
Associated Students	\$443,300	\$443,300	\$ 504,800	\$ 520,000	\$ 592,900	\$ 610,600
Departmental Related	120,900	120,900	138,200	142,400	162,300	167,200
Athletics	413,500	413,500	471,400	485,600	553,600	570,200
Total	<u>\$977,700</u>	<u>\$977,700</u>	<u>\$1,114,400</u>	<u>\$1,148,000</u>	<u>\$1,308,800</u>	<u>\$1,348,000</u>

Eastern Washington University  
University Bookstore  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Sales and Services	\$1,650,579	100.0%	\$1,785,473	99.3%	\$1,884,410	99.0%	\$2,031,381	99.4%
Investment Income	490	0.0%	14,230	0.8%	18,226	1.0%	0	0.0%
Fine and Forfeiture Income	756	0.1%	407	0.0%	0	0.0%	13,169	0.6%
Miscellaneous	(1,467)	-0.1%	(1,392)	-0.1%	881	0.0%	0	0.0%
Total Revenues	1,650,358	100.0%	1,798,718	100.0%	1,903,517	100.0%	2,044,550	100.0%
Percentage Increase/Decrease(-)	N/A		9.0%		5.8%		7.4%	
Expenditures:								
Cost of Goods Sold	1,258,417	81.5%	1,346,319	81.3%	1,541,275	84.2%	1,642,967	85.1%
Salaries	123,499	8.0%	139,761	8.4%	120,621	6.6%	128,601	6.7%
Employee Benefits	34,345	2.2%	42,454	2.6%	37,222	2.0%	40,201	2.1%
Hourly Wages and Overtime	29,072	1.9%	37,100	2.2%	34,132	1.9%	35,000	1.8%
Goods and Services	90,932	5.9%	83,974	5.1%	38,308	2.1%	39,174	2.0%
Travel	1,189	0.1%	1,223	0.1%	1,671	0.1%	2,600	0.1%
Equipment	611	.0%	265	.0%	10,000	0.5%	17,400	0.9%
Overhead Allocation	5,646	0.4%	5,774	0.3%	47,468	2.6%	24,734	1.3%
Total Expenditures	1,543,712	100.0%	1,656,870	100.0%	1,830,697	100.0%	1,930,677	100.0%
Percentage Increase/Decrease(-)	N/A		7.3%		10.5%		5.5%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To Intercollegiate Athletics	0		0		(31,980)		0	
To Unexpended Plant-Building Remodeling	0		0		0		(15,000)	
Total Transfers Among Funds	0		0		(31,980)		(15,000)	
Net Increase/(Decrease) for the Year	\$106,645		\$141,848		\$40,840		\$98,873	
Fund Balance at Beginning of Year	211,869		318,514		460,362		501,202	
Fund Balance at End of Year	\$318,514		\$460,362		\$501,202		\$600,075	
Amount of Fund Balance Reserved for Operating Inventory	\$274,262		\$306,200		\$334,300		\$350,000	

Eastern Washington University  
Pence Union Building (PUB)  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Fees-S&A Fee	\$103,120	31.6%	\$108,367	35.3%	\$126,681	41.4%	\$152,877	45.10%
Sales and Services	212,359	65.0%	190,758	62.1%	174,277	57.0%	179,825	53.05%
Investment Income	6,312	1.9%	4,332	1.4%	4,000	1.3%	4,500	1.33%
Fine and Forfeiture Income	1,626	0.5%	1,202	0.4%	823	0.3%	1,890	0.56%
Miscellaneous	3,224	1.0%	2,693	0.9%	25	.0%	(150)	-0.04%
Total Revenues	326,641	100.0%	307,352	100.0%	305,806	100.0%	338,942	100.00%
Percentage Increase/Decrease(-)	N/A		-5.9%		-0.5%		10.8%	
Expenditures:								
Cost of Goods Sold	74,362	23.0%	61,452	20.2%	56,178	17.6%	58,986	17.55%
Salaries	60,941	18.8%	58,826	19.4%	74,008	23.2%	74,661	22.21%
Employee Benefits	17,911	5.5%	18,013	5.9%	21,050	6.6%	23,291	6.93%
Hourly Wages and Overtime	21,805	6.7%	17,620	5.8%	14,227	4.5%	14,409	4.29%
Goods and Services	147,480	45.6%	146,395	48.2%	151,281	47.4%	162,309	48.28%
Travel	0	0.0%	0	0.0%	748	0.2%	1,000	0.30%
Equipment	854	0.3%	1,432	0.5%	1,710	0.5%	1,500	0.45%
Total Expenditures	323,352	100.0%	303,738	100.0%	319,202	100.0%	336,156	100.00%
Percentage Increase/Decrease(-)	N/A		-6.1%		5.1%		5.3%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To/From ASEWU-Student Act. for Remodeling	(8,367)		(7,008)		7,008		0	
To Unexpended Plant-PUB Remodeling	0		0		(1,700)		0	
Total Transfers Among Funds (Net)	(8,367)		(7,008)		5,308		0	
Net Increase/(Decrease) for the Year	(\$5,078)		(\$3,394)		(\$8,088)		\$2,786	
Fund Balance at Beginning of Year	75,422		70,344		66,950		58,862	
Fund Balance at End of Year	\$70,344		\$66,950		\$58,862		\$61,648	

Eastern Washington University  
University Conference Center  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Sales and Services	\$914,645	100.1%	\$964,600	100.0%	\$1,158,616	95.9%	\$1,240,974	100.0%
Investment Income	0	0.0%	0	0.0%	40,000	3.3%	0	0.0%
Miscellaneous	(499)	-0.1%	170	.0%	9,247	0.8%	0	0.0%
Total Revenues	914,145	100.0%	964,770	100.0%	1,207,863	100.0%	1,240,974	100.0%
Percentage Increase/Decrease(-)	N/A		5.5%		25.2%		2.7%	
Expenditures:								
Salaries	107,484	17.4%	130,280	16.0%	149,700	17.0%	104,048	11.9%
Employee Benefits	31,787	5.2%	32,767	4.0%	30,400	3.5%	35,911	4.1%
Hourly Wages and Overtime	34,418	5.6%	35,911	4.4%	38,600	4.4%	46,299	5.3%
Goods and Services	424,107	68.8%	601,363	73.8%	753,247	85.7%	745,765	85.1%
Travel	10,936	1.8%	13,097	1.6%	7,500	0.9%	8,856	1.0%
Equipment	6,849	1.1%	681	0.1%	3,000	0.3%	34,346	3.9%
Overhead Allocation	0	0.0%	0	0.0%	(103,068)	-11.7%	(98,815)	-11.3%
Grants & Subsidies	432	0.1%	1,094	0.1%	0	0.0%	0	0.0%
Total Expenditures	616,013	100.0%	815,193	100.0%	879,379	100.0%	876,410	100.0%
Percentage Increase/Decrease(-)	N/A		32.3%		7.9%		-0.3%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To Intercollegiate Athletics	(273,557)		(175,000)		(276,659)		(291,100)	
Net Increase/(Decrease) for the Year	\$24,575		(\$25,423)		\$51,825		\$73,464	
Fund Balance at Beginning of Year	(342,414)		(317,839)		(343,262)		(291,437)	
Fund Balance at End of Year	(\$317,839)		(\$343,262)		(\$291,437)		(\$217,973)	

Eastern Washington University  
Parking Services  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Sales and Services	\$94,137	70.8%	\$105,344	62.2%	\$114,400	62.2%	\$102,600	66.4%
Fine and Forfeiture Income	39,014	29.3%	64,021	37.8%	65,000	35.3%	52,000	33.6%
Miscellaneous	(164)	-0.1%	33	.0%	4,500	0.4%	0	0.0%
Total Revenues	132,987	100.0%	169,398	100.0%	183,900	97.9%	154,600	100.0%
Percentage Increase/Decrease(-)	N/A		27.4%		8.6%		-15.9%	
Expenditures:								
Salaries	31,190	28.4%	17,055	12.9%	34,300	27.2%	33,332	28.9%
Employee Benefits	8,551	7.8%	6,499	4.9%	12,100	9.6%	12,199	10.6%
Hourly Wages and Overtime	22,717	20.7%	53,128	40.1%	22,100	17.5%	17,589	15.3%
Goods and Services	31,447	28.6%	44,511	33.6%	48,500	38.5%	34,300	29.8%
Travel	218	0.2%	833	0.6%	200	0.2%	1,200	1.0%
Equipment	5,609	5.1%	2,538	1.9%	3,400	2.7%	12,617	11.0%
Debt Service	10,178	9.3%	7,901	6.0%	5,400	4.3%	3,900	3.4%
Total Expenditures	109,909	100.00%	132,465	100.00%	126,000	100.00%	115,137	100.0%
Percentage Increase/Decrease(-)	N/A		20.5%		-4.9%		-8.6%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
From Unexpended Plant - Parking Lot	0		4,936		0		0	
Net Increase/(Decrease) for the Year	\$23,078		\$41,869		\$57,900		\$39,463	
Fund Balance at Beginning of Year	(166,756)		(143,678)		(101,809)		(43,909)	
Fund Balance at End of Year	(\$143,678)		(\$101,809)		(\$43,909)		(\$4,446)	
Amount of Outstanding Loan	\$92,000		\$72,000		\$47,000		\$22,000	

Eastern Washington University  
Housing and Dining Services  
1985-86 Financial Plan

June, 1985


	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Tuition and Fees	\$436,716	9.1%	\$449,852	9.2%	\$433,660	8.7%	\$433,900	9.0%
Sales and Services-Room Income	1,508,634	31.6%	1,453,451	29.6%	1,371,071	27.4%	1,481,848	30.6%
Sales and Services-Meal Income	1,612,596	33.7%	1,620,695	33.0%	1,674,566	33.5%	1,740,452	35.9%
Sales and Services-Other/Meal	776,270	16.2%	967,668	19.7%	1,135,938	22.7%	1,053,878	21.8%
Sales and Services-Other Operating	46,972	1.0%	25,996	0.5%	98,356	2.0%	106,204	2.2%
Sales and Services-PUB Expansion Fee	275,584	5.8%	258,094	5.3%	103,575	2.1%	0	0.0%
Investment Income	94,559	2.0%	102,825	2.1%	76,000	1.5%	0	0.0%
Fine and Forfeiture Income	29,037	0.6%	33,891	0.7%	25,000	0.5%	27,040	0.6%
Miscellaneous	100	.0%	2,669	0.1%	84,214	1.7%	0	0.0%
Total Revenues	4,780,468	100.0%	4,915,141	100.0%	5,002,380	100.0%	4,843,322	100.0%
Percentage Increase/Decrease(-)	N/A		2.8%		1.8%		-3.2%	
Expenditures:								
Cost of Goods Sold	1,170,062	31.0%	1,145,937	30.2%	1,198,031	30.1%	1,182,003	29.8%
Salaries	644,344	17.1%	691,232	18.2%	632,161	15.9%	652,503	16.5%
Employee Benefits	198,301	5.3%	221,217	5.8%	214,342	5.4%	217,660	5.5%
Hourly Wages and Overtime	530,889	14.1%	562,823	14.8%	531,353	13.3%	531,353	13.4%
Goods and Services	1,214,803	32.2%	1,141,830	30.1%	1,293,412	32.5%	1,255,059	31.6%
Travel	3,049	0.1%	5,699	0.2%	3,021	0.1%	4,000	0.1%
Equipment	16,597	0.4%	33,602	0.9%	57,500	1.4%	49,500	1.2%
Overhead Allocation	(5,646)	-0.1%	(5,774)	-0.2%	55,600	1.4%	74,388	1.9%
Total Expenditures	3,772,399	100.0%	3,796,566	100.0%	3,985,420	100.0%	3,966,466	100.0%
Percentage Increase/Decrease(-)	N/A		0.6%		5.0%		-0.5%	
Transfers Among Funds, Additions/(Deductions):								
Mandatory:								
To Debt Service-Bonds	(421,923)		(445,143)		(420,753)		(130,200)	
To Debt Service-Bank Note	0		0		(150,000)		(246,000)	
To Debt Service-Federal Note	0		0		0		(40,000)	
To Mortgage/Contract Payments	(33,927)		(25,407)		(25,407)		(25,400)	
Nonmandatory:								
From ASEWU-Student Activities (PUB)	0				176,188		0	
To ASEWU-PUB Expansion	(193,953)		(275,584)		(28,900)		(508,957)	
To Intercollegiate Athletics	0		0		(91,490)		0	
To Unexpended Plant Fund-Dorm/Dining	(655,247)		(209,822)		(803,900)		(251,000)	
Total Transfers Among Funds (Net)	(1,305,050)		(955,956)		(1,344,262)		(1,201,557)	
Net Increase/(Decrease) for the Year	(\$296,981)		\$162,619		(\$327,302)		(\$324,701)	
Fund Balance at Beginning of Year	1,227,929		930,948		1,093,567		766,265	
Fund Balance at End of Year	\$930,948		\$1,093,567		\$766,265		\$441,564	
Amount of Fund Balance Designated								



# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President, Business and Finance 

Date: June 17, 1985

Subject: Room and Board Rate Proposal, 1985-86 Fiscal Year

A 2.4 percent increase in room and board rates is recommended for the 1985-86 academic year. This will change the existing rate of \$2,280 to \$2,335, the lowest in the state. Available information from the other State-supported four-year institutions puts EWU in the following comparative position:

	<u>1984-85</u> <u>Rate</u>	<u>1985-86</u> <u>Rate</u>	<u>Percent</u> <u>Change</u>
Eastern Washington University	\$2,280	\$2,335	2.41
Western Washington University	2,275	2,339	2.78
Washington State University	2,400	2,400	0.00
University of Washington	2,422	2,518	3.96
Central Washington University	2,465	2,565	4.05

Don Manson and Bill Shaw have prepared a long-term financial plan for the Housing and Dining System that provides for:

- ° Accumulation of appropriate reserves
- ° Capital Improvements
- ° Prompt payment of all debt service requirements
- ° Maximum 5% room and board rate increase each year after 1985-86
- ° Protection against expected occupancy problems

The plan is included for Board of Trustees information and will be used as a guideline in future budget presentations. Don and Bill will be at the June Board of Trustees meeting to answer questions.

pm/18EE

Eastern Washington University  
Housing and Dining Services  
Schedule of Fund Activities

Exhibit A

	1985-86		1986-87		1987-88		1988-89		1989-90		1990-91		1991-92		1992-93		1993-94		1994-95	
	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change
<b>Revenues:</b>																				
Tuition and Fees	\$433,900	0.1%	\$437,805	0.9%	\$441,745	0.9%	\$445,721	0.9%	\$449,733	0.9%	\$453,780	0.9%	\$457,864	0.9%	\$461,985	0.9%	\$466,143	0.9%	\$470,338	0.9%
Sales and Services-Room Income	1,481,848	8.1%	1,589,766	7.3%	1,669,726	5.0%	1,771,667	6.1%	1,821,495	2.8%	1,865,095	2.4%	1,908,500	2.3%	1,944,107	1.8%	2,002,056	3.0%	2,143,378	7.1%
Sales and Services-Meal Income	1,740,452	3.9%	1,867,202	7.3%	1,998,705	7.0%	2,120,731	6.1%	2,180,377	2.8%	2,232,566	2.4%	2,284,525	2.3%	2,327,146	1.8%	2,396,514	3.0%	2,565,679	7.1%
Sales and Services-Other/Meal	1,053,878	-7.2%	1,106,572	5.0%	1,161,900	5.0%	1,219,996	5.0%	1,280,995	5.0%	1,345,045	5.0%	1,412,297	5.0%	1,482,912	5.0%	1,557,058	5.0%	1,634,911	5.0%
Sales and Services-PUB Expansion	106,204	-41.8%	111,514	5.0%	117,090	5.0%	122,944	5.0%	129,092	5.0%	135,546	5.0%	142,324	5.0%	149,440	5.0%	156,912	5.0%	164,757	5.0%
Fine and Forfeiture Income	27,040	8.2%	28,122	4.0%	29,246	4.0%	30,416	4.0%	31,633	4.0%	32,898	4.0%	34,214	4.0%	35,583	4.0%	37,006	4.0%	38,672	-0.9%
<b>Total Revenues</b>	<b>4,843,322</b>	<b>-0.1%</b>	<b>5,140,981</b>	<b>6.1%</b>	<b>5,418,413</b>	<b>5.4%</b>	<b>5,711,475</b>	<b>5.4%</b>	<b>5,893,324</b>	<b>3.2%</b>	<b>6,064,931</b>	<b>2.9%</b>	<b>6,239,724</b>	<b>2.9%</b>	<b>6,401,173</b>	<b>2.6%</b>	<b>6,615,688</b>	<b>3.4%</b>	<b>7,015,735</b>	<b>6.0%</b>
Percentage Increase/Decrease(-)	-3.2%		6.1%		5.4%		5.4%		3.2%		2.9%		2.9%		2.6%		3.4%		6.0%	
<b>Expenditures:</b>																				
Cost of Goods Sold	1,182,003	-1.3%	1,241,103	5.0%	1,303,158	5.0%	1,368,316	5.0%	1,436,732	5.0%	1,508,569	5.0%	1,583,997	5.0%	1,663,197	5.0%	1,746,357	5.0%	1,833,675	5.0%
Salaries	652,503	3.2%	678,603	4.0%	705,747	4.0%	733,977	4.0%	763,336	4.0%	793,870	4.0%	825,624	4.0%	858,649	4.0%	892,995	4.0%	928,715	4.0%
Employee Benefits	217,660	1.5%	224,190	3.0%	230,915	3.0%	237,843	3.0%	244,978	3.0%	252,328	3.0%	259,897	3.0%	267,694	3.0%	275,725	3.0%	283,997	3.0%
Hourly Wages and Overtime	531,353	0.0%	536,667	1.0%	542,033	1.0%	547,454	1.0%	552,928	1.0%	558,457	1.0%	564,042	1.0%	569,682	1.0%	575,379	1.0%	581,133	1.0%
Goods and Services	1,255,059	-3.0%	1,317,812	5.0%	1,383,703	5.0%	1,452,888	5.0%	1,525,532	5.0%	1,601,809	5.0%	1,681,899	5.0%	1,765,994	5.0%	1,854,294	5.0%	1,947,008	5.0%
Travel	4,000	32.4%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%
Equipment	49,500	-13.9%	50,490	2.0%	51,500	2.0%	52,530	2.0%	53,580	2.0%	54,652	2.0%	55,745	2.0%	56,860	2.0%	57,997	2.0%	59,157	2.0%
Overhead Allocation	74,388	33.8%	77,364	4.0%	80,458	4.0%	83,676	4.0%	87,023	4.0%	90,504	4.0%	94,125	4.0%	97,890	4.0%	101,805	4.0%	105,877	4.0%
<b>Total Expenditures</b>	<b>3,966,466</b>	<b>2.0%</b>	<b>4,130,228</b>	<b>4.1%</b>	<b>4,301,515</b>	<b>4.1%</b>	<b>4,480,684</b>	<b>4.2%</b>	<b>4,668,110</b>	<b>4.2%</b>	<b>4,864,188</b>	<b>4.2%</b>	<b>5,069,330</b>	<b>4.2%</b>	<b>5,283,967</b>	<b>4.2%</b>	<b>5,508,553</b>	<b>4.3%</b>	<b>5,743,563</b>	<b>4.3%</b>
Percentage Increase/Decrease(-)	-0.5%		4.1%		4.1%		4.2%		4.2%		4.2%		4.2%		4.2%		4.3%		4.3%	
<b>Mandatory Transfers:</b>																				
Debt Service-1969 Bonds	(130,200)		(130,200)		(130,200)		(130,200)		(130,200)		(130,200)		(130,200)		(130,200)		(130,200)		(130,200)	
Debt Service-Federal Note	(40,000)		(80,000)		(80,000)		(80,000)		(80,000)		(80,000)		(80,000)		(80,000)		(80,000)		(80,000)	
Mortgage/Contract Payments	(25,400)		(25,400)		(19,600)		(13,800)		(13,800)		(13,800)		(13,800)		(13,800)		(13,800)		(13,800)	
Debt Service- Bank Note	(246,000)		(247,200)		(425,000)		(425,000)		(425,000)		(425,000)		(425,000)		(425,000)		(425,000)		(425,000)	
<b>Total Mandatory Transfers</b>	<b>(441,600)</b>		<b>(482,800)</b>		<b>(654,800)</b>		<b>(649,000)</b>		<b>(649,000)</b>		<b>(649,000)</b>		<b>(649,800)</b>		<b>(649,800)</b>		<b>(649,800)</b>		<b>(649,800)</b>	
<b>Other Transfers &amp; Add./Deduct.:</b>																				
Cap Improvement-Fire Safety	(100,000)		(100,000)		0		0		0		0		0		0		0		0	
Cap Improvement-Roof Repair	0		0		0		(100,000)		(100,000)		(100,000)		(100,000)		(100,000)		(100,000)		(100,000)	
Cap Improvement-Minor	(151,000)		(135,000)		(135,000)		(135,000)		(135,000)		(135,000)		(115,000)		(115,000)		(115,000)		(115,000)	
Cap Improvement-Major	0		0		0		(152,934)		(142,155)		(169,927)		(320,076)		(363,503)		(430,736)		(383,217)	
<b>Total Other Transfers</b>	<b>(251,000)</b>		<b>(235,000)</b>		<b>(135,000)</b>		<b>(387,934)</b>		<b>(377,155)</b>		<b>(304,927)</b>		<b>(435,076)</b>		<b>(478,503)</b>		<b>(545,736)</b>		<b>(498,217)</b>	
<b>Net Increase/(Decrease) for Year</b>	<b>\$184,256</b>		<b>\$292,953</b>		<b>\$327,099</b>		<b>\$193,858</b>		<b>\$199,059</b>		<b>\$246,816</b>		<b>\$265,519</b>		<b>\$454,703</b>		<b>\$417,400</b>		<b>\$629,955</b>	
<b>Fund Balance at Beginning of Year</b>	<b>257,311</b>		<b>441,567</b>		<b>734,520</b>		<b>908,684</b>		<b>960,387</b>		<b>989,520</b>		<b>1,016,259</b>		<b>1,043,275</b>		<b>1,067,243</b>		<b>1,101,426</b>	
<b>Fund Balance at End of Year</b>	<b>\$441,567</b>		<b>\$734,520</b>		<b>\$1,061,618</b>		<b>\$1,102,542</b>		<b>\$1,159,446</b>		<b>\$1,236,335</b>		<b>\$1,281,778</b>		<b>\$1,497,978</b>		<b>\$1,484,643</b>		<b>\$1,731,381</b>	
<b>Reserve Requirement</b>	<b>\$806,562</b>		<b>\$859,795</b>		<b>\$908,684</b>		<b>\$960,387</b>		<b>\$989,520</b>		<b>\$1,016,259</b>		<b>\$1,043,275</b>		<b>\$1,067,243</b>		<b>\$1,101,426</b>		<b>\$1,172,479</b>	

Assumptions: 100 FTE student increase per year  
Inflation rates for expenses are per the Consumer Price Indices set by the Congressional Budget Office  
Fiscal Year 1985-86 Room & Board rate reflects a 2.4% increase over the current rate.  
Fiscal Years 1986-87 through 1994-95 Room and Board Rates are set at the prior year's rate plus a 5% increase.  
Debt Service Plan 6 - Loan of \$1,640,390 @ 11%  
Positive net fund activity is transferred to a capital improvement account.

Formula:										
Other Revenue	1,621,022	1,684,013	1,749,982	1,819,077	1,891,452	1,967,270	2,046,699	2,129,920	2,217,118	2,306,678
Less Expenses	3,966,466	4,130,228	4,301,515	4,480,684	4,668,110	4,864,188	5,069,330	5,283,967	5,508,553	5,743,563
Less Mandatory Transfers	(441,600)	(482,800)	(654,800)	(649,000)	(649,000)	(649,000)	(469,800)	(184,000)	(144,000)	(144,000)
Less Other Transfers	(251,000)	(235,000)	(135,000)	(387,934)	(377,155)	(304,927)	(435,076)	(478,503)	(545,736)	(498,217)
Plus Beginning Fund Balance	257,311	441,567	734,520	908,684	960,387	989,520	1,016,259	1,043,275	1,067,243	1,101,426
<b>Total</b>	<b>(2,780,733)</b>	<b>(2,722,448)</b>	<b>(2,606,813)</b>	<b>(2,789,856)</b>	<b>(2,842,426)</b>	<b>(2,861,326)</b>	<b>(2,911,247)</b>	<b>(2,773,275)</b>	<b>(2,913,927)</b>	<b>(2,977,676)</b>
<b>10 % of Other Revenue</b>	<b>(162,102)</b>	<b>(168,401)</b>	<b>(174,998)</b>	<b>(181,908)</b>	<b>(189,145)</b>	<b>(196,727)</b>	<b>(204,670)</b>	<b>(212,992)</b>	<b>(221,712)</b>	<b>(230,668)</b>
<b>/ .8 = Total Revenue</b>	<b>(2,942,835)</b>	<b>(2,890,850)</b>	<b>(2,781,811)</b>	<b>(2,971,764)</b>	<b>(3,031,571)</b>	<b>(3,058,053)</b>	<b>(3,115,917)</b>	<b>(2,986,267)</b>	<b>(3,135,639)</b>	<b>(3,208,344)</b>
	<b>(3,678,544)</b>	<b>(3,613,562)</b>	<b>(3,477,264)</b>	<b>(3,714,704)</b>	<b>(3,789,463)</b>	<b>(3,822,566)</b>	<b>(3,894,896)</b>	<b>(3,732,834)</b>	<b>(3,919,549)</b>	<b>(4,010,429)</b>
Occupancy	1,380	1,410	1,425	1,440	1,410	1,375	1,340	1,300	1,275	1,300
Breakeven R&B Rate	2,670	2,560	2,440	2,580	2,690	2,780	2,910	2,870	3,070	3,080
Condition: Current Rate \$2280	2,335	2,452	2,574	2,703	2,838	2,980	3,123	3,286	3,450	3,622
Room Rate	1,030	1,080	1,130	1,190	1,250	1,310	1,380	1,450	1,520	1,600
Board Rate	1,305	1,372	1,444	1,513	1,588	1,670	1,749	1,836	1,930	2,022
Room Revenue	1,481,848	1,589,766	1,669,726	1,771,667	1,821,495	1,865,095	1,908,500	1,944,107	2,002,056	2,143,378
Board Revenue	1,740,452	1,867,202	1,998,705	2,120,731	2,180,377	2,232,566	2,284,525	2,327,146	2,396,514	2,565,679
<b>Total</b>	<b>3,222,300</b>	<b>3,456,968</b>	<b>3,668,431</b>	<b>3,892,398</b>	<b>4,001,872</b>	<b>4,097,661</b>	<b>4,193,025</b>	<b>4,271,253</b>	<b>4,398,570</b>	<b>4,709,057</b>
<b>Required Reserves:</b>										
10% Occupancy	322,230	345,697	366,843	389,240	400,187	409,766	419,303	427,125	439,857	470,906
10% Operating Revenue	484,332	514,098	541,841	571,148	589,332	606,493	623,972	640,117	661,569	701,574
	806,562	859,795	908,684	960,387	989,520	1,016,259	1,043,275	1,067,243	1,101,426	1,172,479
<b>Fund Balance</b>	<b>441,567</b>	<b>734,520</b>	<b>1,061,618</b>	<b>1,102,542</b>	<b>1,159,446</b>	<b>1,236,335</b>	<b>1,281,778</b>	<b>1,497,978</b>	<b>1,484,643</b>	<b>1,731,381</b>
<b>Difference Over/(Under)</b>	<b>(364,995)</b>	<b>(125,275)</b>	<b>152,934</b>	<b>142,155</b>	<b>169,927</b>	<b>220,076</b>	<b>238,503</b>	<b>430,736</b>	<b>383,217</b>	<b>558,902</b>
<b>Difference (Accumulative) *</b>	<b>(364,995)</b>	<b>(125,275)</b>	<b>152,934</b>	<b>142,155</b>	<b>169,927</b>	<b>220,076</b>	<b>238,503</b>	<b>430,736</b>	<b>383,217</b>	<b>558,902</b>

\* Negative differences are financed by next year's revenues.  
Positive differences are transferred to a capital improvement account the next year, provided an operating reserve shortage is not created.

Filename: HDPLANA1

Eastern Washington University  
Spokane Center for Higher Education  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Sales and Services	\$16,372	96.32%	\$168,676	93.59%	\$278,000	96.26%	\$146,800	91.9%
Sales and Services - Rental	563	3.31%	11,172	6.20%	10,800	3.74%	13,000	8.1%
Investment Income	94	0.56%	322	0.18%	0	0.00%	0	0.0%
Interdepartmental Recharges	0	0.00%	0	0.00%	0	0.00%	0	0.0%
Miscellaneous	(32)	-0.19%	58	0.03%	0	0.00%	0	0.0%
Total Revenues	16,997	100.0%	180,228	100.0%	288,800	100.0%	159,800	100.0%
Percentage Increase/Decrease(-)	N/A		960.3%		60.2%		-44.7%	
Expenditures:								
Cost of Goods Sold	2,381	0.2%	57,991	22.8%	59,200	37.6%	60,000	43.2%
Salaries	0	0.0%	35,504	14.0%	29,000	18.4%	30,564	22.0%
Employee Benefits	0	0.0%	11,957	4.7%	10,700	6.8%	11,141	8.0%
Hourly Wages and Overtime	0	0.0%	42,258	16.6%	32,400	20.6%	21,600	15.5%
Goods and Services	548	.0%	104,462	41.1%	25,900	16.4%	15,300	11.0%
Travel	0	0.0%	21	.0%	0	0.0%	0	0.0%
Equipment	0	0.0%	2,103	0.8%	400	0.3%	400	0.3%
Total Expenditures	2,929	0.2%	254,296	100.0%	157,600	100.0%	139,005	100.0%
Percentage Increase/Decrease(-)	N/A		8583.0%		-38.0%		-11.8%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To Intercollegiate Athletics	0		0		(130,000)		0	
Net Increase/(Decrease) for the Year	\$14,069		(\$74,068)		\$1,200		\$20,795	
Fund Balance at Beginning of Year	0		14,069		(59,999)		(58,799)	
Fund Balance at End of Year	\$14,069		(\$59,999)		(\$58,799)		(\$38,004)	

Eastern Washington University  
Sponsored Programs - Grants and Contracts  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues and Fund Additions:								
Federal Grants and Contracts	\$2,095,818	56.0%	\$1,669,126	53.3%	\$1,446,000	49.1%	\$1,446,000	49.1%
State Grants and Contracts	753,784	20.1%	648,486	20.7%	738,000	25.1%	738,000	25.1%
Local Grants and Contracts	195,931	5.2%	182,459	5.8%	155,000	5.3%	155,000	5.3%
Private Gifts, Grants and Contracts	703,159	18.8%	640,334	20.4%	606,000	20.6%	606,000	20.6%
Interdepartmental Recharges	(3,833)	-0.1%	(7,407)	-0.2%	0	0.0%	0	0.0%
Total Revenues and Fund Additions	3,744,860	100.0%	3,132,998	100.0%	2,945,000	100.0%	2,945,000	100.0%
Percentage Increase/Decrease(-)	N/A		-16.3%		-6.0%		0.0%	
Expenditures:								
Salaries	1,100,581	28.1%	927,526	30.0%	937,400	31.2%	937,400	31.2%
Employee Benefits	264,569	6.8%	222,808	7.2%	209,100	7.0%	209,100	7.0%
Hourly Wages and Overtime	1,004,044	25.6%	853,974	27.6%	640,000	21.3%	640,000	21.3%
Goods and Services	677,169	17.3%	655,227	21.2%	805,000	26.8%	805,000	26.8%
Travel	242,158	6.2%	161,354	5.2%	136,000	4.5%	136,000	4.5%
Equipment	103,903	2.7%	60,643	2.0%	60,000	2.0%	60,000	2.0%
Scholarships and Grants	132,586	3.4%	84,208	2.7%	85,000	2.8%	85,000	2.8%
Indirect Cost Recovery	392,624	10.0%	125,420	4.1%	127,500	4.3%	127,500	4.3%
Total Expenditures	3,917,633	100.0%	3,091,160	100.0%	3,000,000	100.0%	3,000,000	100.0%
Percentage Increase/Decrease(-)	N/A		-21.1%		-2.9%		0.0%	
Net Increase/(Decrease) for the Year	(\$172,773)		\$41,838		(\$55,000)		(\$55,000)	
Fund Balance at Beginning of Year	510,918		338,145		379,983		324,983	
Fund Balance at End of Year	\$338,145		\$379,983		\$324,983		\$269,983	

Eastern Washington University  
Student Assistance Programs  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues and Fund Additions:								
Federal Grants and Contracts	\$1,946,043	78.9%	\$2,217,198	77.8%	\$2,559,800	80.9%	\$2,870,500	82.7%
State Grants and Contracts	497,789	20.2%	600,681	21.1%	565,400	17.9%	565,000	16.3%
Private Gifts, Grants and Contracts	22,080	0.9%	30,773	1.1%	40,000	1.3%	36,000	1.0%
Total Revenues and Fund Additions	2,465,912	100.0%	2,848,652	100.0%	3,165,200	100.0%	3,471,500	100.0%
Percentage Increase/Decrease(-)	N/A		15.5%		11.1%		9.7%	
Scholarships and Grants by Program Type:								
Pell Grant	1,594,241	64.5%	1,837,928	64.5%	2,195,700	69.4%	2,500,000	72.0%
Educational Opportunity Grant	351,802	14.2%	379,271	13.3%	364,100	11.5%	370,500	10.7%
State Need Grant	497,789	20.1%	600,680	21.1%	565,400	17.9%	565,000	16.3%
Private Donors	27,965	1.1%	30,773	1.1%	40,000	1.3%	36,000	1.0%
Total Scholarships and Grants	2,471,797	100.0%	2,848,652	100.0%	3,165,200	100.0%	3,471,500	100.0%
Percentage Increase/Decrease(-)	N/A		15.2%		11.1%		9.7%	
Net Increase/(Decrease) for the Year	(\$5,885)		\$0		\$0		\$0	

Eastern Washington University  
Stores Operations  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Special Course Fees	\$37,968	5.3%	\$74,675	8.7%	\$113,300	13.2%	\$105,922	10.3%
Other Educational Fees	18,052	2.5%	28,533	3.3%	15,200	1.8%	32,000	3.1%
Investment Income	12,063	1.7%	18,576	2.2%	16,100	1.9%	15,800	1.5%
Rental Income	15,764	2.2%	18,779	2.2%	30,300	3.5%	12,200	1.2%
Sale of Supplies and Services	212,790	29.9%	245,640	28.5%	164,700	19.1%	179,385	17.4%
Miscellaneous	1,507	0.2%	600	0.1%	0	0.0%	500	.0%
Interdepartmental Recharges	413,704	58.1%	475,914	55.2%	521,900	60.6%	684,700	66.4%
Total Revenues	711,847	100.0%	862,717	100.0%	861,500	100.0%	1,030,507	100.0%
Percentage Increase/Decrease(-)	N/A		21.2%		-0.1%		19.6%	
Expenditures:								
Cost of Goods Sold	324,688	50.4%	357,787	42.5%	370,600	41.8%	514,456	47.5%
Salaries	101,787	15.8%	81,065	9.6%	147,300	16.6%	101,128	9.3%
Employee Benefits	22,114	3.4%	18,009	2.1%	36,500	4.1%	40,004	3.7%
Hourly Wages and Overtime	51,176	7.9%	87,593	10.4%	103,600	11.7%	158,399	14.6%
Goods and Services	109,894	17.1%	251,501	29.8%	172,700	19.5%	220,080	20.3%
Travel	11,164	1.7%	32,992	3.9%	15,500	1.7%	10,970	1.0%
Equipment	23,709	3.7%	13,643	1.6%	40,400	4.6%	38,400	3.5%
Total Expenditures	644,532	100.0%	842,590	100.0%	886,600	100.0%	1,083,437	100.0%
Percentage Increase/Decrease(-)	N/A		30.7%		5.2%		22.2%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To Intercollegiate Athletics	0		0		0		(15,800)	
Net Increase/(Decrease) for the Year	\$67,315		\$20,127		(\$25,100)		(\$68,730)	
Fund Balance at Beginning of Year	290,345		357,660		377,787		352,687	
Fund Balance at End of Year	\$357,660		\$377,787		\$352,687		\$283,957	
Amount of Fund Balance Designated for Course Fee Activities	\$120,915		\$127,595		\$120,000		\$125,000	

Eastern Washington University  
Data Processing Services  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Investment Income	\$10,020	1.1%	\$35,243	2.6%	\$35,000	2.3%	\$35,000	3.0%
Sale of Supplies and Services	83,098	9.3%	57,289	4.3%	8,800	0.6%	0	0.0%
Miscellaneous	14	.0%	0	0.0%	0	0.0%	0	0.0%
Interdepartmental Recharges	803,453	89.6%	1,255,375	93.1%	1,505,900	97.2%	1,146,119	97.0%
Total Revenues	896,584	100.0%	1,347,907	100.0%	1,549,700	100.0%	1,181,119	100.0%
Percentage Increase/Decrease(-)	N/A		50.3%		15.0%		-23.8%	
Expenditures:								
Salaries	242,052	25.8%	253,729	21.9%	292,400	20.0%	349,274	20.5%
Employee Benefits	54,485	5.8%	63,377	5.5%	73,000	5.0%	89,929	5.3%
Hourly Wages and Overtime	5,730	0.6%	7,028	0.6%	300	.0%	2,000	0.1%
Goods and Services	620,929	66.2%	674,939	58.2%	814,100	55.7%	793,715	46.5%
Travel	1,186	0.1%	2,422	0.2%	17,700	1.2%	2,300	0.1%
Equipment	12,913	1.4%	157,528	13.6%	264,200	18.1%	469,540	27.5%
Indirect Costs	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Total Expenditures	937,294	100.0%	1,159,023	100.0%	1,461,700	100.0%	1,706,758	100.0%
Percentage Increase/Decrease(-)	N/A		23.7%		26.1%		16.8%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
From Student Administrative Systems	103,438		117,594		125,200		0	
Net Increase/(Decrease) for the Year	\$62,728		\$306,478		\$213,200		(\$525,639)	
Fund Balance at Beginning of Year	152,585		215,313		521,791		734,991	
Fund Balance at End of Year	\$215,313		\$521,791		\$734,991		\$209,352	



Eastern Washington University  
Printing and Duplicating  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Investment Income	\$632	0.2%	\$2,396	0.5%	\$1,000	0.2%	\$0	0.0%
Sale of Property Income	1,091	0.3%	0	0.0%	0	0.0%	0	0.0%
Sale of Supplies and Services	49,897	14.0%	54,261	12.2%	57,300	12.7%	52,350	11.9%
Miscellaneous	8	.0%	(680)	-0.2%	0	0.0%	0	0.0%
Interdepartmental Recharges	303,602	85.5%	387,197	87.4%	392,900	87.1%	389,256	88.1%
Total Revenues	355,230	100.0%	443,174	100.0%	451,200	100.0%	441,606	100.0%
Percentage Increase/Decrease(-)	N/A		24.8%		1.8%		-2.1%	
Expenditures:								
Cost of Goods Sold	41,082	12.4%	60,431	13.9%	51,900	10.1%	56,100	13.2%
Salaries	115,172	34.6%	171,773	39.4%	172,200	33.5%	114,540	26.9%
Employee Benefits	28,310	8.5%	44,559	10.2%	45,900	8.9%	30,540	7.2%
Hourly Wages and Overtime	1,953	0.6%	4,812	1.1%	6,600	1.3%	4,500	1.1%
Goods and Services	110,491	33.2%	130,180	29.9%	157,500	30.7%	173,957	40.8%
Travel	(25)	.0%	0	0.0%	0	0.0%	100	.0%
Equipment	35,514	10.7%	24,038	5.5%	79,500	15.5%	46,630	10.9%
Total Expenditures	332,496	100.0%	435,793	100.0%	513,600	100.0%	426,367	100.0%
Percentage Increase/Decrease(-)	N/A		31.1%		17.9%		-17.0%	
Transfers Among Funds, Additions/(Deductions):								
Nonmandatory:								
To Unexpended Plant Fund for Sinking Fund	(22,000)		0		0		0	
Net Increase/(Decrease) for the Year	\$734		\$7,381		(\$62,400)		\$15,239	
Fund Balance at Beginning of Year	14,034		14,768		22,149		(40,251)	
Fund Balance at End of Year	\$14,768		\$22,149		(\$40,251)		(\$25,012)	

Eastern Washington University  
Facilities Remodeling  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Sale of Supplies and Services	\$0	0.0%	\$27,133	4.1%	\$1,400	0.2%	\$0	0.0%
Miscellaneous	210	.0%	225	.0%	0	0.0%	0	0.0%
Interdepartmental Recharges	555,570	100.0%	639,577	95.9%	577,500	99.8%	515,500	100.0%
Total Revenues	555,779	100.0%	666,935	100.0%	578,900	100.0%	515,500	100.0%
Percentage Increase/Decrease(-)	N/A		20.0%		-13.2%		-11.0%	
Expenditures:								
Salaries	325,580	47.6%	158,979	47.9%	242,100	47.3%	177,000	48.1%
Employee Benefits	79,648	11.7%	45,275	13.6%	43,700	8.5%	42,780	11.6%
Hourly Wages and Overtime	63,150	9.2%	15,944	4.8%	6,600	1.3%	5,000	1.4%
Goods and Services	202,012	29.6%	112,019	33.7%	219,500	42.9%	143,184	38.9%
Travel	309.95	.0%	0	0.0%	0	0.0%	0	0.0%
Equipment	9,580	1.4%	0	0.0%	0	0.0%	0	0.0%
Architectural and Engineering Services	3,089	0.5%	0	0.0%	0	0.0%	0	0.0%
Total Expenditures	683,368	100.0%	332,217	100.0%	511,900	100.0%	367,964	100.0%
Percentage Increase/Decrease(-)	N/A		-51.4%		54.1%		-28.1%	
Net Increase/(Decrease) for the Year	(\$127,589)		\$334,718		\$67,000		\$147,536	
Fund Balance at Beginning of Year	(415,509)		(543,098)		(208,380)		(141,380)	
Fund Balance at End of Year	(\$543,098)		(\$208,380)		(\$141,380)		\$6,156	

Eastern Washington University  
Motor Pool  
1985-86 Financial Plan

June, 1985

	-----1982-83 Actual-----		-----1983-84 Actual-----		Current Year Plan --1984-85 Fiscal Year--		Recommended Plan --1985-86 Fiscal Year--	
	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total	Dollar Amount	Percent of Total
Revenues:								
Miscellaneous	\$134	0.1%	\$16	.0%	\$0	0.0%	0	0.0%
Interdepartmental Recharges	111,184	99.9%	115,151	100.0%	121,800	100.0%	151,859	100.0%
Total Revenues	111,318	100.0%	115,167	100.0%	121,800	100.0%	151,859	100.0%
Percentage Increase/Decrease(-)	N/A		3.5%		5.8%		24.7%	
Expenditures:								
Salaries	13,989	15.2%	26,774	18.1%	29,400	16.7%	32,210	19.9%
Employee Benefits	3,745	4.1%	8,109	5.5%	8,900	5.1%	11,788	7.3%
Hourly Wages and Overtime	1,080	1.2%	3,818	2.6%	4,800	2.7%	7,621	4.7%
Goods and Services	73,110	79.7%	72,970	49.3%	69,100	39.3%	65,900	40.6%
Travel	(138)	-0.2%	(89)	-0.1%	0	0.0%	800	0.5%
Equipment	0	0.0%	36,423	24.6%	63,700	36.2%	43,900	27.1%
Total Expenditures	91,785	100.0%	148,005	100.0%	175,900	100.0%	162,219	100.0%
Percentage Increase/Decrease(-)	N/A		61.3%		15.9%		-8.4%	
Net Increase/(Decrease) for the Year	\$19,533		(\$32,838)		(\$54,100)		(\$10,360)	
Fund Balance at Beginning of Year	(23,638)		(4,105)		(36,943)		(91,043)	
Fund Balance at End of Year	(\$4,105)		(\$36,943)		(\$91,043)		(\$101,403)	

Eastern Washington University  
1985-86 Financial Plan

G L O S S A R Y   O F  
F I N A N C I A L   T E R M S

**ACADEMIC AFFAIRS:** A responsibility center for all of the instructional departments including faculty, support staff and costs, research, academic administration, libraries, academic computing support, Registrar, Academic Counseling, grants and contracts, and those activities directly related to instruction such as Robert Reid Laboratory School, Speech Clinic, and the Urban and Regional Planning Center.

**ACCREDITATION:** The granting of approval to a college or university by an official review board after the institution has met specific requirements. Institutional accreditation is carried out by regional accrediting associations; program accreditation (e.g., music) is carried out by specialized associations (e.g., National Association of Schools of Music).

**AGENCY FUNDS:** Resources held by an institution as custodian or fiscal agent for individual students, faculty, staff members, and organizations.

**APPROPRIATION:** Includes those funds received from, or made available by, governmental sources through legislative acts for current operations.

**ASSOCIATED STUDENTS - DEPARTMENTAL RELATED:** Includes programs related to student activities under the control and direction of specified academic departments.

**ASSOCIATED STUDENTS EWU - STUDENT ACTIVITIES:** Includes services provided by the Associated Students under the control of the Associated Student Council which plans, promotes and directs major functions where the student body is involved.

**AUXILIARY ENTERPRISE:** An entity that furnishes a service directly or indirectly to students, faculty or staff, and charges a fee directly related to, but not necessarily equal to, the cost of the service. The public may be served incidentally by some auxiliary enterprises. The services are essential elements in support of the institution's program, and conceptually should be regarded as self-supporting. This group includes the following: Associated Students, University Bookstore, Pence Union Building (PUB); University Conference Center, Parking Services, Housing and Dining Services, Spokane Center for Higher Education.

**BEQUEST:** Property received through a will; restrictions may or may not attach to use of the property.

**BOOK VALUE (OF ASSETS):** Purchase price of an asset; in the case of an asset received as a gift, the appraised market value of the asset as of the date donated.

**BUDGET:** A statement of proposed expenditures for a fixed period or for a specific project or program, and the proposed means of financing the expenditures.

**BUSINESS AND FINANCE:** A responsibility center which provides the business services of the university including Payroll, Cashiering, Accounts Payable, General Accounting, Inventory Control, Intercollegiate Athletics, Purchasing, Personnel Services, Benefits Administration, administrative computer support, all components of the Physical Plant, the university budget, telephone, postal, trucking, stores operation, police and fire services, facilities planning, Housing and Dining Services, Pence Union Building (PUB), University Conference Center, University Bookstore, Parking Services, and Motor Pool.

**CURRENT FUNDS:** Resources to be expended in the near term and used for operating purposes.

**DATA PROCESSING SERVICES:** A service activity that provides computing support to all university departments including academic, administrative, auxiliary enterprises, grants and contracts.

**DEBT FINANCING:** Acquisition of an asset by borrowing money, thereby creating a liability; typical forms of debt financing are loans and mortgages.

**DEBT SERVICE:** All payments in connection with funds borrowed by an institution: principal payments, interest charges, payments to sinking funds to insure future principal and interest payments, payments to reserves to insure proper upkeep and maintenance of the facilities, trustees' service charges, legal expenses and other items related to indebtedness.

**DEFERRED (OR UNEARNED) REVENUE:** That portion of receipts for which services have not been completely performed, e.g., food service payments. Until such services are performed in their entirety, that portion of the receipts is considered a liability.

**DESIGNATED FUNDS:** Unrestricted resources expendable only for purposes designated by the governing board. (Also see "Undesignated Funds.")

**EDUCATIONAL AND GENERAL OPERATIONS:** Those university departments and activities supported by the state operating budget appropriation and general university revenues--the "legislative budget." Approximately 98% of this support comes from the appropriation.

**ENDOWMENT FUNDS:** Funds which a donor or other outside agency has stipulated, as a condition of the gift, that the principal is

Endowment Funds (continued):  
to be maintained inviolate and in perpetuity,  
and that only the income from the investments  
of the fund may be expended.

ENDOWMENT INCOME: Yield, usually in the form  
of interest and dividends, which occurs as a  
result of investing the principal of an  
endowment fund. Capital gains and losses are  
not a part of endowment income.

EXTENDED PROGRAMS: A responsibility center  
which serves as the link between the off-  
campus community and the academic resources  
of the university including Alumni, the  
Higher Education Center operation, Admis-  
sions, Publications and the News Bureau and  
the Business and Technology Center.

FACILITIES REMODELING: Includes reclassifi-  
cation of expenses based on interdepartmental  
purchase orders over and above regular uni-  
versity maintenance and contracted recharges.

FEDERAL GRANTS AND CONTRACTS: Includes reve-  
nues from federal agencies that are received  
or made available for specific projects or  
programs.

FELLOWSHIPS: Financial assistance to gradu-  
ate or postgraduate students, based primarily  
on academic achievement and vocational and  
professional objectives. Recipients are not  
required to render service to the institution  
as a consideration for their aid, nor are  
they required to repay. (Also see "Scholar-  
ships.")

FINE AND FORFEITURE INCOME: Funds collected  
under institutional policies and regulations  
for dropped enrollment and for the replace-  
ment of lost or destroyed books, supplies, or  
equipment.

FULL-TIME EQUIVALENT (FTE): A means for  
expressing part-time students or faculty in  
terms of full-time. The formula is generally  
based on credit hours; for example, an insti-  
tution may define full-time as being 12  
credit hours, so a student (or faculty mem-  
ber) taking (or teaching) three credit hours  
would then be a .25 FTE.

FUND ACCOUNTING: A sum of money and other  
assets constituting a separate accounting  
entity, created and maintained for a par-  
ticular purpose and having transactions  
subject to legal or administrative limi-  
tations. Its double-entry accounts are  
self-balancing, and from there a balance  
sheet and operating statement may be pre-  
pared.

FUND BALANCE: The difference between assets  
and liabilities in a fund group.

FUND GROUP: A group of resources having  
similar purposes; typical fund groups in  
colleges and universities are current, loan,  
endowment and similar, annuity and life  
income, plant and agency.

HIGHER EDUCATION CENTER: Provides cafeteria,  
space rental, parking and convergence services  
to the Spokane Educational facility.

HOUSING AND DINING SERVICES: Includes  
auxiliary residence halls, married student  
apartments and faculty-graduate student  
apartments services for in-resident students,  
guests and conference group activities. In-  
cludes auxiliary food services for residence  
hall students, guests and conference activi-  
ties.

INDIRECT COSTS: Costs that have been incur-  
red for purposes common to a number or all of  
the specific projects, programs or activities  
of an institution, but which cannot be iden-  
tified and charged directly to such projects,  
programs or activities relatively easily  
without an inordinate amount of accounting.  
Examples include such items as heating,  
lighting, air conditioning and janitorial  
services of buildings and administrative  
services such as accounting, purchasing,  
personnel and library services.

INSTITUTIONAL SUPPORT: This program consists  
of the functions which provide administrative  
and operation support for the on-going opera-  
tions of the university.

INSTRUCTION: This program consists of formal  
instructional activities available to stu-  
dents seeking to complete an academic or  
professional curriculum, or desiring to  
continue their education through non-credit  
instructional programs.

INTERCOLLEGIATE ATHLETICS: Includes expendi-  
tures for intercollegiate sports program that  
is operated in accordance with the definition  
of an auxiliary enterprise. Student partici-  
pants are recruited and provided grants-in-  
aid based on their athletic ability.

INTERNAL AUDITING: A review of operations  
within established policy guidelines, which  
provides managers with reports, conclusions  
and recommendations of the results of the  
review; it is an element of managerial con-  
trol for measuring and evaluating the effec-  
tiveness of such control within the organi-  
zation.

INVESTMENT INCOME: Funds received as earn-  
ings on investments made from the general  
local bank account.

**LIBRARIES:** The library, media and archival activities provide essential support to the instructional and research programs of the university, as well as serving as a resource for the entire region.

**LOAN FUNDS:** Funds to be lent to students. When both principal and interest on the loans are lendable, they are included in the Loan Funds group. If only the income from a fund is lendable, the principal is included in the Endowment and Similar Funds group, while the cumulative income constitutes the loan fund.

**LOCAL GRANTS AND CONTRACTS:** Includes revenues from local governmental agencies that are received or made available for specific projects or programs.

**MANDATORY TRANSFERS:** Transfers arising out of (1) binding legal agreements related to the financing of educational plant, such as amounts for debt retirement, interest and required provisions for renewals and replacements of plant, not financed from other sources, and (2) grant agreements with agencies of the federal government, donors and other organizations to match gifts and grants to Loan Funds and other funds. (Also see "Nonmandatory Transfers.")

**MOTOR POOL:** Includes automobiles and vans for use by faculty and staff for university-related trips.

**NONMANDATORY TRANSFERS:** Transfers to other fund groups made at the discretion of the governing board to serve a variety of objectives, such as additions to loan funds, additions to quasi-endowment funds, general or specific plant additions, voluntary renewals and replacements of plant, and prepayments on debt principal. (Also see "Mandatory Transfers.")

**PARKING SERVICES:** Includes providing parking to faculty, staff and students. Revenues are generated by the sale of parking decals and assessment of violation fines.

**PENCE UNION BUILDING (PUB):** Includes coordinating and providing auxiliary services for students--food service, games, student programming, crafts, vending machines and barber shop.

**PLANT FUNDS:** Funds to be used for the construction, rehabilitation and acquisition of physical properties for institutional purposes; funds already expended for such properties; funds set aside for the renewal and replacement thereof; and funds accumulated for the retirement of indebtedness thereon.

**PLANT OPERATIONS AND MAINTENANCE:** This program includes maintenance and repair of buildings and equipment, janitorial services, disposal of refuse, campus security and grounds maintenance.

**POOLED INVESTMENTS:** Fund assets pooled or consolidated for investment purposes.

**PRESIDENT:** A responsibility center which includes the President's office, Board of Trustees, Artist and Lecture Series, and the University in Action activities.

**PRIMARY SUPPORT:** This program consists of activities which provide direct support to the teaching and research activities of the university. It includes management activities of the academic deans and program directors.

**PRINTING AND DUPLICATING:** Includes reproduction services for forms, manuscripts, correspondence, booklets and lists. Receipts are derived from other funds directly related to the university and from other agencies not associated with the university.

**PRIVATE GIFTS, GRANTS AND CONTRACTS:** Includes revenues from private agencies that are received or made available for specific projects or programs.

**PUBLIC SERVICE:** This program consists of activities established to provide non-instructional services beneficial to groups outside the institution.

**RESEARCH:** This program supports the teaching function. Faculty members are encouraged to carry on research as a means of extending their knowledge and vitalizing their teaching.

**RESERVE:** An account that records a portion of the fund balance that is allocated or set aside for some eventuality or future use and is, thus, not otherwise available.

**RESTRICTED FUNDS:** Funds limited to a specific use by outside agencies or persons, as distinguished from funds over which the institution has complete control and freedom as to use. (Also see "Unrestricted Funds.")

**SABBATICAL:** A leave of absence, often with pay, granted to a professor, generally for a year at a time, for every six or seven years of continuous service. The primary purpose of such leave is for research or other forms of academic pursuit.

**SALE OF SUPPLY AND SERVICES:** Funds derived from the sale of services, supplies or materials as a by-product of institutional operations not as a product directly for resale.

**SALES AND SERVICES OF AUXILIARY ENTERPRISES:** Includes all revenue generated by the auxiliary enterprises operations of the university.

**SALES AND SERVICES OF EDUCATIONAL ACTIVITIES:** Includes revenues derived from the sale of goods and services that are produced incidental to the conduct of instruction, research or public service.

**SCHOLARSHIPS:** Financial assistance to undergraduate students, generally based on scholastic achievement and/or financial need. Recipients of scholarships are not required to render service or to reimburse the institution in return. (Also see "Fellowships.")

**SERVICE ACTIVITIES:** These are divisions of the university which are established primarily to provide services within the university. The larger ones are: Motor Pool, Facilities Remodeling, Printing and Duplicating, Data Processing Services, Store Operations. These activities charge other university budgets for their services and will account for approximately \$3,746,745 in 1985-86. Their income is, for the most part, already included in other budgets where it is used to pay for the service provided by these activities. They exist to provide direct services and to achieve economies in what they do over the cost of securing that service externally. Thus, their effective operation produces direct benefit to other units in the university.

**SINKING FUND:** Cash or other assets, and the interest or other income earned thereon, set apart for the retirement of a debt or for the protection of an investment in depreciable property.

**SPONSORED PROGRAMS:** Projects performed in accordance with the conditions of agreements with governmental agencies or other outside organizations or persons to conduct activities of a specified scope.

**SPONSORED PROGRAMS - GRANTS AND CONTRACTS:** All special projects, research activities, training grants, etc., that are funded by the federal government and various state or private agencies. Historically, over 50% of this funding comes from the federal government.

**SPONSORED RESEARCH AND PROGRAMS:** This program includes research and instructional services provided by the university as a result of grants and contracts.

**STATE GRANTS AND CONTRACTS:** Includes revenues from state agencies that are received or made available for specific projects or programs.

**STORES OPERATIONS:** Includes activities designed to provide supplies, materials, temporary equipment rentals and office machines maintenance. Receipts are derived from charges to other funds directly related to the university and from other agencies not associated with the university.

**STUDENT ASSISTANCE PROGRAMS:** All funds received and disbursed by the university for student aid programs, including federal and state programs, privately endowed scholarships and state funded grants.

**STUDENT SERVICES:** A responsibility center which serves as the general administrative agency of the university in all matters pertaining to student life. The student services program includes Counseling, Student Activities, Financial Aid, Career Planning and services for the handicapped.

**TENURE:** Permanence of position, often granted after a specified number of years.

**TRANSFERS:** The moving of assets, liabilities and balances from one fund group to another. (Also see "Mandatory Transfers" and "Nonmandatory Transfers.")

**TUITION AND EDUCATIONAL FEES:** Includes all tuition and fees assessed against students for current operating purposes.

**UNDESIGNATED FUNDS:** Unrestricted resources available for any purpose. (Also see "Designated Funds.")

**UNIVERSITY BOOKSTORE:** Includes auxiliary services for the sale of books and supplies to student and faculty on a self-sustaining enterprise basis operated by the institution.

**UNIVERSITY CONFERENCE CENTER:** Includes auxiliary services for faculty and staff organizations as well as off-campus agencies who need facilities and resources for conferences, conventions, athletic camps, seminars, meetings, banquets, etc. The Conference Center serves as a coordinating agent to provide housing and food services, facilities scheduling, communications media, and other requested services.

**UNRESTRICTED FUNDS:** Resources provided to the institution with no restrictions on their use. (Also see "Designated Funds.")

**WORKING CAPITAL:** Current fund cash, or current fund assets converted to cash, that will be used to liquidate current fund liabilities in a normal operating cycle, which is typically one year.



# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russell A. Hartman, Vice President for Business and Finance

Date: June 12, 1985

Subject: 1985-86 Capital Projects Plan



It is recommended that the Board of Trustees, at its June 1985 meeting, approve the attached Capital Projects Plan for the Fiscal Year 1985-86. The plan is in conformity with the Capital Budget enacted by the 1985 Legislature for the 1985-87 biennium.

Highlights of the Capital Projects Plan include:

1. Funding to provide for design work in the development of alternatives for accomplishing the objectives of the Science Building Addition Project which was first priority in Eastern's Capital Budget request for the coming biennium. The project was only partially funded by the Legislature.
2. Funding for several large utilities/maintenance projects, including renewal of the campus electrical distribution system; improvement of the water distribution system, including construction of a water storage facility; necessary roof replacements; and the beginning stages of the addition of a campus-wide fire suppression system in all University facilities.
3. A smaller-than-usual level of funding for minor capital projects.
4. Authority to expend local University funds for various improvements in the Enterprise units, including energy conservation and fire safety improvements in the residence halls.

The attached information identifies total project cost, as well as the specific amounts that are planned for expenditure in the coming fiscal year. Board of Trustees approval will allow us to implement new projects and to continue those projects which are currently underway.

RAH:ms

Attachment

Eastern Washington University  
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Eastern Washington University  
Capital Projects Plan  
For Fiscal Year 1985-1986

June, 1985

	Estimated Project Cost	Expenditures Prior To Fiscal Year 1984-1985	Planned Expenditures 1984-1985	Planned Expenditures 1985-1986	Planned Expenditures After Fiscal Year 1985-86	
					Funded	Unfunded
State Funded Projects:						
Science Building Addition	\$5,149,000	\$5,470	\$7,530	\$250,000	\$1,814,000	\$3,072,000
Electrical System Renewal	1,513,000	0	0	100,000	1,413,000	0
Roof Replacement	1,200,000	0	0	250,000	350,000	600,000
Water Storage and Distribution System	1,170,000	0	0	400,000	770,000	0
Fire Suppression Systems	4,450,000	0	0	50,000	0	4,400,000
Energy Conservation	1,500,000	0	0	200,000	300,000	1,000,000
Minor Capital Improvements: 1983-85	1,766,000	445,706	520,294	662,000	138,000	0
Minor Capital Improvements: 1985-87	4,560,000	0	0	450,000	210,000	3,900,000
Small Repairs and Improvements: 1985-87	1,376,000	0	0	76,000	0	1,300,000
Subtotal State Funded Projects	22,684,000	451,176	527,824	2,438,000	4,995,000	14,272,000
Local Funded Projects:						
Dormitory Energy Conservation:						
Federal Loan	498,000	0	0	498,000	0	0
From Housing and Dining	36,000	0	0	36,000	0	0
Pence Union Building Expansion	1,001,948	331,106	161,885	508,957	0	0
Dormitory Fire and Safety Improvements	529,964	77,464	252,500	100,000	100,000	0
Minor Capital Improvements:						
Housing System	N/A	N/A	324,200	99,000	110,000	N/A
Dining Services	N/A	N/A	227,200	16,000	25,000	N/A
PUB Remodeling	N/A	N/A	1,700	0	0	N/A
Bookstore	N/A	N/A	0	15,000	N/A	N/A
Subtotal Local Funded Projects			967,485	1,272,957	235,000	
Total Capital Projects Plan			\$1,495,309	\$3,710,957	\$5,230,000	
Plan By Source of Funds						
EWU Capital Projects Account-Fund 061			\$527,824	\$1,465,000	\$2,162,000	
State Higher Education Const. Account-Fund 056			0	873,000	1,420,000	
State Facilities Renewal Account - Fund 05C			0	100,000	1,413,000	
Local Plant Funds (Non-Appropriated)-Fund 252			967,485	1,272,957	235,000	
Total Capital Projects Plan			\$1,495,309	\$3,710,957	\$5,230,000	

N/A - Not Applicable

Filename: BotCap

Eastern Washington University  
1985-86 Capital Projects Plan

P R O J E C T   D E T A I L  
S T A T E   F U N D E D

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : SCIENCE BUILDING ADDITION :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	\$5,149,000
	Actual Expenditures Prior to Fiscal Year 1984-85	5,470
	Planned Expenditures During Fiscal Year 1984-85	7,530
	Planned Expenditures During Fiscal Year 1985-86	250,000
	Planned Expenditures After Fiscal Year 1985-86	4,886,000

DESCRIPTION OF PROJECT:

----->

As originally proposed by the University, this project would have provided for the construction of an addition to the Science Building for the housing of activities which involved the use of highly hazardous toxic materials. The existing facilities were constructed to 1965 standards for High School Laboratories and they do not provide a safe working environment for students, faculty and staff. The addition would have included space for instructional laboratories, chemical storage and support facilities.

The project was not funded as proposed by the Office of Financial Management and the legislature in the 1985-87 budget. The Capital Budget Analyst in OFM proposed a conceptual change which was intended to eliminate the need for a major addition in order to relieve the health/safety problem. Eastern has employed a consultant to review our difference of opinion with the Office of Financial Management, and OFM appears to be in agreement that a project revision may be necessary in the next session of the legislature. Project expenditures for the 1985-86 fiscal year will provide for additional engineering consultation and project design. The \$250,000 estimate is probably high but will provide sufficient flexibility for us to do what is necessary to develop a strong case for consideration in the 1986 session of the legislature. The Board of Trustees will be kept advised of the status of this project as it develops.

DESIGN AND CONSTRUCTION:

----->

Estimated Start Date  
Estimated Completion Date

December, 1984  
September, 1989

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : ELECTRICAL SYSTEM RENEWAL :  
-----

BUDGET SUMMARY:

-----> Total Project Budget \$1,513,000  
Actual Expenditures Prior to Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1985-86 100,000  
Planned Expenditures After Fiscal Year 1985-86 1,413,000

DESCRIPTION OF PROJECT:

-----> This project provides for the replacement of the 40-year old 4160 volt portion of the campus electrical distribution system with a higher capacity system that will be compatible with the existing 13,000 volt system. Included in this project is the replacement of hazardous PCB transformers throughout the electrical distribution system.

The 4160 volt portion of the electrical distribution system is operating long past its anticipated life. As a result, the system is subject to the problems and costs associated with obsolescence. For example, antiquated transformers and wiring are unable to be properly serviced. Additionally, obsolete parts require a unusually long lead time for replacement due to the requirements of special ordering. A failure of any of the components within the system would mean long downtime before repairs could be completed. This could be a costly problem during the months of severe weather. Replacement of the 4160 portion completes the upgrading of the campus electrical distribution system.

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date November, 1985  
Estimated Completion Date December, 1987

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Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : ROOF REPLACEMENT :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	\$1,200,000
	Actual Expenditures Prior to Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1985-86	250,000
	Planned Expenditures After Fiscal Year 1985-86	950,000

DESCRIPTION OF PROJECT:

-----> This project provides for the replacement of failed roofs on the Science Building, Isle Hall and Rowles Hall. These roofs were determined to require immediate attention due to their deteriorating condition, expected life expectancy and age. The lack of good roofing on these buildings has resulted in water soaked insulation which will require the replacement of top and base roofing sheets, flashings and insulation.

In order to avoid the damage caused by allowing a roof to deteriorate, a roof maintenance program has been developed which requires roof replacement on a periodic bases according to a schedule based on roof condition and /or life expectancy. Similar project requests for roof replacement will be made in following bienniums based upon the maintenance program.

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date  
Estimated Completion Date

November, 1985  
December, 1987

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : WATER STORAGE AND DISTRIBUTION SYSTEM :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	\$1,170,000
	Actual Expenditures Prior to Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1985-86	400,000
	Planned Expenditures After Fiscal Year 1985-86	770,000

DESCRIPTION OF PROJECT:

-----> This project will provide for a 1.03 million gallon reservoir and associated distribution piping throughout the campus to update the existing water system. The primary reason for replacement is to 1) provide enough on-campus water to satisfy demand and 2) comply with fire flow requirements.

The existing campus wells and distribution system do not provide enough water to meet current demand and some water must be purchased from the City of Cheney. Additionally, the current water system is a pressure tank system which provides no reserve water capacity in the event of a fire. Because there is not a reserve water supply, the present system does not meet fire safety codes. The results of a comprehensive Water Plan completed in Spring of 1982 recommended the reservoir as a cost effective solution.

DESIGN AND CONSTRUCTION:

----->	Estimated Start Date	September, 1985
	Estimated Completion Date	September, 1987



Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : FIRE SUPPRESSION SYSTEMS :  
-----

BUDGET SUMMARY:

-----> Total Project Budget \$4,450,000  
Actual Expenditures Prior to Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1985-86 50,000  
Planned Expenditures After Fiscal Year 1985-86 4,400,000

DESCRIPTION OF PROJECT:

-----> This project will provide a fire suppression system in existing campus buildings. Presently, sprinkler systems are located in basement mechanical rooms, and other areas required by life/safety codes.

Recent experiences in state owned facilities have shown the losses which can be sustained in structures without fire protection systems. The installation of a fire suppression system would significantly reduce the damages incurred and possible injury in the event of a fire.

The funds allocated for Fiscal Year 1985-86 are for the purpose of planning only.

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date  
Estimated Completion Date

December, 1985  
January, 1991

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:-----> : ENERGY CONSERVATION :  
----->

BUDGET SUMMARY:----->

Total Project Budget	\$1,500,000
Actual Expenditures Prior to Fiscal Year 1984-85	0
Planned Expenditures During Fiscal Year 1984-85	0
Planned Expenditures During Fiscal Year 1985-86	200,000
Planned Expenditures After Fiscal Year 1985-86	1,300,000

DESCRIPTION OF PROJECT:----->

This project provides for the implementation of the energy conservation measures identified in the Energy Audit completed in the Spring of 1983. The program is anticipated to be funded over three bienna. The primary goal of this project is to upgrade and/or improve the existing Heating, Ventilation and Air Conditioning System (HVAC) and the building envelope systems.

Inadequate energy conservation diverts the activity of the Physical Plant personnel from routine and preventative maintenance functions. This reduces the cost effectiveness of building maintenance programs. This project contributes to the goal of establishing and monitoring a routine maintenance schedule by reducing the amount of unscheduled maintenance.

Activities included under this project include the installation of thermostats, isntallation of roof insulation, replacement of single-pane windows, replacement of incandescent lighting, installation of storm windows, weather stripping, installation of automatic lighting controls and installation of heat pump units.

DESIGN AND CONSTRUCTION:----->

Estimated Start Date	September, 1985
Estimated Completion Date	June, 1991

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : MINOR CAPITAL IMPROVEMENTS : 1983-85 :  
-----

BUDGET SUMMARY:

-----> Total Project Budget \$1,766,000  
Actual Expenditures Prior to Fiscal Year 1984-85 445,706  
Planned Expenditures During Fiscal Year 1984-85 520,294  
Planned Expenditures During Fiscal Year 1985-86 662,000  
Planned Expenditures After Fiscal Year 1985-86 138,000

DESCRIPTION OF PROJECT:

-----> This category of capital projects represents those projects approved in the 1983-85 Capital Projects request which are not completed. The type of projects included involve an upgrading of life/safety conditions, establishment of handicap access improvements, minor energy conservation projects, renewal of deteriorated items and improvements for program requirements.

The capital improvement projects directly benefit the ongoing operations of the Physical Plant maintenance program. They provide for the addition/replacement/alteration of existing facilities, increasing capacity and utilization in a more efficient manner. The continued elimination of hazardous conditions and the upgrading of energy systems will allow maintenance personnel to devote their attention to routine and preventative maintenance efforts.

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date July, 1983  
Estimated Completion Date June, 1987

PROJECT DETAIL:

-----> See Following Page

(NOTE: Projects scheduled for fiscal year 1985-86 may be shifted to period after fiscal year 1985-86 and conversely depending on demand and/or requirements and cash flow projections. Other projects may replace or supersede the identified projects as a result of management decisions and/or emergency conditions.)

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

PROJECT DETAIL:

: MINOR CAPITAL IMPROVEMENTS : 1983-85 : (CONTINUED)

Project Title	Total Project Budget	Actual Expenditures Prior To FY 1984-85	Planned Expenditures	
			During FY 1984-85	After FY 1984-85
One Year Lease of Spokane Center	\$281,784	\$281,784	\$0	\$0
Campus Fire and Safety System	180,000	12,225	70,775	97,000
Water Cross Connect	130,000	0	10,000	120,000
Chemical Storage Building	105,000	12,843	84,157	8,000
HPERA Guard Railing	3,500	0	3,000	500
HPERA - Repair Soffits	25,000	953	2,047	22,000
Surbeck - Equipment Storage Shed	30,000	0	1,000	29,000
Kennedy Library Document Area	6,000	0	6,000	0
1 Yr Repay/Improv Allowance-Spok Center	37,053	37,053	0	0
Handicap Access - Miscellaneous	20,000	4,990	5,010	10,000
Surbeck Paint Spray booth	20,000	20,000	0	0
Roofing - Campus Buildings	170,000	2,766	133,234	34,000
Masonry Repair	20,000	0	4,000	16,000
Replace Brick Paver - HPE	57,000	0	13,413	43,587
Hargreaves Walk & Step Replacement	6,000	0	6,000	0
Drama - Replace Stage Drapes	9,100	0	9,100	0
Music - Add Lighting and Controls	20,500	0	0	20,500
Showalter - Repair Building Cornice	4,000	0	1,000	3,000
Campus Signage	9,000	817	4,183	4,000
President's House/Replace Heat System	10,000	0	0	10,000
Replace Steamline Expansion Joints	190,000	0	5,000	185,000
Replace Covering Boiler #2	35,000	0	15,000	20,000
Irrigation Auto. Sprinkler Control	8,000	0	8,000	0
Repair Campus Roads/Grounds	42,000	0	30,000	12,000
Surbeck Dust Collector	25,000	25,000	0	0
Science Bldg. - Classroom Alterations	15,163	15,163	0	0
New Well Pump - Rozell	40,800	31,776	9,024	0
Utilities Extension	19,000	0	19,000	0
Chemical Storage Fire Suppression	12,000	0	12,000	0
Rec. Warehous - Replace Heating	10,000	0	1,000	9,000
Science - Install Eye Wash	2,400	0	2,400	0
Showalter Alterations	35,000	0	20,000	15,000
Tunnel Security System	10,000	0	5,000	5,000
Kingston - 337 Remodel	4,000	0	4,000	0
Campus Exterior Lighting	5,000	0	5,000	0
Patterson-Disposal of PCB Transformer	2,700	0	2,500	200
Rozell - Water Infiltration Control	9,451	0	9,451	0
Replace PCB Transformer	85,000	0	3,000	82,000
Replace CUS Electric Service	17,000	0	17,000	0
Bond Administrative Expense	336	336	0	0
Cable & Termin - Campus	29,213	0	0	29,213
Emer Repairs - Electric Storm	20,000	0	0	20,000
Reid School Asbestos Survey	5,000	0	0	5,000
Total	\$1,766,000	\$445,706	\$520,294	\$800,000

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:-----> : MINOR CAPITAL IMPROVEMENTS : 1985-87 :  
----->

BUDGET SUMMARY:-----> Total Project Budget \$4,560,000  
Actual Expenditures Prior to Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1984-85 0  
Planned Expenditures During Fiscal Year 1985-86 450,000  
Planned Expenditures After Fiscal Year 1985-86 4,110,000

DESCRIPTION OF PROJECT:-----> This category of capital projects represents additional work that is  
-----> funded in the 1985-87 capital budget. Similar to the 1983-85 Minor  
Capital Improvements capital plan, the type of projects included  
involve an upgrading of life/safety conditions, establishment of  
handicap access improvements, minor energy conservation projects,  
renewal of deteriorated items and improvements for program requirements.

The capital improvement projects are part of the ongoing operations of  
the Physical Plant maintenance program. They provide for the  
preservation of existing facilities in compliance with life/safety  
codes. The elimination of hazardous conditions and the renewal of  
deteriorated items will allow maintenance personnel to devote their  
attention to routine and preventative maintenance efforts.

DESIGN AND CONSTRUCTION:-----> Estimated Start Date July, 1983  
-----> Estimated Completion Date June, 1987

PROJECT DETAIL:-----> See Following Page

(NOTE: Projects scheduled for fiscal year 1985-86 may be shifted to  
period after fiscal year 1985-86 and conversely depending on demand  
and/or requirements, and cash flow projections. Other projects may  
replace or supersede the identified projects as a result of management  
decisions and/or emergency conditions.)

Future biennium expenditures of \$3,900,000 have not been specifically  
identified by project due to the fact that the project funds are  
scheduled as minor works requests are made. The amount reflects  
historical expenditures and anticipated trends.)

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE: -----> : MINOR CAPITAL IMPROVEMENTS 1985-87 : (CONTINUED)  
----->

PROJECT DETAIL: ----->

Project Title	Planned Expenditures	
	During FY	During FY
	1985-86	1986-87
Replace deteriorated Recital Hall light board	\$80,000	\$0
Renovate bathrooms, ventilation & fixtures	30,000	0
Replace Steam/Chilled Water expansion joints	100,000	50,000
Replace deteriorated walkways	30,000	0
Provide ventilation for Power Lab	30,000	10,000
Clean, Tuck point on various buildings	20,000	30,000
Update long range facilities plan	30,000	0
Asbestos survey and abatement	60,000	0
Replace deteriorated floor covering	20,000	30,000
Replace telephone system transmitter/receiver	10,000	50,000
Replace deteriorated roads	10,000	40,000
Cover exterior walkway steps	30,000	0
Total	\$450,000	\$210,000

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:-----> : SMALL REPAIRS AND IMPROVEMENTS :  
----->

BUDGET SUMMARY:----->      Total Project Budget      \$1,376,000  
----->      Actual Expenditures Prior to Fiscal Year 1984-85      0  
----->      Planned Expenditures During Fiscal Year 1984-85      0  
----->      Planned Expenditures During Fiscal Year 1985-86      76,000  
----->      Planned Expenditures After Fiscal Year 1985-86      1,300,000

DESCRIPTION OF PROJECT:----->      This category of capital projects represents those projects which have  
----->      been identified as requiring attention due to deterioration which  
----->      presents life/safety threats and handicapped improvement projects. The  
----->      type of projects included provide the same benefits as the Minor  
----->      Capital Improvements but the cost of these projects is \$25,000 or less.

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The capital improvement projects which have been determined to have  
priority in the area of life/safety include additional improvements to  
the fire detection system, adding exterior lighting and security screens  
and installing a kiln hood. The improvements to handicapped accesses  
include adding additional handicap access to the music building and  
other campus buildings and modifying existing accesses.

DESIGN AND CONSTRUCTION:----->      Estimated Start Date      July, 1983  
----->      Estimated Completion Date      June, 1987

PROJECT DETAIL:----->      See Following Page

(NOTE: Projects scheduled for fiscal year 1985-86 may be shifted to the  
period after fiscal year 1985-86 and conversely depending on demand  
and/or requirements and cash flow projections. Other projects may  
replace or supersede the identified projects as a result of management  
decisions and/or emergency conditions.)

Future biennium expenditures of \$1,300,000 have not been specifically  
identified by project due to the fact that the project funds are  
scheduled as minor works requests are made. The amount reflects  
historical expenditures and anticipated trends.)

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : SMALL REPAIRS AND IMPROVEMENTS : (CONTINUED)  
-----

PROJECT DETAIL:

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Project Title	Planned Expenditures During FY 1985-86
Misc. changes for safety in Room 114, Art Building	\$15,000
Modify light batten in RTV building	5,000
Install hood for kiln in Art Room	2,000
Install conduit in Piano Lab	3,000
Install security on stairs at Reese Court	3,000
Replace fire detection components on campus	10,000
Replace and add exterior lighting on campus	20,000
Replace ballasts for safety in fieldhouse	10,000
Handicap Access	8,000
Total Funded Projects	\$76,000



Eastern Washington University  
1985-86 Capital Projects Plan

P R O J E C T   D E T A I L  
L O C A L   F U N D E D

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : DORMITORY ENERGY CONSERVATION :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	\$534,000
	Actual Expenditures Prior to Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1984-85	0
	Planned Expenditures During Fiscal Year 1985-86	534,000
	Planned Expenditures After Fiscal Year 1985-86	0

DESCRIPTION OF PROJECT:

----->

This project provides for the implementation of the energy conservation measures within the housing system. This project is in keeping with the energy conservation program being implemented throughout campus. The benefits which will accrue as a result of the implementation of this project include continued shifting of personnel attention from unscheduled maintenance to routine maintenance and a substantial utilities cost savings.

The project provides for replacement of windows in Dressler Hall, replacement of current hallway lighting with energy efficient fixtures in all dorms, additional glazing of windows and replacement/addition of insulation throughout the dorm system. The cost savings resulting from these activities should equate to the cost of the project in approximately five years.

DESIGN AND CONSTRUCTION:

----->

Estimated Start Date  
Estimated Completion Date

December, 1984  
July, 1986

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : PENCE UNION BUILDING EXPANSION :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	\$1,001,948
	Actual Expenditures Prior to Fiscal Year 1984-85	331,106
	Planned Expenditures During Fiscal Year 1984-85	161,885
	Planned Expenditures During Fiscal Year 1985-86	508,957
	Planned Expenditures After Fiscal Year 1985-86	0

DESCRIPTION OF PROJECT:

-----> As originally contemplated, the Pence Union Building Expansion Project called for a major addition to the existing PUB facility. After several attempts at design, the major project was abandoned because costs could not be kept within available funding. As an alternative, the University plans to complete certain segments of the project which will provide maximum benefits within available funding levels.

Specifically, the project now provides for improvements to the food service area, the Multi-purpose Room, and the theatre facility in Showalter Hall. Improvement of the commuter bus loading area -- including opening a window in the Commuter Lounge for visibility and installing a cover over the waiting area -- have already been completed with the funds allocated to this project. The Board of Trustees has approved the construction contract for the food service remodeling portion of the project, and the last two items -- improvements in the Multi-purpose Room and improvements in the Showalter Hall theatre -- should be completed by the end of the 1985-86 fiscal year. At the end of that time, any remaining funds in the project budget will revert to the Housing and Dining System, from which the revenues for the project were originally allocated.

DESIGN AND CONSTRUCTION:

----->	Estimated Start Date	December, 1984
	Estimated Completion Date	September, 1986

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : DORMITORY FIRE AND SAFETY IMPROVEMENTS :

BUDGET SUMMARY:

-----> Total Project Budget \$529,964  
Actual Expenditures Prior to Fiscal Year 1984-85 77,464  
Planned Expenditures During Fiscal Year 1984-85 252,500  
Planned Expenditures During Fiscal Year 1985-86 100,000  
Planned Expenditures After Fiscal Year 1985-86 100,000

DESCRIPTION OF PROJECT:

-----> This project provides for fire safety improvements at the student resident facilities in conjunction with current Fire Code requirements. The improvements to the student resident halls are mandatory requirements for compliance with the Fire Code in terms of egress improvements.

Phase 1 of this project was the construction of Fire Detection and Alarm Systems. Phase 2 involves the improvement of egresses and is the final phase of the Dormitory Fire and Safety Improvements project. Improvements to egresses include additional partitioning, addition of more protective areas for use in the event of a fire, removing window barriers and other appropriate building structure modifications.

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date  
Estimated Completion Date

In Process  
October, 1986

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

-----> : MINOR CAPITAL IMPROVEMENTS -LOCAL :  
-----

BUDGET SUMMARY:

----->	Total Project Budget	N/A
	Actual Expenditures Prior to Fiscal Year 1984-85	N/A
	Planned Expenditures During Fiscal Year 1984-85	\$553,100
	Planned Expenditures During Fiscal Year 1985-86	130,000
	Planned Expenditures After Fiscal Year 1985-86	135,000

DESCRIPTION OF PROJECT:

-----> This project provides for minor capital improvements to the Housing and Dining enterprises which were requested by the managers of these operating areas. The major activity of this project is the renovation and repair/replacement of deteriorating items. Included is the maintenance painting, carpet/drape replacement, furniture repair/replacement and other small projects.)

DESIGN AND CONSTRUCTION:

-----> Estimated Start Date  
Estimated Completion Date

In Process  
October, 1986

PROJECT DETAIL:

-----> See Following Page

(NOTE: Projects scheduled for fiscal year 1985-86 may be shifted to the period after fiscal year 1985-86 and conversely depending on demand and/or requirements and cash flow projections. Other projects may replace or supersede the identified projects as a result of management decisions and/or emergency conditions.)

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Project Detail

June, 1985

PROJECT TITLE:

: MINOR CAPITAL IMPROVEMENTS -LOCAL : (CONTINUED)

PROJECT DETAIL:

Project Title	Planned Expenditures	
	During FY 1985-86	During FY 1986-87
Housing System:		
Repair/Replacement of Carpet, Furniture & Drapes	\$34,000	\$80,000
Student Room Painting	25,000	30,000
Remodel Pearce and Dressler	40,000	0
Subtotal Housing System	99,000	110,000
Dining Services:		
Miscellaneous	16,000	25,000
Subtotal Dining Services	16,000	25,000
Bookstore:		
Miscellaneous	15,000	N/A
Subtotal Bookstore	15,000	
Total	\$130,000	\$135,000

Eastern Washington University  
1985-86 Capital Projects Plan

C A P I T A L   B U D G E T  
S O U R C E S   O F   F U N D S

Eastern Washington University  
Capital Projects Plan  
for Fiscal Year 1985-86  
Capital Budget Sources of Funds

EWU CAPITAL PROJECTS ACCOUNT - FUND 061

This is an account within the General Fund in the State Treasury. It has two major sources of revenue:

1. One-third of the investment income of the Normal School Permanent Fund in the State Treasury. Section 17 of the Enabling Act granted by the United States government gave 100,000 acres of land to the state for the support of the state normal school - more commonly known as Eastern Washington University, Central Washington University and Western Washington University. Over the years, approximately 36,000 acres were sold by the State, and the proceeds were deposited in the Normal School Permanent Fund. Of the remaining 64,000 acres, about 50,000 acres are merchantable timberlands under the management of the Department of Natural Resources. Since 1959 it has been the policy of the State Land Commissioner to retain State ownership of these lands. Usually, 75% of the timber sales revenue is deposited in the Normal School Permanent Fund. The other 25% is dedicated to DNR for management of the land. In recent years, the amount of the 25% allocation has been reduced and these freed-up funds are released to the Normal School Permanent Fund. The principal in the Normal School Permanent Fund is regularly invested by the State Investment Board. The investment income is equally distributed to EWU, CWU and WWU Capital Projects Accounts.

2. Part of the student enrollment fee is designated by statute as "building fee". The amount of the building fee is also set by statute; currently it is \$25.50 per quarter for state residents and \$98.50 for nonresidents. Two and one-half percent of the building fee is deposited in an institutional long term loan fund and the balance is deposited into EWU Capital Projects Account.

A detailed schedule of the revenues, expenditures and transfers for Fund 061 Capital Projects Account follows the source of funds narrative.

STATE HIGHER EDUCATION CONSTRUCTION ACCOUNT - FUND 056

This is an account within the General Fund in the State Treasury. Proceeds from the sale of State general obligation bonds, as authorized by the Legislature, are deposited in this account. Debt service is paid from the general revenues of the State.



## STATE FACILITIES RENEWAL ACCOUNT - FUND 05C

This is an account within the General Fund in the State Treasury. Proceeds from the sale of State general obligation bonds, as authorized by the Legislature, are deposited in this account. It is specifically designed for bonds which are sold to pay for projects having an expected life of 10 years (as opposed to 20 year or more). Debt service is paid from the general revenues of the State.

## LOCAL PLANT FUND (NON-APPROPRIATED) - FUND 252

The fund receives money from four basic sources: gifts, grants, transfers from local operating funds, and proceeds of bond issues and loans.

1. Gifts: If the university should receive a gift which is restricted by the donor to capital improvements, the gift would be deposited in this fund. If the Board of Trustees should decide that part or all of an unrestricted gift should be applied to capital improvements, the money would be deposited in this fund.

2. Grants: Federal grants for capital improvements are accounted for in this fund.

3. Transfers from local operating funds: Capital improvements for any of the auxiliary enterprise funds (e.g. Housing, Bookstore, Pence Union, Parking) or service funds (e.g. Motor Pool, Copy Center) are accomplished by transfer of funds to the Local Plant Fund.

4. Proceeds of bond issues and loans: The Board of Trustees has statutory authority to borrow money to pay for cost of construction of housing and dining facilities, student union buildings, student health facilities, parking facilities and student services buildings. Repayments are made from user fees (room and board fees, building fees, parking fees, etc). The loaned money is deposited in this fund.

Eastern Washington University  
Schedule of Revenues and Expenditures  
EWU Capital Projects Account (Fund 061)

Financial Services  
Per EWU Records  
June, 1985

	--1976-77--	-----1977-78-----		-----1978-79-----		-----1979-80-----		-----1980-81-----		-----1981-82-----	
	Dollar Amount	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change
Beginning Balance	\$661,458	\$918,916	38.9%	\$710,770	-22.7%	\$1,551,646	118.3%	\$2,070,698	33.5%	\$2,222,089	7.3%
Revenues and Other Additions:											
Investment Income	895,637	1,015,783	13.4%	1,282,980	26.3%	1,346,852	5.0%	1,899,028	41.0%	1,604,841	-15.5%
Building Fee	429,660	503,759	17.2%	564,670	12.1%	551,799	-2.3%	667,926	21.0%	658,778	-1.4%
Department of Natural Resources	40,842	29,705	-27.3%	47,278	59.2%	103,727	119.4%	195,592	88.6%	283,266	44.8%
Other	4,454	7,970	78.9%	0	-100.0%	5,836	0.0%	(5,836)	-200.0%	5,942	-201.8%
Total Revenues	1,370,593	1,557,217	13.6%	1,894,928	21.7%	2,008,214	6.0%	2,756,710	37.3%	2,552,827	-7.4%
Expenditures and Other Deductions:											
Operating Expenditures/Transfers	0	0	0.0%	0	0.0%	350,000	0.0%	350,000	0.0%	1,033,000	195.1%
Capital Expenditures	606,887	1,335,745	120.1%	1,180,127	-11.7%	629,327	-46.7%	1,690,689	168.7%	1,365,031	-19.3%
Subtotal Expenditures	606,887	1,335,745	120.1%	1,180,127	-11.7%	979,327	-17.0%	2,040,689	108.4%	2,398,031	17.5%
Debt Service Transfers	506,248	429,618	-15.1%	(126,075)	-129.3%	509,835	-504.4%	564,630	10.7%	913,532	61.8%
Total Expenditures and Transfers	1,113,135	1,765,363	58.6%	1,054,052	-40.3%	1,489,162	41.3%	2,605,319	75.0%	3,311,563	27.1%
Ending Balance	\$918,916	\$710,770	-22.7%	\$1,551,646	118.3%	\$2,070,698	33.5%	\$2,222,089	7.3%	\$1,463,353	-34.1%

(Continued)	-----1982-83-----		-----1983-84-----		-----1984-85-----		-----1985-86-----		-----1986-87-----	
	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change	Dollar Amount	% Change
Beginning Balance	\$1,463,353		\$878,891		\$601,768		\$1,333,988		\$1,200,339	
Revenues and Other Additions:										
Investment Income	2,045,883	27.5%	2,133,065	4.3%	2,256,000	5.8%	2,322,000	2.9%	2,436,000	4.9%
Building Fee	621,252	-5.7%	640,375	3.1%	610,000	-4.7%	635,900	4.2%	635,900	0.0%
Department of Natural Resources	60,658	-78.6%	9,219	-84.8%	11,000	19.3%	16,000	45.5%	16,000	0.0%
Other	4,862	-18.2%	3,879	-20.2%	4,000	3.1%	5,000	25.0%	5,000	0.0%
Total Revenues	2,732,655	7.0%	2,786,538	2.0%	2,881,000	3.4%	2,978,900	3.4%	3,092,900	3.8%
Expenditures and Other Deductions:										
Operating Expenditures/Transfers	1,033,000	0.0%	0	-100.0%	0	0.0%	0	0.0%	0	0.0%
Capital Expenditures	1,057,358	-22.5%	1,715,137	62.2%	602,791	-64.9%	1,465,000	143.0%	1,848,000	26.1%
Subtotal Expenditures	2,090,358	-12.8%	1,715,137	-18.0%	602,791	-64.9%	1,465,000	143.0%	1,848,000	26.1%
Debt Service Transfers	1,226,759	34.3%	1,348,524	9.9%	1,545,989	14.6%	1,647,549	6.6%	1,617,836	-1.8%
Total Expenditures and Transfers	3,317,117	0.2%	3,063,661	-7.6%	2,148,780	-29.9%	3,112,549	44.9%	3,465,836	11.4%
Ending Balance	\$878,891	-39.9%	\$601,768	-31.5%	\$1,333,988	121.7%	\$1,200,339	-10.0%	\$827,403	-31.1%

# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President for Busienss and Finance *RH*

Date: June 17, 1985

Subject: Public Works Contract Award

It is recommended that the firm of Hamre Construction be awarded a Public Works Contract in the amount of \$19,345 for completion of the project entitled Pearce/Dressler Restroom Improvements Phase II.

As you can see from the tabulation sheet, we continue to get excellent results, both in terms of MWBE participation and in terms of minority employment. Hamre Construction, although showing no minority employment at the time of their bid, has a history of minority employment as indicated on their yearly employment report. This is a contract that could go either way. J & H Construction, at a slightly higher figure, has a better MWBE record but has no history of minority employment in its yearly employment report. Hamre Construction, on the other hand, has shown minority employment in addition to meeting or exceeding our MWBE requirements. All of the bidders are solid firms that could do a good job in completion of the project, and the recommendation to go with Hamre Construction is based upon the firm's low bid, its minority employment record, and its satisfactory MWBE participation rate.

RAH:ms

PUBLIC WORKS CONTRACT AWARD

PROJECT: Pearce/Dressler Restroom Improvements Phase II PROJECT NO.: FP-84-16

DESCRIPTION: The contract for this project will provide for the remodeling of three additional restrooms in Pearce Hall and four additional restrooms in Dressler Hall to allow for more men's and women's occupancy on the same floors.

PROJECT FUNDING: Funding for this project is provided through Housing Services' Capital Improvements budget.

ARCHITECT/ENGINEER: Facilities Planning

BID TABULATIONS

Bidder	Base Bid Amount	As Reported		* As Corrected		Total Staff	Minority Staff	Percent Minority	Women Staff	Percent Women
		% MBE	% WBE	% MBE	% WBE					
Hamre Construction	\$19,345.00	9.3	4.4	11.5	2.2	6	0	0	2	33.0
J & H Construction	\$19,716.00	10.6	30.0	12.8	27.5	6	0	0	1	17.0
Lill Construction	\$22,750.00	24.0	6.2	50.0	50.0	33	5	15.0	4	12.0
Redding Const. Co.	\$24,000.00	9.5	3.5	11.4	1.8	36	2	5.6	2	5.6

A/E Estimate \$25,000.00

\*\* As corrected -- percentages corrected as per OMWBE Office guidelines for reporting MWBE goal performance.

## MWBE CERTIFICATION

(Refer to Article 25, Subsection F, Supplementary General Conditions)

BIDDER : HAMRE CONSTRUCTION, INC.

PROJECT NO.: FP-84-16 PROJECT : PEARCE/DRESSLER RESTROOM IMPROVEMENTS - Ph.II

### \*\*\*\*\* CONTRACTOR'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herein are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and shall be utilized in the performance of the work in the amounts shown.

SIGNATURE : Paul Hamre

TITLE : Paul Hamre, Vice President

### \*\*\*\*\* ACHIEVEMENT SUMMARY \*\*\*\*\*

	Bid Form Amount	Minority Amount	Minority Percent	Women's Amount	Women's Percent
Basic Bid	<u>\$19,345</u>	<u>*\$1795.00</u>	<u>*9.3%</u>	<u>*\$850.00</u>	<u>*4.4%</u>

### \*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	M or W BE	Address	\$ Amount of Contract
<u>WM.S. JOHNSON CONST.</u>	<u>M</u>	<u>1818 E. WABASH</u>	<u>\$1795.00</u>
<u>CDS PAINTING</u>	<u>W</u>	<u>Rt 1, Box 6E</u>	<u>850.00</u>
		<u>VALLEY FORD, WA 99036</u>	

(Attach Additional Sheets if Necessary)

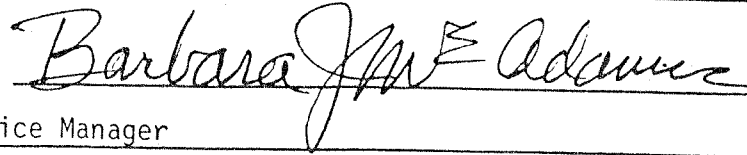
\* CORRECTED IN ACCORDANCE W/ W.A.C. REGULATIONS FOR REPORTING GOAL PERFORMANCE

## BIDDER'S YEARLY EMPLOYMENT REPORT

 FIRM HAMRE CONSTRUCTION, INC.

 DATE SUBMITTED 6/6/85

SIGNATURE OF REPORTING OFFICIAL



 TITLE Barbara J. McAdams, Office Manager

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
July	1984	8	2				1	
August	1984	8	2				1	
Sept.	1984	7	2					
Oct.	1984	9	2				1	
Nov.	1984	7	2				1	
Dec.	1984	11	2					
Jan.	1985	6	2					
Feb.	1985	9	2					
Mar.	1985	4	2					
Apr.	1985	5	2					
May	1985	3	2					
June	1985	4	2					
Current Month-Year								

INSTRUCTIONS: A Bidder's Yearly Employment Report shall be submitted with the Contractor's bid. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the Contractor's payroll during the month.

## MWBE CERTIFICATION

(Refer to Article 25, Subsection F, Supplementary General Conditions)

BIDDER : J & H Construction Inc

PROJECT NO.: FP-84-16 PROJECT : Peace/Dressler - Rest Room Improvements - phase II

### \*\*\*\*\* CONTRACTOR'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herei are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504 (206-753-9693), and shall be utilized in the performance of the work in the amounts shown.

SIGNATURE : [Signature]

TITLE : Pres

### \*\*\*\*\* ACHIEVEMENT SUMMARY \*\*\*\*\*

	Bid Form Amount	Minority Amount	Minority Percent	Women's Amount	Women's Percent
Basic Bid	<u>19716.00</u>	<u>*2525.00</u>	<u>*12.8</u>	<u>*5424.00</u>	<u>*27.5</u>
		<u>2100</u>	<u>10.6</u>	<u>5849.00</u>	<u>30</u>

### \*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	M or W	Address	\$ Amount of Contract
CBS Painting *	B	Spokane wa	850.00
Rein City Plumbing	W	Spokane wa	4999.00
Forest Jackson	M		2100.00

(Attach Additional Sheets if Necessary)

\* CORRECTED IN ACCORDANCE W/ W.A.C. REGULATIONS FOR REPORTING GOAL PERFORMANCE

BIDDER'S YEARLY EMPLOYMENT REPORT

FIRM J+H Construction Inc

DATE SUBMITTED 6-6-85

SIGNATURE OF REPORTING OFFICIAL [Signature]

TITLE president

REPORT OF PRIOR 12 MONTHS PERIOD		TOTAL WORKERS (Includes minority workers)		MINORITY WORKERS				
MONTH	YEAR	MEN	WOMEN	BLACK AMERI.	ASIAN AMERI.	AMERI. IND.	SPAN. AMERI.	OTHER
<u>Sept</u>	<u>84</u>	<u>4</u>	<u>1</u>					
<u>Oct</u>	<u>84</u>	<u>12</u>	<u>1</u>					
<u>Nov</u>	<u>84</u>	<u>9</u>	<u>1</u>					
<u>Dec</u>	<u>84</u>	<u>8</u>	<u>1</u>					
<u>Jan</u>	<u>85</u>	<u>5</u>	<u>1</u>					
<u>Feb</u>	<u>85</u>	<u>1</u>	<u>1</u>					
<u>March</u>	<u>85</u>	<u>3</u>	<u>1</u>					
<u>April</u>	<u>85</u>	<u>4</u>	<u>1</u>					
<u>May</u>	<u>85</u>	<u>5</u>	<u>1</u>					
Current Month-Year								

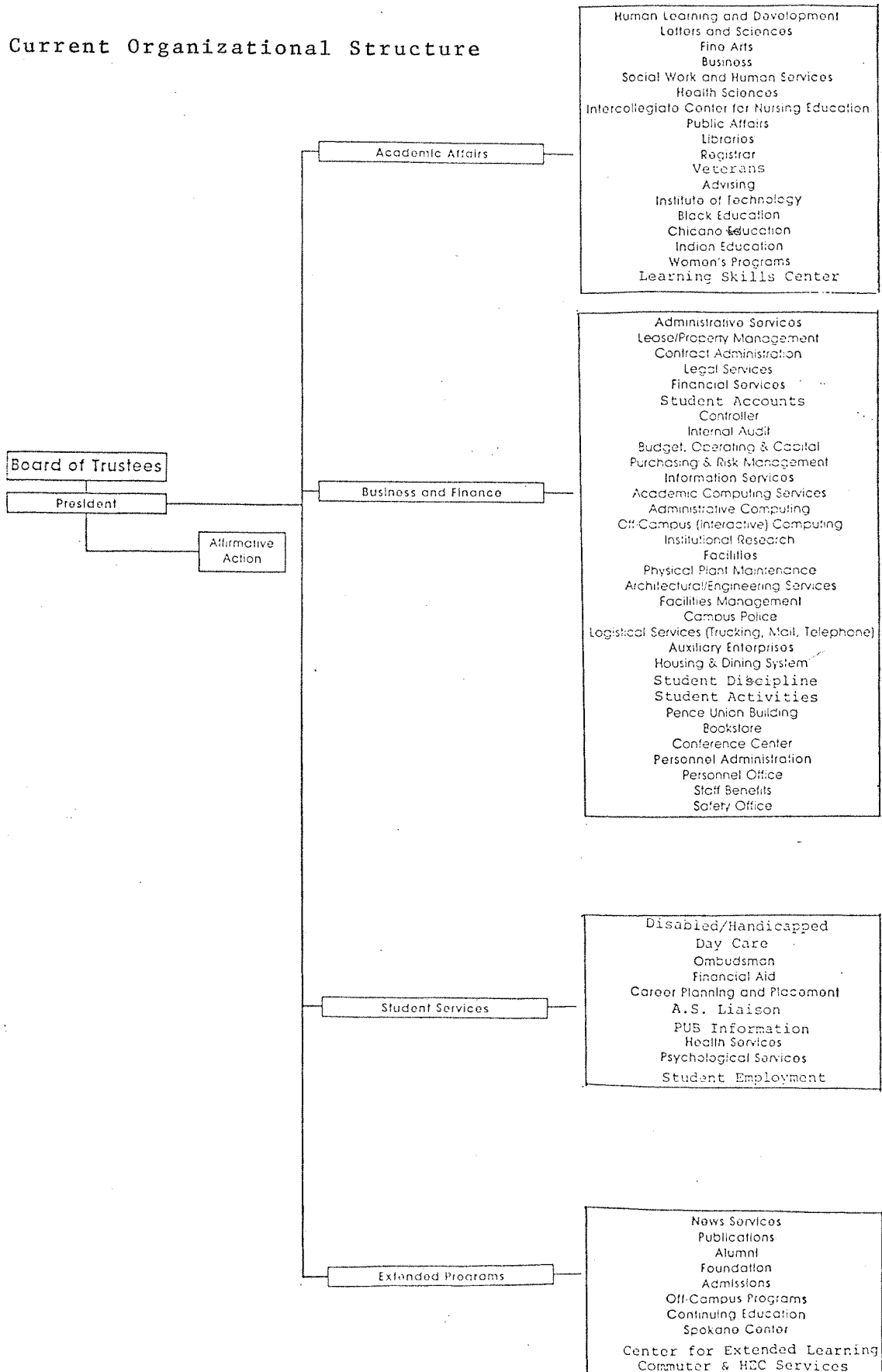
INSTRUCTIONS: A Bidder's Yearly Employment Report shall be submitted with the Contractor's bid. The reporting period shall include twelve consecutive months ending with the current month. The report shall include each individual who was on the Contractor's payroll during the month.



Eastern Washington University  
Organization Chart

June 1985

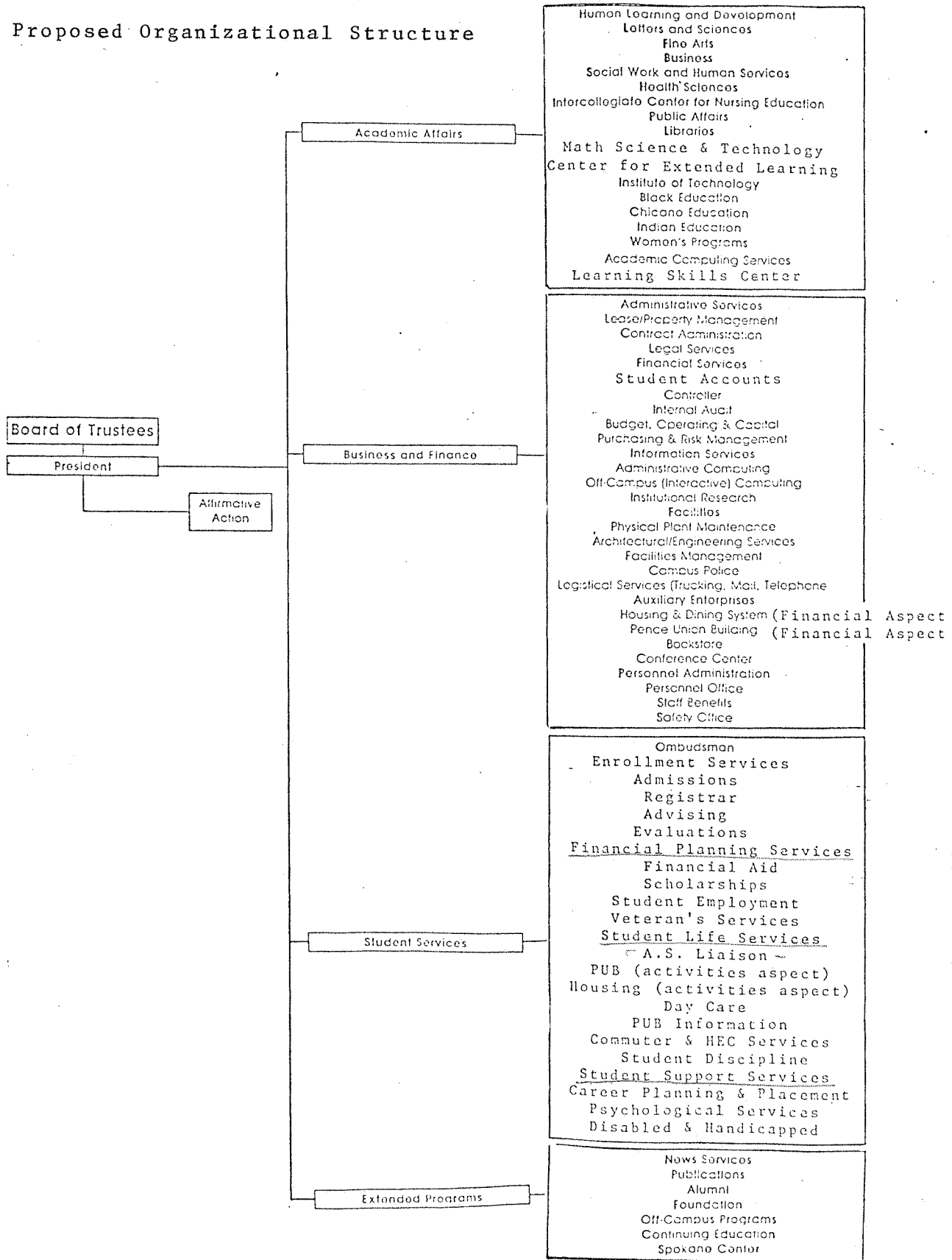
## Current Organizational Structure



Eastern Washington University  
Organization Chart

July 1985


Proposed Organizational Structure



# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President for Business and Finance 

Date: June 17, 1985

Subject: Architect/Engineer Selection--Science Building Project

It is recommended that the Board of Trustees award an architectural/engineering contract to the firm of Decker/Hobbs Fukui Davison for program planning and development of a supplemental capital budget request for the Science Building Addition/Remodeling Project. The contract will be awarded in accordance with the procedures and the fee structure applicable to all State agencies.

Planning for this project has been complicated by almost every factor that could affect a publicly-funded capital project. It has been in our capital budget request for several biennia, but received no approval for funding until the last legislative session, when only partial funding was provided in an attempt to meet the health/safety aspects of the project need.

For this last cycle, the planning sequence looked like this:

1. Development of the original capital budget request was completed by an internal committee without formal consultative services.
2. The recommendation of the committee--remodeling of existing space in the Science Building and construction of a new wing to the facility--was not approved by the Office of Financial Management or the legislature. Rather, funding for an alternative approach which consisted of erecting a small facility designed to handle only the health/safety problems was proposed.
3. While this was happening, we were going through an architectural/engineering process that resulted in a recommendation for award of the architectural contract for the entire project to the firm that is being recommended at this time.
4. After the OFM/legislative recommendation began to develop, we appointed this same firm to a small contract (approximately \$15,000) to study the feasibility of their approach. That study was completed last month and was discussed with OFM representatives early in June. The study indicated that the money provided in the current biennium, even when combined with that anticipated for the next biennium, was not sufficient to meet the health/safety problems in the existing Science Building facility, nor was the technical concept suggested by OFM workable in our situation. The OFM analyst suggested that

we conduct a further study of the programming and physical requirements in the existing science facility and indicated that he would support additional funding in the next session of the legislature.

5. At this time, we are recommending award of this contract to provide for program planning and development of a supplemental budget request for the Science Building project.
6. Although it is normal practice for the firm that is involved in the program planning phase of a capital project to be continued through the design and construction phase, it is our intent to bring that next phase back to the Board of Trustees as a separate contract recommendation for this particular project. That recommendation will come about next spring if additional funding is provided for the project in the 1986 session of the legislature.

RAH:ms

# EWU

## Memorandum

To: Russell Hartman, Vice President for Business and Finance

From: Robert Graham, Director of Facilities Planning *RGH*

Date: June 12, 1985

Subject: A/E Selection - Science Building

Attached are the Evaluation Committee's ranking for Architect/Engineer selection by the Board of Trustees. The Committee consisted of the Biology, Chemistry, Geology and Physics Department Chairmen, Dean of Letters and Science, the University Architect, and the Facilities Engineer. The detail of scoring by the Committee members without names is included. The MWBE statements for all firms are attached and certification is confirmed and minority employment meets or exceeds our goals.

The firms are from Seattle and were short listed by the Committee from the initial list of fifteen generated from an advertisement requesting submittals by interested A/E firms. The short list was then orally interviewed, resulting in the attached evaluation.

CW

cc: Richard Clark  
William Hoekendorf  
Oly Olson  
Paul Deutsch

# ARCHITECTURAL/ENGINEERING SELECTION

PROJECT: Science Building Health/Safety Improvements, Capital Budget Identification No. CI-83-R-001

## DESCRIPTION:

This project will provide necessary health and safety improvements in the Hall of Sciences for the Departments of Biology, Chemistry, Geology, and Physics. The improvements primarily include a major renovation of the building's mechanical and electrical systems, and upgrading teaching and research laboratory facilities in which hazardous activities are conducted. As an alternate design concept, a minor building addition for separating hazardous research activities from the general public will be explored.

## PROJECT FUNDING:

An initial \$400,000 appropriation was provided in the 1983-85 Capital Budget with an additional \$1,677,000 appropriation approved for the 1985-87 biennium. A third appropriation of \$3,072,000 is anticipated in Fiscal Years 1987-89 for a total project budget of \$5,149,000.

## EVALUATION COMMITTEE MEMBERS:

Richard Clark, Committee Chairman, EWU Facilities Planning  
 Steve Bloom, EWU Facilities Planning  
 Russell Boggs, EWU Department of Geology  
 Robert Gibbs, EWU Department of Physics  
 Jim Hanegan, EWU Department of Biology  
 Roy Behm, EWU Department of Chemistry

FIRMS SELECTED FOR INTERVIEW	Committee Ranking	MWBE PARTICIPATION		Total Staff	MINORITY EMPLOYMENT			
		MBE %	WBE %		Total Minority	Percent	Total Women	Percent
Decker/Hobbs Fukui Davison	1	15.1	10.0	22	2	9.1	6	27.0
John Graham and Company	2	9.1	3.0	178	28	15.7	46	25.8
The NBBJ Group	3	9.1	10.0	333	25	7.5	113	33.9
Kolb & Stansfield	4	9.1	3.0	6	1	16.6	1	16.6

## SUMMARY SHEET

Name of Firm	Criteria	Committee Member Scores												Total Score
Decker / Hobbs	Management Plan	4.50	22.50	4.00	20.00	4.00	20.00	4.00	20.00	4.50	22.50	5.00	25.00	130.00
	Capabilities	4.00	40.00	4.00	40.00	4.00	40.00	4.00	40.00	4.50	45.00	5.00	50.00	255.00
	Scheduling	3.90	19.50	3.00	15.00	4.00	20.00	5.00	25.00	4.20	21.00	5.00	25.00	125.50
	Cost Accountability	4.70	47.00	4.00	40.00	4.00	40.00	4.00	40.00	4.80	48.00	5.00	50.00	265.00
	Project Approach	4.50	22.50	4.00	20.00	4.00	20.00	5.00	25.00	4.50	22.50	5.00	25.00	135.00
	Qualifications	4.80	96.00	4.00	80.00	5.00	100.00	5.00	100.00	4.70	94.00	5.00	100.00	570.00
	Relevant Projects	4.80	120.00	5.00	125.00	5.00	125.00	4.00	100.00	4.70	117.50	5.00	125.00	712.50
	Design Standards	4.00	40.00	4.00	40.00	4.00	40.00	5.00	50.00	4.70	47.00	4.80	48.00	265.00
	Presentation	4.20	42.00	4.00	40.00	5.00	50.00	5.00	50.00	4.90	49.00	5.00	50.00	281.00
	Total WTD Score		449.50		420.00		455.00		450.00		466.50		498.00	2739.00
John Graham	Management Plan	4.50	22.50	4.00	20.00	3.00	15.00	4.00	20.00	4.60	23.00	4.80	24.00	124.50
	Capabilities	3.90	39.00	5.00	50.00	5.00	50.00	4.00	40.00	4.50	45.00	4.80	48.00	272.00
	Scheduling	4.00	20.00	4.00	20.00	4.00	20.00	4.00	20.00	4.20	21.00	4.80	24.00	125.00
	Cost Accountability	4.50	45.00	3.00	30.00	4.00	40.00	4.00	40.00	4.90	49.00	4.80	48.00	252.00
	Project Approach	4.50	22.50	4.00	20.00	3.00	15.00	4.00	20.00	4.50	22.50	4.60	23.00	123.00
	Qualifications	4.70	94.00	3.00	60.00	3.00	60.00	4.50	90.00	4.70	94.00	4.80	96.00	494.00
	Relevant Projects	4.80	120.00	4.50	112.50	4.00	100.00	4.00	100.00	4.60	115.00	4.80	120.00	667.50
	Design Standards	3.50	35.00	4.00	40.00	4.00	40.00	4.00	40.00	4.60	46.00	5.00	50.00	251.00
	Presentation	4.00	40.00	4.00	40.00	3.00	30.00	4.50	45.00	4.40	44.00	4.60	46.00	245.00
	Total WTD Score		438.00		392.50		370.00		415.00		459.50		479.00	2554.00
N B B J	Management Plan	4.50	22.50	4.00	20.00	5.00	25.00	4.00	20.00	4.50	22.50	4.00	20.00	130.00
	Capabilities	3.80	38.00	5.00	50.00	5.00	50.00	4.00	40.00	4.50	45.00	4.50	45.00	268.00
	Scheduling	3.50	17.50	3.00	15.00	5.00	25.00	4.00	20.00	4.00	20.00	4.50	22.50	120.00
	Cost Accountability	4.70	47.00	4.00	40.00	5.00	50.00	5.00	50.00	4.90	49.00	4.80	48.00	284.00
	Project Approach	4.50	22.50	4.00	20.00	4.00	20.00	4.00	20.00	4.50	22.50	4.20	21.00	126.00
	Qualifications	4.50	90.00	4.00	80.00	4.00	80.00	4.00	80.00	4.50	90.00	4.60	92.00	512.00
	Relevant Projects	4.70	117.50	4.50	112.50	4.00	100.00	4.00	100.00	4.70	117.50	4.60	115.00	662.50
	Design Standards	3.50	35.00	4.00	40.00	5.00	50.00	4.00	40.00	4.60	46.00	4.50	45.00	256.00
	Presentation	3.80	38.00	4.00	40.00	4.00	40.00	4.00	40.00	4.60	46.00	5.00	50.00	254.00
	Total WTD Score		428.00		417.50		440.00		410.00		458.50		458.50	261

## MWBE CERTIFICATION

PRIME CONSULTANT : DECKER/HOBBS FUKUI DAVISON

PROJECT : SCIENCE BUILDING ADDITION

### \*\*\*\*\* CONSULTANT'S CERTIFICATE \*\*\*\*\*

I hereby certify that Minority and Women's Business Enterprises listed herein are currently certified by the Office of Minority and Women's Business Enterprises, 221 Fifth Avenue West, Olympia, Washington 98504, (206-753-9693), and shall participate in the performance of rendered services .

SIGNATURE : *Art Decker*

TITLE : Principal

### \*\*\*\*\* MWBE FIRMS \*\*\*\*\*

Firm	Cert. No. if applicable	M or W	Address	Participation Percentages
ROBERT SHINBO ASSOCIATES	M4M1401449	M	2121 First Avenue Seattle, Washington 98121	15%
ANNE FISHER ASSOCIATES	W2F1400702	W	303 East Pine Street Seattle, Washington 98122	10%

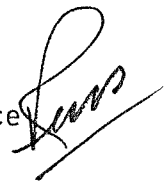
(Attach Additional Sheets if Necessary)



# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russell A. Hartman, Vice President, Business and Finance 

Date: June 17, 1985

Subject: Report on University Investments

The University effectively consolidates its funds into one centralized checking account which allows for daily management of the aggregate cash position. This feature enables the review of external and internal information regarding daily cash flows and improves the University's return on short-term investments. The primary objective governing the investment of these surplus funds is the maximization of financial return based on a minimum of risk while maintaining a liquidity condition.

As reflected on the attached Investment Management Report, the investment of these short-term surplus funds is limited to securities which have a maturity appropriate to the date of expected use. The investment of University funds is predicated on the characteristics and limitations associated with the type of funds. Except for Endowment investments which are managed by the Eastern Washington University Foundation, state statute generally limits the type of investments to U.S. Treasury and agency securities, repurchase agreements, Washington financial institution certificates of deposits, and savings accounts.

Specific investment authority with State public depositories is granted in statute RCW 39.58. In 1969 the Legislature created the Public Deposit Protection Commission composed of the Governor, Lieutenant Governor, and the State Treasurer as Chairman. With the passage of this Act, a new concept for collateralizing bank balances of public treasurers' accounts (including the University) was adopted. Throughout the fifteen-year history of this pooled-collateralized concept, there has been no instance of failure for any public depository in the state.

Participating financial institutions include a branch of a bank engaged in banking in the state, any state bank or trust company, national banking association, stock savings bank, mutual savings bank, or savings and loan association located in the state and lawfully engaged in business. In the event of default of any of these participating institutions, the other member banks or depositories will collectively assure that no loss of funds will be suffered by the University.

### INVESTMENT PROCEDURES

Daily the cash flow activities of the University are analyzed to determine the change in position from the prior day. The goal of this review

is to improve cash management and -- by extension -- make cash flows contribute more to investment earnings. The following formula is used for this analysis:

Daily Closing/Opening Bank Balance  
Deposits:  
    Morning Cashier Deposits  
    Maturing Investments  
    Credit Memos/Telewires In  
    Other Credits  
    Total Deposits  
Disbursements:  
    Disbursement Batches  
    Handwrite Batches  
    Debit Memos/Telewires Out  
    Other Debits  
    Total Disbursements  
Net Deposits and Disbursements Activities  
Balance Available  
Less: Allowance for Compensating Balance  
Amount Available for Daily Investment

These daily amounts are invested in certificates of deposits with the University's regular bank -- Seattle First National -- while the investment of a longer duration are generally invested in an institution that offers the most attractive earning rate at that time. At the present time there is available in the state the services of an investment broker to provide the most competitive rate information. The broker is compensated by the financial institution that is seeking investment funds. This feature reduces the time required to secure the best earning rate by centralizing the information.

#### SUMMARY

The University has improved its investment earnings during the past few years by providing consolidated information on cash flow activities and by implementing investment practices which are in line with the primary objective of maximizing return at a minimum of risk.

Attachment

pm/18V

Eastern Washington University  
Investment Management Report  
For the Month Ending May 31, 1985

June 1985

INVESTMENT TITLE	INVESTMENT PERIOD BEGINNING & ENDING DATES		REFERENCE NUMBER	INTEREST RATE	COST YIELD RATE	INVESTMENT FUNDS	CURRENT INVESTMENT ESTIMATED EARNINGS	ANNUAL BUDGETED REVENUES	ACTUAL INTEREST EARNINGS TO DATE
Lincoln Mutual Savings	03/01/85	09/01/85	14-650011-8	9.020	9.020	\$40,000.00	\$1,196.41		\$2,923.55
First United Fund	02/23/84	# Open	101415	12.000	12.000	198,856.52	23,858.00		19,919.25
Amer 1st Fed Mtge Assoc	12/21/84	Open	55-000-0000	11.000	11.000	207,900.00	11,967.07		3,300.49
Fed'l Nat'l Mtge Assoc	04/19/85	Open	09-549-9492	11.050	11.050	202,000.00	3,322.57		39,525.00
Fed'l Nat'l Mtge Assoc	05/02/85	Open	22-597-6821	11.050	11.050	200,625.00	2,892.85		2,249.66
Bank of Spokane									17,950.69
Columbia Fed Sav & Loan									24,317.89
Eastern Wash Sav & Loan	12/11/84	* 12/11/85	0001-561	10.100	10.100	200,000.00	11,278.33		
Eastern Wash Sav & Loan	12/12/84	* 12/11/85	0002-254	10.100	10.100	100,000.00	5,611.11		
Family Savings & Loan	02/11/85	* 08/12/85	01-31000675	8.900	8.900	200,000.00	8,998.89		37,306.10
Farmers & Merchants Bank	03/11/85	09/09/85	4992	9.000	9.000	200,000.00	8,975.34		14,162.74
First Fed S&L-Longview	02/11/85	* 08/12/85	500-693	9.100	9.100	100,000.00	4,537.53		32,814.89
First Interstate Bank	05/20/85	11/20/85	340685	8.300	8.300	100,000.00	4,184.11		9,222.59
Home Savings & Loan	03/19/85	* 09/16/85	711-22698	9.700	9.700	250,000.00	12,192.36		2,902.78
Home Savings & Loan	03/25/85	* 06/24/85	751-02813	9.100	9.100	100,000.00	2,300.28		
Home Savings & Loan	04/15/85	* 07/15/85	711-22952	9.000	9.000	200,000.00	4,550.00		
Lynnwood Savings & Loan	03/07/85	* 09/03/85	01-59-573-2	10.000	10.000	200,000.00	9,863.01		31,543.56
Old National Bank	05/14/85	11/12/85	Bank Safe	9.750	9.750	100,597.95	1,101.07		9,175.47
Olympic Savings & Loan	03/07/85	07/08/85	Bank Safe	9.450	9.450	200,000.00	6,369.04		19,951.51
Rainier National Bank									1,345.83
Seattle First Nat'l Bank	05/31/85	06/03/85	Bank Safe	6.250	6.250	600,000.00	312.50		93,047.15
Shoreline Savings Assoc									2,520.56
Sterling Savings Assoc									21,091.13
Washington Mutual Savings									8,833.27
Total						\$3,399,979.47	\$123,510.47	\$400,000.00	\$394,104.11

(6) "Advance refunding bonds" means bonds issued for the purpose of refunding bonds first subject to redemption or maturing one year or more from the date of the advance refunding bonds.

(7) "Issuer" means the public body issuing any bond or bonds.

(8) "Ordinance" means an ordinance of a city or town or resolution or other instrument by which the governing body of the public body exercising any power hereunder takes formal action and adopts legislative provisions and matters of some permanency.

(9) "Government obligations" means any of the following: (a) Direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America and bank certificates of deposit secured by such obligations; (b) bonds, debentures, notes, participation certificates, or other obligations issued by the banks for cooperatives, the federal intermediate credit bank, the federal home loan bank system, the export-import bank of the United States, federal land banks, or the federal national mortgage association; (c) public housing bonds and project notes fully secured by contracts with the United States; and (d) obligations of financial institutions insured by the federal deposit insurance corporation or the federal savings and loan insurance corporation, to the extent insured or to the extent guaranteed as permitted under any other provision of state law.

(10) Words used herein importing singular or plural number may be construed so that one number includes both. [1984 c 186 § 68; 1973 1st ex.s. c 25 § 1; 1965 ex.s. c 138 § 2.]

Purpose—1984 c 186: See note following RCW 39.46.110.

**39.53.045 Bonds payable from special assessments—Not subject to refunding.** Bonds payable solely from special assessments or special assessments and a guaranty fund issued on or prior to June 7, 1984, shall not be subject to refunding under this chapter. [1984 c 186 § 69.]

Purpose—1984 c 186: See note following RCW 39.46.110.

## Chapter 39.58

### PUBLIC FUNDS—DEPOSITS AND INVESTMENTS—PUBLIC DEPOSITARIES

Sections	
39.58.010	Definitions.
39.58.020	Public funds—Protection against loss.
39.58.040	General powers of commission.
39.58.050	Collateral for deposits—Segregation—Eligible securities.
39.58.080	Deposit of public funds in qualified public depository required.
39.58.090	Authority to secure deposits in accordance with chapter—Bonds and securities for deposits dispensed with.
39.58.100	Reports of public depositories—Certification of segregation.
39.58.108	Requirements to become qualified depository.
39.58.130	Investment deposits—Net worth of depository.
39.58.135	Limitations on deposits.

**39.58.010 Definitions.** In this chapter, unless the context otherwise requires:

(1) "Public funds" means moneys under the control of a treasurer or custodian belonging to, or held for the benefit of, the state or any of its political subdivisions, municipal corporations, agencies, courts, boards, commissions, or committees, including moneys held as trustee, agent, or bailee;

(2) "Qualified public depository," "public depository," or "depository" means a financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has been approved by the commission to hold public deposits, and which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability. Addition of the word "bank" denotes a bank, trust company, or national banking association and the word "thrift" denotes a savings and loan association, mutual savings bank, or stock savings bank;

(3) "Loss" means the issuance of an order by a regulatory or supervisory authority or a court of competent jurisdiction (a) restraining a qualified public depository from making payments of deposit liabilities or (b) appointing a receiver for a qualified public depository;

(4) "Commission" means the Washington public deposit protection commission created under RCW 39.58.030;

(5) "Eligible collateral" means securities which are enumerated in RCW 39.58.050(5) and (6) as eligible collateral for public deposits;

(6) The "maximum liability" of a qualified public depository on any given date means a sum equal to ten percent of (a) all public deposits held by the qualified public depository on the then most recent commission report date, or (b) the average of the balances of said public deposits on the last four immediately preceding reports required pursuant to RCW 39.58.100, whichever amount is greater, less any assessments paid to the commission pursuant to this chapter since the then most recent commission report date;

(7) "Public funds available for investment" means such public funds as are in excess of the anticipated cash needs throughout the duration of the contemplated investment period;

(8) "Investment deposits" means time deposits and savings deposits of public funds available for investment;

(9) "Treasurer" shall mean the state treasurer, a county treasurer, a city treasurer, a treasurer of any other municipal corporation, and the custodian of any other public funds;

(10) "Financial institution" means a branch of a bank engaged in banking in this state in accordance with RCW 30.04.300, and any state bank or trust company, national banking association, stock savings bank, mutual savings bank, or savings and loan association located in this state and lawfully engaged in business;

(11) "Commission report" means a formal accounting rendered by all qualified public depositories to the commission in response to a demand for specific information made upon all depositories by the commission detailing

pertinent affairs of each depository as of the close of business on a specified date, which is the "commission report date." "Commission report due date" is the last day for the timely filing of a commission report;

(12) "Supervisor" means either the supervisor of banks or the supervisor of savings and loan associations or both depending upon context and usage in accordance with applicable statutory authority;

(13) "Net worth" of a depository means (a) for a bank depository, the aggregate of capital, surplus, undivided profits and all capital notes and debentures which are subordinate to the interest of depositors, and (b) for a thrift depository, the aggregate of such capital stock, guaranty fund, general reserves, surplus, undivided profits, and capital notes and debentures which are subordinate to the interest of depositors, as are eligible for inclusion in otherwise determining the net worth of a mutual savings bank, stock savings bank, or savings and loan association. [1984 c 177 § 10; 1983 c 66 § 3; 1977 ex.s. c 95 § 1; 1975 1st ex.s. c 77 § 1; 1973 c 126 § 9; 1969 ex.s. c 193 § 1.]

**Reviser's note:** Throughout chapter 39.58 RCW, the phrase "this 1969 amendatory act" has been changed to "this chapter." "This 1969 amendatory act" [1969 ex.s. c 193] consists of the enactment of RCW 39.58.010 through 39.58.140, the amendment of RCW 35.38.010 through 35.38.040, 36.29.020, 36.48.010, 36.48.020, 43.85.010, 43.85.030, 43.85.040, 43.85.060, 43.85.070, 43.85.150, 43.85.170, 43.85.190, and the repeal of RCW 35.38.070 through 35.38.110, 36.48.030, 36.48.100 through 36.48.150, 43.85.050, and 43.85.080 through 43.85.120.

**Severability—1983 c 66:** "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [1983 c 66 § 24.]

**Severability—1969 ex.s. c 193:** "If any provision of this act, or its application to any person or circumstance is held invalid, the remainder of this act, or the application of the provision to other persons or circumstances is not affected." [1969 ex.s. c 193 § 32.]

**Construction—1969 ex.s. c 193:** "Nothing in this act shall be construed so as to impair the obligation of any contract or agreement entered into prior to its effective date." [1969 ex.s. c 193 § 33.]

*City depositories: Chapter 35.38 RCW.*

*County depositories: Chapter 36.48 RCW.*

*State depositories: Chapter 43.85 RCW.*

### 39.58.020 Public funds—Protection against loss.

All public funds deposited in qualified public depositories, including investment deposits and accrued interest thereon, shall be protected against loss, as provided in this chapter. [1984 c 177 § 11; 1983 c 66 § 5; 1973 c 126 § 10; 1969 ex.s. c 193 § 2.]

**Severability—1983 c 66:** See note following RCW 39.58.010.

**39.58.040 General powers of commission.** The commission shall have power (1) to make and enforce regulations necessary and proper to the full and complete performance of its functions under this chapter; (2) to require any qualified public depository to furnish such information dealing with public deposits and the exact status of its net worth as the commission shall request. Any public depository which refuses or neglects to give promptly and accurately or to allow verification of any information so requested shall no longer be a qualified public depository and shall be excluded from the right to

receive or hold public deposits until such time as the commission shall acknowledge that such depository has furnished the information requested; (3) to take such action as it deems best for the protection, collection, compromise or settlement of any claim arising in case of loss; (4) to prescribe regulations, subject to this chapter, fixing the requirements for qualification of financial institutions as public depositories, and fixing other terms and conditions consistent with this chapter, under which public deposits may be received and held; (5) to fix the official date on which any loss shall be deemed to have occurred taking into consideration the orders, rules and regulations of supervisory authority as they affect the failure or inability of a qualified public depository to repay public deposits in full; (6) in case loss occurs in more than one qualified public depository, to determine the allocation and time of payment of any sums due to public depositors under this chapter. [1984 c 177 § 12; 1983 c 66 § 7; 1975 1st ex.s. c 77 § 2; 1969 ex.s. c 193 § 4.]

**Severability—1983 c 66:** See note following RCW 39.58.010.

**39.58.050 Collateral for deposits—Segregation—Eligible securities.** (1) Every qualified public depository shall at all times maintain, segregated from its other assets, eligible collateral in the form of securities enumerated in this section having a value at least equal to its maximum liability and as otherwise prescribed in this chapter. Such collateral may be segregated by deposit in the trust department of the depository or in such other manner as the commission approves and shall be clearly designated as security for the benefit of public depositors under this chapter.

(2) Securities eligible as collateral shall be valued at market value.

(3) The depository shall have the right to make substitutions of such collateral at any time.

(4) The income from the securities which have been segregated as collateral shall belong to the depository without restriction.

(5) Each of the following enumerated classes of securities, providing there has been no default in the payment of principal or interest thereon, shall be eligible to qualify as collateral:

(a) Bonds, notes, or other securities constituting direct and general obligations of the United States or the bonds, notes, or other securities constituting the direct and general obligation of any instrumentality of the United States, the interest and principal of which is unconditionally guaranteed by the United States, and bonds; notes, letters of credit, or other securities or evidence of indebtedness constituting the direct and general obligation of a federal home loan bank or federal reserve bank;

(b) (i) Direct and general obligation bonds and warrants of the state of Washington or of any other state of the United States;

(ii) Revenue bonds of this state or any authority, board, commission, committee, or similar agency thereof;

(c) Direct and general obligation bonds and warrants of any city, town, county, school district, port district, or other political subdivision of any state, having the power to levy general taxes, which are payable from general ad valorem taxes;

(d) Bonds issued by public utility districts as authorized under the provisions of Title 54 RCW, as now or hereafter amended;

(e) Bonds of any city of the state of Washington for the payment of which the entire revenues of the city's water system, power and light system, or both, less maintenance and operating costs, are irrevocably pledged, even though such bonds are not general obligations of such city;

(6) In addition to the securities enumerated in subsections (5)(a) through (e) of this section, every public depositary may also segregate such bonds, securities, and other obligations as are designated to be authorized security for all public deposits pursuant to RCW 35.58-.510, 35.81.110, 35.82.220, 39.60.030, 39.60.040 and 54.24.120, as now or hereafter amended.

(7) The commission may at any time or times declare any particular security as ineligible to qualify as collateral when in the commission's judgment it is deemed desirable to do so. [1984 c 177 § 13; 1983 c 66 § 8; 1975 1st ex.s. c 77 § 3; 1973 c 126 § 11; 1969 ex.s. c 193 § 5.]

**Severability**—1983 c 66: See note following RCW 39.58.010.

**39.58.080 Deposit of public funds in qualified public depositary required.** Except for funds deposited pursuant to a fiscal agency contract with the state fiscal agent or its correspondent bank, no public funds shall be deposited in demand or investment deposits except in a qualified public depositary located in this state or as otherwise expressly permitted by statute. [1984 c 177 § 14; 1983 c 66 § 11; 1969 ex.s. c 193 § 8.]

**Severability**—1983 c 66: See note following RCW 39.58.010.

**39.58.090 Authority to secure deposits in accordance with chapter—Bonds and securities for deposits dispensed with.** All institutions located in this state which are permitted by the statutes of this state to hold and receive public funds shall have power to secure such deposits in accordance with this chapter. Except as provided in this chapter, no bond or other security shall be required of or given by any qualified public depositary for any public funds on deposit. [1984 c 177 § 15; 1969 ex.s. c 193 § 9.]

**39.58.100 Reports of public depositaries—Certification of segregation.** On or before each commission report due date, each depositary shall render to the commission a written report, certified under oath, indicating the total amount of public funds on deposit held by it on the commission report date and the amount and nature of eligible collateral then segregated for the benefit of the commission.

The commission may instruct the supervisor to examine and thereafter certify as to the accuracy of any

statement as to the segregation of securities by any public depositary. [1984 c 177 § 16; 1983 c 66 § 12; 1969 ex.s. c 193 § 10.]

**Severability**—1983 c 66: See note following RCW 39.58.010.

**39.58.108 Requirements to become qualified depositary.** Any financial institution may become a qualified depositary upon approval by the commission and segregation of collateral in the manner as set forth in this chapter, and upon compliance with all rules as promulgated by the commission. Until such time as depositaries have submitted four consecutive reports to the commission as required by RCW 39.58.100, they shall at all times pledge and segregate eligible securities in an amount equal to not less than ten percent of all public funds on deposit in said depositary. [1984 c 177 § 17; 1983 c 66 § 15; 1975 1st ex.s. c 77 § 6.]

**Severability**—1983 c 66: See note following RCW 39.58.010.

**39.58.130 Investment deposits—Net worth of depositary.** A treasurer as defined in RCW 39.58.010 is authorized to deposit in investment deposits in a qualified public depositary any public funds available for investment and secured by collateral in accordance with the provisions of this chapter, and receive interest thereon. The authority provided by this section is additional to any authority now or hereafter provided by law for the investment or deposit of public funds by any such treasurer: *Provided*, That in no case shall the deposit or deposits of public funds by any such treasurer in any one qualified public depositary exceed at any time the net worth of that depositary. If a depositary's net worth is reduced, a treasurer may allow public funds on deposit in excess of the reduced net worth to remain until maturity upon pledging by the depositary of eligible securities valued at market value in an amount at least equal to the amount of the excess deposits. The collateral shall be segregated as provided in RCW 39.58.050. If the additional securities required by this section are not pledged by the depositary, the depositary shall permit withdrawal prior to maturity by the treasurer of deposits, including accrued interest, in accordance with applicable statutes and governmental regulations. [1984 c 177 § 18; 1983 c 66 § 16; 1969 ex.s. c 193 § 13.]

**Severability**—1983 c 66: See note following RCW 39.58.010.

**39.58.135 Limitations on deposits.** Notwithstanding RCW 39.58.130, (1) aggregate deposits received by a qualified public depositary from all public treasurers shall not exceed at any time three hundred percent of the value of the depositary's net worth as of the close of business of the most recent calendar quarter, nor (2) shall the aggregate deposits received by any qualified public depositary exceed thirty percent of the total aggregate deposits of all public treasurers in all depositaries as determined by the public deposit protection commission. However, a qualified public depositary may receive deposits in excess of the limits provided in this section if eligible securities, as prescribed in RCW 39.58.050, are pledged as collateral in an amount equal to

one hundred percent of the value of deposits received in excess of the limitations prescribed in this section. [1984 c 177 § 19.]

### Chapter 39.84

#### INDUSTRIAL DEVELOPMENT REVENUE BONDS

##### Sections

39.84.200 Authority of community economic revitalization board under this chapter.

**39.84.200 Authority of community economic revitalization board under this chapter.** The community economic revitalization board under chapter 43.160 RCW shall have all the powers of a public corporation under this chapter. To the extent applicable, all duties of a public corporation apply to the community economic revitalization board in exercising its powers under this chapter. [1984 c 257 § 11.]

### Title 40

#### PUBLIC DOCUMENTS, RECORDS AND PUBLICATIONS

##### Chapters

**40.14 Preservation and destruction of public records.**

### Chapter 40.14

#### PRESERVATION AND DESTRUCTION OF PUBLIC RECORDS

##### Sections

**40.14.200** Memorial honoring state residents who died or are missing-in-action in southeast Asia.  
**40.14.205** Memorial honoring state residents who died or are missing-in-action in southeast Asia—Advisory committee.  
**40.14.210** Memorial honoring state residents who died or are missing-in-action in southeast Asia—Display of individual names.

**40.14.200 Memorial honoring state residents who died or are missing-in-action in southeast Asia.** The secretary of state shall coordinate the design, construction, and placement of a memorial within the state capital building honoring Washington state residents who died or are "missing-in-action" in the southeast Asia theater of operations. [1984 c 81 § 1.]

**40.14.205 Memorial honoring state residents who died or are missing-in-action in southeast Asia—Advisory committee.** An advisory committee composed of the secretary of state, the state archivist, the director of the department of veterans affairs or the director's designee, the director of the department of general administration or the director's designee, and two representatives of state veterans organizations, one appointed by the speaker of the house of representatives and one appointed by the president of the senate, shall

approve the design and placement of the memorial before construction begins. [1984 c 81 § 2.]

**40.14.210 Memorial honoring state residents who died or are missing-in-action in southeast Asia—Display of individual names.** The memorial authorized by RCW 40.14.200 through 40.14.210 shall display the individual names of the Washington state residents who died or are "missing-in-action" in the southeast Asia theater of operations. [1984 c 81 § 3.]

### Title 41

#### PUBLIC EMPLOYMENT, CIVIL SERVICE AND PENSIONS

##### Chapters

**41.04** General provisions.  
**41.05** State employees' insurance and health care.  
**41.06** State civil service law.  
**41.14** Civil service for sheriff's office.  
**41.24** Volunteer firemen's relief and pensions.  
**41.26** Law enforcement officers' and fire fighters' retirement system.  
**41.32** Teachers' retirement.  
**41.40** Washington public employees' retirement system.  
**41.50** Department of retirement systems.  
**41.56** Public employees' collective bargaining.  
**41.58** Public employment labor relations.  
**41.60** State employees' suggestion awards and incentive pay.  
**41.64** Personnel appeals board.

### Chapter 41.04

#### GENERAL PROVISIONS


##### Sections

**41.04.005** "Veteran" defined for certain purposes.  
**41.04.260** Committee for deferred compensation—Created—Membership—Travel expense—Fiduciary duties—Deferred compensation revolving fund, investment—Annual report.  
**41.04.345** Repealed.  
**41.04.370** Child day care—Legislative intent.  
**41.04.375** Child day care—Rental of suitable space.  
**41.04.380** Child day care—Needs assessment—Contract.  
**41.04.400** Consolidation of local governmental unit and first class city retirement system—Intent.  
**41.04.405** Consolidation of local governmental unit and first class city retirement system—Definitions.  
**41.04.410** Consolidation of local governmental unit and first class city retirement system—Membership in public employees' retirement system.  
**41.04.415** Consolidation of local governmental unit and first class city retirement system—Membership in first class city retirement system.  
**41.04.420** Consolidation of local governmental unit and first class city retirement system—Newly created legal entity.  
**41.04.425** Consolidation of local governmental unit and first class city retirement system—Limitations.  
**41.04.430** Consolidation of local governmental unit and first class city retirement system—Compliance with laws and rules—Application of sections

# EWU

## Memorandum

To: Dr. H. George Frederickson, President

From: Russ Hartman, Vice President for Business and Finance 

Date: June 17, 1985

Subject: Board of Trustees Information Items for June -- Contracts  
Under \$17,500

Attached are project information sheets concerning the following projects for BOT information only. These items have been completed since the April Board meeting.

- A. Martin Hall Alterations, Task II, Energy Management Control, Construction Contract Acceptance
- B. Campus Piping Expansion Joint Replacement Consultant Agreement
- C. Campus Water System Cross Connection Consultant Agreement
- D. Rozell Boiler No. 2 Repair Consultant Agreement



## ACCEPTANCE OF CONTRACT LESS THAN \$17,500

PROJECT: Martin Hall Alterations, Task II, EMCS Interface

CONTRACT NO.: ES-82-07 G

DESCRIPTION: The contract for this project provided the interfacing of the Energy Monitoring and Control System with the building temperature controls system at Martin Hall.

CONSULTANT: Facilities Planning, EWU

CONTRACTOR: STAEFA Control System, Incorporated

CONTRACT HISTORY: Notice to Proceed - August 22, 1983  
Construction Completed - May 10, 1985  
Contract Accepted - May 24, 1985

CONTRACT AMOUNT: Contract Award \$ 6,710.00  
Contract Adjustments 0.00  
Final Contract Amount \$ 6,710.00

A/E CONSULTANT AGREEMENT LESS THAN \$17,500

PROJECT: Campus Piping Expansion Joint Replacement

AGREEMENT NO.: FP-84-09 A

DESCRIPTION: This project will provide for the replacement of expansion joints in the steam and condensate piping throughout the utility tunnel systems. The initial Task I consulting services will provide a master plan to serve as the basis for implementing the replacement work.

PROJECT BUDGET: Funding for this project is provided from the 1983-85 Minor Capital Project account. Total project budget: \$190,000.

A/E CONSULTANT: Riley Engineering, Incorporated, Spokane

CONTRACT AMOUNTS:	Basic Services	- \$ 14,500.00
	Reimbursable Expenses	- 200.00
	Contingency Fund	- <u>1,500.00</u>
	Total	\$ 16,200.00

A/E CONSULTANT AGREEMENT LESS THAN \$17,500

PROJECT: Campus Water System Cross Connections

AGREEMENT NO.: FP-84-10 A

DESCRIPTION: This project will provide for the upgrading of the campus-wide domestic water distribution system to meet current code requirements. The initial Task I consulting services will provide a master plan to serve as the basis for implementing the upgrading work.

PROJECT BUDGET: Funding for this project is provided from the 1983-85 Minor Capital Projects account. Total project budget: \$130,000.

A/E CONSULTANT: Thomas J. Gerard & Associates, Incorporated, Spokane

CONTRACT AMOUNTS:

Basic Services	- \$ 14,810.75
Reimbursable Expenses	- 176.40
Contingency Fund	- <u>500.00</u>
Total	\$ 15,487.15

A/E CONSULTANT AGREEMENT LESS THAN \$17,500

PROJECT: Rozell - Boiler No. 2 Repair

AGREEMENT NO.: FP-84-11 A

DESCRIPTION: This project will provide necessary repairs to the refractory and casing materials of Boiler No.2 in the Rozell Heating Plant.

PROJECT BUDGET: Funding for this project is provided from the 1983-85 Minor Capital Projects account. Total project budget: \$ 35,000.

A/E CONSULTANT: Professional Engineering Design, Spokane

CONTRACT AMOUNTS:

Basic Services	- \$ 3,309.00
Reimbursable Expenses	- 650.00
Contingency Fund	- <u>500.00</u>
Total	\$ 4,459.00

PERSONNEL ACTIONS

June 27, 1985

Administrative

1. Resignations

Kershaw, Marilyn, Counselor, Black Education Program; effective July 31, 1985

Puskarich, Tom, Assistant Athletic Director--Development; effective June 30, 1985

2. Appointments

Tunheim, Jerald A., Dean, School of Mathematical Sciences and Technology and Professor of Physics; effective September 1, 1985; 12-month appointment; base salary, \$54,000

Sharp, Nancy, Executive Secretary to the President; 12-month appointment; salary, \$23,870

3. Appointments (Title Change)

Johnson, John, Assistant Director of Athletics--Development; effective July 1, 1985; 12-month appointment; salary, \$25,000 per year

Middleton, Bernard, Assistant Dean, School of Business; 12-month appointment

Kellam, Bruce, Director, Master of Business Administration (MBA) Program, School of Business

4. Special Faculty Appointments, Athletic Department, effective July 1, 1985

Conley, Lynn, Women's Athletic Trainer; 12 months; \$19,652

Wasem, James, Baseball Coach and Associate Professor, Physical Education; 12 months; \$32,733

Folda, Joe, Men's Basketball Coach; 10 months; \$30,667

Wade, John, Assistant Men's Basketball Coach; 10 months, \$15,667

Zornes, Richard, Football Coach; 6 months; \$26,000

Cabell, Jake, Assistant Football Coach; 6 months; \$13,550

Sollars, J. D., Assistant Football Coach; 6 months; \$9,325

Mason, Tom, Assistant Football Coach; 6 months; \$8,825

Graybeal, Jerry, Assistant Football Coach; 6 months; \$8,325

Martin, Jerry, Men's Track Coach; 12 months; \$37,968

Herold, Sunya, Men's and Women's Tennis Coach; 9 months; \$8,600

Smithpeters, Wm., Women's Basketball Coach, 10 months; \$25,083

Parks, Pam, Volleyball Coach, 6 months, \$12,500

Duncan, Jill, Women's Track Coach; 11.5 months; \$17,000

Foster, Craig, Wrestling Coach; 50%, 9 months; \$8,150

Halseth, Cindy, Women's Gymnastics Coach, 50%, 9 months, \$10,350

Adams, Soni, Assistant Women's Basketball Coach, 10 months, \$11,667

5. Leave of Absence Without Pay

Price, Jim, Sports Information Director; August 1, 1985 through  
June 30, 1986

By the Board of Trustees of the University of North Carolina at Chapel Hill

Resolved, That the Board of Trustees of the University of North Carolina at Chapel Hill

do hereby approve the leave of absence without pay of Jim Price, Sports Information Director, from August 1, 1985 through June 30, 1986.

Witness my hand and the seal of the University of North Carolina at Chapel Hill this 15th day of August, 1985.

Attest: I, \_\_\_\_\_, Secretary of the Board of Trustees of the University of North Carolina at Chapel Hill.

\_\_\_\_\_  
Secretary of the Board of Trustees of the University of North Carolina at Chapel Hill

\_\_\_\_\_  
President of the University of North Carolina at Chapel Hill

Sollars, J. D., Assistant Football Coach; 6 months; \$11,025

\_\_\_\_\_  
Assistant Football Coach; 6 months; \$11,025

Addendum to Personnel Actions  
Board of Trustees Agenda for June 27, 1985

Appointments:

Cook, David Ross, Interim Sports Information Director;  
July 1, 1985 - May 31, 1986; \$18,000

Addendum to Personnel Actions  
Board of Trustees Agenda for June 27, 1985

Administrative

Resignations:

Hiller, Karen J., Executive Secretary to the President;  
effective June 30, 1985



PERSONNEL ACTIONS

June 27, 1985

Academic

1. Appointments - 1985-86 Academic Year

DeWitt, Heather, Assistant Professor of Physical Therapy, academic year, term appointment. Salary: \$18,140.  
(B.S., University of Southern California; M.S., University of Maryland)

Estock, Mark, Instructor of Mathematics and Director of the Mathematics Laboratory, academic year, term appointment.  
Salary: \$18,000.  
(B.A., King's College)

Faulkner, Maxwell, Instructor in Management Information Systems, academic year, term appointment. Salary: \$18,250.  
(B.A., M.B.A., Eastern Washington University)

Ray, JoAnn, Associate Professor of Social Work, academic year, term appointment. Salary: \$27,000.  
(B.S., M.S.W., Portland State University; Ph.D., University of Washington)

Sirjani, Elizabeth, Instructor of Mathematics and Director of the Basic Skills in Mathematics Program, academic year, term appointment. Salary: \$18,000.  
(B.A., Michigan State University; M.S., Eastern Washington University)

2. Change of Status/Continuation of Special Appointment

Devin, R. Boyd, Professor of Theatre, appointment as Chairman, Department of Theatre, for a three-year term beginning fall quarter, 1985.

3. Emeritus Rank

Remmerde, Barbara L. (1970), Librarian Emeritus, effective June 14, 1985.

4. Leave of Absence (without pay)

Dors, A. George, Professor of Mathematics and Computer Science, leave of absence (without pay) for the period summer quarter 1985 through spring quarter 1986.

5. Resignation

Huff, Roland K., Associate Professor of English, effective June 14, 1985.

PERSONNEL ACTIONS

June 27, 1985

Administrative

1. Resignations

Kershaw, Marilyn, Counselor, Black Education Program; effective July 31, 1985

2. Terminations

Puskarich, Tom, Assistant Athletic Director--Development; effective June 30, 1985

3. Appointments

Tunheim, Jerald A., Dean, School of Mathematical Sciences and Technology and Professor of Physics; effective September 1, 1985; 12-month appointment; base salary, \$54,000

Sharp, Nancy, Executive Secretary to the President; 12-month appointment; salary \$23,870

4. Appointments (Title Change)

Johnson, John, Assistant Director of Athletics--Development; effective July 1, 1985; 12-month appointment; salary, \$25,000 per year

Middleton, Bernard, Assistant Dean, School of Business; 12-month appointment

Kellam, Bruce, Director, Master of Business Administration (MBA) Program, School of Business

5. Special Faculty Appointments, Athletic Department, effective July 1, 1985

Conley, Lynn, Women's Athletic Trainer; 12 months; \$19,652

Wasem, James, Baseball Coach and Associate Professor, Physical Education; 12 months; \$32,733

Folda, Joe, Men's Basketball Coach; 10 months; \$30,667

Wade, John, Assistant Men's Basketball Coach; 10 months, \$15,667

Zornes, Richard, Football Coach; 12 months; \$52,000

Cabell, Jake, Assistant Football Coach; 6 months; \$13,550

Sollars, J.D., Assistant Football Coach; 6 months; \$9,325

Mason, Tom, Assistant Football Coach; 6 months; \$8,825

Graybeal, Jerry, Assistant Football Coach; 6 months; \$8,325

Martin, Jerry, Men's Track Coach; 12 months; \$37,968

Herold, Sunya, Men's and Women's Tennis Coach; 9 months; \$8,600

Smithpeters, Wm., Women's Basketball Coach, 10 months; \$25,083

Parks, Pam, Volleyball Coach, 6 months, \$12,500

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June 30, 1986

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Board of Trustees Agenda for June 27, 1985

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1985 - May 31, 1986; \$18,000

Addendum to Personnel Actions  
Board of Trustees Agenda for June 27, 1985

Administrative

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Hiller, Karen J., Executive Secretary to the President;  
effective June 30, 1985

PERSONNEL ACTIONS

June 27, 1985

Academic

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Remmerde, Barbara L. (1970), Librarian Emeritus, effective June 14, 1985.

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Dors, A. George, Professor of Mathematics and Computer Science, leave of absence (without pay) for the period summer quarter 1985 through spring quarter 1986.

4. Resignation

Huff, Roland K., Associate Professor of English, effective June 14, 1985.

ADDENDUM TO PERSONNEL ACTIONS

June 27, 1985

1. Appointment with Tenure - 1985-86

Barnes, Rey L., Professor of Radio-Television (1979)  
Cates, Rita T., Associate Professor of Social Work (1979)  
Chapman, Gordon L., Professor of Accounting (1979)  
Dickerson, Joan R., Professor of Education (1978)  
Hubbard, Russell S., Associate Professor of Education (1979)  
Kaufman, Judith D., Assistant Professor of English (1979)  
Kelley, William J., Associate Professor of Urban and Regional  
Planning (1978)  
Ramo, Keetje J., Assistant Professor of Social Work (1979)  
Stratton, Betty L., Assistant Professor of Communication  
Studies (1979)

2. Change of Status/Continuation of Special Appointment

Wallace, James P., Professor of Government, reappointment as  
Chairman, Department of Government, for a two-year term  
beginning Fall Quarter, 1985.

3. Resignations

Brucker, Sally S., Assistant Professor of Education, effective  
August 16, 1985

Chen, Fiona, Assistant Professor of Public Administration, ef-  
fective June 14, 1985.

4. Retirement

Remmerde, Barbara, Librarian III and Reference Librarian, ef-  
fective August 31, 1985.



Faculty Organization Report  
Jerry D. Blanche, President

Board of Trustees  
June 27, 1985

I. Faculty Organization Activities:

A. Results of Faculty Organization Election, 1985-86:

Jack Swan - Vice-President  
Bob Gariepy - Secretary  
Hugh Hunter - Treasurer

B. Senate/Council/Committee elections are completed and full rosters are in place for Fall, 1985 meetings.

C. The Academic Senate received the Final Report of the Temporary Committee on Intercollegiate Athletics on June 19, 1985.

1. The Senate expressed its appreciation to the faculty who participated on this now-defunct committee: Ron Dalla, Chairman, Joan Dickerson, Dale Stradling, and Bill Barr, who were faculty appointments.

2. The TCIA made three final recommendations, concluding with a call for reevaluation of the Athletic budget, following the Big Sky Conference application failure.

D. A new permanent University Athletics Policy Board was approved by the Academic Senate, and it is now pending approval of President Frederickson. Our goal is to have the new UAPB active by the beginning of Fall Quarter, 1985. See attached copy.

E. An official "Response to President Frederickson's April 8 Remarks to the Academic Senate" was endorsed by the Academic Senate and forwarded to President Frederickson.

F. Looking to Fall Quarter implementation, the Academic Senate adopted an outline for "a select committee of the faculty be formed whose mission will be to investigate the state of the Academic Program at Eastern Washington University." See attached copy.



Blanche, page two

- G. Incomplete Grades will be processed somewhat differently, with the institution of a "conversion grade," after Academic Senate approval on June 10. The policy change will be incorporated in our new university catalog.

II. Pending Academic Senate Agenda Items:

- A. Thresholds for merit pay.
- B. Faculty budget analyst.
- C. Bylaw 402.30.00 - "Enrollment of Staff in Courses"
- D. Senate apportionment.
- E. Role of department chairpersons.
- F. Proposed Bylaw 526.00.00 regarding faculty voting procedures (exclusive of committees, councils, Senate).

III. Other Immediate Concerns:

- A. Academic Affairs Budget, 1985-86. A Special Meeting of the Academic Senate has been called for Monday, July 1. Board of Trustees members are, of course, welcome.

ACADEMIC SENATE  
June 10, 1985

UNIVERSITY INTERCOLLEGIATE ATHLETICS POLICY BOARD

1. Name: University Intercollegiate Athletics Policy Board
2. Function: To recommend policies, options and alternatives to those policies, involving the intercollegiate athletic program of the university to the President. The UIAPB will also review implementation of these policies.
3. Scope of Responsibilities: Athletes' safety and welfare, budgets; recruiting; conference affiliations; rules of compliance; selection of faculty athletic representatives; athletic facilities; academic standards and progress for athletes; fund raising; promotion and marketing.
  - a. The UIAPB will have access to information from the Athletic Department, Planning and Budget Committee, administrative departments that deal with athletics or the Athletic Department Budget.
  - b. Policies being considered by the UIAPB are to be made known to the faculty and student organizations, and the administration, for their response prior to action by the UIAPB.
  - c. When voting is required to pass a motion the number of faculty, students, and administrators voting for and against the motion will be reported with the motion. Any minority reports also shall be communicated to all concerned.
  - d. The Chairman of the UIAPB will develop annually a regular schedule for meetings. This schedule will be forwarded to the President of the Faculty Organization, the University President and the President of the Student Council by Monday of the 3rd week of classes during the fall quarter.
  - e. The Chair will provide minutes of the meetings to the President of the Faculty Organization, the President of the Student Council, and the University President.
4. Membership: The regular voting membership shall consist of:
  - a. Chair: A member of the faculty, nominated by the Faculty Organization President, agreeable to the President of the Associated Students and the President of the Univer-

sity, and confirmed by the Academic Senate. Term of office, three years.

- b. 3 Faculty-At-Large: Nominated by the Faculty Organization President and confirmed by the Academic Senate. The three faculty members will be elected to staggered 3-year terms and will include one member of the Academic Senate and one member of the Business Affairs Council. The three faculty members will act as a subcommittee of the Senate and are charged with the responsibility of reporting back to the Senate.
- c. 3 Students-At-Large: Appointed by the President of the Associated Students and confirmed by the Student Council. The three Students-At-Large members will elect a representative who is charged with the responsibility of reporting to the Student Council.
- d. 3 Administrators-At Large: Appointed by the University President.

The men's and women's faculty athletic representatives, men's and women's athletic directors, and a financial advisor appointed by the Vice President for Business and Finance, a representative from the alumni, Cheney Chamber of Commerce, and classified staff shall be non-voting, ex-officio members.

MOTION PRESENTED AND APPROVED AT SENATE MEETING OF JUNE 10, 1985

WHEREAS there is great concern over the apparent relative lack of support for the academic program at Eastern Washington University over the past half decade.

WHEREAS the recent revelations and discoveries regarding the distribution and planned distribution of available dollars for the movement of the University into higher status and more expensive intercollegiate athletic competition has raised the serious issue of prioritization of university programs.

WHEREAS the Faculty of this University regard the adequate funding of the academic program as the foundation which enables their carrying out of the prime mission of the University, that is, to provide quality opportunities for higher learning.

WHEREAS the Faculty has always supported and would like to continue to support Eastern's effort toward improved stature and reputation in athletics as well as in other areas.

IT IS MOVED THAT A SELECT COMMITTEE OF THE FACULTY BE FORMED WHOSE MISSION WILL BE TO INVESTIGATE ON A CAMPUS-WIDE BASIS THE STATE OF THE ACADEMIC PROGRAM AT EASTERN WASHINGTON UNIVERSITY. . THAT BOTH AREAS OF STRENGTH AND AREAS OF WEAKNESS IN THE SUPPORT FOR PROGRAMS BE IDENTIFIED. . THAT THESE DOCUMENTED STRENGTHS AND WEAKNESSES BE PRESENTED TO THE SENATE FOR THEIR REVIEW. . THAT THIS REVIEW COULD SERVE AS THE BASIS FOR A BILL OF PARTICULARS TO BE PRESENTED TO THE ADMINISTRATION FOR REMEDIAL ACTION OR AS THE BASIS FOR A FORMAL EXPRESSION OF SUPPORT FOR THE ADMINISTRATION'S HISTORIC AND CURRENT EFFORTS IN OTHER AREAS, INCLUDING INTERCOLLEGIATE ATHLETICS.

THE MEMBERS OF THE COMMITTEE SHALL BE NOMINATED BY THE EXECUTIVE COUNCIL OF THE SENATE AND CONFIRMED BY THE FACULTY SENATE (BY MAIL IF NECESSARY).

# EWU

## Memorandum

To: The Board of Trustees of Eastern Washington University  
From: Pat Davidson  
President, ASEWU  
Date: June 26, 1985  
Subject: Monthly Board Report

### I. Activities

- A. The annual Parents' Weekend came off without any major catastrophes, and was seen as being a success. Even the weather was cooperative.
- B. Public response to Baba Olatunji and his "Drums of Passion" was excellent. All of the Spokane network television stations gave reports on his performances and workshops. Our office even received thank you letters from a second grade class at Broadway Elementary School.
- C. Another good public relations event for the ASEWU was the Friday night performance of "The Kingsmen" at Gatsby's in Spokane. Approximately 250 people were in attendance--cheering, dancing and singing along. And, it was nice to have a production of ours receive front-page coverage in the Spokesman-Review.
- D. During the summer, our Activities office caters more to the needs of the older, more family-oriented students which makes up for the majority of our summer enrollment. Self-service guides to area lakes, parks and Spokane attractions are available. On July 13, a solar/stellar skywatch is planned, and on the 24th the Fifth Annual Eastern Washington University Golf Classic takes place at Sun Dance.
- E. Michael Smith, who is our Coordinator of Student Activities, has been meeting with AINS students and ICNE faculty and staff to determine the role of ASEWU coordinating activities for AINS in the future. Our Activities office will begin to offer increased services to ICNE students this Fall. These services include block booking of guest speakers and entertainment, activity advisement, and graphics assistance.
- F. Major events for the next academic year have been tentatively scheduled. Anchor dates are set for Homecoming (November 16), Monte Carlo (February 9, 1986), and Parents' Weekend (May 16 to 18, 1986). Homecoming remains a question mark since it has traditionally been held at the Davenport Hotel. Michael is also currently negotiating guest speaking appearances and some small concerts.

## II. Council

- A. The Council approved the Finance Committee's recommendation that ASEWU Executive Assistant Ram Gopal be funded to receive consultant training for our new IBM PC-XTs. With Ram able to assist office personnel in the use of the new equipment, we should save considerably on training costs.
- B. Council voted to extend the advertising contract between the Easterner and Alpha Kappa Psi--a private business fraternity--through Fall Quarter, 1985. Some questions concerning the Easterner's desire to operate their own advertising department and the appropriateness of having a contract that favors one student organization over others needs to be addressed.
- C. Some students from the Council and an At-Large student were involved with representatives of the University's business and Finance office in deciding a schedule of housing rates. A rate increase was approved by the Council and we hope to be considered by the administration when the time comes for input on other long range financial decisions.
- D. Council also passed at their June 7, 1985 meeting the attached resolution concerning further funding of inter-collegiate athletics. The intention of the resolution is to seek a reduction in student contributions or, at worst, spending no higher than the Council's approved level of 42.3%.

## III. Child Care

We are pleased to report that our child care subsidy is being utilized by the student population. During Spring Quarter, we provided services to forty-five EWU students. All of the responses we have received have been good. The students are grateful to receive some form of subsidy regardless of how small it might be.

Since the opening of the YMCA-Cheney Day Care Program we have been subsidizing it for students who wish to use the facility. During Spring Quarter, approximately fifteen students used this day care system.

## IV. Miscellaneous

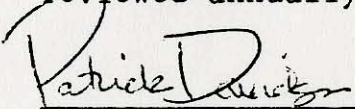
My first quarter as ASEWU President has proved to be challenging and rewarding. I could never have guessed the extent of the education I have already received being in this position. I was even able to attend classes from time to time.

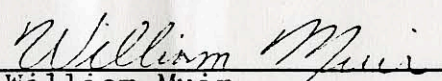


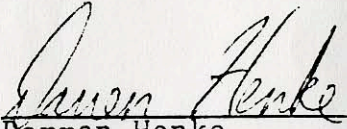
## RESOLUTION OF THE ASEWU COUNCIL

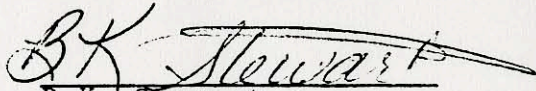
We the Council, in light of the fact that Eastern Washington University's application to the Big Sky conference was not considered, feel that the students of EWU should not have a permanent commitment to contribute 42.3% of assessed service and activities fees to intercollegiate athletics. In approving the report of the Temporary University Committee on Intercollegiate Athletics and its enclosed financing package, the Council felt that the Big Sky Conference status for Eastern was imminent. It is the opinion of the Council that the approval of the Temporary University Committee on Intercollegiate Athletics report was valid only on the assumption of Eastern's application to the Big Sky Conference would be accepted.

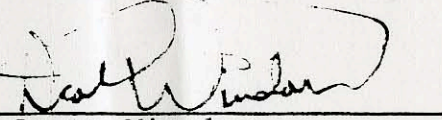
The Council acknowledges, however, the necessity for keeping scholarship commitments for the 1985-86 academic year. Therefore, the Council approves the service and activity fee contribution of 42.3% for the 1985-86 academic year. Student contribution to intercollegiate athletics following the 1985-86 academic year should be reviewed in light of the direction indicated by the appropriate agency determining the future of Eastern Washington University's athletic programs. A further assumption is that financing will be reviewed annually.

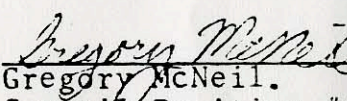
  
Patrick Davidson  
President, ASEWU


  
William Muir  
Vice-President, ASEWU

  
Darren Henke  
Finance Vice President

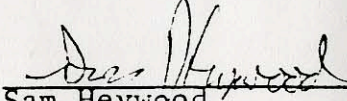
  
B.K. Stewart  
Council Position #1

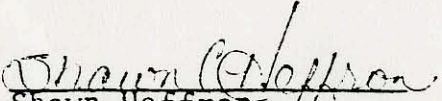
  
Scott Winslow  
Council Position #2

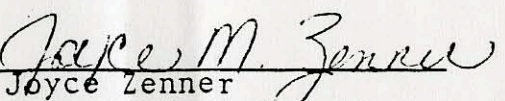
  
Gregory McNeil  
Council Position #3


  
Mark Dunn  
Council Position #4

  
Bryan Collins  
Council Position #5

  
Sam Heywood  
Council Position #6

  
Shawn Heffron  
Council Position #7

  
Joyce Zenner  
Council Position #8

  
M. J. Welte  
Council Position #9

June 7, 1985