

3-22-1984

Board of Trustees Minutes, March 22, 1984

Eastern Washington University

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Agenda

Board of Trustees Eastern Washington University

March 22, 1984
9:00 a.m., PUB Council Chambers

I. Presidents' Reports

- A. Dr. H. George Frederickson
- B. Dr. Wayne Hall, President, Faculty Organization
- C. Mr. Thayne Stone, President, Associated Students
- D. Dr. Gordon Martinen, Foundation/Alumni Association

✓ II. Approval of Minutes (Attachment II.)

III. Policy Issues

- A. Appointment of EWU Trustees to Foundation Board of Directors (Attachment III.A.) ✓
- B. Termination of the Master of Education in Industrial Education (Attachment III.B.) ✓
- C. Contract Award for PUB Commuter Shelter (Attachment III.C.) ✓
- D. EWU Higher Education Center Purchase (Executive Session) (Attachment III.D.) ✓

IV. Information Items

- A. Statement on Athletic Policy (Attachment IV.A.) ✓
- B. F.M. Radio Station Report (Attachment IV.B.) ✓
- C. EWU Higher Education Center Usage Report for February, 1984 (Attachment IV.C.) ✓
- D. EWU/State Agency Relationship (Attachment IV.D.) ✓
- E. Alumni Survey Report

V. Old Business

VI. New Business

VII. Executive Session

An executive session will be called for the purpose of discussing personnel matters and the acquisition of the EWU Higher Education Center.

VIII. Personnel Actions

(Attachment VIII.)

The next regular meeting of the Board of Trustees will be held on April 26, 1984, at 9:00 a.m. in the EWU Higher Education Center in Spokane.

Minutes

EASTERN WASHINGTON UNIVERSITY

Board of Trustees
March 22, 1984

The Board of Trustees of Eastern Washington University held its regular monthly meeting on March 22, 1984, at 9:00 a.m. in the PUB Council Chambers.

BOARD MEMBERS PRESENT

Mr. Bert Shaber, Chairman
Mr. James Ray, Vice Chairman
Mrs. Holly Sonneland

BOARD MEMBERS ABSENT

Mrs. Eleanor Chase
Mrs. Deborah Reis

STAFF PRESENT

Dr. H. George Frederickson, President
Mr. Ken Dolan, Secretary, Board of Trustees
Mr. Russ Hartman, Vice President for Business & Finance
Dr. Gordon Martinen, Vice President for Extended Programs
Dr. Duane Thompson, Vice President & Provost for Academic Affairs
Dr. Dick Flamer, Provost for Student Services
Mr. Owen F. Clarke, Jr., Senior Assistant Attorney General
Dr. William Katz, Dean, School of Human Learning & Development
Dr. Vince Stevens, Dean, School of Health Sciences
Dr. William Slater, Dean, School of Fine Arts
Mr. Marvin Smith, Chairman, Department of R/TV
Dr. Wayne Hall, President, Faculty Organization
Mr. Bob Graham, Director of Facilities
Mr. Terry Maurer, Director of News Services
Ms. Judy Samples, Assistant to VP for Business & Finance
Ms. Diane Showalter, Assistant to VP for Extended Programs
Mr. Don Manson, Director of Auxiliary Services
Mr. Gene Spooner, Chairman, WFSE
Ms. Jery Schmidt, Coordinator for Annual Giving

STUDENTS PRESENT

Mr. Bill Muir, Executive Vice President, Associated Students
Mr. Dave Rudy, Associated Students

MEDIA PRESENT

Ms. Cheryl Ernst, Spokesman-Review/Chronicle
Ms. Stephanie Vann, Cheney Free Press
Mr. Bob Siler, The Easterner

PRESIDENTS' REPORTS

1. Dr. H. George Frederickson, President of Eastern Washington University. Dr. Frederickson reported on the recently concluded legislative session. The University was authorized to purchase the Farm Credit Banks Building from the EWU Foundation. Funds for this transaction came by delaying the Sutton Hall remodeling project and certain minor capital projects. The total purchase price was \$3,075,000. The Governor signed the Supplemental Capital Budget which authorized the transaction, and it was concluded by the Trustees on March 16.

The legislature approved funds for a high technology study for the Spokane area. The study will be conducted under the auspices of the Spokane Higher Education Consortium, with Washington State University as the agent of record.

The tuition waiver for military personnel was approved by the legislature.

The proposal to study the possible merger of Eastern and Washington State University was finally approved by the legislature. The study committee will include a student, a member of the faculty, and a member of the Board of Trustees from the respective institutions, as well as members of the legislature and individuals appointed by the Governor.

2. Dr. Wayne Hall, President of the Faculty Organization (See Appendix 1).
3. Mr. Thayne Stone, President of the Associated Students. Mr. Dean Haller gave the report for the Associated Students (See Appendix II).
4. Dr. Gordon Martinen, Foundation and Alumni Association. Diane Showalter for the Alumni Association announced that the Casino Night recently held on the campus had raised \$3,700. There will be an Alumni reception in Sun City, Arizona on March 25 in conjunction with the baseball team's appearance in the Phoenix, Arizona area.

Jeri Schmidt reported for the Foundation that a quarterly meeting of the Foundation was held on March 16, at which time the Foundation voted to sell the Farm Credit Banks Building to Eastern Washington University.

The search for a new Foundation Director has resulted in 35 applicants. The screening committee will meet over the next few weeks to review the applications and to make recommendations.

MINUTES OF THE FEBRUARY 23, 1984, REGULAR BOARD OF TRUSTEES
MEETING AND THE MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING HELD ON MARCH 16, 1984, Agenda Item II.

Motion #03-01-84: "I recommend that the minutes, as revised, of the regularly scheduled February meeting, and the minutes of the special meeting held on March 16 be approved."

Motion by Mr. Ray, seconded by Mrs. Sonneland, approved unanimously.

APPOINTMENT OF EWU TRUSTEES TO THE FOUNDATION BOARD OF DIRECTORS,
Agenda Item III.A.

The By-Laws of the EWU Foundation provide for two members of the EWU Board of Trustees to serve as Foundation Directors. The Chairman of the Board of Trustees serves by virtue of his office, with his term determined by his term as Chairman of the Board of Trustees. The "at large" Board of Trustees member will serve for a period of three years, and is to be appointed by Board action. Chairman Shaber indicated that he would contact Mrs. Chase and request her to continue to serve in the "at large" position for the Board of Trustees.

TERMINATION OF THE MASTER OF EDUCATION IN INDUSTRIAL EDUCATION,
Agenda Item III.B.

Motion #03-02-84: "I move that the Master of Education in Industrial Education be terminated."

Motion by Mrs. Sonneland, seconded by Mr. Ray, approved unanimously.

Dr. Thompson noted that the Council for Postsecondary Education had recommended that the University's Master of Education in Industrial Education be terminated. The degree has been offered for many years, but has had very little productivity in recent years. This is attributable to the shift in emphasis in the department away from the education degree toward technology degrees. The University concurs reluctantly with the recommendation of the CPE. Students currently enrolled will be allowed to complete their degrees, but no new students will be admitted beyond those already accepted and enrolled.

CONTRACT AWARD FOR PUB COMMUTER SHELTER, Agenda Item III.C.

Motion #03-03-84: "I move that the contract for the PUB commuter shelter for base bid amount of \$23,900 be awarded to BoPear, Inc."

Motion by Mr. Ray, seconded by Mrs. Sonneland, approved unanimously.

The commuter shelter was originally part of the PUB expansion project. While we are unable to do the entire PUB expansion and remodel project in its original form, we are doing the commuter shelter and other improvements in the food service area. The improvements to the food service area will be brought to the Trustees at a later time.

EWU HIGHER EDUCATION CENTER PURCHASE, Agenda Item III.D.

The Trustees took final action on the purchase of the Higher Education Center at a special board meeting held on March 16, 1984.

INFORMATION ITEMS, Agenda Items IV.

IV.A. Statement on Athletic Policy. Mr. Shaber referred the statement on athletic policy to the Athletic Policy Board. The APB will review the draft and report to the Trustees at the April board meeting.

OLD BUSINESS, Agenda Item V.

None

NEW BUSINESS, Agenda Item VI.

Mr. Shaber requested that Andy Kelly be named Trustee Emeritus, and that a suitable ceremony at which the certificates could be presented be arranged.

Mr. Shaber also requested that each Dean be asked to prepare a brief presentation describing the programs and activities of his or her unit for the Trustees' information.

EXECUTIVE SESSION, Agenda Item VII.

An executive session for the purpose of discussing personnel matters was called at 11:25 a.m. Mr. Shaber called the meeting back into regular session at 12:35 p.m.

PERSONNEL ACTIONS, Agenda Item VIII.

Motion #03-04-84: "I move that the personnel action as submitted be approved."

Motion by Mr. Ray, seconded by Mrs. Sonneland, approved unanimously.

ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

NEXT MEETING DATE

The next regular meeting of the Board of Trustees will be held on April 26, 1984 at 10:00 a.m. in the Higher Education Center.

BERT SHABER, Chairman
Board of Trustees

KENNETH R. DOLAN, Secretary
Board of Trustees

Board of Trustees Meeting

February 22, 1984

FACULTY ORGANIZATION REPORT

Wayne Hall, President

Senate Activities

- A. Has not met since last Board of Trustees meeting.
- B. March 5th was a regularly scheduled meeting time, but the administration felt they could not respond to the shared governance issue at that time so a special meeting was scheduled for Monday, March 12th. This meeting was cancelled because the administration felt they were not ready to respond to the shared governance document.
- * The last two weeks have been extremely busy times for the faculty as we have come to the end of the quarter and have been involved in final exams and all attendant activities necessary for completing a quarter.

EWU

Memorandum

To: Eastern Washington University Board of Trustees

From: Thayne Stone, ASEWU President

Date: March 22, 1984

Subject: SUMMARY OF GOALS AND PROJECTS FOR THE ASSOCIATED STUDENTS OF E.W.U.

As newly elected Executive Officers of the ASEWU, we have set many goals and hope to complete many projects. Bill, Darren, and myself feel that it is important to briefly outline some of the major objectives of our coming term, and entertain any questions that the Board members may have. This outline is as follows:

THE PUB EXPANSION PROJECT

Although this project has changed in scope and size, it is still in need of constant monitoring and student input. The students are the ones that have greatly supported the project and have essentially made the decisions in its direction. We are keeping the PUB Expansion Ad-Hoc Committee intact, to insure immediate and intelligent decisions that best represent the students' interests. We will continue to investigate a possible "expansion" project of the Pence Union Building at a later date, however.

STUDENT INVOLVEMENT

We realize that certain student groups have not been fairly represented in our Associated Student Government. These groups range all the way from Spokane students to international students and women. We are trying now to investigate a Student Senate System which would be another arm of our present structure. However, this "Senate" would require membership from specific groups on, and off, our campus. ie: Representatives from international students, Spokane students, women, off-campus Cheney, dorm residents, etc. We are also investigating the possibility of district separation of our present student government, much similar to the WSU structure.

ASEWU INFORMATION CENTER

Of all the surveys given on our campus, that have asked for student input on what can be improved on our campus for students, the number one response has been; better student information.

Where can a student go when they need information on financial aid, clubs and organizations, solving academic problems, or to lodge a complaint or suggestion? Most students don't know, or, they get "shuffled" through so many offices they give up. The information center is a project underway and we will strive toward its completion. It will offer information on not only all of the above, but also on legislation

concerning tuition rates and student rights, off-campus housing, tenant rights, student employment, campus and Spokane events, and much more.

Other projects that are on-going, or will be investigated and/or initiated are: Student Health Program, Student Co-op Bookstore, Parking Rates, Dorm Safety and Meal Card Refunds, Associated Students Office in the HEC, Washington Student Lobby, and many others.

I would like to stress that we realize that not all these projects will be investigated. However, it is our firm commitment to the students of E.W.U. that any project we begin, we will complete.

I thank you for your time and patience, and look forward to working with you during a most interesting and challenging next four quarters.

EWU

Memorandum

To: Duane G. Thompson, Vice President and Provost for Academic Affairs

From: John E. Douglas, Vice Provost for Graduate Studies and Research *JED*

Date: March 30, 1984

Subject: Operating Fee Exemption for Students on Graduate Service Appointments

As you know, HB 1348, enacted in the recent legislative session, authorizes the Board of Trustees to exempt from paying the resident operating fee any person who is enrolled in the University and who holds a graduate service appointment. The stipend paid these people from state funds will be reduced by an amount equal to the fee which is waived, in this case \$245.00 per quarter.

I suggest that implementation of this legislation be recommended to the Board of Trustees effective with Fall Quarter, 1984.

Based on this current year's experience, I estimate that 106 students will be affected. This includes graduate assistants supported by institutional funds, graduate assistants supported by work-study funds, those graduate students performing instructional duties and heretofore designated as part-time instructors, and students on special appointments such as research assistants for various faculty.

JED:v

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EWU

Memorandum

To: H. George Frederickson, President

From: Robert L. Carr, Chairman, Athletic Policy Board

Date: April 16, 1984

Subject: Draft Athletic Policy Statement

After careful review of the Board of Trustees' draft statement of athletic policy, we are submitting the enclosed document for your consideration.

A copy of the statement proposed by the BOT was given to the Athletic Policy Board members at the March 28 meeting. As the hour was late, after a brief discussion I asked the members, including the Athletic Directors, to study the document and come prepared to discuss it at length at the next meeting.

On April 10 the statement was reviewed and the enclosed "draft policy" was produced. The following comments may be useful. First, the APB members strongly support the intent of the Board of Trustees and commend the Board's interest. Second, there was some concern about the wording in some sections of the document. The main concerns were: 1) wording(s) that may be misinterpreted by some members of the campus community or the general public, 2) to make sure the document was in compliance with NCAA rules and statements, 3) a need to add or change wording that was not in compliance with already accepted policy (e.g., adding "University class use" as the first priority for state-provided athletic facilities, in item 4), 4) a need to clear up a logistics problem in item 5, and finally while self-sufficiency is a desirable goal, members of the APB noted that less than twenty colleges in the nation have completely self-supporting programs. Every reasonable effort must be made to generate maximum revenues, but to require football and basketball to be self-supporting by 1987 could place demands on the coaches and AD's to win at all costs.

As was stated earlier, the Athletic Policy Board, in general, supports the Board of Trustees' action in this matter. It is therefore hoped that the APB proposed draft serves the purpose of the board without significantly changing the intent of the original document.

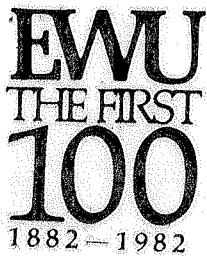
Thanks for your consideration.

Enclosure

DRAFT POLICY

To Govern Athletic Programs at Eastern Washington University

1. The first priority for all student athletes at EWU is to receive a high quality education and graduate. In accordance with By-Law 5-1 (j) (6) (ii) of the NCAA Manual, a student athlete shall be required to make "satisfactory progress" toward his/her degree program by completing a minimum of 12 quarter hours applicable to his/her major each term. A total of 36 quarter hours of degree credit must be completed between seasons of competition. The calculation of credit hours shall be based upon hours earned or accepted for degree credit at this institution. "Satisfactory progress" will be defined as maintaining a grade point average that places the student athlete in good academic standing as determined by EWU and the appropriate athletic conferences for all students who are at an equivalent stage of progress toward a degree.
2. EWU's recruitment of and interaction with student athletes will be conducted in accord with applicable eligibility and academic rules of EWU and appropriate athletic conferences. Special care will be taken to ensure that alumni/foundation groups and "Booster Clubs" are aware of and comply with these rules.
3. The athletic program will strive to maximize revenues through an expanded and energetic marketing program. This effort will increase student, faculty, and public interest and participation in EWU athletic programs. The continuing development of the Eagle Athletic Association will also generate significant revenues.
4. All state-provided athletic facilities, gyms, pools, playing fields, will be available for use by all EWU students. Order of use priority will be: a) University class use; b) organized athletic teams; c) student intramural team use; d) other student and faculty/administration use; and e) public use.
5. The President of EWU, with the assistance of the Athletic Policy Board, will make at least one report annually in the Spring to the Board of Trustees, to include the financial status of all organized athletic programs, compliance with eligibility criteria, percentage of student athlete graduations, etc.



April 10, 1984

Dr. H. George Frederickson
President
Eastern Washington University


Dear President Frederickson:

On April 4, 1984, the Business Affairs Council unanimously voted that the baseball field be named in honor of Emeritus Professor Ed Chissus. This action was taken on the recommendation of Dr. Bill Wynd, Chairman, University Planning Committee.

The University Planning Committee reviewed the petition, the signatures supporting the petition, and the contributions made by Professor Chissus to the University.

The Business Affairs Council requests that you take the actions necessary to bring about this honor for Professor Chissus.

Very sincerely,


James Maney, Chairman
Business Affairs Council

JM/s

POLICY AND PROCEDURE FOR
NAMING BUILDINGS AND AREAS

POLICY

The Campus Planning Committee will accept requests for the naming of campus buildings and other areas. "Other areas" are defined as rooms, labs, lounges, walks, green spaces, and so forth.

Buildings may be named for the functions they serve and/or for persons who have made outstanding contributions to the university, state, or country. Posthumous naming as a memorial will be the most common practice, but significant contributions may qualify a living person for this honor.

Other areas may be named for individuals who have made outstanding contribution to the university, state, or country. Normally, these areas will be dedicated to persons who have been active in their career with such areas.

PROCEDURE

1. Petitions will be submitted to the Campus Planning Committee. The petition will include an introductory resolution giving reasons why the petitioners are making the request.
2. The Campus Planning Committee will review the petition, check authenticity of signatures, and examine the quality and/or quantity of the contribution made by the person to be honored.
3. A majority favorable vote of the Campus Planning Committee is required for favorable recommendation to the Business Affairs Council, their recommendation to be carried to the Rules Committee for information and to the President for action.
4. In the event a majority is not reached by the Committee, the petition will be forwarded to the President through the Business Affairs Council. This recommendation will include the rationale for the Committee's decision.

APPROVED BY FACULTY SENATE, FEBRUARY 28, 1977.

ENROLLMENT AT THE
EASTERN WASHINGTON UNIVERSITY HIGHER EDUCATION CENTER
SPRING, 1983 to SPRING, 1984

The following table displays enrollment activity in compliance with the University's agreement with the Office of Financial Management that 1983 to 1984 enrollment averages at the Higher Education Center do not exceed Spring 1983 figures.

	SPRING 1983	FALL 1983	WINTER 1984	SPRING 1984	AVERAGE FWS
Courses Offered	132	138	115	125	126
Enrollments	2,324	2,373	2,097	2,036	2,168
FTE	646	689	595	592	625



Memo

To: Dr. H. George Frederickson, President

From: Dr. Gordon Martinen, Vice President for Extended Programs *GM*

Date: March 13, 1983

Subject: Board of Trustees Meeting

According to the attached resolution of the Eastern Washington University Foundation, Inc. the Chairman of the EWU Board of Trustees and one other member of the Board of Trustees will serve as Foundation Directors. The Chairman serves by virtue of his office and length of term is determined by his term as Chair of the Board of Trustees and the other appointed Board of Trustee member will serve for a period of three years and will be appointed by the Board of Trustees.

RESOLUTION NO. _____

A RESOLUTION AMENDING THE BY-LAWS OF THE EASTERN WASHINGTON UNIVERSITY FOUNDATION REDUCING THE NUMBER OF BOARD OF TRUSTEES OF EASTERN WASHINGTON UNIVERSITY WHO SERVE AS EX-OFFICIO FOUNDATION AND ALTERING THE MAXIMUM TERM FOR DIRECTORS

EASTERN WASHINGTON UNIVERSITY FOUNDATION

WHEREAS, the By-Laws of the Eastern Washington University Foundation provide that the entire Board of Trustees of Eastern Washington University shall be ex-officio members of the Board of Directors of Eastern Washington University Foundation; and

WHEREAS, it is desired that the Chairman and one other member of the Board of Trustees serve as ex-officio directors; and

WHEREAS, the By-Laws provide that no director may serve more than six years; and

WHEREAS, the maximum term limits the contribution of directors who are strongly committed to the goals and objectives of the Eastern Washington University Foundation; and

WHEREAS, Article VIII of the By-Laws of the Eastern Washington University Foundation provide that the By-Laws may be altered or amended by a majority vote of the Foundation Board of Directors;

NOW, THEREFORE, be it resolved by the Board of Directors of the Eastern Washington University Foundation as follows:

Section 1: Article II, Section 2.3 of the By-Laws of the Eastern Washington University Foundation is amended to read as follows:

2.3 Ex-Officio Directors: Foundation directors ex-officio shall consist of:

(a) The [entire] Chairman and one other member of the Board of Trustees of EWU selected by the Board of Trustees.

(b) The President of EWU Alumni Association.

(c) The President of the Faculty Organization of EWU.

(d) The President of the Associated Students of EWU.

(e) The Vice President for Extended Programs.

Directors ex-officio shall not hold office unless otherwise provided herein and shall have full voting privileges except as limited.

Section 2: Article II, Section 2.4 of the By-Laws of the Eastern Washington University Foundation is amended to read as follows:

2.4 Terms:

(a) Each Director, except those serving by virtue of their office, shall hold office for three years. No director shall serve more than six consecutive years unless he or she has served as an officer of the Foundation or member of the Executive Committee within six years prior to the expiration of his or her term as director.

(b) No more than one-third of the directors shall be subject to election or re-election in any one year, excluding directors ex-officio.

(c) Whenever a vacancy is created on the Board of Directors of the Foundation, the remaining directors, excluding directors ex-officio, shall elect a successor to complete the unexpired term.

PASSED AND ADOPTED by the Board of Directors of the Eastern Washington University Foundation on this ____ day of _____, 1983.

EASTERN WASHINGTON UNIVERSITY
FOUNDATION

BY: _____
Chairman

ATTEST:

Secretary

EWU

Memorandum

To: H. George Frederickson, President

From: Duane G. Thompson, Vice President and Provost for Academic Affairs

Date: March 12, 1984 *DGT*

Subject: CPE Recommendation for Master of Education in Industrial Education

After thorough review of materials and documentation submitted by Eastern, the Council for Postsecondary Education has recommended termination of the Master of Education degree in Industrial Education.

The degree has been offered for many years but has had a very low productivity level in recent years. The shift in emphasis in the Department of Technology toward Technology degrees is a response to changes, and termination of the Master of Education degree seems appropriate at this time. Resources can be better utilized in the new degree areas.

While it is always difficult to terminate a degree which has been offered for a long time, I recommend the termination of the degree. Students currently enrolled will be notified and will be allowed to complete the degree within a fixed but reasonable period of time. No new students will be admitted beyond those already accepted and enrolled.

DGT:jf

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JOHN SPELLMAN
Governor



CARL A. TRENDLER
Executive Coordinator

STATE OF WASHINGTON

COUNCIL FOR POSTSECONDARY EDUCATION

908 East Fifth Avenue, EW-11 • Olympia, Washington 98504 • (206) 753-2210 • (SCAN) 234-2210

March 8, 1984

RECEIVED
MAR 12 1984
ACADEMIC AFFAIRS

Dr. H. George Frederickson
President
Eastern Washington University
Cheney, Washington 99004

Dear George,

At its meeting on March 2, the Council for Postsecondary Education reviewed several programs of instruction identified as duplicative.

With regard to Eastern Washington University's MEd in Industrial Education, the following recommendation was approved:

The Council for Postsecondary Education recommends to the Eastern Washington University Board of Trustees that the Industrial Education program leading to the Master of Education degree be terminated and that no new students be admitted after the 1983-84 academic year.

The Council also approved a recommendation regarding Eastern's Bachelor of Arts in Urban and Regional Planning:

The Council for Postsecondary Education recommends to the Eastern Washington University Board of Trustees that the program leading to the Bachelor of Arts in Urban and Regional Planning be continued.

If you have any questions concerning these recommendations, please let me know.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carl".

Carl A. Trendler

cc: Duane Thompson

EWU

Memorandum

To: Board of Trustees

From: Ken Dolan, Secretary, Board of Trustees

Date: March 13, 1984

Subject: Contract Award for PUB Commuter Shelter

Information on this contract award is unavailable at the time of this printing. Bid openings for the project are scheduled for Thursday, March 15, and information on the contract award will be submitted at the Board of Trustees meeting on March 22, 1984.

PUBLIC WORKS CONTRACT AWARD

PROJECT: Pence Union Building Commuter Shelter

DESCRIPTION: This project is for the installation of a glazed, metal framed canopy. Applied to the PUB's northwest exterior wall, the canopy will provide shelter for bus users. Originally, this project was part of the major capital PUB Expansion improvements.

PROJECT HISTORY: Funding for this project is provided through local auxiliary funds.

A/E CONSULTANT: Brooks, Hensley, Creager Architects, P.S.

BASE BID TABULATION (PENDING)

Bidder	Rank	Base Bid A Amount	% MBE	% WBE	Total Staff	Minority Staff	Percent Minority	Women Staff	Percent Women
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EWU

Memorandum

To: H. George Frederickson, President

From: Russ Hartman, Vice President for Business & Finance

Date: March 14, 1984

Subject: Purchase of the Higher Education Center

With the passage of the supplemental capital budget, all that remains is for the Governor to sign the legislation and the University can then proceed with the acquisition of the Higher Education Center.

The documents for the transfer of ownership from the Foundation to EWU are being prepared by Roy Koegen of Preston, Thorgrimson, Ellis, and Holman.

We will need to ask the Trustees to delegate to you the authority to execute all documents necessary to effect the transfer of title to the University.

If the Governor signs the capital budget before the Board meeting, we should consider a special meeting, as every day we delay it costs us approximately \$1,000 per day in interest payments.

ns

DRAFT POLICY

To Govern Athletic Programs at Eastern Washington University

1. The first priority of all student athletes at EWU is to get a quality education and graduate. Special "easy, or basket weaving" programs and courses will not be developed for student athletes and they will not be given special encouragement to major in such programs. Student athletes will be expected to graduate meeting the same requirements and within the same percentage of their class enrollments as the remainder of their class.
2. The recruiting, care, and treatment of student athletes will be conducted in accord with applicable eligibility and academic rules of EWU and appropriate athletic conferences. Special care will be taken to ensure that alumni/foundation groups, "Booster Clubs," and the Athletic Policy Board are aware of and comply with these rules.
3. An expanded and energetic marketing program will be developed to increase student, faculty, and public interest and participation in EWU athletic programs. As many athletic programs as possible should strive to become self-supporting (other than for the provision of existing buildings, fields, pools and facilities, etc.). The men's and women's basketball and men's football programs should become self-supporting by June of 1987, or be reconsidered for alternate financing.
4. All state-provided athletic facilities, gyms, pools, playing fields, will be available for use by all EWU students. Order of use priority will be: a) organized conference teams; b) student intramural team use; c) other student and faculty/administration use; and d) public use.
5. The President of EWU, with the assistance of the Athletic Policy Board, will make at least one report annually (each January) to the Board of Trustees, to include the financial status of all organized athletic programs, compliance with eligibility criteria, percentage of student athlete graduations, etc.

EWU


Memorandum

RECEIVED

MAR 01 1984

ACADEMIC AFFAIRS

To: ✓ Dr. Duane Thompson, Vice President Academic Affairs
Dr. William Slater, Dean, School of Fine Arts

From: Marvin Smith, Chairman, Department of Radio-Television 

Date: February 23, 1984

Subject: FM Upgrade

Attached is the report you requested on the status of the proposed upgrade of the FM station. I've also included the budget for capital equipment, construction, and first-year operating costs.

MS/pa

Attachment

STATUS REPORT ON KEWC-FM

I. Background.

For several years Eastern Washington University has been involved in an attempt to upgrade its low-powered (10 watt) Class D FM station to a more powerful station. The increase in power would allow EWU to expand its radio coverage area from Cheney to metropolitan Spokane.

The Federal Communications Commission (F.C.C.) awarded the University a permit to construct a new station designed to operate on 89.5 MHz. The antenna/tower structure was authorized to be placed on Dressler Hall on the EWU campus. In June 1982 it was determined that the roof of Dressler Hall was structurally incapable of supporting the antenna and tower assembly. A petition was filed by EWU with the F.C.C. to allow the University to move the tower to Booth Hill, 7.8 miles northwest of the campus, in the Medical Lake area. The Federal Aviation Administration and KHQ, Incorporated object. Both objections are based on interference.

II. Present Status.

The EWU request to move the tower site to Booth Hill is scheduled to be addressed by the F.C.C. staff in the spring of 1984. Radio-Television staff feel that the KHQ petition is a major obstacle to a quick resolution of the problem. KHQ has yet to present any evidence that EWU will interfere with its Channel 6 audio signal. However, the potential interference of non-commercial FM stations with Channel 6 audio has been an F.C.C. concern for a number of years. If a solution to the EWU/KHQ problem cannot be found, there will be an administrative hearing to resolve the problem. This might add an additional year to the process. Whether the EWU position would prevail at the hearing is uncertain.

There are two options available if EWU wishes to continue its attempt to upgrade the FM station. First, another frequency can be found. It is unlikely that a non-commercial channel could be found that would allow operation at the power anticipated. The use of a commercial channel, if such a channel could be found, would entail a petition of the F.C.C. to assign the channel for non-commercial use. If the channel was reassigned, EWU could file for a construction permit and license to operate a station on that channel. This course of action would add a minimum of three years to an already lengthy process. In addition, the transmitter that EWU has already purchased could not operate on the new frequency without costly modification. This option is the least attractive.

A second, more attractive, option is to work with KHQ to find a solution to their problem. Discussions are being held with KHQ engineering staff to find a means whereby EWU could remain on the 89.5 MHz channel while minimizing potential interference to the Channel 6 signal. One alternative suggested by KHQ staff is co-location of the EWU and KHQ transmitters. The co-location theory suggests that interference will be reduced as the transmitters move closer to one another. School District #81 has refused to allow EWU to place its antenna on its Channel 7 tower

STATUS REPORT ON KEWC-FM

Page 2

claiming that the structure cannot handle the additional weight. Negotiations are currently underway with two groups. If successful, EWU will have a place for its tower that will minimize interference to KHQ.

Radio-Television staff has completed the construction and first year operating budget. Appropriate programming is being identified.

III. Schedule.

We anticipate that the F.C.C. will take action on EWU's request to change the tower location before June 1. We believe that a suitable tower site will be secured in the next ninety days. If bids are awarded within 60 days after the F.C.C. awards a new construction permit, we can finish construction by January 1, 1985.

Report prepared by: Marvin Smith, Chairman
Department of Radio-Television
February 27, 1984

MS/pa

F.M. Upgrade Budget

Package #1: Automation System.

1. Tape machine, reproduction only, Model PR-99	3 @ \$1,395. = \$4,185.
2. Tape machine, record and reproduce, Model PR-99	2 @ \$1,995. = \$3,990.
3. Rock unite, Model 2061	2 @ \$ 375. = \$ 750.
4. Carousel cartridge stereo system 24 units	1 @ \$4,033. = \$4,033.
5. Cartridge recorder/player, stereo, Model 3555R A & B carts only.	1 @ \$2,300. = \$2,300.
6. Cartridge playback unit, stereo	1 @ \$1,200. = \$1,200.
7. Conex CG-25Hz tone generator	1 @ \$ 395. = \$ 395.
8. Conex CG-25A dual 25Hz sensor	1 @ \$ 395. = \$ 395.
9. Quad Eight sound attenuator (set of 20)	1 @ \$ 999. = \$ 999.
10. Disk-based automate 64 system	1 @ \$5,070. = \$5,070.
11. 1525 Printer	1 @ \$ 220. = \$ 220.
12. 1541 Disk Printer	1 @ \$ 245. = \$ 245.
13. Miscellaneous materials and supplies	<u>\$1,000.</u>

Total Package #1

\$24,728.

F.M. Upgrade Budget

Package #2: Production Equipment

1. Tape machine, reproduce only, Model PR-99	1 @ \$1,395. = \$1,395.
2. Tape machine, record and reproduce, Model PR-99	2 @ \$1,995. = \$3,990.
3. Monitor speakers	2 @ \$ 150. = \$ 300.
4. Cartridge, 3 transport playback, stereo	1 @ \$2,377. = \$2,377.*(1)
5. Telephone interface unit, Model T1-101	1 @ \$ 445. = \$ 445.
6. Miscellaneous material and supplies	<u>\$1,000.</u>

Total Package #2 \$8,907.

*(1) If package accepted delete item #5 Package #1.

F.M. Upgrade Budget

Package #3: Earth Station (2)

1. Simulstat 3.3 meter dish with 3 feed horns	1 @ \$8,500. = \$8,500.
2. Receiver analog units	1 @ \$3,500. = \$3,500.
3. Receiver digital unit	1 @ \$5,400. = \$5,400.
4. L.N.A. Diode units, 100 degree	3 @ \$ 590. = \$ 590.
5. Demodulators	4 @ \$ 800. = \$3,200.
6. Miscellaneous racks, cable	<u>\$1,500.</u>

Total Package #3 \$23,870.

- (2) Items 1-4 of the package can be eliminated if local cable system supplies facility or if university can contract with other owner. Savings of \$19,170, package cost \$4,700.

F.M. Upgrade Budget

Package #4: Studio to Transmitter link.

1. S.T.L. Mosley or T.F.T. type stereo unit	1 @ \$10,000. = \$10,000.
2. Audio processing and interface equipment	\$ 1,200.
3. Automatic transmission control and interface system (control design)	<u>\$ 800.</u>

Total Package #4	\$12,000.
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F.M. Upgrade Budget

Package #5: Antenna

1. Model 6810, 4-bay	\$6,700.
2. Raydome/deicing (700/bay)	\$2,800.
3. Beam tilt	\$ 900.
4. Transmitter, 50 ohm load	\$3,575.
5. Wattmeter	<u>\$ 500.</u>

Total Package #5	\$14,475.
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F.M. Upgrade Budget

Package #6 (3): Tower

1. 7 sections @ \$305./section 140 feet total height.	\$2,135.
2. Cable anchor and guys	\$2,000.
3. Base and guy foot	\$ 400.
4. Miscellaneous hardware	<u>\$ 500.</u>
Total Package #6	\$5,035.

(3) Can be eliminated if we can find space on existing tower.

F.M. Upgrade Budget

Package #7:(a) Building Construction and Equipment

- | | |
|---|-----------------|
| 1. Construction 10'x10'w x 10'h @ \$30./ft ² | \$3,000. |
| 2. Heating and air conditioning, power installation | \$2,000. |
| 3. Dehydrator/compressor | <u>\$1,000.</u> |

Sub-total Package #7(a) \$6,000.

Package #7:(b) Construction Personnel costs

- | | |
|---|----------------|
| 1. Tower installation | \$2,065. |
| 2. Antenna and transmission line | \$1,500. |
| 3. Ground preparation and fencing | \$ 750. |
| 4. Transmitter installation (120 man days) | |
| 5. Heating and air conditioning, power installation | <u>\$ 600.</u> |

Sub-total Package #7(b) \$4,915.

Total Package #7 \$10,915.

F.M. Upgrade Budget

Package #8^(a) Fixed Costs (Yearly)

1. Land lease		\$2,400.
2. Power		\$6,200.
3. Personnel		
Transmitter maintenance and repair	8 hours/week	
Studio/control maintenance and repairs	12 hours/week	
4. Vehicle mileage \$35./week		<u>\$1,800.</u>

Sub-total Package #8 (a) \$10,400.

Package #8^(b): Personnel costs

1. Program Director/Station Manager (12 month)	\$26,500.
2. Maintenance Engineer (12 month)	<u>\$23,000.</u>

Sub-total Package #8 (b) \$49,500.

Total Package #8 \$59,900.

F.M. Upgrade Budget

Package #9: Program Costs

- | | |
|---|------------------|
| 1. Dues to program organizations NDR, ARN, etc. | \$10,000. |
| 2. Miscellaneous program supplies | <u>\$ 4,000.</u> |

Total Package #9	\$14,000.
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BUDGET SUMMARY

I. One-time costs:

1. Package #1: Automation System	\$24,728.
2. Package #2: Production Equipment	\$ 8,907.
*3. Package #3: Earth Station	\$23,870.
4. Package #4: Station-to-Transmitter Link	\$12,000.
5. Package #5: Antenna	\$14,475.
*6. Package #6: Tower	\$ 5,035.
7. Package #7 (a): Building Construction & Equipment	\$ 6,000.
#7 (b): Construction Personnel Costs	<u>\$ 4,915.</u>
<i>delete entries if channel to tower</i>	
Total	\$89,130.

*Total with #3 and #6 deleted: \$60,225.

II. Yearly Fixed Costs:

1. Package #8 (a):	\$10,400.
#8 (b):	\$49,500.
2. Package #9:	<u>\$14,000.</u>
Total	\$69,900.

TO: Dr. Gordon Martinen, Vice President, Extended Programs
 FROM: Robert Hille, Acting Director, Higher Education Center
 DATE: March 1, 1984
 SUBJECT: BUILDING USAGE REPORT FOR FEBRUARY, 1984

The following information summarizes non-course building usage at the Higher Education Center for the month of February. Events listed do not include regularly scheduled classes unless the class required foodservice or met under special circumstances.

GROUP	EVENT	# IN ATTENDANCE	FOOD SERVICE	IMC
Internal Revenue Service *	workshop for volunteers	20	none	none
*This group met for 3 consecutive days.				
EWU/WSU	merger consortium	6	coffee	none
Public Administration Graduate Program	assessment for graduate students	25	coffee soft drinks	none
Business Advisory Council	meeting	25	coffee soft drinks	none
Jim Tiffany	Project Management Class	7	coffee	large TV
Young Scientists' Conference Committee	meeting	25	none	none
Public Administration graduate program	guest speaker	25	coffee tea, cider,	overhead
School of Business	meeting	5	none	none
Keytronics	training session	30	none	none
Social Work undergraduate program	organizational meeting	15	none	none
Alcohol Consulting Services	workshop	50	coffee	16mm projector
Alcohol Consulting Services	workshop	50	coffee	16mm projector
Riverfront Park Com.	meeting	15	none	none
EWU/Health Sciences	meeting	14	coffee	none

Building Usage Report, Febraury 1984
continued

Small Business Development Center	Professional Resource Options	12	lunch coffee	none
Accounting Dept.	CPA review course	23	coffee	none
Education Dept. student teachers	meeting	15	none	none
Excellence in Science	meeting	15	none	none
Riverfront Park Com.	meeting	40	none	none
Small Business Development Center	Financial Series for Small Businesses	20	coffee	over head
Key Tronic	training session	30	none	none
EWU/WSU	merger meeting	11	coffee	none
Community Service Ctr	Kellog proposal	15	none	none
Associated Student Body	Lecture "Nuclear Issues"		none	none
Jim Tiffany	Project Managemet	7	none	TV
School of Business	meeting	3	lunch	none
Council of Spokane Area Libraries	workshop	25	none	none
Foundation Handicapped Programs Committee	meeting	12	none	none
Key Tronic	training session	30	none	none
Health Science Com.	meeting	10	coffee	none
Small Business Development Center	Professional Resource Options	13	lunch coffee	none
Dr. Everett Smith	dinner & lecture "Osteoporosis"	60	dinner	mike overhead slide projector
Communication Studies/ District 81	Listening training session	8	none	none
Accounting Department	CPA review course	23	coffee	none
MBA Association	lecture	45	coffee	none

Building Usage Report, February 1984
continued

Communication Studies/ District 81	Listening Training	8	none	none
Business Advisory Council	meeting	12	coffee soft drinks	none
Small Business Development Center	Professional Resource Options	12	lunch coffee	none
Riverfront Park Com.	meeting	40	none	none
EWU Foundation	meeting	12	coffee croissants	none
Small Business Development Center	Financial series for small businesses	20	coffee	over head
Key Tronic	training session	30	none	none
WWU/DSHS	workshop	20	coffee	none
WWU/DSHS	workshop	20	coffee	none
WWU/DSHS	workshop	20	coffee	none
DSHS Financial Supervisors	meeting	30	none	none
Community Service Ctr.	meeting	30	none	none
Jim Tiffany	Project Management class	7	coffee	VCR large TV
Academic Affairs	meeting	10	coffee	over head
Waddell & Reed	seminar	25	lunch	none
Eastern Washington Epilepsy Society	meeting/Board of Directors	12	none	none
Council of Spokane Area Libraries	workshop	25	none	none
EWU Foundation	financial series	30	none	none
Key Tronic	training session	30	none	none
Spokane Microcomputer Users' Group	meeting	20	none	none
Accounting Department	CPA review course	23	coffee	none

Building Usage Report, February 1984
continued

Young Writers' Conference	Encountering the Writing Process	12	none	none
WWU/EWU	meeting	5	none	none
Continuing Education EWU	video teleconference	30	none	large TV
Community Service Ctr.	meeting	12	none	none
Young Writers' Conference	Artists' in Residence Program	6	coffee	none
Century II	meeting	8	none	none
Community Service Center	Int'l Affairs Advisory Committee	6	none	none
Riverfront Park Com.	meeting	60	none	none
EWU Foundation	meeting	12	none	none
Alumni Advisory Board	meeting	12	coffee soft drinks	none
Key Tronic	training session	30	none	none
District 81	inservice training	35	coffee	none
ASB	slide show		none	none
District 81	inservice training	35	coffee	none
Small Business Development Center	Professional Resource Options	13	lunch coffee	none
Council of Spokane Area Libraries	workshop	25	none	none
Key Tronic	training session	30	none	none
EWU Foundation	financial series	30	wine cheese	none
Dept. of Applied Psychology	Special Education workshop	50	none	VCR overhead
Dept. of Applied Psychology	Special Education workshop	50	none	VCR overhead
EWU/Intercolligiate Center for Nursing Education	workshop	100	lunch	over head

Building Usage Report, February 1984
continued

Health Sciences	committee meeting	8	coffee	none
Accounting Dept.	CPA review course	23	coffee	none
Ron Manheimer	lecture series Year of the Trains	400	coffee	mike
Intercollegiate Center for Nursing Education	Curriculum Day	60	coffee refresh- ments	over head
Education Dept.	student teachers' meeting	15	none	none
Communication Studies/ District 81	workshop	8	none	none
Excellence in Science Education Committee	meeting	15	none	none
Intercollegiate Center Nursing Education	class	8	none	none
Riverfront Park Com.	meeting	40	none	mike
Key Tronic	training session	30	none	none
Chamber of Commerce	Survey Committee meeting	12	none	none
Century II	meeting	25	lunch	none
Community Service Ctr. Int'l Education Committee	seminar	60	none	mike

	Total Number of Groups	Total Number in Attendance	Total Number of Groups Using Foodservice	Total Number of Groups Using IMC
Feb.	88	2,336	40	16
Year to Date	162	4,706	83	22
April - Dec. 1983	401	14,778	not available	not available
GRAND TOTAL	563	19,484		

EWU/STATE AGENCY RELATIONSHIP

Backup materials for this agenda item were unavailable at the time of printing, but will be distributed at the Board of Trustees meeting.

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PERSONNEL ACTIONS

March 22, 1984

Academic

1. Appointments

Stredwick, Ralph P., Professor of Education Emeritus, Acting Director of the Robert Reid Laboratory School, for the period February 16, 1984 to April 30, 1984. Monthly salary: \$1,400.88.

2. Change of Status/Continuation of Special Appointment

Massengale, John D., Professor of Physical Education, reappointment as Chairman, Department of Health, Physical Education and Athletics, for a three-year term beginning with the 1984-85 academic year.

Shreeve, William C., Professor of Education, reappointment as Chairman, Department of Education, for a three-year term beginning with the 1984-85 academic year.

Uibel, Howard F., Professor of Recreation and Leisure Services, reappointment as Chairman, Department of Recreation and Leisure Services, for a three-year term beginning with the 1984-85 academic year.

3. Leave of Absence (without pay)

Bradwin, Glen E., Athletic Trainer, leave of absence without pay for the 1984-85 academic year.

Elton, Robert H., Professor of Psychology, leave of absence without pay for the 1984-85 academic year.

4. Retirement

Gibbons, R. Theodore, Jr., Associate Professor of Philosophy, retirement effective June 30, 1985.

5. Sick Leave

Thompson, Robert G., Professor of Mathematics and Computer Science, for the period January 3, 1984 to March 16, 1984.

Wiley, Don D., Professor of Education,

6. Retention of Non-Tenured Faculty - 1984-85

Barnes, Rey L., Professor of Radio-Television
- Probationary Contract

Brzoska, Michael A., Assistant Professor of Technology
- Term Contract

Cabell, Jake R., Coach in Athletics
- Special Faculty Appointment

Chen, Fiona, Assistant Professor of Public Administration
- Term Contract

Conley, Lynn M., Women's Athletic Trainer
- Special Faculty Appointment

Corkill, Jeffrey A., Assistant Professor of Chemistry
- Probationary Contract

Fetters, Audrey J., Assistant Professor of Social Work
- Term Contract

Folda, Joseph M., Coach in Athletics
- Special Faculty Appointment

Fowler, Leonard J., Artist in Residence
- Special Faculty Appointment

Gamble, Richard, Assistant Professor of Theatre
- Term Contract

Hanson, George, Assistant Professor of Music
- Term Contract

Jacobs, Harvey M., Assistant Professor of Urban and Regional Planning
- Term Contract

Lunke, Larry K., Coach in Athletics
- Special Faculty Appointment

Melchoir, Daniel K., Assistant Professor of Technology
- Term Contract

Moe, Barbara, Women's Head Volleyball Coach
- Special Faculty Appointment

Morris, Lynne C., Associate Professor of Social Work
- Probationary Contract

Obregon, Richard R., Assistant Professor of Music
- Term Contract

Seifert, Alys S., Instructor of French
- Probationary Contract

Smithpeters, Bill B., Women's Basketball Coach
- Special Faculty Appointment

Wasem, Jim L., Coach in Athletics
- Special Faculty Appointment

7. Professional Leave

Buerger, Peter B., Associate Professor of Psychology
- 3 quarters

Bunting, David C., Professor of Economics
- 3 quarters

Chertok, Jeffers W., Associate Professor of Sociology
- 3 quarters

Dunbar, Ellen A., Professor of Social Work
- 3 quarters

Edmonds, James J., Professor of Music
- 2 quarters

Geary, John K.M., Assistant Professor of English
- 1 quarter

Harvey, Donald F., Professor of Management
- 3 quarters

Herold, Robert C., Professor of Government
- 3 quarters

Higman, Perry C., Associate Professor of Spanish
- 3 quarters

Ikramuddin, Mohammed, Professor of Geology
- 2 quarters

Lang, Bruce Z., Professor of Biology
- 3 quarters

Lightfoot, Haideh N., Associate Professor of Biology
- 3 quarters

Mabee, W. Scott, Associate Professor of Applied Psychology
- 3 quarters

Miller, Barbara S., Professor of Art
- 1 quarter

Mitchell, Bruce M., Professor of Education
- 3 quarters

Stratton, Betty L., Assistant Professor of Communication Studies
- 1 quarter

Tracy, Joan, Librarian IV
- 1 quarter

White, Ronald J., Professor of Biology
- 3 quarters

Youngs, J. William T., Jr., Professor of History
- 1 quarter

8. Resignation

Rengers, Bruce D., Assistant Professor of Home Economics, Effective at the
End of the 1983-84 Academic Year

Administrative Exempt

1. Appointment

Landis, Dan, Archaeologist II, Archaeological and Historical Services,
Effective April 1, 1984. Twelve-Month Salary Base: \$22,000.

2. Change of Status

Masten, Ruth, from Cultural Resource Associate to Archaeologist II,
Archaeological and Historical Services, Effective March 1, 1984.

3. Sick Leave

Baumann, Charles H., University Librarian, Paid Sick Leave for the Period
February 3-10, 1984.

Katz, Joan, Academic Counselor, International Studies Program, Paid Sick
Leave for the Period January 23 - February 10, 1984 and February 23-29,
1984.

Katz, William K., Dean, School of Human Learning and Development, Paid Sick
Leave for the Period February 23-27, 1984.

4. Resignation

Esparza, Ysidro Jesse, Acting Director, Chicano Education Program,
Effective August 31, 1984.