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Board of Trustees Minutes, August 18, 1967

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

Spokane Country Club, Waikiki Road

August 18, 1967

The Board of Trustees of Eastern Washington State College met on Friday evening, August 18, 1967, at the Spokane Country Club. The meeting was called to order by the chairman, Mr. Melvin B. Voorhees, at seven-thirty, with the following present:

Members

Mrs. Zelma Morrison
Mr. Thos. F. Meagher
Mr. Melvin B. Voorhees, Chairman

Guest

Mr. Fred A. Long, Associate Architect
with Division of Engineering and
Architecture

Staff

Dr. Don S. Patterson, President
Dr. Wayne Loomis, Associate Director of Research
Mr. Henry Koslowsky, Director of Public Information
Mr. Russell A. Hartman, Acting as Secretary to the Board

MINUTES

Mr. Meagher moved that the minutes for the July 28, 1967, meeting of the board be approved. Motion was seconded by Mrs. Morrison and passed.

Mr. Meagher moved that items "Resignations" through "Travel" be approved. Motion was seconded by Mrs. Morrison and was passed.

RESIGNATIONS

Non-academic

Myra Averill, as Clerk-typist I, Creative Arts (Grant), as of July 31 plus ten days leave
Lucille Cheyney, as Staff Nurse, Infirmary, as of August 4, 1967
Carol Cosby, as Secretary-stenographer I, Alumni Office, as of August 18
Beverly Douglass, as Clerk-typist I, under Grant for summer 1967, as of August 11
Diane Hamm, as Library Assistant I, Hargreaves, as of August 31 plus one day leave
Eleanor Lysek, as Secretary-stenographer I, Community Project, as of August 18
Judy Lynch, as Clerk-typist I, Campus School, under Grant, as of August 31 plus seven days leave

August 18, 1967

RESIGNATIONS (Cont'd)

Non-academic (cont'd)

- Nancy McLaughlin, as Cashier I, Student Union Bookstore, as of August 18 plus 19.5 days leave
Sharon Morasch, as Key Punch Operator II, Data Processing Office, as of July 31, plus 6 3/8 days leave

LEAVES OF ABSENCE

Academic

- Joseph W. Chatburn, Professor of Education and Coordinator of Summer Quarter, change from fall quarter sabbatical leave to a later quarter
Obert C. Haugen, Assistant Professor of Management, fall quarter without pay to work toward completion of doctorate under specific understandings with division director and Dean of Faculty.
Marion Cupp, Assistant Professor of Psychology, to be relieved from his assignment of one-third time in the Department of Psychology for 1967-68 so he can serve as consultant with the Highline Community College and Monroe School District, and two-thirds time to be spent as consultant at Lakeland Village, with salary for one-third time to be paid directly by the school district to him, and the two-thirds time salary and fringe benefits to be paid by reimbursement from Lakeland Village at salary set by them as of August 15, 1967
Brent Wooten, Instructor in HPE, leave of absence w/o pay for 1968-69, in order to pursue graduate work toward doctorate

Library

- Naomi Durkee, Librarian, leave w/o pay for the period of August 15 through June 30, 1968, for reasons of health

Non-academic

- Elna Noel, Secretary-stenographer III, office of Director of Academic Services, for three to four months sick leave w/o pay as of July 13, 1967

NEW APPOINTMENTS

Academic

- Robert B. Olafson, as Assistant Professor of English, at \$10,500 for 1967-68
B.A., Pacific Lutheran University
M.A., Ph. D., University of Washington
Charles Oldham, as Visiting Assistant Professor of Political Science for fall quarter of 1967-68, at base rate of \$8,935, to teach one three-hour course at \$574
B.A., M.A., University of Idaho

August 18, 1967

NEW APPOINTMENTS (Cont'd)

Academic (cont'd)

Father Francis J. Conklin, as Visiting Professor of Political Science, to teach one five-hour course in the winter quarter at base rate of \$14,200, or \$1577 for the winter quarter
Ph. D., Yale University

Claudius O. Johnson, as Visiting Professor of Political Science, for the spring quarter, 1967-68, to teach fourteen hours at base rate of \$15,000, or \$5,000 for the quarter

Extension of employment past seventy years of age

Ruth Jones, as Assistant Professor of Education, to teach courses in Education and Library Science, 1967-68, at \$8,935

B. A., Master of Librarianship, University of Washington

John Zurenko, as Assistant Professor of Economics, winter and spring quarters, 1967-68, at base rate of \$8,300 (\$10,000 if doctorate is completed by January 1968)

B.A., Fort Lewis College (Colorado)

Graduate work, Montana State University

Administrative

Marvin D. Smith, as Assistant Director of Extension-Correspondence, A-III at base rate of \$11,184 on twelve months basis as of September 1, '67

B. A. in Ed., Whitworth College

M. Ed., Eastern Washington College of Education

Library

Marjorie Redfield Jacobs, as Acting Librarian, 1967-68, on eleven months' basis, at \$8,064 (replacing N. Durkee on leave) as of September 5

B.A., B.S. in L. S., University of Washington

M. Ed., EWSC

Nelson B. Lewis, Librarian (ICC) on eleven months' basis, 1967-68, as of September 10, at \$9,013

B.S., B. Ed., M. Ed., Washington State University

M.A. in Lib. Sci., expected from University of Washington S-1967

Graduate Fellows, 1967-68

Crow, Robert E., Psychology, \$2,250

Loper, Kathryn S., Physical Education, \$2,250

Pringle, Robert G., Psychology, \$2,250

Shami, Mijdan, Home Economics, \$2,700

Taylor, Michael A., Accounting and Finance, \$1,800

Utendale, John F., Physical Education, \$2,700

Young, Sarah M., Mathematics, \$2,250

Reynolds, Garnet R., History, \$2,700

Wilson, Terence, Graduate Research Assistant, Community Project # 2, at \$500 per month for 8/4/ - 9/1, 1967

August 18, 1967

NEW APPOINTMENTS (Cont'd)

Non-academic

- Catherine Dudinsky, as Staff Nurse, Infirmary, as of August 7, at \$483 per month on eleven months' basis (replacing L. Cheyney)
- Christine Hammar, Secretary-stenographer I, Academic Senate 1/2 time ; office of Dean of Faculty 1/2 time, as of August 7 at \$358 per month on eleven months' basis (replacing C. Thomason)
- Nancy Hein, Key Punch Operator I, Data Processing Office, as of August 1 at \$328 per month (replacing S. Morasch)
- Donna Praetorius, Secretary-stenographer I, Division of Education, as of August 2 at \$358 per month on eleven months' basis (replacing P. Long)
- Lynda Cornelius, Secretary-stenographer II, office of Dean of Women, as of August 16 at \$424 per month (replacing E. Best, transferred)
- Terry Kennedy, Secretary-stenographer I, HEW project #2, as of August 16 through June 30, 1968, at \$358 per month (replacing E. Lysek)
- Emogene Welch, Secretary-stenographer I, Alumni Office, as of August 16 at \$358 per month (replacing C. Cosby)
- Alda Zidalis, Account Clerk I, Accounting, as of August 14 at \$373 per month (replacing L. Giffen)
- Tom Allison, assistant in ICC, August 7-18, at \$75.00

TRAVEL

- Thomas Chambers, round trip, San Francisco-Spokane, August 7, for interview in sociology, travel
- H. K. Hossom, Professor of Political Science, to attend annual meeting of American Political Science Association, Chicago, September 5-9, travel and per diem
- Tareq Y. Ismael, Assistant Professor of Political Science, to attend annual meeting of American Political Science Association, Chicago, September 5-9, travel at common carrier rate
- Don S. Patterson, President, to attend meeting of National Federal Agencies on Accrediting, Washington, D. C., August 14-16, travel and per diem
- Horace Simms, Assistant Professor of Biology, to attend American Institute of Biological Sciences national meeting, \$65.60 travel round trip Albuquerque-Houston, September 1-5
- J. Zancanella, as speaker at Vocational Education Workshop, August 8, Cheyenne-Spokane, travel

OUTSIDE EMPLOYMENT

Mrs. Morrison moved approval of the request for Dr. Alfred Prince, Associate Professor of Sociology, to serve as consultant with the Idaho State Department of Health, Coeur d'Alene unit, at \$90 per monthly consultation. Mr. Meagher seconded the motion which passed.

BUSINESS AND FINANCIAL ITEMS

Prior to discussion of this item as presented, Mr. Meagher asked Dr. Loomis to explain the procedure used for selection of an architect to be recommended to the Board of Trustees. Dr. Loomis replied that two indices are used

BUSINESS AND FINANCIAL ITEMS (cont'd)

are used in arriving at this decision, namely:

- A. An evaluation of any previous experience the college may have had with the architect
- B. The recommendation of the Building Committee assigned for the project under consideration. Under normal circumstances, several architects are interviewed by the committee and one is recommended to the administration.

The board then resumed discussion of the agenda.

Discontinuation of Retainage Withholding

Mr. Meagher moved that approval be given to discontinuing the withholding of retainage on future monthly payments to the Crescent Construction Company for its work on Martin Hall Addition. The motion was seconded by Mrs. Morrison and passed.

Awarding of Contract on Hargreaves Remodelling

Mr. Meagher moved that the general contract for the remodelling of Hargreaves Library be awarded to the low bidder (see attached bid list), Hoffman Contractors, Incorporated according to bid opening on August 17, 1967. The contract is awarded on a basic bid of \$277,000 less all deductive alternates, or an actual contract cost of \$237,400. Mrs. Morrison seconded the motion which was passed.

NEW RESIDENCE FOR PRESIDENT

Mr. Meagher moved that the administration be directed to undertake preliminary studies for the construction of a new residence for the President of Eastern Washington State College. Mrs. Morrison seconded the motion which passed.

DEDICATION OF KENNEDY LIBRARY

The board discussed the planning required for the dedication of John F. Kennedy Memorial Library. A tentative date of October 20, 1967, was set for the occasion, with October 22, 1967, chosen as alternate date.

RETAINAGE ON PAYMENT ON DRESSLER HALL

Dr. Loomis presented a letter from the architects on Dressler Hall recommending that the General Contractors' retainage be released. Since the details and establishment of the one-year warranty period on the building have not yet been completely reconciled, the matter was tabled until next meeting.

MINUTES

Page six

August 18, 1967

INFORMATIONAL ITEMS

The board requested that Dr. Patterson affirm the legality of the purchasing procedure referred to in the letter presented by Mr. Newell, president of the Western Soap Company. Dr. Patterson reported that the Attorney General's office had been consulted and that the college is on firm ground in this matter.

The purchase of U. S. Treasury Bills was reported as follows:

On 7/19/1967, from General Local Fund, at cost of \$122,001.25 to mature 1/18/1968 at \$125,000-- revenue, \$2,998.75. Total revenue for 1967-68 fiscal year, \$19,533.33

U. S. Treasury Bills from 1966 Dormitory Fund on 8/14/1967 at cost of \$154,555.87 to mature 9/14/1967 at \$155,000, revenue \$444.13

ADJOURNED

Mr. Meagher moved for adjournment at 9:00 p.m., seconded by Mrs. Morrison and passed, with the next meeting date set tentatively for September 15, 1967, to be held at the Spokane Country Club.

APPROVED

Melvin B. Voorhees, Chairman

Russell Hartman, Acting Secretary