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Board of Trustees Minutes, July 28, 1967

Eastern Washington State College

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Eastern Washington State College

MINUTES FOR BOARD OF TRUSTEES MEETING

Civic Room ---Spokane Club

Friday, July 28, 1967

The Board of Trustees met at seven-thirty on Friday evening, July 28, 1967, at the Spokane Club in Spokane. The meeting was called to order by the chairman, Mr. Melvin B. Voorhees, with the following present:

Members

Zelma Morrison
Thos. F. Meagher
Melvin B. Voorhees, Chm.

Staff

John E. Douglas, Faculty Representative
Henry Koslowsky, Director of Public Information
Wayne W. Loomis, Associate Director of Research
Don S. Patterson, President

MINUTES

Mr. Meagher moved approval of the minutes of the June 16, 1967, meeting. Mrs. Morrison seconded the motion which passed.

CONFIRMATION OF JULY 21 ACTION

Mr. Meagher moved that the board confirm the action taken by the two board members on July 21 in the appointment of the following academic personnel:

Dr. George McLarren, M. D., as Physiatrist, HPE Division, to teach one course each year in the Corrective Therapy Program at \$750 for 1967-68

Peter Horwath, as Associate Professor of Foreign Languages, at \$11,550 for 1967-68

B.A., M.A., Indiana University

Ph. D., University of Michigan

Mr. John E. Bruntlett, as Assistant Professor of Industrial Education and Technology, at \$9,816 for 1967-68 (exception to hiring-in policy approved by Faculty Affairs Council)

B.A., M.S., in Electric Engineering, Washington State University

4 years experience

Kent Burnham, as Instructor in Business Education, at \$7,390 for 1967-68

B.A., Washington State University

M. Ed., expected in August, EWSC

Mario Martini, Internal Auditor, as half-time director of the Computer Center, 1967-68 at no change in salary or civil service status

B.A. in Bus. Adm., University of Washington

CONFIRMATION

- Daniel R. Long, as Assistant Professor of Physics, 1967-68, at \$10,500 (by special action of Faculty Affairs Council)
Ph. D., University of Washington
- Howard McConeghey, as Associate Professor of Art, 1967-68, at \$11,550 and as Chairman of Department of Art
B.F.A., Washington University
M.A., New Mexico Highlands University
Ed. D., Michigan State University
- Hugh D. Sullivan, as Assistant Professor of Mathematics, 1967-68, at \$9,270 (if doctorate, \$10,000)
B.A., M.A., Montana State University
Graduate work, Washington State University

Mrs. Morrison seconded Mr. Meagher's motion and it was carried.

Mr. Meagher moved, seconded by Mrs. Morrison, that items "Resignations" through "Travel" be approved. Motion carried.

RESIGNATIONS

Academic

Bill Beebe, Instructor in Radio-TV, as of June 30, 1967

Non-academic

- Lavonne Graham, as Registration Clerk II, registry office, as of June 30, 1967, plus 17 days accrued leave
- Karleen Anderson, as Secretary-stenographer II, office of Dean of Students, as of July 31
- Patricia Long, Secretary-stenographer I, Division of Education and Psychology, as of August 4 plus three days leave
- Rose Rouse, as Food Service Worker II, Tawanka, terminated due to poor attitude and work, as of August 4 plus one day leave
- Lois Giffen, Account Clerk I, Accounting, as of July 31, plus seven days accrued leave
- Carolyn Thomason, Secretary-Stenographer I, office of Dean of Faculty and Academic Senate, as of August 4 plus 2 3/4 days leave

LEAVE OF ABSENCE

Non-academic

June Larsen, Clerk-typist II, ROTC, three months maternity leave, July 1 through September 30, 1967

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RETIREMENT

Non-academic

Harry Huffman, Painter, as of August 31 (date of birth-August 9, 1900)
plus maximum allowable accrued leave

PROMOTIONS

Non-academic

Sharon Evans, from Secretary-Stenographer I to Secretary-Stenographer II,
Division of Science, as of July 11 at \$424 per month (replacing
B. Reiner) on eleven months' basis

Linda Harris, from Registration Clerk I to Registration Clerk II, registry
office, as of July 1 at \$390 per month (replacing L. Graham)

CHANGES IN CLASSIFICATION (recommended by Personnel Committee)

Pat Tonkin, from Account Clerk I to Account Clerk II, business office,
as of July 1, 1967, at \$424 per month

Sue Scott, from Clerk-typist I to Account Clerk I, business office, as of
July 1 at \$373 per month

From Utility Man as of July 1 to

Painter

Gary Ocheltree
Harry Huffman
Dick Dus

Carpenter

Jack Hutchinson
Delbert Hardie
Wim Albers
Harold Haugen

Electrician

Max Pierce
Clarence Hughes

Plumber

Richard Boyes

Maintenance Mechanic I

John Ferguson

Steam Engineer

Chester Phillips
Karl Meyer
Walter Johnson
Willard Kinnick

From Gardener to Groundskeeper Leadman

Joe Tiedt

Evan Rue, Food Production Supervisor, Tawanka Commons, from Range 21 to
Range 23 as of July 1

NEW APPOINTMENTS

Graduate Fellowships at \$2,250 for 1967-68

Teaching Fellowships

Freeborg, Donald H. Education
Johnson, Jacqueline M., Marketing & Management
Lemmen, Shirley J. Speech
Plastino, Leona J., Mathematics
Zabel, Louise M., Biology
Carper, Marjorie Ann, Foreign Languages
Cline, Lowell M., Mathematics
Garrison, Robert E., Psychology

Graduate Council Fellowships

Miller, Cheryl L., English
Minchinton, Jerry A., Music
Smith, Winnifred L., English
Buck, William L., Mathematics
Jordon, Gloria Ann, Music
Kobilo, Silas W., Political Science
Lamson, William, Chemistry
Saib, Shamal, Political Science

Summer Quarter, 1967

See attached list of additions and changes

Dr. Donald McManis, Consultant in Child Development, July 10-13, \$350
Lovell E. Patmore, planning and coordinating PTA Conference, \$100

Associated Student Officers, 1967-68, on ten months' basis

President - George Cross, \$128.90 per month
Vice-president - Art Budke, \$120.90 per month
A.V.P. - Fred Cook, \$120.90 per month
Treasurer - David Iverson, \$120.90 per month
Secretary - Linda Conboy, \$120.90 month

Head Start Institute, 7 weeks Session

Dr. Mary Luther, July 6, \$35
Mrs. Theresa Mahoney, July 24, \$35
Mrs. Grace McWilliams, August 1 - \$35
Miss Lynn A. White, August 1 - \$35

High School Creative Arts Summer Series

Paul Means, June 8-July 1, \$25
Bob Jones, June 18-July 1, \$25

Changes in Summer Quarter Employment

Delete, Gordon Howard, June 19-August 18 at \$800
Donald Wade, from August 7-18 to June 19-August 18, at \$950
H.V.M. Richardson, from 54.4% to 62.2% of 2/9 of annual salary

NEW APPOINTMENTS (Cont'd)

Non-academic

- Irene Byrne, as Food Service Worker II, Tawanka, as of July 1 at \$328 + M on eleven months' basis (replacing G. Carlson)
Lucille Cheyney, as Staff Nurse, Infirmary, as of July 1, at \$483 on eleven months' basis (replacing C. Lavery)
Lana Eidsness, as Secretary-stenographer I, Science Division, at \$358 per month as of July 11 on eleven months' basis (replacing Ralph Ferguson, as Accountant II, business office, as of July 1 at \$685 per month (new position)
Susan Hubler, as Registration Clerk I, registry office, as of June 28 at \$328 per month (replacing L. Harris, promoted)
Mary Shears, Key Punch Operator I, Data Processing Office, as of July 1 at \$328 per month (new position)
Sandra Sooman, Clerk-typist I, Community Service #2, as of June 20 through August 31 at \$328 per month
Frederick Cook, summer chairman of Associated Student Council, at \$150 for the period of June 19-August 18

Hall Director

- Lawrence Savitch, Pearce Hall Director, as of September 11 to June 10 at \$550 per month (including M & L)

TRAVEL

- Dr. Robert Kidder, round trip, Chicago-Spokane, for interview in Speech, \$188.60 travel, June 29-July 1
Dr. Jack R. Leighton, Professor of HPE, to attend APMR national meeting in Los Angeles, July 11-13, travel and per diem
Austin O'Regan) Assistant Professors of English, to attend the
Mary Ann Nelson) National Council of Teachers of English, Hawaii, November 18-26, at group rate of approximately \$400 each
Howard McConeghey, round trip, Sanford, Michigan-Spokane, for interview in art, July 5-6, \$185 travel
Ed Chissus, Baseball Coach, to contact students at baseball camp Oliver, B. C., August 16-18, travel and per diem
Aretas A. Dayton, Professor of Economics, to attend annual meeting of Western Economic Association and interview candidates in economics, Denver, August 23-26, travel and per diem
Dr. William W. Snyder, round trip, San Diego-Spokane, for interview for position in speech, July 19-21, travel
Robert F. Wilkens, round trip, Denver-Spokane, for interview in education, July 14, travel
James R. Rogers, Accountant, to attend 11th annual West Coast Workshop, Santa Barbara, September 9-16, \$276 travel and per diem
William N. Orr, Assistant Professor of Geology, to conduct field trips to Glacier Park, Gibson Basin (Montana) and pre-run proposed field trip route, July and August, travel and per diem
John Zurenko, round trip, Bozeman-Cheney, for interview, travel and per diem

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HEALTH SERVICES, EWSC

It was reported that not all information was as yet available so this item was postponed until a later meeting.

APPRIASAL OF POWER PROPERTY

Mr. Fred Ashley appeared before the board to defend his appraisal of the Powers property. He indicated it was a very conservative appraisal.

The board went into executive session and arrived at a decision. Then Dr. Patterson was asked to leave the board in closed executive session. After returning to open session, Mr. Meagher moved and Mrs. Morrison seconded the motion that the administration be authorized to negotiate with the Powers's up to the extent of the appraisal, \$35,285. The motion was approved.

EMERITUS DESIGNATION FOR DR. PATTERSON

A second action after executive session was taken when Mrs. Morrison moved that President Patterson be designated President Emeritus upon his retirement at the end of August. Mr. Meagher seconded the motion which passed.

BUILDING PLANNING AND CONSTRUCTION

Mr. Meagher moved, seconded by Mrs. Morrison that the following items be approved. Motion carried.

Streeter Hall - retainage on contract with Womack and Conboy, Inc., mechanical contractors, be limited to that withheld on the first fifty per cent of the project, and the remaining monthly progress payments be paid in full

Acceptance of projects as listed, subject to final inspection and acceptance:
Project 67-020, water booster system, Dryden and Pearce Halls
Project 65-386, steam project by-pass, Science Hall
Project PWR #22, revised, Atlas Boiler Company, emergency repairs
Project 66-355, Spokane Roofing Company

<u>Streeter Hall Change Orders</u>	(preliminary approval)
Change in drawer locks - credit-----	\$672.00
CO # 2(G) improved drapery track-----	\$897.00
Net total Increase -----	\$225.00

CHANGE IN COMPUTATION OF HALL DIRECTORS' SALARIES

Mr. Meagher moved and Mrs. Morrison seconded the motion that the following change in computation of salaries for hall directors be approved. Motion carried.

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All hall directors be changed from a ten months' basis for pay to the beginning and termination dates of actual duty at the halls, with vacation to remain as now (interim periods to constitute vacation) and with no rental charges during interim periods provided the director is employed for the following year.

CHANGE IN STATUS FOR DR. HOWELL, CONSULTANT

Mr. Meagher moved and Mrs. Morrison seconded the motion to approve Dr. Reginald Howell's request to change from regular twice monthly consultations to whenever he can come. He will receive a stipend of \$50 per session and will be under a contract for \$25.00 for the year. It will be understood that someone else can be used if Dr. Howell can not make certain sessions in guidance and counselling conferences of the staff. Motion carried.

NEW BUSINESS

A. Interinstitutional Project

Mr. Meagher moved that the college participate with the other four state higher institutions in employing a person to construct a model budget with program analysis criteria as requested by Senate Resolution of 1967 sessions. Eastern's share would be somewhere between \$7,000 and \$8,000. Mrs. Morrison seconded the motion which carried.

B. Bid Opening on Steam Line

A steam line bid opening was held. The steam line would hook the new industrial arts building onto the college steam lines. The following bids were received as shown on the attached sheet.

Mr. Meagher moved the Board approve the low bid of \$13,178 by the Glenn Plumbing and Heating Company of Spokane. Mrs. Morrison seconded the motion which was approved.

DATE FOR NEXT MEETING SET

The date of the August meeting of the Board of Trustees has been set for August 18th and will be held at the Country Club.

ADJOURNED.

APPROVED

Melvin B. Voorhees, Chairman

Don S. Patterson, Acting Secretary

Eastern Washington State College

To: Mr. Pat L. Hunt, Director of Non-academic Personnel

From: Don S. Patterson, President

Date: June 19, 1967

Re: Board Action

The Board of Trustees at its meeting on Friday evening approved the following recommendations regarding civil personnel:

Resignations

Nancy Odell, as Secretary-stenographer I, Financial Aids Office,
as of June 13 plus 8.5 days of accrued leave

Brenda Reiner, as Secretary-stenographer II, Division of Science,
as of July 13

Karen McFarland, as Clerk-typist I, under Grant, as of May 19

Camille Pierce, as Clerk-typist I, Placement Office, as of June 30 plus
six days leave

Change in Status

Linda Miller, from temporary to regular status as Clerk-typist I,
Placement Office, as of July 1, 1967

Carolyn Thomason, from half-time to full-time for the period of
June 12 through August 4, as Secretary-stenographer 1
office of Dean of Students

New Appointments

Linda Johnson, as Secretary-stenographer I, Financial Aids Office,
at \$358 per month as of June 8 (replacement for N. Odell)

Joan Simmons, Account Clerk I, Associated Students, as of June 7 on
3/4 time, at \$279.72 per month on twelve months basis

Constance Loyd, as Offset Duplicator Operator, as of June 19 at \$390
per month