

6-16-1967

## Board of Trustees Minutes, June 16, 1967

Eastern Washington State College

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Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: *PSH/nmk* Pat L. Hunt, Director of Personnel

DATE: June 14, 1967

RE: Additional Agenda Items

Appointments:

*Offset Duplication Operator PSH*  
Connie Loyd, ~~Printer's Assistant~~, Purchasing, effective June 19, 1967 at a salary of \$358 per month. She is replacing Ginny White.

*#390 PSH*  
Temporary Change in Status:

Carolyn Thomason, 1/2 time Secretary-Steno I to full-time Secretary-Steno I from June 12 thru August 4, at a salary of ~~\$328~~ per month. She is replacing Mrs. Hughes who is on sick leave during this period. *\$358*

nmk



Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President  
FROM: Pat L. Hunt, Director of Personnel  
DATE: June 8, 1967 RE: Agenda Items

Appointments:

Linda Johnson, Secretary-Steno I for Financial Aids replacing Nancy Odell effective June 8, 1967 at a salary of \$358 per month. This is a twelve month position.

Joan Simmons, Account Clerk I for the Associated Students effective June 7, 1967 at a 6/8 time basis, 12 month position at \$279.72 per month replacing Sue Randall.

Resignations:

✓ Nancy Odell, Secretary-Steno I for Financial Aids, effective June 13, 1967, 5 pm. She is to be paid for 8 1/2 days of accrued annual leave.

✓ Brenda Reiner, Secretary-Steno II for the Science Division, effective July 13, 1967, 5 pm. She has used all her annual leave.

✓ Karen McFarland, Clerk-Typist I for Grant in Education & Psychology on 1/2 time basis, temporary appointment, effective May 19, 1967.

Salary Increments:

✓ Geneva Ditlevsen, Secretary-Steno II for Graduate Study, \$483 to \$504 June 1, 1967.

✓ Marilyn Duel, Key Punch Operator II for Data Processing, \$390 to \$407 June 1, 1967.

Leave Without Pay:

Carol Betz, Cook II 5/8 time for the Campus School on a 9 month basis, June 9, 1967 until Fall of 1967.

Mary Biehl, Library Assistant I for Creative Arts, 11 month basis, 6-12-67 thru 6-16-67 = 40 hours.

Roxanne Helgeson, Secretary-Steno I for Graduate Study, 11 month basis, 6-12-67 thru 6-16-67 = 40 hours.

Noel Kafton, Secretary-Steno II for Personnel, 6-1-67 thru 6-5-67 = 24 hours.

Mabel Nichols, Staff Nurse for the Campus School on 1/2 time basis, 9 months, June 9, 1967 until Fall on 1967.

Barbetta Ralphs, Clerk-Typist II for Institutional Research, 5-29-67 = 8 hours.

Linda Windhorst, Clerk-Typist I for ICC, 11 month basis, 6-14-67 thru 6-16-67 = 24 hours.

nmk



Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President  
FROM: *Pat L. Hunt*  
Pat L. Hunt, Director of Personnel

DATE: June 8, 1967 RE: Additional June Agenda Items

Resignation:

✓ Camille Pierce, Clerk-Typist I for Placement, June 30, 1967; to be paid for six days of accrued annual leave.

Change in Status:

✓ Linda Miller, temporary Clerk-Typist I for Placement to civil service status Clerk-Typist I for Placement effective July 1, 1967 at a salary of \$328 per month replacing Camille Pierce.

nmk



Eastern Washington State College

To: Mr. Pat L. Hunt, Director of Non-academic Personnel

From: Don S. Patterson (by N. Wall)

Date: May 29, 1967

The Board has approved the following recommendations for classified personnel:

Resignations

Iris McDougall, as Counter and Dining Room Supervisor, as of June 3, plus 7 days leave  
Ginny White, Printer's Assistant, Purchasing Office, as of June 23, plus 4.75 days leave  
Susan Randall, Account Clerk on 3/4 time, ASB office, as of June 9 plus 5.25 days leave  
Ethel Helm, as Clerk-typist II, Purchasing Office, as of June 16 plus 11 days leave  
Catherine Lavery, as Staff Nurse, as of May 16, 1967  
Harriet Olson, as Temporary Clerk=typist I, Placement Office, as of May 31  
Emogene Welch, Secretary-stenographer I, Placement Office, as of April 28 plus 6 days leave  
Virginia Fenstamacher, Library Assistant II, Hargreaves Library, as of June 16 plus three days leave  
Georgia Finnie, Registration Clerk II, Registry Office, as of June 12 plus 10 days leave  
Gertrude Carlson, FSW II, Tawanka, as of May 23 plus 7 days leave

Appointments

Harvey Perry, as Custodial Worker I, Physical Plant, as of May 25 at \$373 per month (new position)  
Lynda Hagy, as Registration Clerk I, Registry Office, as of May 31 at \$328 per month (replacing Nancy Lysher)  
Beverly Douglass, as Clerk-typist I, March 21-August 4, at \$1.89 per hour, under Grant 173-99-11-46 (new position)  
Michael Flannigan, Custodial Worker I, Physical Plant, as of May 12 at \$373 per month (replacing Foster Goodwin)  
Judith Moore, Secretary-stenographer I, Placement Office, as of April 26 at \$358 per month (replacing I. Welch)

Change in Status

Nancy Lysher, from Registration Clerk I to Registration Clerk II, Registry Office, at \$390 per month as of June 5 (replacing Georgia Finnie)  
Judith Byrd, return from maternity leave as of June 1 at \$358 per month



Change in Status (cont'd)

Foster Goodwin, from Custodial Worker I to Custodial Worker II, as of May 1 at  
\$462 per month ( replacing Howard Noel)

Dorothy Butler, Clerk-typist I, Department of Drama, from eleven to nine  
months' basis for academic year