

11-18-1966

Board of Trustees Minutes, November 18, 1966

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

Friday, November 18, 1966

Spokane Club, Spokane

The Board of Trustees met at seven-thirty on the evening of November 18, 1966, in the Civic Room of the Spokane Club. The meeting was called to order by the chairman, Mr. Melvin Voorhees with the following present: Mr. Harvey Erickson and Mrs. R. R. Morrison, members; Dr. Don S. Patterson, President of the college; Mr. Henry Koslowsky, Director of Public Information; Dr. Wayne Loomis, Associate Director of Research; Dr. Earle K. Stewart, President of Faculty Organization; and Ed Chandler, president of the Associated Students.

MINUTES

It was moved by Mr. Erickson, seconded by Mrs. Morrison, that the minutes for the meeting of October 21, 1966, be approved. Motion carried.

Mr. Erickson moved that items "Resignations" through "Travel" be approved as presented. Mrs. Morrison seconded the motion which carried.

RESIGNATIONS

Dianne Christensen, FSW II, Tawanka Commons, as of November 14
Lonnie Christensen, Custodial Worker I, Physical Plant, as of
November 14 plus 1.5 days accrued leave
Judy Johnson, Clerk-typist I, Placement Office, as of November
10 plus ten days accrued leave
Dorothy Shore, Nursing Supervisor, Infirmary, as of October 31
plus six days accrued leave
Lynda MacQuarrie, Clerk-Typist I, Creative Arts Division, as of
November 30

NEW APPOINTMENTS

Academic

Richard Brian Powers, as Assistant Professor of Psychology, as
of January 3, 1967, at base rate of \$7,943, to be prorated
B. A., M. A., Los Angeles State College
Course work completed for Ph. D., Arizona State University
(replacing Robert Wageman, resigned)
Margaret Makini, as Graduate Research Assistant, at \$200 per
month as of October 21, to be paid from Project H-285
Calvin Lidstone, to be continued as student teaching assistant in
Mathematics for winter quarter, at \$600 to teach one five-
hour course

November 18, 1966

NEW APPOINTMENTS (Cont'd)

Non-academic

Camille Pierce, as Clerk-typist I, Placement Office, as of November 8 at \$277 per month

Vernon Hall, as Graduate Research Assistant, Department of Chemistry, at \$600 for each quarter, winter and spring, to be paid from research funds

CHANGE IN STATUS

Non-academic

Margaret Ault, from Staff Nurse to Nursing Supervisor, Infirmary, at \$504 per month on eleven months' basis, as of November 1 (replacing Dorothy Shore)

Patricia Wood, from provisional to regular status as Secretary-Stenographer I, Placement Office, as of November 14

TRAVEL

Virginia Asan, Instructor in Physical Education, to attend Fourth National Volleyball Institute, December 2-10, travel and per diem, Bloomington

Ed Chissus, Assistant Professor of HPE, to attend National Executive Committee meeting of NAIA Baseball Coaches, Kansas City, March 14-18, travel and per diem

R. Dean Gaudette, Assistant Professor of Education, to attend NDEA Reading Institute meeting, Washington, D. C., November 10-13, to be paid from project funds

Edward L. Hamblin, Assistant Professor of Education, to attend annual meeting of the National Council for Social Studies, Cleveland, Ohio, November 22-28, \$100 toward travel

H. K. Hossom, Professor of Political Science, correction in September travel to New York, to include return via Los Angeles and San Francisco, travel and per diem to be paid from Grant

Orland B. Killin, Assistant Professor of Industrial Arts, to attend National Council of Industrial Arts Education, Denver, December 4-7, \$129.00 travel

Robert N. Lass, Professor of English, to attend National Council of Teachers of English annual conference, November 23-27, Houston, travel and per diem

Roland B. Lewis, Professor of Education, to attend Northwest Conference on Graduate Students in Education, Edmonton, December 1-4, travel and per diem

Richard F. Miller, Professor of English) to attend Modern
Roger Davis, Assistant Professor of English) Language Association annual meeting, New York, December 26-29, travel and per diem

November 18, 1966

TRAVEL (Cont'd)

Austin O'Regan, Assistant Professor of English, to attend
National Council of Teachers of English annual Con-
ference, Houston, Texas, November 23-27, travel and
per diem

Norman S. Thompson, Associate Professor of Business Education,
to attend National Council of Business and Office Education,
Denver, December 4-7, \$129 travel

Wm. D. Syhlman, Assistant Professor of Business Education, to
attend National Council of Distributive Education, Denver,
December 4-8, \$129 travel

Travel to be paid from Project #1-66

John F. Ford, Director of Computer Center, round trip San Fran-
cisco, November 7-10, travel and per diem

Robert L. Barringer, round trip, San Francisco, November 29-30,
\$117.35

Eugene S. Mann, round trip, New York, December 5-7, travel
and per diem

Joel Segall, round trip, Chicago, November 8-9, \$193.60

Eric A. Tietz, round trip, Springfield, Virginia, November 21-23,
travel and per diem

Bruce Peters, student) to attend meetings of NAIA Cross Country
Hal Werner, Coach) Meet, Omaha, November 25-27, travel
and per diem, AS funds

BUILDING PLANNING AND CONSTRUCTION

Woodward Field

Mr. Erickson moved approval of the following three items in
connection with construction at Woodward Field. The motion was seconded
by Mrs. Morrison and carried.

Item 1. Removal of unstable subsoil and replacement -----\$2,544.00

Item 2. Adjustment to contract for future seat bracket
installation, deduct ----- 200.00

Item 3. Use of pressure sensitized tape to obtain
sharp line striping ----- 150.00

Add Total Charge \$2,494.00
Exclude Washington State Sales Tax

BUILDING AND PLANNING CONSTRUCTION (cont'd)
Woodward Field (cont'd)

Mrs. Morrison moved that Mr. Douglas Durkoop be employed as architect for the planning of projects for parking facilities to serve both daily and athletic event parking needs at a cost of \$130,000 and for a public service building and bleacher seat installation at a cost of \$75,000. Mr. Erickson seconded the motion which carried.

Industrial Arts Building

Mr. Erickson moved that the following change orders for the Industrial Arts Building be approved. Mrs. Morrison seconded the motion which carried.

(a) Relocation of building footings to clear existing water line -----	\$360.00
(b) Relocation of roof water waste line from Science Building -----	530.00
(c) Addition of one floor drain in Power Mechanics Laboratory -----	375.00
	<u>\$1, 265.00</u>

Music Building

Dr. Patterson explained that Referendum 15 provided funds in the amount of \$1,375,000 for the construction of a new Music Building. This does not provide for the full building as previously planned. However a Federal Academic Facilities grant in the full amount of \$687,500, if made available to the college, would be sufficient to complete the necessary funding for the Music Building. From the two sources, there would be sufficient funds to construct a new Speech Building as well.

Mr. Erickson moved, seconded by Mrs. Morrison, that authorization be given to apply for a Federal Academic Facilities grant in the amount of \$687,500.00. Motion carried.

DISABILITY INSURANCE

Dr. Patterson reported that a survey conducted by the Faculty Salary Committee indicated that more than 75% of the faculty and administration favor insurance coverage for disability, the premium to be paid by the employee.

Mr. Erickson moved and Mrs. Morrison seconded the motion, that authority be granted to enter into a contract with Teachers Insurance and Annuity Association of America for group disability insurance coverage at a cost to the individual of 1/2 of 1% of the monthly salary. Motion carried.

November 18, 1966

BUSINESS PRESENTED BY BOARD

Mr. Voorhees requested that before the library is moved into the new building that some type of report be made on the quality of the materials, the library holdings, how well they meet the needs of the various disciplines, et cetera.

INFORMATIONAL ITEMS

The Attorney General has ruled that the bid of Warren, Little and Lund for the mechanical work on Martin Hall was not a proper bid because it was not accompanied by a bid bond, and that the contract should be awarded to Gale Mechanical Contractors, Incorporated.

Dr. Patterson reported on the status of the study being made regarding voluntary or compulsory military science. A rationale is being prepared by two members of the faculty for no change in the present status.

Dr. Patterson reported that an NDEA Institute has been approved for advanced study in English under the direction of Dr. Gaudette, Principal of the Campus School, in an amount not to exceed \$7,500.

Dr. Patterson reported on the status of the English Proficiency examination.

U. S. Treasury Bills in the amount of \$121,516.25 were purchased on November 3, 1966, to mature on May 4, 1967, at a yield of \$3,483.75.

Dr. Patterson reported on a proposed Bachelor of Arts degree.

ADJOURNED

The meeting adjourned at ten-thirty, with the next regular meeting scheduled for December 16, 1966.

APPROVED

Melvin B. Voorhees, Chairman

Fred S. Johns, Secretary
by Don S. Patterson, acting secretary

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat L. Hunt, Director of Personnel
DATE: November 8, 1966 RE: Agenda Items

Appointments:

3 Camille Pierce, Clerk-Typist I for the Placement Office, effective November 8, 1966 at a salary of \$277 per month replacing Judy Johnson.

Terminations:

Dianne Christensen, Food Service Worker II for Tawanka Commons, effective November 14, 1966 inclusive.

Lonnie Christensen, Custodial Worker I for the Physical Plant, effective November 14, 1966 inclusive. He should be paid 20 hours of accrued annual leave.

Judy Johnson, Clerk-Typist I for the Placement Office, effective November 10, 1966. She should be paid ten days of annual leave.

Dorothy Shore, Infirmary Nursing Supr. effective October 31, 1966. She should be paid six days of annual leave.

Promotion:

Margaret Ault from Staff Nurse, \$483 to Infirmary Nursing Supr. \$504 on an eleven months basis replacing Dorothy Shore. Nov. 1

Return from Leave of Absence:

Judith Johnson, Clerk-Typist I for the Placement Office effective November 1, 1966 at a salary of \$277 per month.

Request for Leave of Absence:

Pamela Cromwell, Stores Clerk for the Science Division, maternity leave effective January 1, 1966 through May 31, 1966 - five months.

Leave without Pay:

Dianne Christensen, Food Service Worker II for Tawanka Commons, 6 6/8 days on the following dates:

10-1 = 1 hours
10-6 = 4 hours
10-24 = 1 hour
10-25 = 8 hours
10-26 = 8 hours
10-27 = 8 hours
10-28 = 8 hours
10-23 = 8 hours
10-29 = 8 hours

Leave Without Pay Continued:

Noel Kafton, Steno II for Personnel, 25 hours total as follows:

13 hours on 11-2 and 11-3

12 hours on 11-4 and 11-7

Frankie Tilley, Food Service Worker II for Tawanka Commons, 4 hours on October 2, 1966.

Increments:

✓ Ann Caldwell, Staff Nurse from \$443 to \$462 as of November 1, 1966.

✓ Florence Fausett, Account Clerk II for Tawanka Commons, from \$407 to \$424 as of November 1, 1966.

✓ Donna McGinnis, Food Service Worker II for Tawanka Commons, from \$328 to \$342 as of November 1, 1966.

✓ Maurice Goodwin, Groundskeeper for the Physical Plant, \$390 to \$407 as of November 1, 1966.

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Pat L. Hunt, Director of Personnel

DATE: November 8, 1966

RE: Additional Agenda Items

Terminations:

✓ Lynda MacQuarrie, Clerk-Typist I for the Creative Arts Department, effective November 30, 1966.

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat L. Hunt, Director of Personnel

DATE: November 17, 1966 RE: Additional Agenda Items

Terminal Leave Correction:

✓ Terminal leave for Lonnie Christensen has been changed from two and one-half days to one and one-half days.

Termination:

Print Verbal notification has been received of the intended resignation of Donn Steen, Printer for the Business Office and Florence Steen, Secretary-Steno II for Summer Quarter.

Change in Status:

✓ Patrician Wood, Secretary-Steno I in the Placement Office, has been changed from provisional to permanent with the completion of her tests, effective November 14, 1966.

nmk

Eastern Washington State College

To: Mr. Pat Hunt, Director of Classified Personnel

From: N. Wall, Adm. Sec.

Date: October 24, 1966

Re: Board Action

The Board of Trustees approved the following recommendations at its meeting on Friday evening, October 21, 1966

Resignations

- Glenda Peterson, as Secretary-stenographer, Division of History and Social Sciences, as of October 28 plus 4.5 days leave
- Carol Norris, FSW I, Tawanka, as of October 6
- Reta Adams, Registration Clerk, Registry Office, as of September 29
- Muriel Paulicheck, Registration Clerk, Registry Office, as of September 22
- Clara Thompson, FSW II, Tawanka, as of October 7, plus 5.5 days leave
- Donna Morasch, Clerk-typist I, Placement Office, as of October 14 plus six days leave
- Karen Scheminski, Clerk Typist I, Admissions Office, as of October 25 plus four days leave

New Appointments

- Ann Sampson, as Secretary to the Board of Trustees on half-time basis at \$200 per month as of September 12
- ✓ Myra Averill, Clerk-typist I, Division of Creative Arts, as of September 19 at \$277 per month on eleven months basis
- ✓ Betty Baird, Housekeeper, Housing Department, on provisional basis as of September 23, to regular basis as of September 26, at \$277 per month
- ✓ Dorothy Butler, Clerk Typist I, Lyceum, at \$277 per month as of October 1 on eleven months basis (new position)
- Gertrude Carlson, FSW I, Tawanka, as of October 1 at \$265 + M on eleven months basis on eleven months basis (replacing M. Delabarre)
- ✓ William Charlton, Athletic Equipment Clerk, HPERA, at \$315 per month on eleven months basis as of October 3 (new position)
- ✓ Velma Davis, FSW II, SUB, at \$289 + M on eleven months basis as of September 25 (replacing M. Miller)
- Diana Hamrick, Registration Clerk I, registry office, at \$265 per month as of October 3 (replacing R. Adams)
- ✓ June Larsen, CT II, ROTC, at \$328 per month on eleven months basis as of September 26 (replacing E. Richardson)
- ✓ Nancy Lysher, as Registration Clerk I, registry office, at \$265 per month as of September 23 (replacing D. Sexton)
- ✓ Sharon O'Donnell, Key Punch Operator, business office, at \$328 per month as of September 20 (replacing B. Nelson)

New Appointments (cont'd)

- ✓ Carol Norris, FSW I, Tawanka, as of October 1 at \$265 + M (replacing Rigby) on eleven months basis
- ✓ Ellen Proctor, Housekeeper, Housing Department, at \$277 per month as of September 26 (replacing L. Layton)
- Bonnie Rash, Secretary-stenographer I, Dean of Students, as of September 22 at \$315 per month (replacing C. Groshoff)
- ✓ Margaret Harris, FSW I, Tawanka, at \$265 + M per month on eleven months basis as of October 7 on provisional basis (replacing C. Norris)
- Frankie Tilley, FSW II, Tawanka, at \$289 + M as of October 1 on eleven months basis (new position)
- ✓ Emogene Welch, Clerk-typist I, Placement Office, at \$277 per month as of September 19
- Joy Wright, Housekeeper, Housing Department, at \$277 per month as of September 22 (new position)
- ✓ Muriel Paullicheck, Registration Clerk I, registry office, at \$265 per month as of September 19 (replacing D. Sex ton)
- ✓ Amelia Sims, FSW I, Tawanka, at \$265 + M on eleven months basis as of October 1 (replacing E. Trimble)
- ✗ Eva Callahan, Secretary-stenographer II, Division of History and Social Sciences, at \$358 per month on eleven months basis as of October 26 (replacing G. Peterson)

Change
in Status

- ✓ Pat Wood, from Clerk-typist I to Secretary-stenographer I, Placement Office, as of October 20 at \$315 per month on provisional basis
- Diane Christensen, FSW I to FSW II, Tawanka, as of October 1 at \$289 + M on eleven months basis (replacing I. Vaughn)
- Ikumi Vaughan, FSW I to Cook I, Tawanka, at \$315 + M on eleven months basis as of September 20 (replacing E. Howard)
- Loretta Layton, Housekeeper to Custodial Worker I, Housing Department, as of September 22, at \$358 per month (new position)

Increases in Salary for AS Officers for academic year 1966-67

- ✓ For President (Ed Chandler) from \$126.90 to \$128.40
- ✓ For Executive President (R. Chatburn) from \$119.40 to \$120.90
- ✓ Activities Vice-President (M. Frank) from \$119.40 to \$120.90
- ✓ Secretary (M. Thomsen) from \$119.20 to \$120.90
- Treasurer (R. Lothspeich) from \$119.20 to \$120.90

Sue Randall, as Account Clerk, non-student position on three-fourths time at base rate of \$315.00, or \$236.25 as of September 28 , Associated Students,