

10-21-1966

Board of Trustees Minutes, October 21, 1966

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

Dinner, 6:00 p.m.; Business Meeting, 7:30 p. m.

Civic Room, Spokane Club

October 21, 1966

The meeting of the Board of Trustees was convened at seven-thirty October 21, 1966, by the chairman of the board, Mr. Melvin B. Voorhees. Others present were: Messrs. Harvey Erickson, Thos. F. Meagher, Robert Brachtenbach and Mrs. R. R. Morrison, members of the board; Dr. Don S. Patterson, President of the college; Mr. Fred S. Johns, secretary to the board; Mr. Henry Koslowsky, Public Information Director; Dr. Earle K. Stewart, president of Faculty Organization; Ed Chandler, president of the Associated Students; Dr. Wayne W. Loomis, Associate Director of Research; and Mr. Fred Long, of the Department of Engineering and Architecture.

It was moved by Mr. Meagher, seconded by Mr. Erickson, that items "Approval of Minutes" through "Adjustments in Salary" be approved. Motion carried.

MINUTES

The minutes for the meeting of the Board of Trustees for September 16, 1966, were approved.

RESIGNATIONS

Academic

Robert M. Wageman, release from contract as Assistant Professor of Psychology, as of January 1967

Non-academic

Glenda Peterson, Secretary-stenographer II, Division of History and Social Sciences, as of October 28, 1966, plus 4.5 days accrued leave

Carol Norris, FSW I, Tawanka, as of October 6

Reta Adams, Registration Clerk, Registry Office, as of September 29, 1966

Muriel Paulicheck, Registration Clerk I, Registry Office, as of September 22, 1966

Clara Thompson, FSW II, Tawanka, as of October 7, 1966, plus 5.5 days accrued leave

Donna Morasch, Clerk-typist I, Placement Office, as of October 14, plus six days leave

Karen Schminski, Clerk-typist I, Admissions Office, as of October 25 plus four days leave

Carl Frasure, Student Research Assistant, as of October 31

Pre-graduate Assistants in History, 9/28-12/16, Kathleen Flett at \$65 per month, and Michael Russell, Garnet Reynolds, Lee Schorzeman, John Schuster and James Holloway at \$85 per month

NEW APPOINTMENTS

Academic

Phyllis LaBounty, as Graduate Teaching Assistant, Department of Education, for fall quarter at \$500 for the period (3 hours)
Francis Reamer, as Visiting Lecturer in Education, for fall quarter at \$600 for the period (includes cost of transportation)
Shirley Michaelson, Graduate Teaching Assistant in Speech, fall quarter, at \$385 for three hours
Gladys May Porter, Teaching Assistant in Speech, fall quarter, at \$385 for three hours
Calvin Lidstone, Student Teaching Assistant in Mathematics, at \$600 for the quarter for five hours
Vernon Hall, Graduate Laboratory Assistant in Chemistry, at \$600 for the fall quarter
Lucile Pierson, as Acting Instructor in Home Economics, for winter and spring quarters at base rate of \$6800, to be prorated according to instructional days and teaching load; also extension of employment beyond sixty-seven
Dr. Elwyn Hasse, Special Lecturer in HPE, at \$504 for the fall quarter
Dr. Wilfred Gamon, Special Lecturer in HPE, at \$504 for the winter quarter
Henry D. Kass, Assistant Professor of Political Science, to be paid 50% of salary for period of September 1-21, inclusive at base rate of \$9204, as Director of Community Project # 1
Robert Muzatko, Pre-graduate Assistant in Music, at base rate of \$85 per month for 4/15 of rate for period 9/27-12/16

Non-academic

Ann Sampson, Secretary to the Board of Trustees Committee on Selection of President, as of September 12, at \$200 per month for half-time, effective September 12, 1966
Myra Averill, Clerk-typist I, Division of Creative Arts, at \$277 per month as of September 19
Betty Baird, Housekeeper, Housing, provisional appointment as of September 23, regular status September 26, at \$277 per month (new position)
Dorothy Butler, Clerk-typist I, Lyceum, at \$277 per month as of October 1 (new position)
Gertrude Carlson, Food Service Worker I, Tawanka, as of October 1 at \$265 + M on eleven months basis (replacing M. Delabarre)
William Charlton, Athletic Equipment Clerk, HPERA, at \$315 per month as of October 3 on eleven months basis (new position)

NEW APPOINTMENTS (Cont'd)
Non-academic (cont'd)

Velma Davis, FSW II, SUB, at \$289 + M on eleven months basis as of September 25 (replacing M. Miller)
Diana Hamrick, Registration Clerk I, Registry Office, at \$265 per month as of October 3 (replacing R. Adams)
June Larsen, Clerk-typist II, ROTC, at \$328 per month on eleven months basis as of September 26 (replacing Richardson)
Nancy Lysher, Registration Clerk I, Registry Office, at \$265 per month as of September 23 (replacing D. Sexton)
Sharon O'Donnell, Key Punch Operator II, Business Office, at \$328 per month as of September 20 (replacing B. Nelson)
Carol Norris, FSW I, Tawanka, as of October 1 at \$265 + M on eleven months basis (replacing V. Rigby)
Ellen Proctor, Housekeeper, Housing Department, as of September 26 at \$277 per month (replacing L. Layton)
Bonnie Rash, Secretary-stenographer I, office of Dean of Students, at \$315 per month as of September 22 (replacing C. Groshoff)
Margaret Harris, FSW I, Tawanka, provisional appointment at \$265 + M on eleven months basis as of October 7 (replacing Norris)
Amelia Sims, FSW I, Tawanka, at \$289 + M on eleven months basis as of October 1 (replacing E. Trimble)
Frankie Tilley, FSW II, Tawanka, at \$289 + M on eleven months basis as of October 1 (new position)
Emogene Welch, Clerk-typist I, Placement Office, at \$277 per month as of September 19
Joy Wright, Housekeeper, Housing Department, at \$277 per month as of September 22 (new position)
Muriel Paulicheck, Registration Clerk I, Registry Office, at \$265 per month as of September 19 (replacing D. Sexton)
Sue Randall, Account Clerk I, Associated Students, on 6/8 time basis, effective September 28 at base rate of \$315 (replacing Darlene Adams)
Eva Callahan, as Secretary-stenographer II, Division of History and Social Sciences, at \$358 per month as of October 26 on eleven months basis (replacing G. Peterson)
Pat Wood, from Clerk-typist I to Secretary-stenographer I, Placement Office, as of October 20 at \$315 per month on provisional basis

CHANGE IN ASSIGNMENT OR STATUS

Dr. George J. Kabat, Dean of Faculty, to be given full professor status and be placed at the ceiling of the salary schedule for rank, or position 20 on the salary schedule, to become a full-time member of the Department of Sociology when he goes to full-time teaching. Approval of Dr. Kabat's request is recommended by Dr. Stewart, chairman of department, and concurred in by Dr. Dayton, Director of Division, the change to become effective September 1, 1966.

October 21, 1966

AS SALARIES

The salary for the AS president was approved for \$126.90 to \$128.40, and for the other four officers from \$119.40 to \$120.90

Non-academic

Dianne Christensen, FSW I to FSW II, Tawanka, as of October 1 at \$289 + M on eleven months' basis (replacing I. Vaughn)
Ikumi Vaughn, FSW I to Cook I, Tawanka, as of September 20 at \$315 + M on eleven months basis (replacing E. Howard)
Loretta Layton, from Housekeeper to Custodial Worker I, Housing Department, as of September 22 at \$358 per month (new position)

TRAVEL

Dr. R. Dean Gaudette, Assistant Professor and Principal, Campus School, and
Margaret N. Allen, Assistant Professor of Elementary Education, to attend national conference of National Association for Education of Young Children, Chicago, November 2-5, travel and per diem
Dr. Donald Allensworth, as Consultant, Community Project I, round trip Washington, D. C. - Spokane, travel and per diem from project funds
Dr. Ritchie Lowry, as Consultant, Community Project I, round trip Boston - Spokane, October 27-November 1, travel and per diem from project funds
Dr. George T. Robertson, Professor of Foreign Languages, and
Mr. Richard Boyd, Instructor in Foreign Languages to attend Rocky Mountain Modern Language Association Conference, Salt Lake City, October 13-16, travel and per diem
Dr. Joseph W. Chatburn, Coordinator of Summer Quarter, to attend meeting of Summer Session Directors, National Association of College and University Summer Sessions, Los Angeles, November 15-17, travel and per diem
Miss E. Myrle Johnson, Director of Foods Service, to attend American Dietetic Association annual meeting, October 23-28, Boston, travel and per diem
George J. Kabat, Dean of Faculty, to visit placement offices in Oregon and California, October 19-31, travel and per diem
Kenneth K. Kennedy, Admissions Officer, to attend meeting of Pacific Coast Admissions Officers and Registrars, November 1-3, Yosemite, California, travel and per diem at common carrier rate
Jack R. Leighton, Professor of HPERA, to attend National Conference on Programming for the Mentally Retarded, Washington, D. C., October 30-November 2, travel and per diem

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TRAVEL (Cont'd)

- George W. Lotzenhiser, Professor of Music, to attend National Association of Schools of Music, Dallas, Texas, November 20-22, travel and per diem, and to attend National Music Education Research Council meeting, Washington, D. C., November 13-17, at no expense to college
- Alvie Shaw, President, Alumni Association, round trip, Denver-Spokane, to preside at fall meeting of alumni board, October 22, travel
- Russell J. Smith, Jr., Assistant Professor of Accounting
- Grant R. Thomas, Director of Division of Business & Industry to attend NW Universities Business Administration Conference and recruit faculty for Institute, travel and per diem (Mr. Smith's travel to be from Project funds)
- Walter Zabel, Coordinator of Student Activities, to attend Regional Recreation Advisors' Meeting of Association of College Unions, San Jose, October 14-16, travel and per diem
- Walter L. Powers, Professor of Education, to represent EWSC at American Psychological Association Convention, September 2-6, 1966, New York (expenses to be borne by Dr. Powers)
- W. N. Orr, Assistant Professor of Geology-Geography, to attend sessions of Geological Society of America, San Francisco, and conduct field trip en route - \$40 travel, November 11-18
- Sam S. Smith, Assistant Professor of Music, to attend National Association of Teachers of Singing Convention, Washington, D. C., December 26-31, maximum, \$150.00
- Richard Hopeman, round trip, Syracuse-Spokane, October 25-26, to be paid travel and per diem from Project I

CONSIDERATION OF BIDS ON MARTIN HALL ADDITION

The board considered the re-bids on the classroom addition to Martin Hall which had been opened at 11:00 a.m., October 20, 1966. The low bid on the mechanical contract has been submitted by Warren, Little and Lund. However, the firm had neglected to include its bid bond in the envelope when submitting the bid. A bid bond was delivered by Mr. Tonn of Warren, Little and Lund to Mr. Fred Long, Division of Engineering and Architecture, in the bid room at 11:54 a.m. Mr. Meagher noted that the bid of Warren, Little and Lund including alternates was approximately \$2,500 below that of the next low bidder, Gale Mechanical Contractors, and said that in his opinion the irregularity should be waived since it was obvious the firm had obtained a bid bond before the bid opening. After discussion, it was moved by Mr. Meagher that the mechanical contract be awarded to Warren, Little and Lund in the amount of their base bid plus alternates 1 and 2 (\$170,359) subject to the opinion of the Office of Attorney General and appropriate Federal authority that such an award is legal. The motion was seconded by Mr. Brachtenbach and was carried with Mr. Erickson voting no and Mrs. Morrison abstaining.

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At this point, Mr. Meagher asked to be excused from the meeting because of a conflict in his schedule for the evening. He was excused by the chairman.

It was moved by Mr. Brachtenbach and seconded by Mr. Erickson that the board's telephone vote of September 28, 1966, to reject all bids on Martin Hall Addition and to authorize the re-bids for opening on October 20 be confirmed. The motion was carried.

Mr. George Rasque, project architect, reviewed the bids and recommended acceptance of the low bids plus all alternates on the general and electrical contracts. Mr. Johns reported that he had received notification earlier in the day from the Department of Housing and Urban Development that the installation of air conditioning in the existing auditorium in Martin Hall would be ineligible for federal matching funds and he recommended, with the concurrence of Dr. Loomis, that the board accept the alternates for this work (Alternate 2 in each of the three contracts) with the provision that it be included in the contracts only if it could be fitted within the budget. It was moved by Mrs. Morrison and seconded by Mr. Brachtenbach that the general contract be awarded to Crescent Construction Company in the amount of their base bid plus alternates 1, 2, 3 & 4 (\$403,100) and that the electrical contract be awarded to Power City Electric, Incorporated, in the amount of their base bid plus alternates 1 and 2 (\$63,223) and that Mr. Johns' recommendation on the air conditioning alternate be accepted. Motion carried.

BUILDING PLANNING AND CONSTRUCTION

A. Kennedy Library

Awarding of contract for bookstacks. Mr. J. Kimball Barnard, Project Architect, reviewed the bids that had been received on October 20, 1966, for the installation of bookstacks in Kennedy Library (see bid tabulation attached). He recommended that the contract be awarded to W. R. Ames Company in the amount of their low bid of \$119,900. It was moved by Mr. Erickson and seconded by Mrs. Morrison that this recommendation be approved. Motion carried.

Awarding of contract for installation of carpeting. Mr. Barnard reviewed the bids that had been received September 27, 1966, for the installation of carpeting in the library (see bid tabulation attached). He reported that the instructions to the bidders required that a carpet sample be submitted with the bid and that the low bidder, Northwest Interiors, had not submitted an acceptable sample. He said that samples submitted by the second, third and fourth low bidders were sent to an independent testing laboratory in New Jersey and that he had received a telephone report from the laboratory that the samples submitted by the second and third low bidders (Sears, Roebuck & Co. and Queen City Floor Company) did not meet specifications, and that the sample submitted by the fourth low bidder (Spokane Dry Goods Company) appeared to meet the specifications.

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He recommended he be authorized to write Sears, Roebuck and Company, enclosing a copy of the laboratory report and notifying the company that, if they cannot prove that the test findings to be incorrect, the contract award will go to the next low bidder submitting an acceptable sample; that he follow the same procedure with Queen City Floor Company; and that if neither company can disprove the test findings, the contract be awarded to Spokane Dry Goods Company in the amount of their bid of \$75,000.00. It was moved by Mrs. Morrison and seconded by Mr. Brachtenbach that this recommendation be accepted. Motion carried.

Award of contract for sound and inter-com system in the Kennedy Library. Mr. Barnard reported that only one bid for this contract had been received on September 27, 1966. The bid was from Northwest Electronics Incorporated and was in the amount of \$13,340.00. He said that the bid opening had been properly advertised (affidavits of publications of bid advertisements had previously been submitted to the board) and that two or three days before the bid opening he had been contacted by other bidders who said they were interested in bidding but did not have time to prepare a bid. He recommended that the bid of Northwest Electronics be accepted because it was planned to have the sound equipment contractor work with the electrical contractor on the building before the conduit was covered by ceilings and floors. He said that if the sound contract were re-bid it would be necessary to get a change order from the electrical contractor to install the wiring and it probably would not be possible to get as good a price on this work as that included in Northwest Electronics bid. He also said that price inflation of electronic equipment would probably result in higher prices if the contract were rebid. Mr. Johns and Dr. Patterson reported that the board had received a letter from Evco Sound and Electronics stating that they did not have time to submit a bid and requesting that new bids be called. Mr. Barnard said that the representative from Evco came to his office on the Saturday preceding the Tuesday bid opening and said that he had not read the bid advertisement in the Spokane Spokesman-Review. Since the instructions to bidders required that any alternate brands of equipment from those specified must be submitted to the architect five days before the bid opening for approval, it was impossible for Evco to submit a bid. After further discussion, it was moved by Mr. Brachtenbach and seconded by Mrs. Morrison that the contract be awarded to Northwest Electronics in the amount of their bid of \$13,040.00. Motion carried.

Report on progress of art work competition. Mr. Barnard reported that the art work jury had gone over approximately forty samples submitted by artists and had selected six artists for the final competition.

RECESS

At 8:40 p.m., the chairman announced that there would be a five minute recess and that the board would hold an executive session. The meeting was reconvened at 9:40 p.m. The chairman announced that the board at executive session had been discussing progress in the search for and selection of a new president.

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CONSTRUCTION FINANCING

A. Sale of 1965 Housing and Dining Facilities Bonds (Dressler Hall)

Mr. Johns announced that bids for the purchase of the 1965 Housing and Dining Facilities Bonds of \$1,813,000 had been called for in advertisements in the New York Daily Bond Buyer and had been due at 7:30 p.m. that evening. He said that only one bid was received from the Department of Housing and Urban Development, which offered to purchase the entire issue at 3 3/4% interest. He recommended that this bid be accepted. It was moved by Mr. Erickson and seconded by Mrs. Morrison that the bonds be sold to the Department of Housing and Urban Development. Motion was carried. (See formal proceedings attached.) It was moved by Mr. Erickson and seconded by Mr. Brachtenbach that formal notice of sale be approved. Motion carried.

B. Amendatory Loan Agreement for Streeter Hall

Mr. Johns reported that the Department of Housing and Urban Development had approved an increase in the Streeter Hall loan of \$85,000 and he recommended approval of the amendatory loan agreement. It was moved by Mr. Brachtenbach and seconded by Mr. Erickson that the resolution approving the loan agreement be approved. (See resolution attached) Motion carried.

C. Streeter Hall interim financing agreement

Mr. Johns reported that the Department of Housing and Urban Development had authorized the college to proceed with arrangements for interim financing of the construction of Streeter Hall. The board at its April 1966 meeting had accepted the low bid of Seattle First National Bank to provide the interim financing at 3.1% interest. He presented a loan agreement with the bank and recommended its adoption on the basis of alternate B in the bank's bid, which provided for a lump sum loan of \$1,700,000 to be reinvested in U. S. Government obligations or time certificates of deposit until needed to pay monthly contractors' bills. It was moved by Mr. Erickson and seconded by Mrs. Morrison that the resolution approving the loan agreement be adopted and that the alternate B method be followed. (See resolution attached) Motion carried.

D. Appointment of Bond Counsel for Streeter Hall

Mr. Johns recommended that the Attorney General be requested to consider the appointment of Robert E. Blair as Special Assistant Attorney General and bond counsel to the Board of Trustees for the sale of the 1966 Housing and Dining Facilities Bonds (Streeter Hall). It was moved by Mrs. Morrison, seconded by Mr. Erickson, that this recommendation be accepted. Motion carried.

FINANCIAL REPORTS

Mr. Johns presented audit reports for the 1965-66 fiscal year of the Housing Services Fund, Associated Students Fund and the Student Union Fund. The audits were conducted by Randall, Emery, Campbell and Parker, CPA's. He recommended that the reports be accepted and that the invoices submitted by the CPA firm be approved. It was moved by Mr. Erickson and seconded by Mr. Brachtenbach that the reports be accepted and the invoices approved, and that the same firm be employed to conduct audits of the three funds for the 1966-67 year. Motion carried.

RECONSIDERATION OF HALVORSON CLAIM

Mr. Johns reported that H. Halvorson, Inc., general contractors on the construction of Tawanka Commons had again requested that the board release the \$1,063 that had been withheld from their retainage payment to compensate for damage to the pavement in front of Tawanka Commons caused by the contractor. (See letter attached) In the letter the firm stated that should the board be unwilling to release the \$1,063 "we have no alternative but to pursue this and our claim for delays by legal action. We would expect our claim for delays to approximate \$20,000.00.) The firm claimed that their costs under the contract were substantially increased due to the failure of the equipment contractor, Atlas Sheet Metal Company, to complete their contract on time. Mr. Johns reported that the same issue had been raised earlier by the electrical contractor, Power City Electric, Inc., and that he had been advised by the office of Attorney General that Atlas Sheet Metal had agreed in their contract to indemnify the college against any such claims. It was moved by Mr. Erickson and seconded by Mrs. Morrison that the Halvorson request be denied. Motion carried.

AUTHORIZED ATTENDANCE AT MIDDLE EAST SEMINAR

It was moved by Mrs. Morrison, seconded by Mr. Erickson, that attendance at the Middle East Seminar to be held at Cairo for one month in October and November, 1966, under the AACTE International Project be approved for Dr. Claude Nichols, Associate Professor of History. Expenses are to be paid by AACTE.

APPOINTMENT OF STUDENT TO COMMITTEE ON SELECTION OF PRESIDENT

Ed Chandler, president of the Associated Students, stated that the Associated Students would like to offer their assistance in the selection of a new president by means of a student member on the Faculty Advisory Committee. He said that the Associated Student Council had recommended Charles R. Chatburn. The chairman asked Dr. Stewart, Chairman of the Faculty Advisory Committee, if the committee would have any objection to a student member. Dr. Stewart said he would have no objection. It was moved by Mr. Erickson, seconded by Mr. Brachtenbach, that Mr. Chatburn be appointed to the committee. Motion carried.

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RECOMMENDATIONS OF PERSONNEL COMMITTEE

Mr. Johns reported that the Personnel Committee of the Board of Trustees had met earlier in the day and he reviewed the committee's action on the four items on its agenda. (Minutes attached)

LETTER FROM THE AMERICAN LEGION

The chairman reported that he had received a letter from Mr. Wilfred Beard, Commander of the Cheney Post of the American Legion, stating that the Post understood there was a proposal under consideration to change from compulsory to voluntary ROTC and stating the objections of the Post to such a change. Dr. Stewart reported that the Academic Senate had made such a recommendation to the President earlier in the week. Dr. Patterson said that he had just received the recommendation and was not ready to present it to the board. Mr. Chandler said that the student leaders would consider this question at their leadership retreat and possibly conduct a poll to assess the opinion of the Student Body.

ABOLITION OF ENGLISH CLEARANCE EXAMINATION

Mr. Voorhees noted that the Easterner had recently reported that the English Clearance Examination would be discontinued. He expressed concern over this action and asked what means would be substituted to insure that students had proficiency in the English language. After discussion of this matter, Mr. Brachtenbach requested that the board be supplied with more background material on the subject, including a description of the mechanical procedures involved in ascertaining that students were proficient in English. Dr. Patterson agreed to supply such materials.

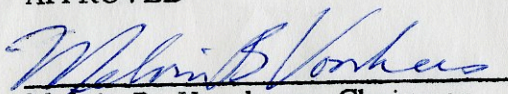
APPROVAL OF OUTSIDE EMPLOYMENT

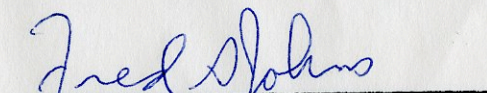
The board approved the recommendation of Dr. Patterson that Dr. Alfred Prince, Associate Professor of Sociology, be permitted to teach one sociology course one afternoon per week for the fall quarter at Fort Wright College.

ADJOURNED

It was moved by Mr. Erickson, seconded by Mr. Brachtenbach, that the meeting be adjourned. The motion carried at 10:30 p.m.

APPROVED


Melvin B. Voorhees, Chairman


Fred S. Johns, Secretary

Project No. CH-Wash-82(D)
Eastern Washington State College
Cheney, Washington
Contract No. H-602-2433
Amendment No. 1

AMENDATORY LOAN AGREEMENT

THIS AMENDATORY LOAN AGREEMENT, dated as of October 1, 1966, by and between Eastern Washington State College, a public educational institution of higher learning, located at Cheney, Washington (herein called the "Borrower") and the United States of America (herein called the "Government"), WITNESSETH:

WHEREAS, due to construction bid overrun, the Government has approved the request of the Borrower to increase the amount of the total project cost from \$1,989,000 to \$2,079,000 and to increase the amount of the loan from \$1,700,000 to \$1,785,000;

NOW, THEREFORE, for and in consideration of the mutual benefits flowing to the Government and to the Borrower, the Loan Agreement dated as of August 1, 1966, is hereby amended as follows:

1. In Section 1, line 6 delete the figure "\$1,700,000" and insert in lieu thereof "\$1,785,000"; in line 10 delete the figure "\$1,989,000" and insert in lieu thereof "\$2,079,000".

2. In Section 2, delete paragraphs (c), (d), (g) and (h) in their entirety and insert in lieu thereof the following:

"(c) Principal Amount: \$1,785,000

"(d) Denomination: \$5,000, except that Bonds in the denomination of \$1,000 shall be issued to the extent necessary by reason of the exchange of coupon bonds for a fully registered bond in like principal amount. However, until such time as purchasers of the bonds request(s) the preparation of the definitive bonds, a single bond or bonds shall be issued in an amount equal to the bonds contracted for by said purchaser or purchasers.

"(g) Maturities: October 1, in years and amounts as follows:

<u>Years</u>	<u>Amounts</u>	<u>Years</u>	<u>Amounts</u>
1969-71	\$25,000 ✓	1994-96	\$55,000 ✓
1972-76	30,000 ✓	1997-98	60,000 ✓
1977-81	35,000 ✓	1999-2001	65,000 ✓
1982-85	40,000 ✓	2002-03	70,000 ✓
1986-89	45,000 ✓	2004-06	75,000 ✓
1990-93	50,000 ✓		

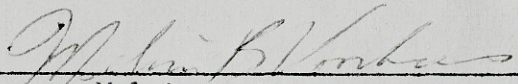
"(h) Numbers: 1 upwards in direct order of maturity. Bonds of \$1,000 denomination shall bear the letter prefix 'M'."

3. In Section 5, Government Field Expense, delete the figure "\$6,563" and insert in lieu thereof "\$6,600".
4. In Section 6, Special Condition (F), delete the figure "\$289,000" and insert in lieu thereof "\$294,000".
5. In Section 6, Special Condition (G (1)(b)), delete the figure "\$289,000" and insert in lieu thereof "\$294,000".

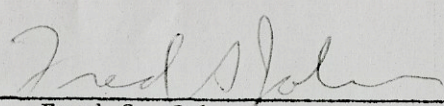
THIS AMENDATORY LOAN AGREEMENT shall become effective as of the date hereof, and all of the provisions of the original Loan Agreement dated August 1, 1966, except as hereby amended, shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendatory Loan Agreement has been executed in the name and on behalf of the United States of America, Secretary of Housing and Urban Development, by the undersigned Director for Northwest Operations, and in the name of and on behalf of Eastern Washington State College by the undersigned official, and attested by its Secretary.

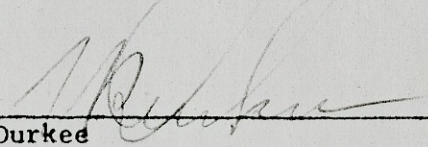
EASTERN WASHINGTON STATE COLLEGE

By 
Melvin B. Voorhees
Title Chairman of Board of Trustees

ATTEST:

By 
Fred S. Johns
Title Secretary to the Board

UNITED STATES OF AMERICA
Secretary of Housing and Urban Development

By 
L. R. Durked
Director for Northwest Operations

Date: OCT 26 1986
(Date of Execution by Government)

"(h) Numbers: 1 upwards in direct order of maturity. Bonds of \$1,000 denomination shall bear the letter prefix 'M'."

3. In Section 5, Government Field Expense, delete the figure "\$6,563" and insert in lieu thereof "\$6,600".
4. In Section 6, Special Condition (F), delete the figure "\$289,000" and insert in lieu thereof "\$294,000".
5. In Section 6, Special Condition (G (1)(b)), delete the figure "\$289,000" and insert in lieu thereof "\$294,000".

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IN WITNESS WHEREOF, this Amendatory Loan Agreement has been executed in the name and on behalf of the United States of America, Secretary of Housing and Urban Development, by the undersigned Director for Northwest Operations, and in the name of and on behalf of Eastern Washington State College by the undersigned official, and attested by its Secretary.

EASTERN WASHINGTON STATE COLLEGE

By _____
Melvin B. Voorhees
Title Chairman of Board of Trustees

ATTEST:

By _____
Fred S. Johns
Title Secretary to the Board

UNITED STATES OF AMERICA
Secretary of Housing and Urban Development

By _____
L. R. Durkee
Director for Northwest Operations

Date: _____
(Date of Execution by Government)

RESOLUTION APPROVING AMENDATORY LOAN AGREEMENT

WHEREAS, the Board of Trustees of Eastern Washington State College has heretofore approved and executed a Loan Agreement dated as of August 1, 1966, with the United States of America, acting by and through the Secretary of Housing and Urban Development, for a loan to provide student housing at Eastern Washington State College, Cheney, Washington (Project No. CH-Wash-82(D); and

WHEREAS, the Board of Trustees of said University has requested that the amount of the loan and of the total project costs be increased; and

WHEREAS, the United States of America, acting by and through the Secretary of Housing and Urban Development, has tendered an Amendatory Loan Agreement for the purpose of increasing the amount of the loan and of the total project costs; and

WHEREAS, said Amendatory Loan Agreement has been duly read in open meeting, fully considered in accordance with all pertinent rules of procedure and legal requirements, and made a part of the records of the Board of Trustees; and

WHEREAS, it is deemed advisable and in the public interest that said Amendatory Loan Agreement be approved and its execution authorized;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Eastern Washington State College that said Amendatory Loan Agreement be and the same hereby is approved without reservation or qualification.

BE IT FURTHER RESOLVED that Melvin B. Voorhees, the Chairman of the Board of Trustees of Eastern Washington State College, be and he is hereby authorized to execute said Amendatory Loan Agreement, and Fred S. Johns the Secretary thereof, be and he is hereby authorized to attest the execution of said Amendatory Loan Agreement.

Adopted and approved this 21st day of October, 1966.

ATTEST:

Fred S. Johns
Secretary

Melvin B. Voorhees
Chairman

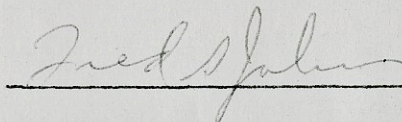
RECORDING OFFICER'S CERTIFICATE

I, the undersigned, the duly qualified and acting Secretary of the Board of Trustees of Eastern Washington State College, Cheney, Washington, and the keeper of the journal of proceedings of said Board (herein called the "Governing Body"), do hereby certify:

1. That the attached resolution (herein called the "Resolution"), is a true and correct copy of a Resolution as finally adopted at a meeting of the Governing Body held on the 21st day of October, 1966, and duly recorded in my office;

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, a legally sufficient number of members of the Governing Body voted in the proper manner and for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption or passage of said Resolution have been duly fulfilled, carried out, and otherwise observed; and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of October, 1966.



Secretary

Bid Tabulation Sheet for

BOOKSTACKS

Contractor	Basic Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4
W. R. AMES CO. Telegraphic Amendment	128,000 - 8,100 <u>119,900</u>				
Washington School Supply Co.	229,365	-7,500	-18,500		
Estey Corp. Telegraphic Amendment	113,000 + 11,252 <u>124,252</u>	+ 9,400 + 1852			
Timmerman Equip Inc.	127,875 $\frac{22}{100}$				

Library Bureau

REMINGTON OFFICE SYSTEMS DIVISION, SPERRY RAND CORPORATION
2720 THIRD AVENUE • SEATTLE, WASH. 98121 • AREA CODE 206 682-7844

October 18, 1966

RECEIVED
OCT 19 1966
PRESIDENT'S OFFICE

Dr. Don S. Patterson, President
Eastern Washington State College
Cheney, Washington

RE: John F. Kennedy Memorial Library
Steel Bookstack Bid

Dear Dr. Patterson:

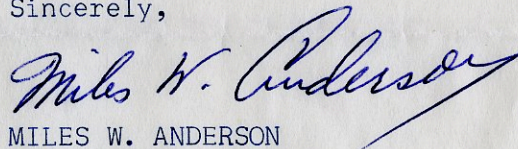
It is with extreme regret that due to the very short bid time allowed, we have not been able to gather all the cost information necessary to prepare this bid.

After the first date of publication of this bid on September 22, 1966, we repeatedly contacted the architect for drawings and specifications. These were finally mailed from the architect's office on October 5th, were received in Seattle on October 7th, and were received at our factory on Monday, October 10th.

In recent months we have been in a very strong competitive position, and feel that we have not only an acceptable product, but also a superiority in design and workmanship.

We further regret that our request made yesterday for a short bid extension was denied. This now makes it necessary that we file a "No Bid" on this project.

Sincerely,



MILES W. ANDERSON
Library Specialist

MWA:sls

Library Bureau

REMINGTON OFFICE SYSTEMS DIVISION, SPERRY RAND CORPORATION
2720 THIRD AVENUE • SEATTLE, WASH. 98121 • AREA CODE 206 682-7844

October 19, 1966

RECEIVED
OCT 20 1966
PRESIDENT'S OFFICE

Dr. Don S. Patterson, President
Eastern Washington State College
Cheney, Washington

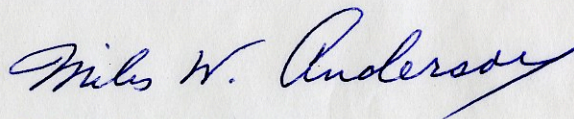
RE: John F. Kennedy
Memorial Library
STEEL BOOKSTACK BID

Dear Dr. Patterson:

This is to confirm my telephone conversation with you today in which we offered to furnish a bid on this material by the end of next week.

We again express our regrets that we were unable to obtain the bid documents in time to prepare the necessary engineering and cost data required to complete this bid.

Sincerely yours,



Miles W. Anderson
Library Specialist

MWA/m

CLASSROOM ADDITION TO MARTIN HALL EASTERN WASHINGTON STATE COLLEGE, CHENEY, WASHINGTON

FEDERAL PROJECT - WASH 4-1628
STATE PROJECT - 65-416

BID OPENING
11:00 A.M., OCT. 20, 1966

GEORGE M. RASQUE
& ASSOC., ARCHITECTS

GENERAL CONTRACTORS	BASE BID	ALT. 1	ALT. 2	ALT. 3	ALT. 4
ADSCO CONSTRUCTION CO.	374,520	10,250	3250	20,050	230
CRESCENT CONST. CO.	367,600	10,500	4000	20,750	250
ROBERT B. GOEBEL	375,000	10,000	3000	20,500	250
HAZEN & CLARK, INC.	372,837	10,000	3200	20,600	220
HOFFMAN CONTRACTORS	378,000	10,800	3500	20,650	280
INDUSTRIAL BUILDERS					
MAX J. KUNEY CO.	372,500	10,000	3700	20,500	250
S. L. MORIN & SON					
EMMETT NELSON, INC.	385,442	11,150	3050	20,860	200 $\frac{20}{100}$
RALPH A. REDDING CONST.					
STEVENS CONST. CO.	373,073	10,144	4000	20,500	196

- ALT. 1 PROVIDE CERAMIC TILE WAINSCOT IN CORRIDORS
 ALT. 2 ALTERATIONS IN EXISTING AUDITORIUM FOR VENTILATION
 ALT. 3 PROVIDE SUN CONTROL SCREENS ON WINDOWS
 ALT. 4 PROVIDE TWENTY YEAR ROOF BOND

78

CLASSROOM ADDITION TO MARTIN HALL

EASTERN WASHINGTON STATE COLLEGE, CHENEY, WASHINGTON

FEDERAL PROJECT - WASH 4-1628
STATE PROJECT - 65-416

BID OPENING
11:00 A.M., OCT. 20, 1966

GEORGE M. RASQUE
& ASSOC., ARCHITECTS

MECHANICAL CONTRACTORS	BASE BID	ALT. 1	ALT. 2
ARNOLD & JEFFERS, INC.			
DAWSON BROS. MECHANICAL	151,325	17,810	9,100
GALE MECHANICAL CONT. INC.	146,920	17,100	8,850
GLENN'S MECHANICAL	152,415 ²⁰ / ₁₀₀	17,368	5,430
MCCLINTOCK & TURK, INC.	155,566	19,701	7,420
SENNA SERVICE, INC.	161,049	18,372	7,063
STANDARD PLB & HTG. CO., INC.	149,750	17,915	8,110
UNITED MECHANICAL			
WARREN, LITTLE & LUND ^{NO BOND}	(145,800)	(16,868)	(7,691)
WOMACK & CONBOY, INC.	167,990	21,320	8,098

ALT. 1 PROVIDE REFRIGERATION EQUIPMENT FOR AIR CONDITIONING
ALT. 2 VENTILATION SYSTEM FOR EXISTING AUDITORIUM

CLASSROOM ADDITION TO MARTIN HALL
EASTERN WASHINGTON STATE COLLEGE, CHENEY, WASHINGTON

FEDERAL PROJECT - WASH 4-1628
STATE PROJECT - 65-416

BID OPENING
11:00 A.M., OCT. 20, 1966

GEORGE M. BASQUE
& ASSOC., ARCHITECTS

ELECTRICAL CONTRACTORS	BASE BID	ALT. 1	ALT. 2
FROST ELECTRIC			
KEHNE-CRABTREE ELECT. CO.	63,514	671	1561
MAXWELL'S, INC.	62,555	690	1560
MOTT ELECTRIC CO.	63,200	975	392
POWER CITY ELECTRIC, INC.	62,269	654	300

ALT. 1 PROVIDE ELECTRICAL WORK FOR AIR CONDITIONING EQUIPMENT

ALT. 2 PROVIDE ELECTRICAL WORK FOR AUDITORIUM VENTILATION

Board of Trustees
Eastern Washington State College
Cheney, Washington

As a result of the bid opening held at 11:00 A.M., October 20, 1966 for the proposed classroom addition to Martin Hall, we wish to recommend that the following awards be made:

General Contractor:

Crescent Construction Company
Box 91 Parkwater Station
Spokane, Washington

Basic Bid	\$367,600.00
Alternate 1 - To provide ceramic tile wainscoting in the corridors on all three floors.	10,500.00
✓ Alternate 2 - To provide alterations in the existing Martin Hall auditorium to enclose new ventilating ducts and a penthouse to enclose new ventilating equipment.	4,000.00
Alternate 3 - To provide exterior sun control screens on all windows.	20,750.00
Alternate 4 - To provide a twenty year roofing bond.	<u>250.00</u>
Total General Contract	\$403,100.00

Mechanical Contractor:

Gale Mechanical Contractors, Inc.
South 211 Washington
Spokane, Washington

Basic Bid	\$146,920.00	145,800
Alternate 1 - To provide refrigeration equipment to complete the air conditioning system.	17,100.00	16,868
✓ Alternate 2 - To provide a ventilation system in the existing Martin Hall auditorium.	<u>8,850.00</u>	7,691
Total Mechanical Contract	\$172,870.00	170,359

Electrical Contractor:

Power City Electric, Inc.
Box 2507 Terminal Annex
Spokane, Washington

Basic Bid	\$62,269.00
Alternate 1 - To provide electrical work for refrigeration equipment used to complete the air conditioning.	654.00
✓ Alternate 2 - To provide electrical work for the ventilation equipment used to ventilate the existing Martin Hall auditorium.	<u>300.00</u>
Total Electrical Contract	\$63,233.00

The total of all three contracts is \$639,193.00

A lower mechanical bid was received from Warren, Little and Lund with a basic bid of \$145,800.00, alternate 1 of \$16,868.00 and alternate 2 of \$7,691.00, but the bid was not accompanied by a bid bond. Since this is not in accordance with the bidding procedure established by the specifications, we feel this bid is improper and should not be considered.

Respectfully submitted,

George M. Rasque & Associates

Bid Tabulation Sheet for Book stacks

Contractor	Basic Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4
W. R. AMES CO. Telegraphic Amendment	128,000 - 8,100 <hr/> 119,900				
Washington School Supply Co	229,365	-7,500	-18,500		
Estey Corp. Telegraphic Amendment	113,000 + 11,252 <hr/> 124,252	+ 9,400 + 1852			
Timmerman Equip Inc.	127,875 $\frac{22}{100}$				

E.W.S.C.
Kennedy Library
Carpeting

Bid Tabulation Sheet for

Contractor

Basic Bid

Alternate #1

Alternate #2

Alternate #3

Alternate #4

Spokane Flooring Co. 76,543.⁰⁰

Sears Roebuck + Co. 69,521.⁰⁰

Spokane Drygoods Co. 75,000.⁰⁰

G.W. Paulson Co. 82,534.⁰⁰

Queen City Floor Co. 69,886.⁰⁰

Rice's Carpet Land
(Richland) No Bid

Self Service Furniture 76,136.⁰⁰

Northwest Interiors
(Seattle) 67,890.⁰⁰

Neilsens (Seattle)
Telephone Bid 73,994.¹³

Telegram Received
at 11:10 confirming
No Bid Bond

SP-AM #1

ozite padding

I hereby certify that this is a true and correct copy of the tabulation of bids received at 11:00 a.m., September 27, 1966, in the President's Office and publicly opened and read aloud in Room 217 of Showalter Hall.

Fred S. Johns
Fred S. Johns Business Manager

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Mr. Fred S. Johns, Business Manager

DATE: October 17, 1966 RE: Bids for Kennedy Library Sound and
Communication System
(Board agenda Item 7 a 3)

Only one bid was received for the installation of Sound and Communication Equipment in the Kennedy Library. Although the bid opening was properly advertised, I think that the bid should be rejected and new bids called for in view of the protest we have received from Evco Sound and Electronics.

This recommendation is based on a provision covering single bids in Housing and Urban Development publication #4232-A, "Purchase of Equipment". This publication contains the Federal regulations for equipment purchase where Academic Facilities grant funds are involved. The applicable provision is quoted below with emphasis supplied:

SINGLE BIDS

Where public advertising has been used and only one bid is received, such bid should be publicly opened and read aloud in the usual manner. If it is regular, does not exceed the funds available to finance the proposed contract to which it relates, is considered reasonable, and if there is no indication that a substantially lower bid may be obtained if it were rejected and new bids invited for the contract, such bid should be considered on the same basis as if it were the lowest of a number of bids. If the contrary is the case, the bid should be rejected and new bids for the contract should be invited. In view of the fact that it is much easier to obtain competitive bids for the supplying of furniture and equipment than for construction work because of the relatively larger number of furniture and equipment dealers, any such single bid should be scrutinized carefully before acceptance. In the case of bids solicited by invitation, a single bid must be rejected since three bids must be obtained.

FSJ:rb

cc: Dr. Loomis
cc: Barnard & Holloway
cc: Mr. Whiting

7a3

Affidavit of Publication

RECEIVED

SEP 27 1966

STATE OF WASHINGTON }
County of Spokane. } ss.

DIV. OF ENGINEERING
AND ARCHITECTURE

I, GERALD H. CAVEN do solemnly swear that I am the
Principal Clerk of the Spokesman Review, a newspaper established and

regularly published, once each day

{ (Week) } in the English language, in and of general circulation in the
{ (Day) }

City of Spokane, Spokane County, Washington; that said newspaper has been so established and regularly published and has had said general circulation continuously for more than six (6) months prior to the 23rd day of July, 1941; that said newspaper is printed in an office maintained at its place of publication in the City of Spokane, Washington; that said newspaper was approved and designated as a legal newspaper by order of the Superior Court of the State of Washington for Spokane County on the 23rd day of July, 1941, and that said order has not been revoked and is in full force and effect; that the notice attached hereto and which is a part of the proof of publication,

was published in said newspaper two times, the
publication having been made once each Monday

from the 12th. day of September A. D. 1966,

to the 19th. day of September A. D. 1966.

That said notice was published in the regular and entire issue of every number of the paper during the period of time of publication, and that the notice was published in the newspaper proper and not in a supplement.

[Signature]
Subscribed and sworn to before me at the City of Spokane, this
23rd day of September, 1966.

Bernice Menard
Notary Public in and for the State of Washington,
residing at Spokane, Wash.

ADVERTISEMENT FOR BIDS
Federal Project No. 4-0185, State
No. 64-316, EASTERN WASHING-
TON STATE COLLEGE, CHENEY,
WASHINGTON, Owner.

Separate sealed bids for Sound
Systems and Communications Instal-
lation, JOHN F. KENNEDY MEMO-
RIAL LIBRARY, will be received by
the Division of Engineering and Ar-
chitecture, Department of General
Administration at the office of Dr.
Don S. Patterson, Showalter Hall,
Eastern Washington State College,
Cheney, Washington, until 11:00
o'clock (A.M., Pacific Daylight
Time) September 27, 1966, and then
at Rm. 217 Showalter Hall publicly
opened and read aloud. The infor-
mation for Bidders, Form of Bid,
Form of Contract, Plans, Specifica-
tions, and Forms of Bid Bond, Per-
formance and Payment Bond, and
other Contract documents may be
examined at the following: Office
of Barnard & Holloway, Architects,
W. 933 3rd Avenue, Spokane, Division
of Engineering and Architecture,
Department of General Adminis-
tration, Olympia, Washington,
Spokane Construction Council, E. 102
Boone, Spokane, Washington, Asso-
ciated General Contractors, E. 4935
Trent Ave., Spokane, Washington,
Associated General Contractors, 215
W. Harrison, Seattle, Washington.
Copies may be obtained at the
office of BARNARD & HOLLOWAY,
ARCHITECTS located at W. 933
Third Avenue upon payment of \$10.00
for each set.

Any unsuccessful Bidder, upon re-
turning such set promptly and in
good condition, will be refunded his
payment, and any non-bidder upon
so returning such set will be re-
funded \$5.00.

The Owner reserves the right to
waive any informalities or to reject
any or all bids.

Each bidder must deposit with his
bid, security in the amount, form
and subject to the conditions pro-
vided in the information for Bid-
ders.

Attention of bidders is particularly
called to the requirements as to
conditions of employment to be ob-
served and minimum wage rates
to be paid under the contract.

No bidder may withdraw his bid
within 30 days after the actual date
of the opening thereof.

WARREN A. BROWN
Supervisor
September 12, 1966.

TO:

FROM: **FRED S. JOHNS**

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

REGION VI AREA OFFICE

450 Federal Office Building

Seattle, Washington 98104

☒ For Your Reply

☐ For Your Information

☐ For Your Files

☐ Call at Business Office

☐ Need Not Return

☐ Please Call Regarding
Warrant and Payroll

☐ For Your Consideration

☐ For Your Action

☐ Sign and Return

Project No. CH-Wash-76(D)
Eastern Washington State College
Cheney, Washington

. Johns

shington State College
shington

de to the \$1,813,000 Eastern Washington State College
ing Facilities Bond, Series 1965, advertized for sale
er.

hereby bids par plus accrued interest at the rate of
-quarters per centum (3-3/4%) per annum, for the
entire issue, or for each individual full annual maturity or
combination of full annual maturities of the Bonds as advertized.

The bid is submitted subject to the provisions of the Loan Agreement
dated June 1, 1965, between the College and the Government, and in
particular to the provisions of Section 3 thereof.

This the 12th day of October, 1966.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

By /s/ L. R. Durkee

L. R. Durkee

Director for Northwest Operations

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
REGION VI AREA OFFICE
450 Federal Office Building
Seattle, Washington 98104

Project No. CH-Wash-76(D)
Eastern Washington State College
Cheney, Washington

To: Mr. Fred S. Johns
Comptroller
Eastern Washington State College
Cheney, Washington

Reference is made to the \$1,813,000 Eastern Washington State College Housing and Dining Facilities Bond, Series 1965, advertized for sale in The Bond Buyer.

The Government hereby bids par plus accrued interest at the rate of three and three-quarters per centum (3-3/4%) per annum, for the entire issue, or for each individual full annual maturity or combination of full annual maturities of the Bonds as advertized.

The bid is submitted subject to the provisions of the Loan Agreement dated June 1, 1965, between the College and the Government, and in particular to the provisions of Section 3 thereof.

This the 12th day of October, 1966.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

By /s/ L. R. Durkee
L. R. Durkee
Director for Northwest Operations

Sc

INTERIM FINANCING LOAN AGREEMENT

THIS AGREEMENT is executed as of the 21st day of October 1966 by and between EASTERN WASHINGTON STATE COLLEGE, an institution of higher Learning of the State of Washington ("College"), and SEATTLE FIRST NATIONAL BANK, a national banking association ("Bank"), and witnesseth;

WHEREAS, College is undertaking a construction project at its Cheney, Washington campus consisting of a 7 story new dormitory with basement to house approximately 336 single women students, with a house mother's apartment, lounges, recreation room, laundries, storage and other necessary appurtenant facilities (herein called the project) is described in and undertaken pursuant to a loan agreement dated as of August 1, 1966 between College and the United States of America acting through the Department of Housing and Urban Development identified as Project No. CH-Wash-82(D), Contract No. H-602-2433, and which said loan agreement and the printed form of terms and conditions applying thereto and identified as (Form HUD-520 dated March 1966) are incorporated herein by this reference as though set forth fully herein, and are referred to herein as DHUD and Department of Housing and Urban Development.

WHEREAS, College requires interim financing of not to exceed \$1,700,000.00 in the completion of construction of said project, which such interim financing is refinanceable under the terms of said Loan Agreement; and Bank is willing to provide such interim financing upon the terms and conditions of said D.H.U.D. Loan Agreement,

NOW THEREFORE IT IS AGREED as follows:

1. Subject to the conditions of Paragraphs 2, 3 and 4 hereof, Bank agrees to extend credit to College by making loans to it from time to time on or before October 31, 1967 in an aggregate amount of not to exceed \$1,700,000.00 which loans are to be used solely in the construction of the project, shall bear interest at 3.10 per annum, shall be evidenced by "Warrant" in form annexed hereto as Exhibit "A", and shall be payable on or before October 31, 1967.

2. As a condition to granting of loans hereunder, Bank shall be provided:

a) Opinion of counsel for College, in scope and substance satisfactory to Bank, in respect of:

- 1) the formation, existence and good standing of the College as an educational institution of the State of Washington, the due appointment and qualification of its board of trustees, and as to its power to engage in activity as an institution of higher learning and to engage in all transactions contemplated hereby;

- 2) as to the due authorization, execution and delivery by the College of this agreement and the warrant obligation of the College, and the legality, validity and enforceability as against the College of this agreement and such warrant in accordance with their respective terms;
 - 3) such other matters incident to the transactions contemplated hereby as the Bank may reasonably request, including an opinion in scope and substance satisfactory to the Bank as to the current status and absence of breach or default as to the D.H.U.D. Loan Agreement and the enforceability of the obligation of the United States of America through its Department of Housing and Urban Development to purchase revenue bonds of the College to refinance and retire the indebtedness of the College arising hereunder.
- b) Authenticated resolution of the Board of Trustees of College in form and substance satisfactory to Bank, authorizing the transactions contemplated hereby.
 - c) As to later disbursements of funds hereunder after the initial disbursement, current opinion of counsel for College that the warrant or warrants then and thereby issued or to be issued are the legal, valid and enforceable obligations of College, and, as to the matters set out in Paragraph 2 (a) (3) above, all in scope and substance satisfactory to Bank.

3. At option of College, the entire loan may be drawn down upon the satisfaction of conditions 2(a) and (b) above (and conditioned further upon the provision to Bank of effective waiver by Department of Housing and Urban Development on behalf of the United States of America of the provisions of section 12 of Terms and Conditions (Form HUD-4520 dated March 1966) of D.H.U.D. Loan Agreement as said section 12 limits the opportunity of College to invest construction account funds prior to their required availability for disbursement), the loan proceeds to be placed by Bank in a construction account to be maintained by Bank, from which account Bank will invest moneys in interest-bearing obligations of the United States of America and/or time certificates of deposit of Bank, crediting College with the coupon or interest income therefrom, the form and maturity of such investments to be as determined by Bank and to be consistent with construction disbursement schedule as provided by College to Bank and Department of Housing and Urban Development. Interest income and proceeds of maturity realization upon such investments shall be re-deposited in the construction account, from which account disbursements shall be made solely for project construction and completion.

4. At the option of Bank, Bank may require, as a condition to the granting of loans hereunder, that it be provided:

- a) Full financial and operating information relative to dormitory and housing operations of College in such form and detail as

may be reasonably required by Bank:

- b) Insurance policies, with premiums paid, against such risks, in such amounts, in such form and payable in a manner, all as may be reasonably required by Bank and relating to the project and other dormitory and housing facilities of College; and full payment and performance bond issued by responsible surety company authorized to engage in business in Washington, guaranteeing performance of the contractor in completing the project and payments of all claims for labor and materials furnished in connection with said project.

5. College covenants and warrants to pursue the completion of the project according to the D.H.U.D. Loan Agreement and the terms and conditions thereof, and to take such action at all times as will preserve the bond-purchase and refinancing commitments thereunder and to effect such bond-purchase and refinancing, fully retiring the loan or loans hereunder on or before October 31, 1967, College further covenants and agrees forthwith to establish a 1966 Dormitory Construction Fund for the payment of warrants to be issued hereunder and in due course to deposit therein the proceeds of sale of bonds as contemplated by the said D.H.U.D. Loan Agreement or otherwise, and further covenants and warrants that such bonds shall be timely issued and marketed by College, and that if the same for any reason be not marketable, the same shall be then offered to Bank in retirement of the warrant obligations of College hereunder, Bank as holder thereof (and any subsequent holder) being then and thereafter entitled to all the rights and benefits of the restrictions, covenants and conditions of said bonds as provided for in said D.H.U.D. Loan Agreement.

6. So long as any warrants issued hereunder be outstanding, Bank shall have, either individually or as agent for other holders of such warrants, the right to visit and inspect any of the properties of the College, to examine the books of account of the College, and to discuss the affairs, finances or accounts of the College with its officers at such reasonable times and intervals as such Bank may desire.

7. If the loan or loans to be made hereunder be not fully repaid as to principal and interest on or before the maturity thereof, Bank at its option, then or thereafter or from time to time, may demand, and College will forthwith provide, all or any part of those matters described in Paragraph 4 above, and Bank shall further, at its option, have and exercise any or all rights (and College will on demand of Bank provide documents and perform any or all acts or duties as required of it) as provided to the United States of America under the said D.H.U.D. Loan Agreement and terms and conditions thereof.

IN WITNESS WHEREOF, The parties hereto have caused these presents to be executed by their officers thereunto duly authorized, as of the day and year first hereinabove written.

EASTERN WASHINGTON STATE COLLEGE

SEATTLE-FIRST NATIONAL BANK

By _____
Its Melvin B. Voorhees
Chairman of the Board

By _____
Its _____

By _____
Fred S. Johns
Its Secretary to the Board

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Mr. Fred S. Johns, Business Manager

DATE: October 12, 1966 RE: CPA Audit

Transmitted herewith are copies of the Audit Report of the Housing, Student Union, and Associate Student Funds for the 1965-66 fiscal year prepared by Randall, Emery, Campbell, and Parker, Certified Public Accountants.

We have received invoices from Randall, Emery, Campbell, and Parker totalling \$4,300 as their fee for these audits, broken down by funds as follows:

Associated Student Funds	\$ 620.00
Student Union Fund	1,170.00
Housing and Food Services Fund	<u>2,510.00</u>
	\$ 4,300.00

I have discussed the basis for this billing with Mr. Randall and I recommend it be approved as submitted.

When the firm was retained by the Board of Trustees to audit the three funds for the 1964-65 fiscal year, the firm agreed to perform the work for \$3,500, realizing that they would lose money during a first-time audit, but probably not realizing to what extent they would lose, that is, not realizing the complexities of a state accounting system.

They normally bill non-profit agencies and institutions at 80% of the hourly rates that they would bill to commercial enterprises. They said that their actual time for the first audit, billed at 80% of their regular rates, would have been \$6,200.

The firm says that their actual time spent on this year's audit, billed at 80% of the regular rates, would be \$5,400. I feel that these figures are accurate because both Mr. Randall and one of his semi-senior staff accountants spent a great deal of time at the college both years and, of course, I have no idea of how much additional time they may have spent in their offices.

The firm did not feel justified in asking for the full 80% billing for the second year audit because they are still involved in a certain amount of self-education which should not be billed entirely to the customer. We agreed on the \$4,300 figure since it represents a 23% increase over the fee paid them for the prior year and that the average volume of accounts audited (assets and expense) increased by 23% in 1965-66 over 1964-65.

FSJ:rb

cc: Board of Trustees

H. HALVORSON, INC.

GENERAL CONTRACTORS

RECEIVED
OCT 11 1966

October 10, 1966

EASTERN WASHINGTON STATE COLLEGE
CASHIER'S OFFICE

Mr. Fred S. Johns
Business Manager
Eastern Washington State College
Cheney, Washington

Dear Mr. Johns:

This is in reply to your letter of September 23, 1966,
and also a confirmation of the conversation Mr. Halvorson
and I had with you in your office a couple of weeks ago.

We do not feel that the Board is justified in withholding
the \$1,063.00 from our contract for the Food Service Center.
As we explained to you, our costs under this contract were
substantially increased due to the failure of Atlas Sheet
Metal Company to complete their contract on time. We
discussed this at the time and were willing to hold any claim
in abeyance pending full payment under our contract.

We request that you again discuss this with the Board of
Trustees and should they be unwilling to release the amount
of \$1,063.00 to us, we have no alternative but to pursue
this and our claim for delays by legal action. We would
expect our claim for delays to approximate \$20,000.00.

Yours very truly,

H. HALVORSON, Inc.
General Contractors

R. E. Springer
R. E. Springer
Executive Vice President

RES: mh



September 23, 1966

Mr. Ronald E. Springer
Executive Vice President
H. Halvorson, Inc.
P. O. Box 5179
Spokane, Washington

Dear Mr. Springer:

I am sorry that I failed to inform you of the action of the Board of Trustees on your request for release of \$1,063 which was withheld from your Tawanka Commons contract to compensate for damage to the pavement in front of the Commons. The Board of Trustees considered your request on November 1965 and re-affirmed its previous position that the funds should be withheld.

Very truly yours,

Fred S. Johns
Business Manager

FSJ:rb

42-A

Eastern Washington State College
Intra-College Memorandum

TO: Mr. Fred S. Johns, Comptroller

FROM: M. H. Surbeck, Director of Physical Plant

DATE: July 22, 1965

RE: Food Service Center, E.W.S.C. Campus

Subject: Halvorson Letter, June 22, 1965. Rejecting Funk, Murry, Johnson, Architects evaluation of improved roadways (Campus) damage around and to Tawanka Building site.

Funk, Murry and Johnson, Architects, evaluation of damage and percent of responsibility of participating contractors and agencies has been challenged by the different responsible parties on various grounds. The general contractor who has the total building materials responsibility for delivery to the job site percent wise was treated very lightly.

The job superintendent and his successors were alerted by myself to the quality of the roadway, parking lot area, and its evidence of damage and continuing damage. They gave evidence of responsibility and assurance that the areas of damage would be cared for in the final accounting of the job.

Eastern Washington State College

Intra-College Memorandum

Info at this point
42-A
(22)

TO: Dr. Don S. Patterson, President
FROM: Fred S. Johns, Comptroller *FJS*
DATE: June 24, 1965 RE: Billing to H. Halvorson for paving repairs.

Attached are copies of a letter from Mr. Ronald E. Springer of H. Halvorson Inc. to the Board of Trustees in which Mr. Springer requests that we pay his firm the \$1,063.51 which we withheld from the retainage to cover their share of repaving the road in front of Tawanka Commons.

We have not heard anything from Halvorson on this subject for more than a year and I had assumed that their silence indicated acquiescence. The funds have been transferred from the Tawanka Commons construction fund to the Local Plant Fund. However, we could transfer them back with no difficulty if the Board should honor this request.

I am unable to comment on the points raised by Halvorson in their letter of July 30, 1963, to Mr. Funk. (A copy of this letter was enclosed with Mr. Springer's letter). I believe Mr. Surbeck could fill you in on these points.

b1

Attachment

cc: Mr. Surbeck

H. HALVORSON, INC.

GENERAL CONTRACTORS

June 22, 1965

RECEIVED
JUN 23 1965

EASTERN WASHINGTON STATE COLLEGE
COMPTROLLER'S OFFICE

Board of Trustees
Eastern Washington State College
Cheney, Washington

RE: Food Service Center
Eastern Washington State College
Cheney, Washington

Attention: Mr. Fred S. Johns, Secretary

Gentlemen:

This will refer to our telephone conversation today wherein we requested that you pay to us the sum of \$1,063.51, due on the referenced project. This amount had been withheld due to paving repairs to the roadway adjacent to Tawanka Commons.

We are enclosing herewith a copy of our letter of July 30, 1963, to Funk, Murray & Johnson, Architects, regarding this matter. We have set forth in that letter our contentions in the matter and respectfully request that they be considered at this time and that we receive final payment under our contract.

Yours very truly,

H. HALVORSON, Inc.
General Contractors


Ronald E. Springer
Executive Vice President

RES:mh
CC - Mr. Albert Funk
Enc.



July 30, 1963

Funk, Murray & Johnson, Architects
5, 164 Division St.
Spokane, Washington

Re: Food Service Center
Eastern Washington State College
Cheney, Washington

Gentlemen:

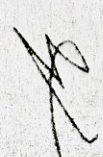
Reference is made to your July 24, 1963 letter regarding additional asphalt paving for subject job.

We have been unable to determine from your letter the exact nature of your request, i.e.:

1. Are you requesting a price quotation for extra work, said total price to be added in its entirety to H. Halvorson's contract? or
2. A price quotation for work, cost of which H. Halvorson is to partially share in?

If item 1 is the case, we wish to point out that we are now in the final process of winding up our contract. We expect to be complete and off the job in approximately three weeks. The asphalt paving required by the contract documents has already been finished.

In view of the above, it is our opinion that this is an extremely late date to request an extensive change order of this nature of the general contractor. Were we to be directed to accomplish this, we would necessarily have to add continued plant and overhead costs to the price for performing this work. Hence, it is our request that you do not add the asphalt paving of the city streets, as shown on your drawing #1 dated 17 July, 1963 as an extra to our contract.



Funk, Murray & Johnson, Architects
Re: Food Service Center
Eastern Washington State College
Cheney, Washington

-2-
July 30, 1963

If item #2 noted above is your intent, please be advised that we cannot concur in your position. We cannot accept any responsibility for the condition of the city streets which are shown on your July 17 drawing involved. We believe and feel that you know the background on the situation as well as we, and cannot help but agree to our position.

We are sure that you will recall that the condition of existing pavement was at best very poor. The wearing surface was composed of a 1" to 2" thick layer of asphalt which was old, very uneven, very badly checked, and in our opinion, only satisfactory for very light or foot traffic. At the start of our job, we were directed by your, or the owners' representative to use the access road leading off of "F" Street. This we complied with insofar as was possible. Sometime during the month of October due to use by the public, by other general contractors, and by us, the deteriorated surface on the above mentioned access road had broken up to the point where the road was in very unsatisfactory condition. Our superintendent, Clyde Higginbottom, discussed this with your Mr. Surbeck and was directed by the latter to place gravel over the area. This we did, consuming approximately 25 cubic yards in the process. This material was spread and the surface was then maintained by us.

Shortly after the first of the year a similar quantity of gravel was again added to this area, the cost again being borne by us, the general contractor. Bear in mind that all other contractors and the public were continuing to use this traffic route.

The road leading off of "D" Street has never been used extensively by our forces. We were directed by your people not to use this road, and insofar as possible we complied with your directions. However, during the course of precast erection we pointed out to the college representative that certain members could not be brought in by the "F" Street entrance. We were given permission to use the other access, and our superintendent along with a representative of the erection firm visited the city seeking permission to use said street. The city did grant their permission, with no reservations attached.

In view of the above, and in view of the fact that all of the utility lines noted on your 17 July, 1963 drawing are by "others" and were not a part of our contract, we herewith advise that we cannot accept any responsibility for the surface condition of these streets. We feel that we have more than borne our share of any cost by providing base material on the designated access road, and maintaining and grading said road.

Funk, Murray & Johnson, Architects
Re: Food Service Center
Eastern Washington State College
Cheney, Washington

-3-
July 30, 1963

We have had no assistance from any other sources or from the public in this regard.

We have complied with Paragraph 6.02 (A) of the Specifications and have already paved such areas. The areas shown on your July 17 drawing were not shown on the contract documents. Unless we are informed otherwise, we shall assume that you are making other arrangements for this paving.

Very truly yours,

H. HALVORSON, Inc.
General Contractors,

B. M. Levernier,
District Manager

BML:cm

The following are excerpts from the Board of Trustee Minutes:

June 25, 1965 -

Mr. Johns reported that a letter had been received from H. Halvorson, Inc., on June 23, 1965, requesting the payment to the firm of \$1,063.51 that had been withheld as their share of repairing the damage to the roadway in front of Tawanka Commons. He stated that he was unable to comment on the technical points raised in the letter and recommended that action on this item be postponed until a report could be secured from the Director of Physical Plant.

November 19, 1965 -

Mr. Johns reported that Halvorson, Inc., had again requested payment of the \$1,063.00 which was withheld from their contract on Tawanka Commons to compensate for damage to the pavement in front of the Commons. He read a report from Mr. Surbeck, Director of Physical Plant, stating that the damage caused by Halvorson's truck was far in excess of the amount being withheld. The board reaffirmed its previous position that the funds should be withheld.

Personnel Committee Minutes
Eastern Washington State College

Spokane, Washington
October 21, 1966

The October 21, 1966 meeting of the Eastern Washington State College Personnel Committee was held at 4:00 p.m. in the Civic Room of the Spokane Club in Spokane, Washington. Those in attendance were:

Melvin Voorhees, Chairman, Mrs. Zelma Morrison, Mr. Harvey Erickson, members, Fred S. Johns, Dr. Don S. Patterson, Robert Cooke of the Federation of Washington State Employees, and Pat L. Hunt.

The meeting was called to order by the Chairman, Melvin Voorhees.

- I. No action was necessary in the consideration of employees petition to discontinue "the Utility Man category and return to the trade titles" due to a meeting of the Union before the Committee Meeting in which the men decided to retain the Utility Man title.
- II. The new classification of Psychometrist in the Counseling Center was approved and pay range 23 (\$550 - \$655) was established.
- III. Action taken by the Personnel Directors of the five institutions of higher learning at their October 14 meeting was reported, and the subsequent actions by the Attorneys General.
- IV. Provisional hiring practices were discussed and Mr. Erickson moved the following:

"The Personnel Committee directs the Personnel Director to refer to the President any certification of urgent need."

Mrs. Morrison seconded the motion and it was unanimously approved.

The meeting adjourned.

Respectfully submitted,

Pat L. Hunt
Director of Personnel and
Secretary to the Personnel Committee

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat L. Hunt, Director of Personnel
DATE: October 6, 1966 RE: Agenda Items

Now Academic

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3
4

Appointments:

Myra Averill, Clerk-Typist I for Creative Arts effective September 19, 1966 at a salary of \$277 per month. She is replacing Barbara Lombardo; eleven month position.

— Betty Baird, Housekeeper for Housing on a provisional basis September 23, 1966. Civil service status attained on September 26, 1966 at a salary of \$277 per month. This is a new position.

Dorothy Butler, Clerk-Typist I for Lyceum effective October 1, 1966 at a salary of \$277 per month. This is a new position on an eleven month basis.

Gertrude Carlson, Food Service Worker I for Tawanka Commons effective October 1, 1966 at a salary of \$265 + M per month. She is replacing Martha Delabarre on an eleven month basis.

— William Charlton, Athletic Equipment Clerk I for HPER&A effective October 3, 1966 at a salary of \$315 per month. This is a new position, eleven month basis.

— Velma Davis, Food Service Worker II for SUB effective September 25, 1966 at a salary of \$289 + M per month. She is replacing Marguerite Miller on an eleven month basis.

— Diana Hamrick, Registration Clerk I for the Registrar's Office effective October 3, 1966 at a salary of \$265 per month. She is replacing Reta Adams.

— June Larsen, Clerk-Typist II for ROTC effective September 26, 1966 at a salary of \$328 per month. She is replacing Ethel Richardson on an eleven month basis.

— Nancy Lysher, Registration Clerk I for the Registrar's Office effective September 23, 1966 at a salary of \$265 per month. She is replacing Dana Sexton.

Sharon O'Donnel, Key Punch Operator II for Data Processing effective September 20, 1966 at a salary of \$328 per month. She is replacing Barbara Nelson.

Carol Norris, Food Service Worker I for Tawanka Commons, effective October 1, 1966 at a salary of \$265 + M per month. She is replacing Vickie Rigby on an eleven month position.

Ellen Proctor, Housekeeper for Housing effective September 26, 1966 at a salary of \$277 per month. She is replacing Loretta Layton.

Bonnie Rash, Secretary-Steno I for the Dean of Students, effective September 22, 1966 at a salary of \$315 per month. She is replacing Cynthia Groshoff.

— Margaret Harris, Food Service Worker I for Tawanka Commons effective October 7, 1966 at a salary of \$265 per month + M. She is replacing Carol Norris. This is on a provisional basis until test requirements have been met.

- Amelia Sims, Food Service Worker I for Tawanka Commons effective October 1, 1966 at a salary of \$265 + M per month. She is replacing Ethel Trimble on an eleven month basis.

Frankie Tilley, Food Service Worker II for Tawanka Commons effective October 1, 1966 at a salary of \$289 + M per month. She is on an eleven month basis. This is a new position.

Jean Welch, Clerk-Typist I for Placement effective September 19, 1966 at a salary of \$277 per month. She is on a temporary basis with President's approval.

- Joy Wright, Housekeeper for Housing, effective September 22, 1966 at a salary of \$277 per month. This is a new position.

Muriel Paulicheck, Registration Clerk I for the Registrar's Office effective September 19, 1966 at a salary of \$265 per month. She is replacing Dana Sexton.

Promotion:

Dianne Christensen, Food Service Worker I to Food Service Worker II effective October 1, 1966 at a salary of \$289 + M per month for Tawanka Commons. This is an eleven months position replacing Ikumi Vaughn.

Loretta Layton, Housekeeper to Custodial Worker I for Housing effective September 22, 1966 at a salary of \$358 per month. This is a new position.

Ikumi Vaughn, Food Service Worker II to Cook I for Tawanka Commons effective September 20, 1966 at a salary of \$315 + M per month. This is an eleven month position; replacing Ellen Howard.

Terminations:

- ✓ Reta Adams, Registration Clerk I in the Registrar's Office effective September 29, 1966. - Voluntary.
- ✓ Muriel Paulicheck, Registration Clerk I in the Registrar's Office effective September 22, 1966. - voluntary.
- ✓ Clara Thompson, Food Service Worker II for the Tawanka Commons effective October 7, 1966. - voluntary. Pay five and one-half days of accrued annual leave.

Miscellaneous:

Martha Delabarre, Cook I for Tawanka Commons, civil service status attained September 14, 1966 at a salary of \$315 + M per month.

Sue Ham Scott, Clerk-Typist I for the Business Office, previously reported as five days with leave without pay. To be changed to three days; 9-12 thru 9-14.

Leave Without Pay:

John Torno, Trades Helper for the Physical Plant, eight hours of September 24, 1966.

Salary Increments:

Margaret Ault, Staff Nurse for the Infirmary, \$462 to \$483 effective October 1, 1966.

Lorena Bedient, Registration Clerk II for the Registrar's Office, \$315 to \$328 effective October 1, 1966.

Harold Haugen, Utility Man for the Physical Plant, \$527 to \$550 effective October 1, 1966.

James Goodwin, Trades Helper for the Physical Plant, \$424 to \$443 effective October 1, 1966.

Noel Kafton, Secretary-Steno II for Personnel, \$358 to \$373 effective October 1, 1966.

Charlotte Richardson, Staff Nurse for the Infirmary, \$462 to \$483 effective October 1, 1966.

Eastern Washington State College

Intra-College Memorandum

2

TO: Dr. Don S. Patterson, President

FROM: Pat L. Hunt, Director of Personnel

DATE: October 12, 1966

RE: Additional Agenda Items

Terminations:

- ✓ Glenda Peterson, Secretary-Steno II for the History and Social Science Division effective October 28, 1966. She should be paid four and one-half days of accrued annual leave. She is joining her husband in Yakima.
- ✓ Carol Norris, Food Service Worker I for Tawanka Commons effective October 6, 1966. She is moving.

2

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Pat L. Hunt, Director of Personnel

DATE: October 19, 1966

RE: Additional Agenda Items

Employment:

Eva Callahan, Secretary-Steno II for the History & Social Science Division effective October 26, 1966 at a rate of \$358 per month, on an eleven month basis. She is replacing Glenda Peterson.

Sue Randall, Account Clerk I for the Associated Student Body on 6/8 time basis, twelve month position effective September 28, 1966 at a salary of \$236.25 per month. This is not a civil service position but she will receive civil service benefits.

nmk

Eastern Washington State College

Non² Head

Intra-College Memorandum

TO: Dr. Don S. Patterson, President
FROM: Pat L. Hunt, Director of Personnel
DATE: October 17, 1966 RE: Additional Agenda Items

Terminations:

Karen Scheminski, Clerk-Typist I for the Admissions Office effective October 25, 1966. She should be paid four days of accrued annual leave.

Leave Without pay:

Emogene Welch, Clerk-Typist I for Placement, 2 p.m. 10-7-66 thru 10-14-66 = 43 hours.

Eastern Washington State College

2
Non Acad

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: *Pat L. Hunt*
Pat L. Hunt, Director of Personnel

DATE: October 19, 1966

RE: Additional Agenda Items

Terminations:

Donna Morasch, Clerk-Typist I for Placement effective October 14, 1966.
She should be paid for six days of annual leave.

Eastern Washington State College

Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Pat L. Hunt, Director of Personnel

DATE: October 20, 1966

RE: Additional Agenda Items

Promotion:

Pat Wood from Clerk-Typist I to Secretary-Steno I in the Placement Office effective October 20, 1966 at a salary of \$315 per month on a provisional basis.

Eastern Washington State College

To: Mr. Pat L. Hunt, Director of Non-academic Personnel

From: Naomi H. Wall, Administrative Secretary

Date: September 16, 1966

The following action was taken by the Board of Trustees at its meeting this morning:

Approval of:

Leave of absence

Judith Johnson, maternity leave as Clerk-typist I, Extension Division,
for period August 12 through November 11 w/o pay

Resignations

Genon Anderson, as Secretary-Stenographer II, Admissions Office,
as of August 12 plus 6.5 days leave

Pearl Boad, as Stores Clerk, Division of Science, as of August 5
plus two days leave

Lorna Brown, Secretary-stenographer I, Division of Education and
Psychology, as of August 5 plus 12.5 days leave

Ann Haugen, Clerk-typist II, Business Office, as of August 12 plus
15.5 days leave

Marguerite Miller, Food Service Worker II, Student Union, as of
August 6 plus 5.5 days leave

Barbara Nelson, Key Punch Operator II, Business Office, as of August 31
plus 23.5 days leave

Ethel Trimble, Food Service Worker I, Tawanka Commons, as of August 4
plus four days leave

Cynthia Groshoff, Secretary-Stenographer II, Student Personnel,
as of September 26 plus five days leave

Dana Sexton, Registration Clerk I, Registry Office, as of September 20
plus eight days leave

New Appointments

Frank Bernard, as Groundskeeper, Physical Plant, as of September 1
at \$390 per month (replacing LaBarge, promoted)

Ruth Boone, Secretary-Stenographer II, Business Office, as of July 18
at \$358 per month (replacing S. Hansen)

Luella Cole, Secretary-stenographer II, Admissions Office, as of
August 29 at \$358 per month (replacing G. Anderson)

Pamela Cromwell, Stores Clerk, Division of Science, as of August 8
at \$315 per month (replacing P. Boad)

Patricia Long, Secretary-stenographer I, Division of Education and
Psychology, as of August 1 at \$315 per month on 11 months basis

EWSC

Hunt, p. 2

(replacing L. Browne)

Rose Raines, Mail Clerk, Business Office, as of August 11 at \$315 per month (replacing J. Lambert, promoted)

Roxanne Helgeson, Secretary-Stenographer I, Graduate Office, as of September 26 at \$315 per month (new position) on eleven months basis

Change in Status

Jacqueline Lambert, from Mail Clerk to Clerk-typist II, business office, as of August 15 at \$342 per month (replacing Ann Haugen)
Ikumi Vaughn, From Food Service Worker II to Cook I, Tawanka, as of September 20 at \$315 + M per month on eleven months basis (replacing E. Huber)

Karen Omoto Toresen, from Secretary-Stenographer II to Secretary-stenographer I, under Business and Industry Grant, retroactive to original appointment July 18 at new salary of \$315

Jack Quinn, from provisional to regular civil service appointment as Residence Maintenance Supervisor, as of July 28