

9-17-1965

## Board of Trustees Minutes, September 17, 1965

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

7:30 p. m., Friday, September 17, 1965

Progress Room, Davenport Hotel, Spokane

The meeting of the Board of Trustees of EWSC was called to order at 7:30 p. m. in the Progress Room of the Davenport Hotel, Spokane, on Friday, September 17, 1965, by the chairman, Melvin B. Voorhees, with the following present: Members, Harvey Erickson, Mrs. R. R. Morrison and Mrs. Robert Tanke; Dr. Don S. Patterson, President of the College, Mr. Johns, secretary to the Board; Mr. Koslowsky, Public Information Director, Dr. Wayne W. Loomis, Associate Research Director, Dr. Kenneth Halwas, representing the faculty, Roger Clausen, student president of the Union Board, and Mr. Burle Bramhall, of Blyth and Company, financial consultants.

APPROVAL OF MINUTES

The chairman ruled that the minutes of the August 20, 1965, meeting of the board stand approved in the absence of any objections.

\* \* \* \* \*

Mrs. Tanke moved that items "Resignations" through "Extension Beyond Retirement Age" be approved. Mrs. Morrison seconded the motion which carried.

RESIGNATIONS

Non-academic

Barbara Liberty, Secretary-stenographer II, business office, as of September 17 plus 5.5 days accrued leave  
Lavonne Urban, Secretary-stenographer I, Alumni Office, as of September 21 plus six days accrued leave  
Carol Hill, business manager, ASB, as of September 3  
Catherina Marshall, Food Service Worker II, Tawanka Commons, as of August 6 plus six days accrued leave  
Bonnie Taie, Cashier I, SUB, as of August 20, plus seven days leave  
Judith Ellis, Secretary-stenographer I, Public Information Office, as of September 30 plus one day leave

APPOINTMENTS

Administrative

John R. Fahey, as Associate in Research, A-III, at a beginning salary of \$10,896 on twelve months' basis, as of September 13

Academic

Lucile Pierson, Acting Instructor in Home Economics, for fall quarter, at base pay of \$6,300 for 4/5 full load  
B.A., Washington State College

Appointments (cont'd)  
Non-academic

- Lorna Baldwin, Clerk-typist I, business office, at \$265 per month as of August 25 (replacement for B. Wottlin)
- Charlotte Rehphol, Secretary-stenographer II, Hargreaves Library, at \$328 per month as of September 1 (replacement for L. Anderson)
- Irene Moen, Clerk-typist I, Creative Arts Division, at \$265 per month on nine months' basis, as of September 13 (replacing N. Barr)
- Ethel Helm, Clerk-typist I, business office, at \$265 per month as of September 7 (replacing J. McHenry)
- Gary Ocheltree, Painter, Physical Plant, at \$504 per month as of September 7 (replacement for Wm. Thomas)
- Mary Waste, Housekeeper, Housing Department, at \$254 per month as of August 25 (replacing V. Baird)
- Mary Johnson, Housekeeper, Housing Department, at \$254 per month as of August 25 (new position)
- Donna Ulrich, Secretary-stenographer I, Housing Department, at \$289 per month as of September 8 (new position)
- Sandra Hansen, Secretary-stenographer II, business office, at \$328 per month as of September 15 (replacing B. Liberty)
- Martha Delabarre, provisional appointment as Food Service Worker I, Tawanka Commons, at \$234 + M, as of September 13
- Barbara Wharton, Library Assistant II, Creative Arts Division, as of September 15 on 6/8 time for eleven months, base rate of \$301, on hourly basis at \$1.73 (replacement for M. Biehl)
- Nancy McLaughlin, Cashier I, SUB, as of August 23, at \$254 per month, provisional appointment (replacement for B. Taie)
- Carroll Johnson, Food Service Worker II, as of September 20 at \$254 + M, on eleven months basis (replacement for E. Delabarre)
- Marcelle Westmoreland, Secretary-stenographer I, Division of Languages and Literature, as of September 16 at \$289 on eleven months basis (new position)

Student Assistants

- Harry M. Boyd ) as teaching assistants in mathematics for  
Wm. H. Yankee, Jr.) fall quzrter at \$500 each for the teaching  
David M. Daugharty ) of one five-hour course  
Melvin Frank, as Orientation Chairman, for the month of  
October only, \$50

PROMOTIONS

- Ikumi Vaughn, from FSW I to FSW II, Tawanka Commons, on provisional basis as of September 13 at \$254 + M

Promotions (cont'd)

Shirley Shields, from FSW I to FSW II, on provisional basis,  
as of September 20, as of September 20 at \$254 + M  
Velma Baird, from Housekeeper, Physical Plant, to Custodial  
Worker I, Housing Department, at \$328 per month  
as of September 1 (new position)

Emma Delabarre, from FSW II to Cook I, SUB, as of September 1  
at \$277 + M on eleven months basis, provisional ap-  
pointment (replacement for M. Russell)

EXTENSION OF SERVICE BEYOND RETIREMENT

Elizabeth Smith, Cook, Campus School, extension of period  
of service from September to end of fall quarter  
beyond sixty-seven years of age.

\* \* \* \* \*

Mrs. Morrison moved that "Change in Rate of Pay" and "Travel"  
items be approved as shown below. Mr. Erickson seconded the motion  
and the motion was approved.

CHANGE IN RATE OF PAY

Salary of photographer in Public Information office increased  
from \$80 per month to \$100, to reflect percentage increase  
given to student hourly help

Robert Starry, Tabulating Equipment Supervisor, from fulltime  
to half-time as of September 22 (from \$575 to \$287.50)

TRAVEL

Don S. Patterson, president, to attend meeting of the Federation  
of Regional Accrediting Agencies, Washington, D. C.,  
October 4-5, travel and per diem

Edgar I. Stewart, Professor of History, to attend Western History  
Conference, October 14, Helena, Montana, \$42.44 travel

George J. Kabat, Dean of Faculty, to attend Peace Corps workshop,  
San Francisco, October 7-8, interview candidates for positions  
for next year, 8-15, per diem and car rental

CONSIDERATION OF PLANS FOR WOODWARD FIELD

The board was informed by Dr. Patterson of plans for the reloca-  
tion of Woodward Field.

#### ACCEPTANCE OF DRYDEN HALL

Cecil Dryden Hall was not ready for acceptance of contract as of this time.

#### REMODELLING OF FIELDHOUSE

It was moved by Mrs. Morrison and seconded by Mrs. Tanke that the construction under the contract with Robert Goebel for remodeling of the Fieldhouse be accepted. The motion was carried and the project accepted as complete.

#### PLANS FOR NEW STUDENT UNION

The architectural firm of Kenneth W. Brooks presented preliminary plans and site proposal for the new student union. Mrs. Tanke moved that the preliminary plans with schematic plans as presented be approved and the firm instructed to continue with the next phases of advanced planning. Mrs. Morrison seconded the motion which carried.

#### SICK LEAVE FOR HALL DIRECTORS

Mrs. Morrison moved that sick leave privileges be extended to cover the position of hall director. Persons in these positions shall receive one day of sick leave for every full month of service up to a maximum of ninety days. Motion was seconded and carried.

#### SALE OF GENERAL TUITION FEES AND PERMANENT NORMAL SCHOOL FUND REVENUE BOND, SERIES A

Mr. Johns reported that Blyth and Company, the financial consultants for the college, recommended that two amendments be made to the bond resolution adopted by the board on August 20, 1965. Mr. Burle Bramhall, of Blyth and Company, explained that the first amendment concerning the issuance of parity bonds was requested by Moody's, Inc., and that Moody's had given the bonds a provisional "A" rating in anticipation of the amendment being adopted. The second proposed amendment concerning the refund call provision was requested by White, Weld, Inc., the prospective bidders for the bonds. Mr. Erickson moved the adoption of the attached resolution amending Section 11 of the Bond Resolution. The motion was seconded by Mrs. Tanke and was carried.

Mr. Erickson then moved adoption of the attached amendment to the Section 3 of the Bond Resolution. It was seconded by Mrs. Morrison and was carried.

Mr. Johns, the secretary, then announced three bids for the purchase of the bonds were received prior to the 7:30 p.m. deadline. The secretary opened and read the bids which offered to buy at the following net interest cost:

White, Weld Company and Associates ----- 3.75314%  
Blyth and Company and Associates -----3,7816 %  
John Nuveen and Company and Associates-----3.7859%

After verifying the computation in the bids, Mr. Bramhall recommended the sale of the bonds be made to White, Weld and Company and Associates. Mr. Erickson moved the adoption of the attached resolution selling the bonds to White, Weld and Company and Associates. The motion was seconded by Mrs. Tanke and was carried. (See attached formal record of the bond sale proceedings.) *See Exhibit Folder*

#### PRELIMINARY PLANS FOR RUTH CHENEY STREETER HALL

Mr. Wm. Carlson and Mr. David McKinley presented the schematic plans for Ruth Cheney Streeter Hall. It was moved by Mr. Erickson, seconded by Mrs. Tanke, that the schematic plans be approved. Motion carried.

#### RECOMMENDATIONS OF PERSONNEL COMMITTEE

Mrs. Tanke reported that the Personnel Committee had met earlier in the day but had no formal recommendations to the Board of Trustees.

#### REPORT ON ATTORNEY GENERAL'S OPINION

Mr. Erickson reported that he had reviewed the opinion written by the Attorney General on compensation of board members and he agreed that the interpretation of the existing statutes by the Attorney General was correct. Mr. Erickson recommended that the board drop the matter now and ask for a clarification by the next Legislature.

#### INCREASE IN COST OF SINGLE MEALS

Dr. Patterson recommended that the cost of single meals in Tawanka Commons be established as follows:

Breakfast, from 60¢ to 65¢  
Luncheon, from 75¢ to 85¢  
Dinner, from \$1.35 to \$1.50

It was moved by Mrs. Tanke, seconded by Mr. Erickson that the recommendation be adopted. Motion carried.

#### ELECTION OF CHAIRMAN

The chairman announced nominations were in order for a chairman of the board for the ensuing year. Mrs. Morrison nominated Mrs. Robert Tanke, Mr. Erickson seconded the nomination, and there were no further nominations and the chairman declared nominations closed. It was moved

by Mr. Erickson that Mrs. Tanke be designated chairman of the board for the ensuing year. Seconded by Mrs. Morrison and carried.

#### INFORMATIONAL ITEMS

Dr. Patterson reported that the Master of Arts program in English had been reviewed by other institutions, outside consultants and had been approved by the Graduate Council of the faculty.

The board was informed of the next meeting of the Association of Governing Board, to be held at Indiana State University October 13-15.

The date of the Joint Board meeting has been set for November 20 at Seattle.

Dr. Patterson reported on a letter of appreciation he had received from Mrs. Streeter conveying her thanks to the board for the naming of a girls' dormitory in her honor.

Dr. Patterson briefed the board on details relating to the access road under Highways Appropriation Act

Mr. Johns reported the purchase of U. S. Treasury Bills at a cost of \$97,966 on September 9 to mature at \$100,000 on March 10, 1966, resulting in revenue of \$2,034, making total earned to date for 1965-66 fiscal year, \$15,974.

Mr. Johns also reported on the retirement of 1949 Dormitory Revenue Bond Issue on September 1, 1965, which had been originally schedule for retirement on September 1, 1969.

#### ADJOURNED

The board meeting was adjourned at 9:30 p.m.

#### APPROVED

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Melvin B. Voorhees, Chairman

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Fred S. Johns, Secretary

August 20, 1965

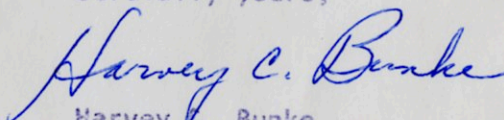
Members of the Joint Board of Trustees:

Plans are now being developed to hold the next Joint Board of Trustees meeting of the three state colleges on November 20.

The meeting will be held in Seattle and arrangements will be made so that individual boards may have, if they so desire, board meetings on Friday, November 19. Specific time and place of the Joint Board meeting will be announced when the agenda is circulated.

May I suggest that you make a note on your calendar, reserving that weekend for a Joint Board meeting in Seattle.

Cordially yours,



Harvey C. Bunke  
President

HCB:mw



*See if you can get info items for Bd members*

**BLYTH & CO., INC.**

1200 WASHINGTON BUILDING

SEATTLE 11, WASHINGTON

September 2, 1965

CABLE ADDRESS  
BLYTHCO

NEW YORK  
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BOSTON  
PHILADELPHIA  
SAN FRANCISCO  
LOS ANGELES  
LITTLE ROCK  
PORTLAND

MAIN 2-8950

Mr. Fred S. Johns, Business Manager  
Eastern Washington State College  
Cheney, Washington

Dear Mr. Johns:

From your letter this morning it would appear that the cash in the Capital Projects Account will be somewhat as follows:

Balance Capital Projects Account as of August 27, 1965	\$34,467.19
Prior Commitments to be Paid from This Account	17,684.82
	<u>\$16,782.37</u>
Already Expended for New Construction	48,365.10
Total Now Available or Expended for This Construction	\$65,147.47
State Treasurer's Estimate of Additional Receipts for September	4,302.00
	<u>\$69,449.47</u>

Thus by the time the bonds are dated you should have available in the Capital Projects Account or have expended from this account for this construction a total of \$69,449.47. This compares with my estimate in the official statement of \$66,106.00.

Now, this information with regard to the bids on the library is indeed pleasing. You must live right. This will probably mean that we will be able to set aside into the Reserve Account more than \$85,000, the minimum which I have provided for in the official statement; and this of course will mean that you will have less money to set aside to this account in future years and hence more money to use for other capital projects.

The printer brought in this morning the first copy of the official statement. I did not have a chance to look it over carefully, but the appearance is very satisfactory. All copies are to be delivered to us tomorrow, and I shall see that some are forwarded to you before the close of business tomorrow evening.

I am more than delighted with the way this is working out, and I feel quite confident that we will be able to get satisfactory bids for you.

Very truly yours,

*Burle D. Bramhall*  
Burle D. Bramhall

RECEIVED  
SEP 3 1965

BDB/rn

EASTERN WASHINGTON STATE COLLEGE  
CASHIER'S OFFICE

Info elem for 18d  
Sept.

Eastern Washington State College  
Intra-College Memorandum

RECEIVED

AUG 24 1965

PRESIDENT'S OFFICE

TO: Mr. Kenneth K. Kennedy  
FROM: Fred S. Johns, Business Manager  
DATE: August 24, 1965

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RE:

Quoted below are the sections of the Highway Appropriation Act (Chapter 170 Extraordinary Session) dealing with the access road.

"NEW SECTION. Sec. 21. The Washington state highway commission is hereby authorized and directed to locate, construct, and pave a suitable highway on the most feasible route beginning in the vicinity of the field house of Eastern Washington State College and extending in a northeasterly direction to a connection with primary state highway No. 11 in the vicinity of the Northern Pacific Railway crossing.

NEW SECTION. Sec. 22. The Washington State highway commission is authorized and directed to acquire by purchase, gift, condemnation, or otherwise, any and all private real estate rights and interests necessary to carry out the purpose of section 21 of this act. No action shall be taken by the commission under this act until the city of Cheney shall adopt an ordinance providing that upon completion, the city will maintain that part of the highway within its boundaries, and the county of Spokane shall adopt a similar ordinance with relation to that part of the highway lying in unincorporated area. The commission may agree with the county to convey to the county the right of way which the county shall be required to maintain and the commission may agree with the city of Cheney to convey to the city the right of way which the city of Cheney shall be required to maintain.

NEW SECTION. Sec. 23. There is hereby appropriated from the motor vehicle fund the sum of two hundred sixty thousand dollars or so much thereof as may be necessary to be expended by the state highway commission to carry out the provisions of sections 21 and 22 of this act.

NEW SECTION. Sec. 24. There is hereby reappropriated from the motor vehicle fund to the Washington state highway commission, for the biennium ending June 30, 1967, and for obligations incurred and not yet paid, the sum of two hundred sixty thousand dollars, the same being the unexpended balance of the appropriation contained in section 23 of this act, to carry out the provisions of sections 21 and 22 of this act."

b1

cc: ✓ Dr. Patterson  
Dr. Loomis  
Mr. Surbeck