

8-28-1964

## Board of Trustees Minutes, August 28, 1964

Eastern Washington State College

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Eastern Washington State College

MINUTES FOR BOARD OF TRUSTEES MEETING

Dinner, 6:00 p.m., Business Meeting, 7:30 p.m.

Friday, August 28, 1964, Spokane Club

Crystal Room

The meeting was called to order at 8:00 p.m. in the Crystal Room of the Spokane Club, Spokane, Washington. Those present: Mr. Harvey Erickson, chairman; Mr. Joe M. Smith, Mr. Melvin B. Voorhees, Mrs. Robert Tanke, members; Dr. Don S. Patterson, president of the college; Mr. Fred S. Johns, secretary; Messrs. Koslowsky, Loomis, Curt Leggett, president of the Associated Student Body, and Roger Clauson, representing the Student Union Board of Control.

APPROVAL OF MINUTES

It was moved by Mrs. Tanke, seconded by Mr. Smith, that the minutes for June 19 and July 10, 1964, be approved. Motion carried.

\* \* \* \* \*

It was moved by Mrs. Tanke, seconded by Mr. Voorhees, that items from "Resignations" through "Travel" be approved. Motion carried.

RESIGNATIONS

Dolly Madeleine Houriet, appointed as teaching assistant in foreign languages, declined appointment

Adrien Taylor, reference librarian, as of August 7, 1964 (to do graduate work)

Ray Feldman, Custodial Worker II, dining hall (dismissed) as of June 25, during probationary period

Donna Roske, Library Assistant I (half-time) as of August 7 plus 4.75 days leave (to accompany husband)

Donna Hicks, Clerk-typist I, registry office, as of August 24 plus 10 days accrued leave (husband graduated)

Phyllis Grichuhin, Clerk-typist I, HPERA Division, as of July 31 plus 10.5 days leave (pregnancy)

Bonita Bowman, Clerk-typist I, library, as of August 21 plus one week's leave w/o pay (termination during probationary period)

Hallie Kahler, Secretary-Stenographer II, Division of Science, as of August 21 plus 8 days accrued leave (to accompany husband)

Bette Coe, Secretary-stenographer II, graduate office as of August 21 plus 18 days accrued leave (to be married)

Jean Villars, account clerk, business office, as of August 28 (unwilling to carry out instructions)

Martha Delabarre, Food Service Worker, dining hall, as of August 7 plus 16 days accrued leave and compensatory time



## RETIREMENT

Cecil Judd, Steam Engineer, Physical Plant, as of August 12 plus  
25 days leave (illness, permanently disabled)

## PROMOTION

Lillian McKinlay, from Clerk-typist I, business office, to Clerk-  
typist II, admissions office, at \$289 per month as of  
August 1

Bernice Shepard, Clerk-typist I, to Account Clerk, business office,  
as of September 1

## NEW APPOINTMENTS

### 1964 Summer Quarter

#### Creative Arts Division

Opal Fleckenstein, increased from 3/4 to full time for the seven  
weeks session, to a total of \$1,231 from \$891

Joseph C. Daugherty, increased from 3/4 to full time for the seven  
weeks session, from \$1111 to \$1481

#### Education and Psychology Division

Education 409 Workshop, June 22-July 31

Evelyn Appel	\$750
Charles R. Potter	750
Channing Bowen	50
John Lambert	25
Helen Koivula	50
Doris Haley	50
Ruth McAfee	25

Richard Christenson, post session Education 462 Workshop,  
August 10-21, at \$300

#### Health, Physical Education, Recreation & Athletics Division

Robert B. Anderson, from 3/4 to full time for the seven weeks  
session from \$1091 to \$1454

#### History and Social Sciences Division

Joyce Burley, to teach three hours, seven weeks session, at \$120

#### Languages and Literature Division

Robert B. Smith, from 1/2 to full time, from \$740 to \$1481

Robert H. Bentley, for one-fourth time for the seven weeks at \$270

### Teaching Assistants, 1964-65

#### Psychology

Richard Dadich, fall quarter, \$300 (B.A.)

Earl Edward Hamilton II, winter and spring quarters, \$600 (B.A.)

Thomas C. Nielsen, three quarters, \$900 (B.A.)

James Geiger, three quarters, \$900 (B.A.)

#### Athletics

Chisato Kawabori, assistant in athletics, \$1500 for the three quarters  
(B.A.)



August 28, 1964

Hall Director, 1964-65

Eva Conner, Senior Hall Director, at \$212.50 per month for ten months plus M & L

Non-academic

Richard Schulz, Electronics Technician (new position) as of August 1 at \$443 per month on 11 months' basis  
Retta Babcock, Language Laboratory Assistant (new position) as of July 1 at \$289 per month (11 months)  
Grace Ann Hanson Haugen, Clerk-typist I, business office, purchasing department, as of July 29 at \$254 per month (replacement for Mrs. McKinley)  
Ernest Mc Kinney, Groundskeeper, Physical Plant, as of July 6 at \$315 per month (new position)  
Frank Vernon, Gardener, Physical Plant, as of July 6 at \$342 per month (new position)  
Ginny L. White, Clerk-typist I, business office, print shop department, as of July 1 at \$254 per month (new position)  
Claudia Tarbert, Clerk-typist I, registry office, at \$254 per month as of August 17 (replacement)

Academic

Richard M. Boyd, Acting Instructor in Spanish, at \$5,900 for academic year 1964-65  
B. A. in Foreign Languages, WSU  
3 quarters graduate work InterAmerican University  
3 quarters, EWSC (18 hrs graduate rank)  
Philip John Browne, Visiting Instructor in Business, at \$6,500 for academic year 1964-65  
B. S., University of Connecticut  
M. S., San Jose State College  
Patricia Coontz, Instructor in English at \$6,000 for academic year 1964-65  
B.S., University of Utah  
M. A., University of Washington  
Robert Allen Heineman, Instructor in Political Science, at \$6,000 for academic year 1964-65  
B. A., Bradley University  
M. A., The American University  
Ph. D., to be completed at American University in 1965  
Jerry Everett Johns, Assistant Professor of Biology, at \$7,000 for academic year 1964-65  
B. A. in Ed., EWSC  
M. A. in Teaching, Montana State University  
Work on Ph. D., at Montana State University  
Bertram Austin Lewis, Visiting Assistant Professor of English, at \$7,535 for 1964-65 academic year  
A.B., Wiley College  
M.A., University of Nebraska



August 28, 1964

Library

Don R. Lake, Reference Librarian, as of September 15, at \$7,200  
for eleven months

B.S., Ohio University  
M.A., M.S. in Lib. Sci., Western Reserve  
University

LEAVES OF ABSENCE

Ramond M. Giles, Director of Placement, Extension and Correspondence, for two weeks active military duty, August 3-14, w/pay

George J. Kabat, Dean of Instruction, for two weeks active military duty, July 20-31, w/pay

Helen Faris, Housekeeper, Physical Plant, three months sick leave w/o pay, as of noon August 19

Cancellation of leave for 1964-65 for Patrick McManus, Instructor in Journalism

TRAVEL

Raymond Krebsbach, ASB Adviser, to attend NSA National Convention, Minneapolis, August 21-27, travel and per diem ASB funds

Milton Haecox ) students to attend NSA Convention, Minneapolis,

Michael McAtee ) August 11-28, travel and per diem by receipts

Curt Leggett ) from ASB funds

Bruce Leibrecht ) students to attend NSA Convention, Minneapolis,

James Morasch ) August 15-28, travel and per diem by receipts

Bruce Droke ) from ASB funds

Willard Hatch )

Dr. M. Farouk el Hitami, Assistant Professor of Business Administration, to attend IRM Workshop, UCLA, Los Angeles, August 17-September 15, \$145 travel

Dr. Loretta Fretwell, Associate Professor of Psychology, to attend American Psychological Association Convention, Los Angeles, September 2-11, \$145 travel

Mr. Clifford Rajala, Assistant Professor of Geography, to attend Western Resources Conference, July 10-19, Boulder, travel and per diem, to total of \$119.27

Mr. Henry D. Kass, Assistant Professor of Political Science, to attend American Political Science Convention, Omaha, August 27-September 17, \$145 travel

RECOMMENDATION ON SITE AND ARCHITECT FOR NEW UNION

Dr. Patterson introduced Roger Clauson, chairman of the Building Committee of the Student Union Board of Control, and Curt Leggett, Associated



August 28, 1964

Student Body President, and Mr. Bruce Walker, consulting architect, to the Board of Trustees. Mr. Clauson recommended that the firm of Walker and McGough be retained to design the proposed new student union building. Mr. Smith commented that the board retains the firm as consultants and under the contract the firm is expected to advise the board on the choice of architects, and in view of this he questioned how the firm could be employed to design a specific job. Dr. Patterson and Dr. Loomis each said they saw no conflict of interest. Dr. Loomis pointed out that the firm was paid on an hourly rate for time actually spent advising on other jobs and that if they were retained for a specific project they would not, at the same time, be paid for reviewing their own plans. Mr. Smith asked how soon the Student Union Board wanted to proceed with the project, noting that the proposed financing of the project included a request to the State Legislature for \$280,000. Mr. Leggett replied that the Student Union Board was planning on the basis of two alternatives: (1) design of a 60,000 square foot structure which would be constructed if the appropriation is received, and (2) provision in the plans for constructing a smaller building at the outset, to be added to later, in the event the appropriation is not received.

Mr. Walker said that he felt that the opportunity for his firm to work on a major building on campus would enhance their ability to do the campus planning job by virtue of allowing them to spend much more time on campus than they are now able to do because of the dollar limitation in their consulting contract. Mr. Voorhees said that it was the understanding of the members of the board at the time that the firm was retained as consultants that the board would rely on Mr. Walker for recommendations concerning other architects and therefore the firm would be ineligible for any future design job. Mr. Walker said that if he left this impression with the board at that time, he did not mean to. After further discussion, it was moved by Mr. Smith and seconded by Mr. Voorhees that this matter be continued to the next meeting of the board. The motion carried.

#### CONFIRMATION OF TELEPHONE AND MAIL VOTES

Mr. Johns reviewed the telephone vote of the board in July to reject all bids received on June 18 for construction of an addition to Tawanka Commons and directing the call for new bids. This action was taken on the advice of the Attorney General due to an ambiguity in the bid form concerning state sales tax. He also reviewed the mail vote of the board taken the last week in June to award a contract to Peck and Gale on the basis of their low bid of \$18,330 received on June 25, 1964, to install the Tenth Street Addition to the central steam distribution system.

It was moved by Mr. Voorhees and seconded by Mrs. Tanke that these votes be confirmed. The motion carried.



August 28, 1964

#### CONSIDERATION OF NEW BIDS ON ADDITION TO COMMONS

Mr. Johns distributed a tabulation of bids received at 3:00 p.m. August 28 for the addition to Tawanka Commons ( bid tabulation attached). He pointed out that the low bid of \$140,000, submitted by Redding Construction Company, was \$7,666 below the lowest bid received in the first call for bids, and read a letter from Mr. Donald Neraas, project architect, recommending award of the contract to Redding Construction Company in the amount of the basic bid. It was moved by Mr. Smith and seconded by Mrs. Tanke that the contract for construction of the addition to Tawanka Commons be awarded to Redding Construction Company in the amount of their basic proposal of \$140,000. The motion carried.

#### ASSESSMENT OF LIQUIDATED DAMAGES -- ATLAS SHEET METAL COMPANY

Mr. Johns reported that Atlas Sheet Metal Company was to have completed their work in the installation of kitchen equipment in Tawanka Commons by December 19, 1963, under the terms of their contract, and that the contract provided for liquidated damages in the amount of \$30 per calendar day for each day that the contract was not completed beyond December 19. He noted that the college occupied the building on March 20, 1964, ninety-two days after the contract completion date, but that the Atlas has still not completed the installation of all of the items of equipment specified. The board instructed Mr. Johns and Mr. Surbeck to work with Atlas and if necessary the bonding company to secure completion of the contract.

#### CONSIDERATION OF BIDS FOR INSTALLATION OF SPRINKLER SYSTEM - SUTTON HALL

Mr. Johns reported that three bids had been received by the Division of Engineering and Architecture on August 27 for the installation of the Sutton Hall sprinkler system, and that the low bid was submitted by Grinnel Company of the Pacific in the amount of \$27,555. He stated that the same three firms had bid two years ago, when the bids were rejected because of a technicality, and that Grinnell's bid this time exceeded their bid of two years ago by \$11,577. He said that while some increase was to be expected because of higher wage and material cost, the bulk of the increase was probably due to the fact that the fire underwriters required installation of 155 feet of 8-inch water main and a 500-gallon per minute pump the second time, while these items were not required when the project was bid in 1962. Dr. Loomis said that Mr. Jack Sackville-West, project architect, had reported earlier in the day that these two items increased the cost by an estimated \$9,235 (\$8,700 for the water main and \$535 for the pump). Mr. Johns reported that if the contract were awarded it would require the entire balance of the appropriation .#32 for fire safety remodeling



August 28, 1964

and an additional \$1,000 from appropriation #25 (tuition). Mr. Voorhees questioned whether a private agency such as the fire underwriters bureau could force the college to spend these additional funds. Mr. Johns and Dr. Loomis reported that the project architect would have further discussions with the underwriters to see if the pump could be eliminated, and that the additional length of water main would be required in any event for future service to the Creative Arts Center site. It was moved by Mr. Smith and seconded by Mrs. Tanke that the low bid of Grinnell Company in the amount of \$27,555 be accepted. The motion was carried with Mr. Voorhees voting no.

#### 1965-67 OPERATING BUDGET REQUEST

Dr. Patterson reported that the Operating Budget estimates were not completed at this time and that they would be presented to the next board meeting for consideration.

#### CONTRACT WITH PURVIS CONSTRUCTION COMPANY FOR REMODELING OF MARTIN HALL AND ADDITIONS TO CAMPUS SCHOOL

Dr. Patterson reported that this item had been placed on the agenda for acceptance of the contract, but after the agenda was prepared a question arose as to the proper form of the roofing warranty bond, and he recommended that action be postponed on this item until the question of the roofing bond is settled.

#### ACCEPTANCE OF SPOKANE ROOFING CONTRACT

Dr. Patterson reported that Spokane Roofing Company had satisfactorily completed work under contract 63-95 and recommended that the contract be accepted. It was moved by Mr. Voorhees and seconded by Mr. Smith that contract 63-95 with Spokane Roofing Company be accepted. Motion was carried.

#### CHENEY FIRE PROTECTION FACILITIES

Dr. Patterson reported on the request from the City of Cheney that the college participate in the operating and capital costs of a fulltime city fire department to the extent of 53 percent of the costs. He pointed out that opinions issued by the Attorney General in 1938, 1948 and 1950 had stated that the board could not properly expend funds for this purpose without a specific legislative authorization. After discussion of the report of the city's consulting engineers, the board instructed the administration to inform the city officials that the college will support the city in its request to the Legislature for state financial assistance for fire protection.



August 28, 1964

#### GRADUATE PROGRAM IN PSYCHOLOGY

Dr. Patterson informed the board that the program for the Master of Science degree in Psychology has gone through committees on campus and has been reviewed by the other two state colleges. Two recognized authorities in the field of psychology have visited the campus and reviewed the program, and have made their recommendations. The Graduate Council has recommended that the program be implemented and it is therefore ready for approval, although Dr. Patterson said he could foresee no degrees being granted earlier than June 1966. It was moved by Mr. Voorhees and seconded by Mr. Smith that approval be given to the actions taken to date and that the administration be instructed to proceed with the implementation of this program. The motion was carried.

#### MEETING DATES FOR BOARD OF TRUSTEES

The board tentatively agreed upon the following meeting dates:

September 26	February 19
October 23	April 23
November 20	May 21
December 18 (if needed)	June 25
January 22	July 23

#### INFORMATIONAL ITEMS

Report on Landscaping, Sprinkler System and Sidewalks \_ Science Building Site

Dr. Loomis reported that Finn Hill Nursery Company, which has the contract for the Science Building site development, has not met contract specifications in its landscaping and has now apparently pulled off the job completely. Mr. Bruce Walker, project architect, recommended that the college, through the Division of Engineering and Architecture, start proceedings to take over the job and bring in the bonding company for completion of the project. Mr. Keith Hellstrom, landscape architect retained by Mr. Walker, was present and said that the landscaping done to date is likely to be a total loss.

It was moved by Mr. Voorhees that the administration be directed to do all possible to see that the job is completed and to notify the bonding company that the contractor is in default of his contract. The motion was seconded by Mr. Smith and was carried.



August 28, 1964

Dr. Patterson reported that a contract has been signed with Washington Water Power Company for gas service.

Mr. Johns reported that U. S. Treasury bills have been purchased as of July 23 in the amount of \$98,170, to mature on January 21, 1965, at \$100,000, with revenue of \$1,830, and on August 27 at a cost of \$98,160, to mature February 25, 1965, at \$100,000, with revenue of \$1,840. Revenue earned to date for 1964-65 now stands at \$8,537.60.

The attached report on accidents for the 1963-64 academic year was prepared and presented to the board by the Dean of Students.

Dr. Patterson informed the board of the fact that the September meeting is usually the one at which the chairman of the board is elected and that this item will be on the agenda for the next meeting.

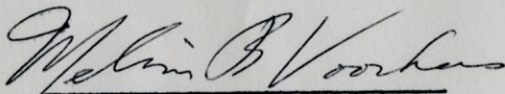
Dr. Patterson reported on a letter written by Mr. Johns to Mr. Gagliardi, special Assistant Attorney General, expressing thanks for his legal services in the acquisition of six pieces of property for the college.

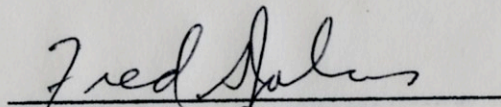
The attached inspection report on the men's residence hall as of August 15, 1964, was given to the board.

#### ADJOURNMENT

It was moved by Mr. Voorhees, seconded by Mrs. Tanke, that the meeting be adjourned. The motion carried at 9:35 p.m.

#### APPROVED

  
~~Harvey Erickson~~, Chairman  
MELVIN B. VOORHEES

  
Fred S. Johns, Secretary



IDS RECEIVED

June 25, 1936

EASTERN WASHINGTON STATE COLLEGE  
Cheney, Washington10th Street Additions  
Central Steam Distribution System

CONTRACTOR	BASIC BID \$	Comp. days	Remarks
1. Pease & Sons, Inc. Tacoma, Wash.			(Sub-Contractors)
2. Peck & Gale Spokane	18330.00	45	Vermiculite Ze-Crete I-D Ed. Kolbar E. J. Bartells Kehne Crabtree Ernie Teel
3. Warren, Little & Lund Spokane	20400.00	45	
4. Standard Plumbing Spokane	19698.00	60	
5. McClintock & Turk Spokane	21950.00	60	
6. Senna Service Spokane	19878.00	45	
7. Arnold & Jeffers Spokane	18573.52	60	Ze-Crete - Vermiculite Al Sewer & Excavating E. J. Bartells Kehne Crabtree
8.			
Engineer	18000.00	Estimate	



EASTERN WASHINGTON STATE COLLEGEFOOD SERVICE ADDITION

DONALD NERAAS, ARCHITECT

Room 217  
Shawalter Hall  
3:00 PM  
August 28, 1964

	<u>BASIC BID</u>	<u>Alt. 1</u>	<u>Alt. 2</u>	<u>Alt. 3</u>	<u>Alt. 4</u>	<u>Alt. 5</u>
ADSCO CONSTRUCTION	\$ 152,000	\$ 2,369	\$ 729	\$ 163	\$ 688	\$ 2,239
HILTON, WILLIAM	147,340	2,180	775	170	710	2,300
MORIN AND SONS	140,969	3,120	765	175	790	2,103
REDDING, RALPH	140,000	3,215	740	165	675	2,368
SCEVA	140,709	2,438	745	170	350	1,950
WESTOVER AND HOPE	154,400	2,130	800	179	756	2,014



# Eastern Washington State College

## Intra-College Memorandum

TO: Dr. Don S. Patterson, President

FROM: Fred S. Johns, Comptroller

DATE: August 28, 1964

RE: Bids on Sutton Hall Sprinkler System.

Bids for the installation of a sprinkler system in Sutton Hall were opened in Warren Brown's office in Olympia on Thursday, August 27. Warren telephoned the results to me after the opening. There were three bidders and they were the same three firms that bid on this project the first time on November 2, 1962. The results of the first and second bid openings are shown below.

<u>Bidder</u>	<u>First Bid</u> <u>11-2-62</u> <u>(Rejected)</u>	<u>Second Bid</u> <u>8-27-64</u>
Grinnell Company	\$ 15,978	\$ 27,555
Sentry Automatic Company	15,796	28,169
Arnold & Jeffers	29,579	35,282

The low bid of Grinnell Company (\$27,555) exceeds their original bid by \$11,577 or 72 percent. Some increase was to be expected because of higher wage and material cost. However, the bulk of the increase is probably due to the fact that the fire underwriters required the installation of approximately 155 feet of eight inch water main and a 40 h.p. booster pump when the architect submitted the specifications for review for the second bidding. These items were not required the first time. Mr. Sackville-West is attempting to determine how much of the increase cost is due to these two items.

If a contract is awarded to Grinnell Company, the project cost will be \$30,311, including sales tax and six percent fee. Funds available in appropriation 057-32 (remodel college buildings) are \$29,350. Therefore, if this contract is awarded, we would have to allocate approximately \$1,000 from appropriation 061-25 (tuition funds). Unallocated funds in this appropriation are \$16,188 after provision for football field relocation, paving of streets and walks, and reroofing the music building.

bl



Eastern Washington State College

Intra-College Memorandum

TO: Dr. Patterson

FROM: Daryl Hagie, Dean of Students

DATE: August 19, 1964

RE: Accident Report 1963-64

<u>TYPE OF ACTIVITY</u>	<u>FALL</u>	<u>WINTER</u>	<u>SPRING</u>	<u>SUMMER</u>	<u>TOTAL</u>
Physical education activity classes	18-14	27-16	20-11		65
Gymnastics and Tumbling physical education classes	7-0	8-6	3-4		18
Varsity Gymnastics	6-2	1-1	0-1		7
Intramurals	9-9	11-11	4-2		24
In dorms and classroom buildings	11-14	11-11	14-10	5	41
JV and Varsity sports	5-5	4-4	2-2		11
In classes	3-10	5-1	2-7		10
Miscellaneous	0-12	6-7	3-7	2	11
<hr/>					
Between classes	6	19	11	4	40
Student activities	10	3	4		17
TOTALS	75-58	95-64	63-46	11	244

You will note that there is a considerable increase in the number of accidents reported this past year as compared with 1962-63. The largest increase occurs in accidents happening to students going from one class to another. You will note that we made a separate category for this item this time where in past reports these accidents have been included in the miscellaneous category. There are perhaps several explanations for the large increase in this type of accident. One, we had

\*Note: Red indicates the figures from 1962-63



a number of days this past winter with bad ice conditions and, two, there was considerably more construction going on on the campus this past year than the previous year.

You will note that there were 65 accidents this past year in physical education activities classes as compared with 41 the previous year. I have no explanation for this because I know that Dr. Leighton is very conscious of safety and accident prevention in activities occurring in the field house. We can expect a certain amount of increase in this category because of increasing enrollments.

We created two other categories not included last year. One was "student activities" which includes accidents occurring in the girls' football game and intraband football game and in social activities. The miscellaneous category includes such things as free activity which includes athletic activities which occur during free and unscheduled hours in the gym, accidents not explained on the reporting card, and accidents occurring off campus.

There is one other factor which might account for some of the increase but is rather a nebulous one and not easy to tie down. It seems that more students are learning of the facilities and services offered at the Infirmary and that more of the faculty members are referring students to the Infirmary.

DH ch

cc: Dr. Leighton  
Charlotte Richardson  
T. T. Wall, Chairman, Safety Committee



**MEN'S RESIDENCE HALL**  
Eastern Washington State College  
Cheney, Washington

**INSPECTION REPORT: August 15, 1964**

**Note:** This report includes items in the building; generally plus items in Student Rooms on floors 5, 6, and 7 specifically. At the time of this report, the student rooms on Floors 2, 3, and 4 were occupied. However, previous inspections show the same general defects in varying degrees in the student rooms on floors 2, 3, and 4 as on other floors, that is, loose bed feet, cracked plaster, wardrobe interiors not properly finished, loose and overhanging plastic counter faces, adhesive smears, drawers improperly installed, joints at sills, etc.

Caution all workmen that the building must be left as clean as it is found.

**GENERAL CONTRACT**

1. Acoustical Tile: Tiles continue to come loose and fall. It appears that the adhesive compound is not bonding to the concrete. There are tiles missing on floors 2, 3, 7, 8, 9, 10 and 11 as of 8-15-64. Check all floors for loose tile.
2. Check all door jambs and correct cracked plaster and loose Moderncote.
3. Replace missing aluminum window sill at Director's Apartment (First Floor). Check sills and fasten as required.
4. Check and fasten loose bed feet.
5. Group Study Room Counters are in the same condition as reported on June 30 (Fourteen of the twenty texolite joints are open from 1/16 to 1/8 and the right hand wall mounting is sagged loose on floors 3, 5, 6, 8, 9, 10 and 12).
6. Door 1105 will not latch. Door 513 binds on latch side of head jamb.
7. Drawer broken in Room 717 by texolite overhang and ~~the~~ draw lock screws not tightened -- also room 605.
8. Wardrobe interiors not sanded or finished in Rooms 604, 606, 607, 608, 609, 610, 611, 612, 614, 616, 617, 618, 619, 620 and 514, 516 and possibly other places.
9. Loose counterface in room 607, 519, 518.
10. Excessive counterface (and sill) overhang in rooms 610, 611, 612, 619 and 620 and rooms ~~506~~ 506, 507, 509, 510 and 511.
11. Contact cement smears on texolite in rooms 607, 612, 619, 620, 507 and 609 and 508, 512, 513, 515, 516, 517, 518 and 519 (some of these are on Wardrobe ends).
12. Recaulk sill in Room 611.
13. Large paint blisters on ceiling toilet room 622.
14. Drawers installed without guides in room 509 and 517.
15. Stair #2 safety tread loose at 9½ and 11½.