

6-15-1962

Board of Trustees Minutes, June 15, 1962

Eastern Washington State College

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Eastern Washington State College
MINUTES OF BOARD OF TRUSTEES MEETING
6:30 p.m., Friday, June 15, 1962
Empire Room, Davenport Hotel
Spokane

The Board of Trustees of Eastern Washington State College met for dinner in the Empire Room of the Davenport Hotel at six-thirty Friday evening, June 15, 1962, followed by a business meeting at seven-thirty. The meeting was attended by: Mr. Harvey Erickson, chairman of the board; Messrs. Joe M. Smith, Melvin Voorhees, Mmes. Zelma Morrison and Marjorie Tanke, board members; Mr. Fred S. Johns, secretary to the board; Dr. Don S. Patterson, president of the college; Mr. M. H. Surbeck, Director of Physical Plant; Mr. Henry Koslowsky, Director of Public Information; Mr. Wm. R. Kidd, president of the Faculty Organization.

MINUTES

It was moved by Mrs. Morrison, seconded by Mrs. Tanke, that the minutes of the May 11, 1962, meeting of the board be approved. Motion carried.

It was moved by Mrs. Tanke, seconded by Mrs. Morrison, that the resignations and new appointments as shown below, be approved. Motion carried.

RESIGNATIONS

Mary Newton, hall director, as of June 30, 1962
Janice Ling, library assistant on half-time, as of May 31
Mrs. Helen Skow, Custodial Worker I, as of end of
extended sick leave, May 25, 1962
Marilyn Ray, Clerk-typist I, library, as of June 7
Ellen Steiner, Custodial Worker II, as of June 30 plus
7.5 days of accrued leave

NEW APPOINTMENTS

Instructional

Henry D. Kass, as Assistant Professor of Political Science,
at \$6800 for academic year 1962-63
A.B., Alfred University, M.A., American University
Course work completed for Ph. D., American University
Nadine Spacek, Visiting Instructor, Campus School, for
fall quarter only (replacement for Mrs. Dyck) at
\$2490 for 68 instructional days
B. Ed., EWCE; M.A., Colorado State College

Instructional (cont'd)

Robert C. Colness, Instructor in Department of Music,
at \$6,000 for academic year 1962-63
B. M., Montana State University
M. M. to be completed Montana State University

James J. Edmonds, Assistant Professor of Music, at
\$7100 (if doctorate is completed by fall)
M. M. University of Michigan
Ph. D., to be completed at University of Michigan

Karl K. Klein, Visiting Associate Professor of PE and
Athletic Trainer, at \$8,100 for academic year
B. P. E., B. S., Indiana University
M. S., Ithaca College

Catherine C. Hunt, Visiting Assistant Professor of PE
at \$6,800 for academic year 1962-63
B. S., LaCrosse State College
M. A., State University of Iowa

Virginia Marie Asan, Visiting Instructor in PE at \$6,100
for academic year 1962-63
B. S., B. Ed., M. S., State University of Washington

Administrative

John Lothspeich, Visiting Assistant in Field Services, at
rate of \$6,900 for the academic year 1962-63 (replac-
ement for Mr. Hall while on leave)

Summer School Staff

John Douglas Campbell, replacement for Dr. V. L. Stevens
in chemistry for seven weeks session at \$1,019

Marilyn Stanton, instructor in organ at \$44 per student
Creative Arts Summer Festival

Stanley Faubian, Department of Art	\$100
Walt Zollars, Department of Art	100
Mrs. Beverly Sporn, Department of Drama	100
Bill Denton, Department of Drama	100
George E. Grier, Department of Music	100
Sybil Hatch, Department of Music	50
Melvin Kornmeyer, Department of Music	100
Mrs. Barbara Comeaux, Dept. of Music	200
Lakeland Village Workshop	
Dr. Channing Bowen	\$40
Dr. Robert Southcombe	40
Samuel Lamanna	20
Mrs. Jackie Benzal	75
Miss Carol Wolover	20
Mr. John Hungate	750

Robert Thompson, seven weeks session, speech at \$1,100	
Howard Duell, post session, Creative Arts, at \$300	

Clerical

Florence Steen, Secretary-Stenographer II on 5/8 time (not civil service) in office of coordinator of summer session, as of June 1, 1962, at base rate of \$294

Student Assistants

Edward A. Laulainen, student assistant in athletics, for academic year 1962-63, at \$1500

TRAVEL

Mrs. Morrison made the motion which was seconded by Mrs. Tanke, that the travel listed be approved as indicated. Motion carried.

- ✓ Wm. H. Drummond, Professor of Education, to attend national conference of TEPS, Fort Collins, transportation at \$144, June 23-30
- ✓ Robert B. Anderson, Assistant Professor of PE and tennis coach, to accompany students to NAIA Tennis Tourney, Kansas City, June 6-10, \$145 from state and \$89.79 from ASB funds
- Michael Soss and Roger Kramer, students, to participate in NAIA tennis tourney, Kansas City, June 6-10, \$469.58 total from ASB funds
- Charles Messenger, student, to participate in NAIA track meet, Sioux Falls, May 31-June 3, travel and per diem, from ASB funds

SALARY INCREMENTS

Dr. Patterson informed the board of the increments to which the personnel who are under civil service are entitled according to the salary schedule adopted by the board, and the increments recommended for those individuals who are not in classified service, and for those who are employed on an hourly basis in the dining hall. Mrs. Tanke moved, seconded by Mrs. Morrison, that the board is apprised of the action and approves the increments as shown on the attached sheets. The motion carried. (Copy attached)

LEAVES OF ABSENCE

Mrs. Tanke moved, seconded by Mr. Erickson, that the leaves of absence as recommended be approved. Motion carried.

- C. Wayne Hall, Assistant in Field Services, for academic year 1962-63, to continue graduate work
- C. Fred Heinemann, Student Union Manager, two weeks active military duty w/pay July 22-August 4

Sabbatical Leaves

Mrs. Opal Fleckenstein, M.A., Instructor in Art, 8 years on faculty, leave during winter quarter. Project - research study and photography of the arts and crafts of Mexico. Replacement cost, approximately, \$1,890

Miss Amsel Barton, Associate Professor of Education, M. A., 22 years on faculty. Leave during next winter quarter. Project - writing of children's materials for supplementary reading for elementary aged children. Also creative writing, content for children's use. Replacement cost, \$1,890

Mr. Robert L. Hanrahan, Assistant Professor of Art, MFA, eleven years on faculty. Leave for fall and spring quarters. Project - to prepare a slides series on artists of the Northwest, to include tape recorded narrations and a manual. Replacement cost for both quarters, \$3,210

Dr. George L. Robertson, Professor of Spanish, Ph. D., for fall quarter. Project - research work on the papers and letters of Henri Dunant, founder of the Red Cross Society and recipient of first Nobel Award, for purpose of publication. Replacement cost, \$2,520.

Norman S. Thompson, Assistant Professor of Business Education, M. A., for fall quarter. Project - research on the development of instruments for determining the credit understanding of high school students. Replacement cost, \$2,520

EXTENSION OF COMPLETION DATE (Metalab Equipment Company)

Mrs. Tanke moved, seconded by Mr. Erickson, that the request of the Metalab Equipment Company as shown in Change Order No. #2 for an extension of forty-two days (to July 5, 1962) for the completion of installation of laboratory equipment be granted. Motion carried.

CAPITAL IMPROVEMENT PROGRAMS FOR 1963-65

Dr. Patterson presented to the Board the proposed 1963-69 capital improvement program including the 1963-65 budget request. Mr. Johns explained each proposed project in the program. (Copy of capital budget on file in the business office) Mrs. Morrison moved that the capital improvement program be approved. Mrs. Tanke seconded the motion which carried.

FALLOUT SHELTER LICENSE OR PRIVILEGE AGREEMENT

Dr. Patterson read a letter from Mr. C. J. Chaffins, Spokane County Civil Defense Director, requesting permission to designate the basements of Showalter Hall and Hargreaves Library as public fallout shelters and to stock these areas with emergency food and medical supplies. It was moved by Mrs. Morrison and seconded by Mr. Voorhees that fallout shelter privileges for these two areas be granted to the Federal, State and County Civil Defense agencies, and that the chairman be authorized to sign the agreement on behalf of the board. Carried.

POSITION OF DIRECTOR OF PERSONNEL

The president reported to the board on the previous action which the Personnel Board and the Board of Trustees had taken regarding the employment and classification of a personnel director. It was suggested that we have a Personnel Committee meeting in July.

ARCHITECTURAL CONSULTANT FOR COLLEGE

The board considered the proposed agreement between the college and the architectural firm of Walker and McGough for consultant services and postponed action until the July meeting.

GAS HEATING FOR COLLEGE

Dr. Patterson reported to the board that the Washington Water Power Company of Spokane is planning to bring gas to Cheney and had submitted a written proposal for furnishing gas for the college. The motion was made by Mr. Smith and seconded by Mrs. Tanke that the chairman be empowered to sign the proposal on behalf of the board. Motion carried. (Proposal on file in business office.)

CONTRACT FOR TELEPHONE EXCHANGE

Dr. Patterson presented the contract with the Cheney Telephone Company for a telephone exchange on the campus. Mr. Smith moved and Mrs. Tanke seconded the motion that the college enter into this contract and that the chairman be authorized to sign for the college. Motion carried. (Contract on file in business office)

CHANGE ORDER # 4 - SCIENCE BUILDING

Dr. Patterson presented Change Order No 4 to the general contract, calling for certain additions and deletions amounting to a total deduction of \$183.18. Mrs. Tanke moved, seconded by Mr. Smith, that the change order be approved. Motion carried.

ROOM AND BOARD CHARGES INCREASED

It was moved by Mr. Smith, seconded by Mr. Voorhees, that the following schedule in room and board charges for 1962-63 be approved, showing an increase of \$7.00 per quarter in board and \$1.00 per quarter in room rates, in order to finance the new dining hall. The motion carried.

<u>Women's Residence Hall</u>	
LA Hall - 1 person to a room (if available)	\$218
2 or more persons to a room	198
Monroe and Senior Halls	
1 person to a room (if available)	202
2 or more persons to a room	193
<u>Men's Residence Halls</u>	
Garry, Hudson and Sutton Halls	
1 or more persons to a room	193

REMODELLING OF PRESIDENT'S HOME

Dr. Patterson reported on the architect's and engineer's examination of the president's home which showed the building to be structurally sound. He recommended that the architect be paid for his consultation to this date and that the necessary repairs be all that is done until the time when a more complete look at the campus development is made.

Mr. Voorhees moved and Mr. Smith seconded the motion, that the president's recommendation be adopted. Motion carried.

MEETING OF GOVERNING BOARDS

Dr. Patterson notified the board that the Association of Governing Boards would have its summer meeting June 29-July 1 at Portsmouth, New Hampshire. Mr. Voorhees made the motion that one member of the board be authorized to attend with travel and per diem expenses paid. Mrs. Tanke seconded the motion which carried.

CONTRACT ON SCIENCE BUILDING

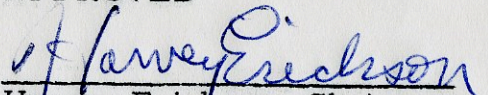
Dr. Patterson called the attention of the board to Mr. Max Kuney's letter from Warren A. Brown regarding the college's intention to exercise its right of prior occupancy of certain areas of the Science Building under the terms of the general contract.

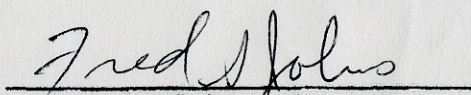
JOINT BOARD MEETING

Dr. Patterson notified the board that the date set for the joint meeting of the boards of the three colleges is July 21, with separate board meetings on Friday evening and the joint board meeting on Saturday morning, followed by a barbecue at the park at one o'clock, Bellingham.

ADJOURNED at 9:15 p.m.

APPROVED


Harvey Erickson, Chairman


Fred S. Johns, Secretary

Increments, effective July 1, 1962

<u>Name</u>	<u>Classification</u>	Monthly	
		<u>Present Salary</u>	<u>1962-63 Salary</u>
Allen, Eilene	Stores Clerk	\$259	\$270
Allen, Kaye	Sec-Sten II	294	307
Anderson, Ella	Clk-Typ I	238	248
*Ator, Joanne	Sec-Sten III	334	349
Baird, Kenneth	Storeskeeper	364	380
Best, Elinor	Sec Sten II	294	307
Boyes, Ellen	Cook II	294	307
Brown, Donna	Cashier II	294	307
*Chatburn, Yvonne	Lib Asst	1/2(270)	(1/2)(282)
Christensen, Lonnie	Custodial Wkr I	282	294
Crawford, Leah	Sec-Sten II	294	307
Dare, Lisle	Groundskeeper	294	307
Elliott, Julie	Sec-Sten I	259	270
*Fager, Marie	Hall Director	214 ML	227.50 ML
Frank, Hazel	Housekeeper	228	238
Goodwin, Eloise	Sec-Sten II	294	307
Ghislieri, Marguerite	Clk-Typ I	238	248
Goodwin, Devota	Food Service Worker I	219	228
Greene, Sandra	Clk Typ I	238	248
Grimmet, Martha	Clk Typ I	238	248
Hauff, Ardala	Clk Typ I	238	248
Heck, Ernestine	Housekeeper	228	238
Hill, Carol	Sec-Sten II	294	307
Huber, Ella	FSW I	219	228
Hughes, Clarence	Electrician	380	397
Hutchinson, Jack	Carpenter	380	397
Kinnick, Willard	Steam Engr	364	380
LaVigna, Mary	SU Food Service Mgr	349	364
Lyons, Joan K.	Clk-Typ I	238	248
McNearney, Janae	Tab Eq Op	282	294
Mamanakis, John	Ath Eq Clk	259	270
Manson, Patricia	Sec Sten II	294	307
*Manzo, Sylvia	Asst to Registrar	364	380
Matter, Carma	CWI	282	294
Meyer, Karl	Steam Engr	364	380
*Meyers, Amata	Sec-Sten III	334	349
Narrance, Judy	Sec-Sten II	294	307
Noel, Howard	CW II	320	334
Phillips, Chester A.	Steam Engr	364	380
Reischl, Anna	Cook I	259	270
Richardson, Charlotte	Staff Nurse	334	349
Rowan, Wilma	Housekeeper	228	238
Rupp, Henrietta	FSW Supervisor	294	307
Schmidt, Lena	Cook I	259	270
Schmiedehausen, E.	FSW II	238	248

Increments, p. 2

Effective July 1, 1962 (cont'd)

<u>Name</u>	<u>Classification</u>	<u>Present Salary</u>	<u>1962- 63 Salary</u>
Schroder, Edna	Cook I	\$259	\$270
Schroder, Vera	Head Cook	320	334
Standefer, Marie	FSW I	219	228
Stutsman, Retha	CW I	282	294
Thomas, Wm. R.	Painter	380	397
*Triplett, Dorothy	Hall Director	200 ML	212.50 ML
*Van Wyck, Marlene	Sec-Sten III	334	349

Effective August 1, 1962

Bass, Etta	Duplicating Clerk	248	259
Delabarre, Emma	Cook II	294	307
Hughes, Eleanor	Sec-Sten II	294	307

Effective September 1, 1962

Miller, Jan	Clk-Typ II	270	282
Smith, Zeta	Cashier I	238	248

Effective October 1, 1962

Harris, Cleo	Account Clerk	282	294
McGinnis, Donna	FSW II	238	248
Ottmar, Kathleen	Clk Typ I	238	248

Effective November 1, 1962

Case, Patricia	Clk Typ I	238	248
Cooney, Betty G.	Clk Typ I	238	248
Norelius, Florence	Cashier I	238	248
Shumate, Betty	Sec-Sten II	294	307

Effective December 1, 1962

Goodwin, Foster M.	CW I	282	294
Murray, Mary	Clk Typ I	238	248
Posey, Allan M.	C W I	282	294

Effective January 1, 1963

Anderson, George L.	Groundskeeper	307	320
Boyes, Richard T.	Plumber	432	451
Dakin, N. Ray	Groundskeeper	349	364
Davis, LaVina	BKG Mach Op	294	307
*Davis, Verald	Sec-Sten III	380	397
Delabarre, Paul	Heating Plant Supv.	537 7	561 7 33.33
Graese, Leland	Accountant	514	537

<u>Name</u>	<u>Classification</u>	<u>Present Salary</u>	<u>1962-63 Salary</u>
<u>Effective January 1, 1963(cont'd)</u>			
Hardman, Patricia	Clk-typ I	\$248	\$259
Heinemann, C. Fred	SU Business Mgr	561	586
Huffman, H. M.	Painter	397	414
Judd, Cecil	Steam Engr	414	432
Kruse, Herman	Truck Driver	349	364
Kruljac, Nancy	Clk-Typ I	238	248
Loomer, Shirley	Staff Nurse	380	397
Lotte, Roy	Gardener	364	380
Mooney, Shirlee	Clk Typ I	248	259
Morris, Betty	Acct Clk	294	307
Phillips, Hilga	Housekeeper	270	282
Scott, Sandra	Clk Typ I	248	259
Shepard, Chester	Carpenter	397	414
Shepard, Walter B.	Painter	397	414
Shields, Goldie	FSW II	248	259
Spencer, Ruth	FSW II	248	259
Steen, Donn M.	Printer	537	561
Steiner, Ellen	CW II	349	364
Sternitzky, Marie	Nurs Supv	471	492
Stevens, Lucile R.	Sec Sten II	307	320
Storlie, Lloyd	Grounds Foreman	537 / \$25	561 / \$25
Trimble, Ethel	FSW I	228	238
Van Horn, John	Groundskeeper	307	320
Virtue, Lloyd	Bldg Main Foreman	537	561