

4-14-1961

## Board of Trustees Minutes, April 14, 1961

Eastern Washington College of Education

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## Eastern Washington College of Education

### MINUTES OF MEETING OF BOARD OF TRUSTEES

7:30 p.m., Friday, April 14, 1961

Signet Room, Davenport Hotel, Spokane, Washington

The Board of Trustees of Eastern Washington College of Education met for a dinner meeting at six-thirty followed by a business meeting at seven-thirty Friday evening, April 14, 1961, in the Signet Room of the Davenport Hotel, Spokane, with the following present: Mr. Harvey Erickson, chairman; Messrs. Joe M. Smith and Melvin Voorhees, Messdames Zelma Morrison and Marjorie Tanke, members; Mr. Fred S. Johns, secretary; Dr. Earle K. Stewart, president of the Faculty Organization; Mr. Marion H. Surbeck, Director of Physical Plant; and Dr. Don S. Patterson, President of the College.

#### APPROVAL OF MINUTES

The minutes of the meeting of March 3, 1961, were approved without re-reading.

#### RESOLUTION FROM ALUMNI

Mr. Don Gibbs, president of the EWCE Alumni Association, presented the attached resolution on behalf of the Alumni Association, and Dr. Stewart presented a letter from the Faculty Organization, regarding the salary for the president of the college. The board was in sympathy with the recommendation and stated that consideration would be given to the matter after the joint board meeting in Ellensburg on April 29th.

#### HOUSING AND FOOD CENTER PLANS

Mr. Funk and Mr. Murray of the firm Funk, Murray and Johnson, appeared and presented their revised preliminary plans and sketches of the new foods center, and Mr. Carroll Martell of the firm of Culler, Gale and Martell, appeared and presented revised preliminary plans and sketches for the men's dormitory. It was moved by Mr. Smith seconded by Mrs. Tanke that the attached resolution be adopted and preliminary plans accepted. Motion carried.

Mr. Johns reported that the Seattle First National Bank had offered to make an interim loan preliminary to construction for these two projects at 3.5% interest.

#### CODE OF ETHICS

Action on the proposed Code of Ethics was postponed until the next meeting of the board since Dr. Lewis, chairman of the committee which drew up the code, was not present.

## CHANGE ORDERS

No action was taken on the change orders on the science building calling for \$8,024.25 in additional costs. Mr. Smith expressed a desire for written statement from the contractors substantiating figures set forth in the change orders from the architect.

## CLOSING OF ACCOUNTS

Mrs. Tanke moved that funds left in the Special Construction of 1958 in the amount of \$2,262.82 be transferred to the Student Union Rental Fund for bond redemption and \$1,056.88 in the special building fund for construction of married student housing be transferred to the Interest and Sinking Fund for dormitory revenue bonds of 1949 and 1956. Mr. Smith seconded the motion, which carried.

## RETIREMENT FOR MR. FRASIER

Mr. Voorhees moved that the request of Mr. Clark M. Frasier for retirement at the end of the 1960-61 academic year be granted. Mr. Smith seconded the motion. Motion carried.

The board also approved the extension of employment for one year beyond retirement age for Miss Hope Cullen, campus school librarian.

## NEW APPOINTMENTS

Mr. Smith moved, seconded by Mr. Voorhees, that the following appointments be approved: Motion carried.

Dr. Glen Kirchner, Sutton Hall director for the summer of 1961 at \$210 plus apartment for the seven weeks term, or \$270 if used for the full nine weeks.

Howard D. Noel, as janitor at \$225 per month as of April 1, 1961, under the emergency employment policies and subject to the Civil Service Statute when activated.

Paul Helsing, as instructor in economics, at \$5600 for the academic year 1961-62.

## SUMMER SCHOOL VISITING STAFF

The board approved the appointment and salaries of the visiting staff for the 1961 summer school as shown on the attached list.

## LEAVES OF ABSENCE

Mr. Voorhees moved that the following leaves of absence be granted. The motion was seconded by Mr. Smith and carried.

Thomas Bonsor, assistant professor of economics, for 1961-62 academic year in order to continue graduate study

Leonard Kalal, assistant professor of physics, for 1961-62 academic year to complete doctorate

Don T. Williams, assistant in student personnel services, for 1961 summer and 1961-62 academic year, to continue graduate study at Stanford University.

Don K. Smith, assistant professor of music, for April 11, 12 and 13, without pay, in order to be accompanist for the Scotch baritone, Niven Miller, in concerts in Montana and Canada, and appointment of Mrs. Patricia Smith as substitute for same period under same arrangement as during the winter quarter.

## TRAVEL

The board approved the following travel as indicated:

✓ Karl Morrison, associate professor of art, approved at last meeting for \$145 toward transportation, to attend National Art Education Association Conference, Miami Beach, Florida, April 8-10, to increase amount to be allowed for travel and per diem to \$395

- Fred Heinemann, Student Union manager, to attend annual conference of Association of College Unions, Colorado Springs, April 15-21, travel and per diem, approved by Student Union Board, approximately \$218.77.

## RESIGNATIONS

The board accepted the following resignations

Lee A. Morgan, custodian, as of March 31, plus six days of accrued vacation

Allen J. McCombs, landscape gardener, withdrew acceptance of appointment

Marian Freer, circulation librarian, as of May 12

## CONVERSION OF MONROE HALL

Upon the recommendation of Dr. Patterson, the board authorized that Monroe Hall be converted back to the use of women students in order to alleviate the shortage of housing facilities for women, since men students can find housing in Cheney homes more readily than can women.

### STUDENT LOAN FUND

The board approved the use of local cash funds to match the first four federal payments, thereby releasing \$11,988.33 advanced from the regular student loan fund.

The board also approved the application from the college for additional National Defense Student Loan Funds for the 1961-62 fiscal year in the amount of \$100,170.00, to be matched by the college with \$11,130 from local cash funds.

### REPORT FROM COMMITTEE OF NINE

Dr. Earle Stewart reported to the board on the meeting of the Committee of Nine held in Seattle on April third.

### INFORMATIONAL ITEMS

Dr. Patterson reported on a letter from Housing and Home Finance Agency, copy of which is attached.

Mr. Johns reported that burglary insurance had been renewed for a three-year period with \$4000 coverage, and extra coverage of \$21,000 on registration days.

Dr. Patterson discussed briefly the auditor's reports which were received this week.

Mr. Johns reported that revenue of \$512.09 had resulted from investment of \$40,487.91 in U. S. Treasury bills in March, and a total of \$3,109.17 in revenue from investments since the program of investment of surplus funds was resumed last November.

### DESIGNATION OF BOARD MEMBER TO CONFER DEGREES

Mr. Harvey Erickson was designated as the board member to confer the degrees at the June Commencement.

### DATE OF JOINT BOARD MEETING

Dr. Patterson notified the board that the spring meeting of the joint board would be held at Ellensburg on April 29th.

### AMS DINNER

Dr. Patterson extended an invitation to the board members on behalf of the Associated Men Students to attend a dinner at the Ridpath Hotel on the evening of April 18.

April 14, 1961

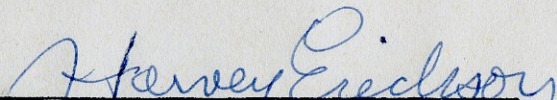
DATE OF NEXT BOARD MEETING

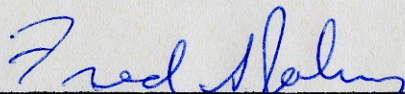
The date of Monday, May first, a dinner meeting, was set as the time for the next meeting of the Board of Trustees.

ADJOURNED

The meeting of the board was declared adjourned at 10:00 p. m.

APPROVED

  
\_\_\_\_\_  
Harvey Erickson, Chairman

  
\_\_\_\_\_  
Fred S. Johns, Secretary

RESOLUTION

Attachment A to Form CFA - 501-3

BE IT RESOLVED THAT the Board of Trustees of Eastern Washington College of Education at its regular meeting held this fourteenth day of April, 1961, hereby authorize the making of an application to the Community Facilities Administration House and Home Finance Agency for a forty-year loan not to exceed \$2,900,000 for the purpose of constructing dormitory and dining facilities on the campus of said college:

The following members were present and voted Aye:

Mr. Harvey Erickson, Chairman  
Mrs. Marjorie Tanke  
Mr. Melvin Voorhees  
Mr. Joe Smith

STATE OF WASHINGTON)  
COUNTY OF SPOKANE ) SS:

Fred S. Johns, being duly sworn, deposes and says that he is the Secretary of the Board of Trustees, Eastern Washington College of Education; and that the foregoing is a true and correct copy of the minutes of a regular meeting of the Board of Trustees of the said college, held on the fourteenth day of April, 1961, at the Davenport Hotel, Spokane, Washington.

WITNESS my hand this seventeenth day of April, 1961.

(College has no Seal)

Fred S. Johns  
Secretary

Sworn to before me this  
17th day of April, 1961

Michael King  
Notary Public  
Cheney Wash.





HOUSING AND HOME FINANCE AGENCY  
OFFICE OF THE REGIONAL ADMINISTRATOR

REGION VI AREA OFFICE  
450 Federal Office Building  
Seattle 4, Washington

March 28, 1961

*Committed to go into  
Past information  
in agenda*

*a*

Dr. Don S. Patterson  
President  
E. Washington College of Education  
Cheney, Washington

Dear Dr. Patterson:

Re: CH-Wash-42(DS)  
E. Washington College of Education  
Cheney, Washington

I am pleased to advise that your fund reservation for the above application has now been increased from \$2,440,000 to \$2,900,000, with interest at 3-1/2 percent, to cover "Housing facilities for 440 men students, director and guest room; dining facilities for 1,144."

It is understood that the full application will be filed no later than April 19, 1961, as provided by the extension of time approved in our letter dated January 10, 1961.

Sincerely,

L. R. Durkee  
Director for Northwest Operations



EASTERN WASHINGTON COLLEGE OF EDUCATION  
INTRA-COLLEGE MEMORANDUM

TO: President Patterson and Dean Kabat

FROM: Joe W. Chatburn

DATE: March 30, 1961

SUBJECT: Summer Visiting Faculty, salaries,  
subject taught.

Name and Title	Division and Subjects	7-week session	2-week session
Howard Akers Rep., Carl Fischer Music Co. Spokane, Wash.	Creative Arts Summer Festival Music	\$ No charge	
Dr. George Brain Supt. Baltimore, Md.	Administrators' Conference	325	
Dr. Chester Babcock Ass't Supt St. Dept.	Administrators' Conference	NC	
Bernice Brock Instructor	Education, Campus School	950	
Phil Brownlee Teacher, Omak Pub.Sch., Wn.	Summer Recreation	330	
Dr. Claude A. Buss Professor, Stanford U.	Far East Conference	320	
Dr. Shau Wing Chan Professor, Stanford U.	Far East Conference	750	
Perry Colton Harcourt Brace and World Book Company	School Administrators' Conference	NC	
Orel B. Davis Teacher, Portland, Ore.	Kindergarten Workshop		\$ 300
Dr. George M. DeWoody Professor, Hardin-Simmons U.	Education 511 (3 sections)	1100	
William Dunlop Spokane Public Schools, Wn.	I.A. 160, 161, 338, 370, 375, 499	1050	
Dr. Jack Fox Supervisor, Inglewood, Calif.	HPE 452, 454, 490	1300	
Dr. Robert W. Frederick Professor, State University of New York	Ed. 510, 512	1400	
Grace B. Gerard Instructor	H.Ec. 360, 460, 497, 499, 599	1072	
J. Donald Hair Director, Spokane, Wn.	Ed. 482 Public School Curriculum Seminar	800	

Name and Title	Division and Subjects	7-week session	2-week session
Cecil J. Hannan Director of Field Service, WEA	Professional Organizations' Workshop	275	
Richard G. Heggie Director, The Asia Foundation	Far East Conference	500	
William F. Hibbard Principal, Sunset Elementary Sch.	Ed. 393	850	
Dr. Wayne Hill Assist. Professor, San Diego, Calif.	Ed. 367, 368, 471	1100	
Dr. Errett Hummel Professor, Portland State College	Administrators' Conference	15	
E. LeRoy Isherwood Principal, Betz Elementary Sch.	Ed. 469e, (2 sections), 520	850	
Olive Johnston Primary Teacher, Seattle, Wn.	Workshop in Reading	500	
Dr. Wendell P. Jones Professor, University of California	Conference on Africa	500	
George Laisner Professor, Washington State University	Creative Arts Summer Festival: Art	400	
<del>Clare Lincoln</del> Alice Bloom Consultant, Bellevue Schools	Administrators' Conference	60	
Dr. Frank McMullan Professor, Yale U.	Creative Arts Summer Festival: Drama	1350	
Cecelia Nelson Consultant, Eugene Publ.Sch.	Creative Arts Summer Festival: Music	475 <del>375</del>	
Glen Minard Assist. Supt., Secondary Sch., Spokane, Wn.	Ed. 482	900	
Dr. C. Merrill Murray Professor, New York State Univ.	Ed. 490 (3 sections)	1200	
Dr. William O'Neil Assist. Professor, Long Beach State College	Psych. 1101, 400, 537	1100	
Dr. Jane Patterson Supervisor, Huston School Dist., Texas	HPE 449, 490	1300	
J. Russell Peters Consultant, Tucson Jr. High Schools, Arizona	Ed. 551, Soc.St. 490 (2 sections)	4000 <del>1100</del>	

Name and Title	Division and Subjects	7-week session	2-week session
John Plesha Chairman of Math. Dept., Edmonds, Wn.	Math. 497		325
Dr. Gerald Prindiville Professor, Los Angeles State College	Ed. 528, 530, 552	1300	
Robert L. Pryor Supervisor, Spokane Public Schools	Ed. 462		300
Dr. J. Melvin Rhodes Prof. University of Arizona	Psych. 350, 561, 573	1400	
George Stanfield Consultant, Encyclopedia Britannica Films	Administrators' Conference	NC	
D. F. Schutte A-V Director, St. Louis Park, Minn. Public Schools	Educ. 462, (2 sections) 564	1250	
Darwin Seeley Supervisor HPER, State Supt. Office	HPE 498		190
J. Loren Troxel Director of Professional Services, WEA	Prof. Organizations' Workshop	275	
Jeanne Wardian Instructor, EWCE	Music 102, 128, 447A, 118-318	1020	
Donald E. Wade Instructor, Cheney High Sch.	Hist. 163, (2 sections), 107, 108 Post Session His. 163, 499	975	250
Dr. Clifton White Former Prof. Eastern Illinois State College	HPE 251, 370, 125 (2 sections)	1300	
Clifford Williams Director, Special Curriculum Projects Portland Public Schools, Oregon	Administrators' Conference	100	
<i>John Hungate</i>	Psych. Workshop for the Teachers of the Mentally Retarded	<del>1500</del> 750	
<i>Lynton Piatt</i>	Educ. 542, 573, Psych. 470	<del>1300</del> 1000	
_____	Lib. Sci. 400, 402, 412	1200	
_____	Supervisor of Student Teachers A Spokane High School	150 <u>\$33,542</u>	<u>\$1,365</u>

*June 23*

\$34,907