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Board of Trustees Minutes, April 4, 1959

Eastern Washington College of Education

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Eastern Washington College of Education
MINUTES OF BOARD OF TRUSTEES MEETING

2:00 p.m., Saturday, April 4, 1959

Davenport Hotel, Spokane

The meeting of the Board of Trustees of Eastern Washington College of Education was called to order at 2:00 p.m., Saturday, April 4, 1949, in the Green Room of the Davenport Hotel in Spokane by the chairman of the board. Those present were: Mrs. Helma Morrison, chairman; Messrs. Harvey Erickson and Joe M. Smith, members; Dr. Wm. W. Force, secretary; Dr. Don S. Patterson, president of the college. Others present were Dr. R. H. Hagelin, president of the Faculty Organization; Mr. Wm. R. Dell, Director of Public Information and Publications; Dr. Walter L. Powers, chairman of the sub-committee on salaries; and Mr. Charles Booth, chairman of Campus Planning Committee.

MINUTES

The reading of the minutes of the February 4, 1959, meeting were dispensed with and they were approved without having been read.

RESIGNATIONS

Mr. Erickson moved, seconded by Mr. Smith, that the following resignations be accepted. Motion approved.

Dixie Lee Beebe, clerk, graduate office, as of March 31, plus 7 3/4 days of accrued vacation

Carol Auvil, clerk, Division of Health and Physical Education, as of March 17

Shirley Gay, clerk, registry office, as of March 17, plus 4 1/4 days of accrued vacation

NEW APPOINTMENTS

Mr. Smith moved that the following new appointments be confirmed as indicated. Mr. Erickson seconded the motion which was carried.

Cleo Harris, clerk, registry office, at \$205 per month (one step) as of March 25 (replacement)

Sandra West, clerk duplicating office, at \$195 per month as of February 24 (replacement)

Pauline Crane, clerk, Division of Health and Physical Education, at \$195 per month as of March 23 (replacement)

Dorothy Lambert, clerk, library, at \$205 (one step) as of March 23, for spring quarter only

Geneva Ditlevson, library clerk, IM.C, at \$250 as of March 21

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H. S. Hatch, custodian, at \$349.17 per month, as of March 1

Wm. R. Thomas, painter, at \$300 per month as of March 1

Miss Ann Johnston, cafeteria manager, Student Union, at \$450 per month, to be paid from local funds, under the direction of the director of foods service

Miss Mercedes Leon, graduate assistant in foreign language, at \$200 per month as of March 6

Clifton A. Hussey, special instructor, for one evening class for four credits, at \$700 for the spring quarter

Phyllis Wilkerson, junior secretary (job reclassification from clerk) graduate office, at \$240 (two steps) per month as of April 6

RECLASSIFICATION

Mr. Erickson moved that the reclassification of Ray Dakin from janitor to groundsman at no change in salary, effective February 18, be approved. Mr. Smith seconded the motion. Motion carried.

LEAVES OF ABSENCE

Mr. Smith moved, seconded by Mr. Erickson, that the following leaves of absence be granted. Motion carried.

Yvonne Patrick, clerk, library, maternity leave for spring quarter

Obed Williamson, professor of education, extension of leave for the second year (1959-60)

John Fertakis, instructor in business education, for 1959-1960 academic year, to do graduate work at University of Washington

Darrell Morse, assistant professor of history, for 1959-60 academic year to complete doctorate at University of California

Raymond F. Bell, associate professor of mathematics and physics, extension of leave for second year to continue graduate work at University of Michigan

Arthur Biehl, assistant professor of music, to do work toward doctorate for academic year of 1959-60 at the university

Wm. H. Drummond, professor of education and head of the division, to accept appointment as adviser and consultant to the Ministry of Education, University of Seoul

Wm. R. Dell, director of public information and publications, for four quarters beginning with summer of 1959 to do graduate work under Danforth Grant at Northwestern

Norman S. Thompson, assistant professor of business education, to do work toward Ed. D. at Colorado State College

TRAVEL

Mr. Smith moved that the travel as given below be approved. Mr. Erickson seconded the motion. Motion carried.

Nan K. Wiley) transportation only to attend the Northwest
R. L. Hanrahan) Institute of Sculpture, April 8, 9 and 10,
Vancouver, B. D.

Don S. Patterson, president, travel and per diem, to attend Western Governors' Conference on Higher Education, and to interview prospective candidates for positions, April 6-14
The board further authorized the president to do any travel necessary to interview candidates.

CHAPMAN LETTER

A letter from Dr. Roger W. Chapman was read to the Board (copy attached). The chairman stated that in a discussion with the attorney general it had been said that it would be in order for the board to request a formal interpretation from the office of the attorney general with respect to the matter of payment of Miss Dorothy Crunk, Mrs. Gladys Ludwig, widow of the late Dr. Albert P. Ludwig, and Roger W. Chapman, who Dr. Chapman claims had been unjustly dismissed without timely notice. The president was directed to obtain a formal ruling from the attorney general.

Mr. Erickson moved and Mr. Smith seconded the motion that the matter regarding the action requested in Dr. Chapman's letter be referred to Dr. Patterson for complete study and that a full report of his findings be made to the board at the April meeting if possible, and at the May meeting at the latest. It was further stipulated that a special meeting could be called to review this matter sooner if it appears that the report of the president would be ready. Motion carried.

The chairman directed that Dr. Chapman be informed of the action of the Board of Trustees.

ACTING DIRECTOR OF GRADUATE STUDIES

Mr. Erickson moved that Dr. Walter L. Powers be appointed acting director of the summer session of 1959 during Dr. Whitfield's absence. Mr. Smith seconded the motion. Motion carried.

APPOINTMENT ON ADVISORY COUNCIL

Mr. Smith moved that Mr. Al Farrar, Ritzville, be appointed as representative of the Department of Classroom Teachers from Region 6 to the Advisory Council. Mr. Erickson seconded the motion, which was carried.

LETTER RE INSURANCE (HODDE)

The chairman of the board read a letter from Mr. Hodde, Director of the Department of General Administration (copy attached). It was announced that no action was deemed necessary since the chairman of the board had discussed this matter directly with Mr. Hodde.

REPORT ON BONDS

Dr. Force reported that we have now called the \$44,000 in bonds in advance of their due date. This makes a total of fifty-four that have been called in advance of due date and leaves a balance of \$466,000 outstanding of an original issue of \$700,000.

CHANGE ORDER

Mr. Smith moved, seconded by Mr. Erickson that the change order (attached) to substitute tile in lieu of asphalt time in certain classrooms of the Campus School at a cost of \$3,979 plus sales tax, be approved. Motion carried. The source of this expenditure shall be from minor capital outlay, Appropriation Number 133-3.

APPROPRIATION FOR NATIONAL DEFENSE STUDENT LOAN

Dr. Patterson reported that we can expect \$36,564 to be deposited to our credit from the recent appropriation by Congress for the National Defense Student Loan Fund. Mr. Smith moved that we contribute the required one-ninth of this amount, or \$4,063, and Mr. Erickson seconded the motion. Motion carried. This money is to be taken from the Fidelity Savings and Loan where we now have money on deposit.

AUTHORIZATION FOR ENGINEERING SERVICES

The Board authorized the president to obtain estimates for engineering services in surveying and drawing up specifications for widening of sidewalks and surveying of site for the new science building. The president is to contact the members of the Board of Trustees to obtain authorization to proceed with the engineering services after the estimates are obtained.

SITE FOR SCIENCE BUILDING

Mr. Charles Booth, chairman of the Campus Planning Committee, presented a tentative campus long-range plan in which it was indicated that the new science building would be on the present baseball field.

CHANGE IN FEES

The Board approved a change in the health fee, increasing it from \$2.50 to \$3.50. This increase is necessitated by the fact that the health fund is in the red due to heavy demands on the service because of the Asian Flu last year.

An increase in rental fees for college housing was also authorized as shown on the attached summary of charges. This increase is necessary because of agreements made in 1949 to call dormitory revenue bonds in advance of their due date, and because of increases in salary of dormitory employees.

GENERAL INFORMATION

The chairman of the board called for a report regarding the negotiations for changing the sewer charges. A change had been recommended in the state auditor's report. Dr. Patterson reported that the next step was to meet with the Mayor of Cheney and the city attorney to request a decision regarding the reduction of charges. Dr. Patterson stated that the city attorney had claimed that an agreement was made with the college and certain state offices authorizing the present charge and that no change can be made. Mrs. Morrison requested that a letter from the city confirming this position be requested in order that the position of the city and the efforts of the college to negotiate a change might be made a part of the official record and reported to the state auditor.

Mrs. Morrison asked what had been the final disposition of the Clement Sheng case. Dr. Patterson reported that Mr. Sheng had been separated from the staff as of January 31 and is now a student at New Mexico University.

Dr. Patterson made a report concerning problems in connection with the construction and furnishing of the Student Union for the information of the board. He stated that these problems are apparently ironed out.

A report on the legislative action of interest to this college is attached to these minutes.

Dr. Patterson reported that plans are now under way for a study of the appropriations in relation to budget distribution. The three presidents of the colleges of education met in Seattle to discuss uniform policies regarding salaries. A copy of their policies as discussed is attached.

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ADJOURNED

The board adjourned at 5:15 p.m., with the next meeting subject to call by the chairman of the board.

The joint board of the three colleges of education will meet at ten o'clock, Saturday, April 25, in Ellensburg. Dr. McConnell extends an invitation to the wives and/or husbands to join the board for a half-hour of refreshments preceding the board meeting.

APPROVED

Zelma R. Morrison
Zelma R. Morrison, Chairman

William W. Force
Wm. W. Force, Secretary