

7-18-1958

Board of Trustees Minutes, July 18, 1958

Eastern Washington College of Education

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Eastern Washington College of Education
MINUTES OF BOARD OF TRUSTEES
Bellingham, Washington-7:30 p.m., July 18, 1958

The Board of Trustees of Eastern Washington College of Education met at seven-thirty, Friday evening, July 18, 1958, in the Bellingham Hotel, Bellingham, Washington, with the following persons present: Mrs. R. R. Morrison, chairman; Mrs. Frank Laughbon and Mr. Harvey Erickson, members; Dr. W. W. Force, secretary; Dr. Don S. Patterson, president of the college; Mr. Wm. R. Dell, EWCE director of publicity, Dr. Kenneth Hossom, president of the Faculty Organization, and Dr. N. Wm. Newsom, director of summer session.

MINUTES OF JUNE MEETING

The minutes of the June first meeting were read and approved as amended.

RESIGNATIONS

Mr. Erickson moved, and the motion was seconded by Mrs. Laughbon, that the following resignations be accepted; Motion carried.

Lois LeDuc, assistant to the registrar, as of June 30 plus
nine days of accrued vacation

Christine Teroaka, assistant dietician, as of August 15

JoAnne Dobson, clerk, Placement Office, as of August 19

NEW APPOINTMENTS

Mrs. Laughbon moved, and Mr. Erickson seconded the motion, that the following clerical appointments be approved. Motion carried.

Clerical

Donna Munro, clerk, Placement Office, replacement, at
\$195 as of August first

Emily McIntyre, library clerk, half-time at \$130 for the
seven weeks summer session, replacing Miss Frederking
who did not accept appointment

Graduate Assistant

Mr. Erickson moved and Mrs. Laughbon seconded the motion, that the appointment of George E. Grier as graduate assistant in music for 1958-59 at a salary of \$900 be approved. Motion carried.

Summer Session

Mr. Erickson moved, seconded by Mrs. Laughbon, that the appointment of Mrs. Fred Stanton as a replacement for Mr. Kee, who did not accept appointment be approved at a salary of \$44 for teaching one-half credit in organ for the seven weeks summer session, Motion carried.

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Academic

Mrs. Laughbon moved that the following academic appointments be approved. Mr. Erickson seconded the motion. Motion carried.

John Barrie Woods, acting instructor in physical education replacing Reid Gunnell who asked to be released, at \$4600
William Dirks Thomas, acting assistant professor of English, replacing Mr. Dering who will be on leave, at \$5400
Verna L. Engstrom-Heg, acting assistant professor of mathematics for 1958-59, replacing Mr. Bell who will be on leave, at \$5400
Ella Poffenroth, acting instructor, replacing Mr. Kennedy who will be on leave, at \$5300
Lawrence Threlkeld, instructor in business education, at \$4600
Clement Sheng, assistant professor of physics, at \$5400
Vaughn Shaffer Albertson, assistant professor of English, at \$5500
John G. Curry, assistant professor of sociology, at \$5400

ADJUSTMENT IN SALARY

Mrs. Laughbon moved that the following adjustments in salary be approved as indicated. Mr. Erickson seconded the motion. Motion carried.

Arthur Biehl, one month's salary of \$655.55, for directing Inland Empire Summer Music Camp
Ruth Himes, \$200 for nine weeks, as hall director
Mary Solis, clerk, to be granted a \$10 increase over salary she was receiving when she resigned
Nancy Griffin, from assistant cashier to cashier, at \$2580 to cashier at \$3700, effective June first
Grace Fossum, reclassified from cashier to assistant bookkeeper at same salary
Joyce Brown, reclassified from clerk-typist to assistant cashier at same salary

Student Union (recommended by Student Union Board)

Ladd Kafflen, manager, from \$400 to \$420 as of July 1
Frank Mac Creary, foods director, from eleven months basis to twelve months at same salary
Rose Russell, maid, from twelve months to eleven months basis at an increase from \$204.17 to \$224.38

MILITARY LEAVE

Mr. Erickson moved, and Mrs. Laughbon seconded the motion, that military leave w/pay be granted to the following. Motion carried.

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Helen Fleming, Captain USAR, August 11-22, w/pay
Tilford T. Wall, Lt. Col. USAR, July 21-August 1, w/pay

TRAVEL

The board approved travel for Dr. Don S. Patterson for the purpose of having personal interviews with candidates for the position of Dean of Instruction.

DESIGNATION OF REPRESENTATIVE

The motion was made by Mrs. Laughbon and seconded by Mr. Erickson that Tilford T. Wall be designated as the representative of the college in the procurement and transfer of property. Motion carried. Copy of resolution attached.

OUTSIDE EMPLOYMENT FOR MR. HANRAHAN

Mrs. Laughbon moved that the request of Mr. Robert L. Hanrahan to teach in the WSC Art Center in Spokane for six weeks this summer while teaching in the EWCE summer school, be granted. Mr. Erickson seconded the motion, Motion carried.

STEAM LINE REPAIR

Mr. Erickson moved and Mrs. Laughbon seconded the motion that the renovation and repair of the six-inch steam line to the Fieldhouse be authorized from minor capital outlay, at an approximate cost of \$11,000 plus engineering fee. Motion carried.

ACCOUNTING MACHINE FOR BUSINESS OFFICE

The Board discussed the need of an accounting machine for the business office and left it to the president and comptroller to assess the need and the various sources of funds from which the purchase could be made.

OTIS ELEVATOR

Dr. Patterson presented a report on the condition of the present elevator in Showalter Hall and the cost of installing an Otis elevator, which was approximately \$22,500. The administration was authorized to go ahead with plans for the purchase and installation of a new elevator.

PROPOSED BUDGET

Dr. Patterson presented the proposed budget for the 1959-51 biennium. The preliminary estimate for the Salaries, Wages and Operations was \$4,811,613. The budget is to be revised and submitted to the board at a later date.

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PRESENTATION OF DIPLOMAS

Mrs. Morrison will present diplomas to the summer graduating class at the Commencement Exercises on August first at Woodward Field.

LETTER FROM THE GOVERNOR

Mrs. Morrison read the attached letter from Governor Rosellini in which he said he has placed the date of October 9th on his calendar to visit the campus of Eastern and will make every attempt to be here on that date.

NEXT MEETING

The next meeting of the Board of Trustees will be on July 25 in Mr. Rasque's office for the purpose of opening bids for the construction of the new Campus School, addition to the Student Union, and certain building renovations, and for the sale of bonds.

The date of August 27 in Spokane was tentatively set for the meeting of the Board of Trustees for the purpose of reviewing and approving the 1959-61 biennial budget. The time was set at 1:00 p.m.

Adjourned

APPROVED:

Zelma R. Morrison

Zelma R. Morrison, Chairman

W. W. Force

W. W. Force, Secretary



State of Washington
EXECUTIVE DEPARTMENT
Olympia

ALBERT D. ROSELLINI
Governor

July 1st 1958

Mrs. Zelma Reeves Morrison
458 W. 21st Avenue
Spokane, Washington

Dear Zelma:

Thank you for your note of June 26th. I have the date of October 9th on my calendar for the visit to the campus at Eastern Washington College of Education and Mrs. Rosellini and I will make every effort to be there. However, it is difficult to make a firm commitment this far ahead of time, but at the present time I have no conflict, and barring any unforeseen emergencies, I am quite sure we will be able to go.

With kindest personal regards, I am

Sincerely,

al
Governor

ADR/mg

July 18, 1958

RESOLUTION

STATE OF WASHINGTON
Surplus Property Section

BE IT RESOLVED THAT The Board of Trustees
-----, the duly authorized governing body of Eastern
Washington College of Education, having taken the matter
into full consideration and having determined by the required vote, as
stated in the minutes, does hereby designate T. T. Wall
the representative of the aforementioned institution. The said repre-
sentative is hereby authorized to bind the institution to the particular
terms and conditions of transfer which are or may be imposed by the
execution of the Form REW 135 or the state agency warehouse issue
sheet. The said representative is moreover empowered to delegate
the authority imposed upon him to such people as he considers reasonably
necessary to accomplish these purposes. He is herewith instructed to
confer upon those people designated by him such authority as is necessary
and to see that they are properly identified by card or letter.