

11-20-1975

Board of Trustees Minutes, November 20, 1975

Eastern Washington State College

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BOARD OF TRUSTEES

Eastern Washington State College

November 20, 1975

The Board of Trustees of Eastern Washington State College held its November meeting on Thursday, November 20, 1975, in the Council Chambers of the Pence Union Building on the EWSC Campus.

BOARD OF TRUSTEES PRESENT

Mr. Jerome W. Page, Chairperson
Mrs. Frederick Wilson, Vice Chairperson
Mr. Morris G. Shore
Mr. Ronald E. Robinson

STAFF PRESENT

Dr. Emerson Shuck, President
Dr. Philip Marshall, Vice President for Academic Affairs
Mr. Fred S. Johns, Vice President for Business & Management
Mr. John Lothspeich, Director of College Relations
Mr. Kenneth Dolan, Secretary, Board of Trustees
Mr. Russell Hartman, Business Manager
Dr. Michael Green, President, Faculty Organization
Dr. Wayne Loomis, Director, Facilities Planning
Dr. Dennis Schwalm, Professor of Physics
Dr. Frank Rosekrans, Associate Professor of Psychology
Dr. Laura Dustan, Dean of the Intercollegiate Center for Nursing Education

PRESS PRESENT

Donnie Griffin, The Chronicle
Doug Sly and Rob Strenge, The Easterner
Joan Applegate, The Spokesman Review

BUSINESS MEETING

Chairperson Page called the business meeting to order at 8:10 p.m.

MINUTES APPROVAL

Motion #11-75-01: "That the minutes of the October 23, 1975, Board of Trustees meeting be approved."

Motion by Mr. Robinson, seconded by Mrs. Wilson, approved unanimously.

PRESIDENTS' REPORTS

Dr. Emerson Shuck reported on a number of college-related issues and introduced Dr. Laura Dustan, Dean of the Intercollegiate Center for Nursing Education. Dean Dustan reported briefly on the program and explained the need for constructing new facilities. She also invited the Board members to visit the center so that they could become familiar with the Nursing Program and also view the existing facility.

PRESIDENTS' REPORTS, Cont'd.

Tom Hampson reported for the Associated Students.
Dr. Michael Green reported for the Faculty Organization.

SCIENCE HALL REMODELING

Motion #11-75-02: "That the Science Hall Remodeling change-order be approved."

Motion by Mrs. Wilson, seconded by Mr. Shore, approved unanimously.

MARTIN HALL REPAIRS

Motion #11-75-03: "That the appointment of Peter Suden and Associates as design consultant for Martin Hall be approved."

Motion by Mr. Robinson, seconded by Mrs. Wilson, approved unanimously.

POLICE AND FIRE SERVICES CONTRACTS

Motion #11-75-04: "That the renewal of the interlocal cooperative agreements with the City of Cheney for fire and police services be approved."

Motion by Mr. Robinson, seconded by Mrs. Wilson, approved unanimously.

STUDENT AND PART-TIME WAGE RATES

Motion #11-75-05: "That the recommended increase in student and other part-time wage rates be approved."

Motion by Mr. Robinson, seconded by Mrs. Wilson, approved unanimously.

RECESS

Chairperson Page called a recess of the Board of Trustees meeting at 9:35 p.m. He called the business meeting back into session at 10:00 p.m.

PSYCHOPHYSIOLOGICAL LABORATORY FEES

Motion #11-75-06: "That the fee for Psychophysiological Laboratory Services be approved."

Motion by Mrs. Wilson, seconded by Mr. Robinson, approved unanimously.

BUS SERVICES INTERLOCAL AGREEMENT

Motion #11-75-07: "That the renewal of the interlocal cooperative agreement including all amendments with the Spokane Transit Commission for bus services be approved."

Motion by Mrs. Wilson, seconded by Mr. Shore, approved unanimously.

Mr. Shore requested that the administration secure advice from the Assistant Attorney General about the adequacy of liability insurance coverage on the bus service referenced in the contract agreement, and report to the Board.

EXECUTIVE SESSION

Chairperson Page called an executive session at 10:05 p.m. for the purpose of discussing personnel matters. The meeting was called into regular session at 11:00 p.m.

PERSONNEL ACTIONS

Motion #11-75-08: "That the personnel actions as proposed be approved."

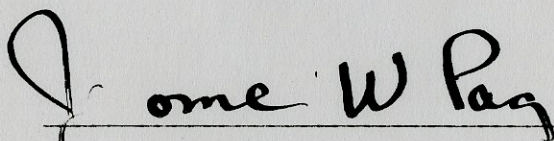
Motion by Mrs. Wilson, seconded by Mr. Shore, motion approved. Voting yea; Page, Wilson, and Shore. Voting nea; Robinson.

NEXT MEETING DATE

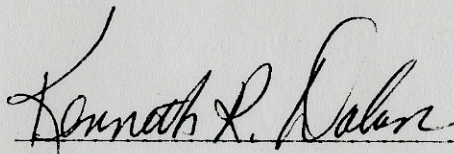
The next meeting date of the Board of Trustees was set for December 18, 1975, at 6:30 p.m. in the Pence Union Building on the Eastern Washington State College campus.

ADJOURNMENT

The meeting was adjourned at 11:05 p.m., November 20, 1975.



Jerome W. Page
Chairperson, Board of Trustees



Kenneth R. Dolan
Secretary, Board of Trustees

AGENDA

Eastern Washington State College
Board of Trustees

8:00 p.m., November 20, 1975

Pence Union Building Council Chambers

- I. Approval of the minutes of the October Board of Trustees meeting (Attachment I.)
- II. Presidents' Reports
- III. Continuing and New Business
 - A. Building and planning
 - 1. Science Hall remodeling - change order (Attachment III. A. 1.)
 - 2. Appointment of a design consultant for Martin Hall repairs (Attachment III. A. 2.)
 - 3. Information on Science Hall remodeling (Attachment III. A. 3.)
 - B. Business and Financial
 - 1. Renewal of interlocal cooperative agreements with the City of Cheney for fire and police services for the period July 1, 1975, through June 30, 1977. (Attachment III. B. 1.)
 - 2. Renewal of interlocal cooperative agreement with Spokane Transit Commission for bus services for the period November 1, 1975, through December 15, 1976. (Attachment III. B. 2.)
 - 3. Recommended increase in student and other part-time wage rates to reflect Federal minimum wage increase effective January 1, 1976. (Attachment III. B. 3.)
 - 4. Fee for Psychophysiological Laboratory services. (Attachment III. B. 4.)
- IV. Personnel Actions (Attachment IV.)
 - A. Administrative
 - B. Faculty

PERSONNEL ACTIONS

A. Administrative

1. Leave Without Pay

Best, Elinor, Administrative Secretary to Vice President for Student Services, January 19 - 30, 1976.

2. Title Change

Fahey, John, from Associate for College Relations, to Associate for Grants Administration and College Relations. Increase in salary base effective December 1, 1975, from annual salary of \$20,074 to \$22,074. Title and salary change to recognize increased duties. (See Attachment IV-A)

3. Resignation

Fetters, Frank, Coordinator for Normal Curriculum, Black Studies Center; effective October 13, 1975.

B. Academic

1. Appointments - Faculty - 1975-76

Part Time:

Bender, Robert F., Professor of Accounting; services as consultant to Dept. Social & Health Services Project, September 10 and 11. Salary: \$253.13 (grants/contracts funds).

Briscoe, Robert H., Assistant Professor in Business Administration; workshop, Sept. 30, Oct. 7, 14, 21 and 28. Salary: \$991.50.

Chinen, Teruo, Instructor in P.E.; one-credit course, Fall Quarter. Salary: \$200.

Corbin, Lu Diane H., Visiting Assistant Professor of French, Spring Quarter. Salary: \$4,735.

Donley, Richard W., Associate Professor of History; one-credit course held in Spokane September 27. Salary: \$200.

Elton, Robert H., Associate Professor of Psychology; services in DISCUSS Project, October 1 through Dec. 31. Salary: \$430.65 (grants/contracts funds).

Fabre, Theodore R., Assistant to Field Coordinator, SEMAT Project, Sept. 22 through June 11. Salary: \$2,400 (grants/contracts funds).

Fuglsby, Glen O., Professor of Industrial Education & Technology; three 1-credit hour workshops held in Spokane, Sept. 18 through 27. Salary: \$600.

Kass, Henry D., Professor of Political Science; services as consultant to Dept. Social & Health Services Project, October 16, 17, and Nov. 4 through 7. Salary: \$900 (grants/contracts funds).

Lehman, Charles A. (Lt. Col.), Adjunct Assistant Professor of Recreation and Park Administration, academic year. No remuneration.

Midgley, Elaine M., Substitute Teacher, Campus School, October 8. Salary: \$25.

Minor, Charles B., Associate Professor of English; 4 credits taught on an overload basis, Oct. 17 through Dec. 12. Salary: \$526.80.

Appointments - Faculty - 1975-76 - Part Time (Cont'd.)

- Reid, Hazel, Substitute Teacher, Campus School, October 1 through 31.
Salary: \$550.
- Rich, Robert O., Associate Professor of Sociology; Human Communications Workshop held at Fairchild AFB, September 25 through Oct. 10.
Salary: \$600 (grants/contracts funds).
- Scott, Martin W., Graduate Teaching Fellow in Psychology; appointment from Oct. 20 through June 11. Salary: \$2,780.87.
- Triplett, Lynn G., Assistant Professor of History; one-credit course held in Spokane, Oct. 18. Salary: \$200.

Appointments - Library - 1975-76

Full Time:

Osorio, Nestor L., Catalog Librarian; Librarian II, effective Jan. 5, 1976.
Salary: \$13,440 (12-month base).
(B.A., U. of the Atlantic (Barraquilla, Columbia); M.A., State University College (Geneseo, N.Y.); M.L.S. expected Dec., 1975, from the latter institution. Previous experience: Instructor in Math. at Nat'l. Technical Institute of Commerce, Jan. to Dec., 1969. Instructor in Math., Corporate Univ. of the Coast (Barraquilla), Aug. to Dec., 1972. Simultaneously during this period was Assistant Professor of Physics, Univ. of the Atlantic. From Jan., 1973, to Dec., 1974, was Professor of Physics, Univ. of the North (Barraquilla).

2. Return from Sick Leave

Allen, Margaret, Associate Professor of Education. Returned half-time Nov. 4 through 14; full-time beginning Nov. 17, 1975.

3. Resignations

- Dodson, Edward W., Program Staff, Continuing Education; effective Sept. 19, 1975.
- Laughlin, John W., Graduate Teaching Fellow in Psychology; effective Sept. 22, 1975.
- Prather, Daniel B., Assistant Professor of Geography; effective Dec. 12, 1975.

4. Change in Status

- Behm, Roy K., Professor of Chemistry; appointment as Chairman, Department of Chemistry, for a three-year term beginning September 1, 1976.
- Stradling, Dale F., Professor of Geography; appointment as Coordinator of Natural Science Education for academic year 1975-76.

POSITION DESCRIPTION
EASTERN WASHINGTON STATE COLLEGE

IV. A.

Title: Associate for Grant Administration and College Relations
Reports to the Director of College Relations

Basic Functions and Responsibilities: To assist in the preparation of applications for grants and contracts, and to coordinate the administration of academic performance grants and contracts in which the college is a named party; to function as an advisor in college public relations; and to maintain a public office for access to college records.

Academic Performance Grants and Contracts Administration. The AGACR shall seek out and make available information about grant and performance contract opportunities. He shall review (in conference with the appropriate administrative officers or faculty bodies) all proposals for academic performance grants or contracts which name the College as sponsor or recipient, for congruence with unit and college goals, fiscal and physical feasibility, overhead cost provisions and personnel commitments. He shall have authority to sign off for the College in contract negotiations, subject to the College President's final approval. He shall assure that written institutional understandings are reached on compensation to be paid participants, assignment of facilities and support, and any extension of the scope of performance requirements. He shall provide liaison with off-campus agencies and other institutions related to grants and contracts. He shall monitor performance compliance with contract requirements and confer with the appropriate administrative officers to assure such compliance.

College Relations. The AGACR will provide general support in activities of college relations. He will maintain continuing relationships with the congressional delegation. He may write and edit sensitive news releases, correspondence and reports as requested by the Director of College Relations. He may research and prepare reports, releases and letters for the college President.

Public Records. The AGACR is responsible for the management of public access to college records, and the control and storage of regulations and forms relating to such public access. He is responsible for maintaining complete files on regulations and legal opinions for compliance with state laws in regard to college records. He shall prepare reports as required to the Public Disclosure Commission.

Supervision Exercised. Provide functional and administrative supervisions to the Assistant for College Relations and one civil service secretary. Direct activities of the College Relations Department in the absence of the Director of College Relations.

Minimum Qualifications. A masters degree including coursework in writing, business administration and the like, or an equivalent combination of education and experience is necessary. Four years writing experience in a higher education or relevant governmental agency is necessary.

November 1975