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Board of Trustees Minutes, November 14, 1969

Eastern Washington State College

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MINUTES OF BOARD OF TRUSTEES MEETING

Friday, November 14, 1969

Marigold Room, Tawanka Commons

EWSC

Cheney, Washington

The Board of Trustees of Eastern Washington State College held a business meeting on Friday morning, November 14, 1969, in the Marigold Room of Tawanka Commons at EWSC, Cheney, Washington. The meeting was called to order at 10:36 a.m. by Acting Chairman Mary Wilson. The following were present:

Board Members

Mr. Merle Haffner
Mr. Thomas Meagher
Mr. Melvin B. Voorhees
Mrs. Frederick Wilson, Jr.

Staff

Dr. Emerson Shuck
Mr. Kenneth Kennedy
Mr. Francis Schadeegg
Mr. Henry Koslowsky
Dr. Wayne Loomis
Mr. John Danielson
Mr. John Lothspeich
Mr. Fred Johns

Guests

Mr. Robert Lamp--Assistant Attorney General
Mr. Walter Schaar--Alumni Association Representative
Mr. Fred Long--Division of Engineering & Architecture of the State of Washington
Mr. Bob Van Schoorl--Associated Student Body President
Dr. Robert B. Smith--Faculty Organization Representative

MINUTES

The minutes of the October 17, 1969, Board of Trustees Meeting were approved upon a motion by Mr. Meagher, seconded by Mr. Voorhees, and passed.

PRESIDENTS' REPORTS

Dr. Shuck reported to the Board on a number of informational and pending items.

Mr. Van Schoorl reported to the Board on a number of student items of interest.

ALUMNI ASSOCIATION REPORT

Mr. Walter Schaar gave a brief report on recently established goals of the Alumni Association.

ATHLETIC CODE

Mr. Meagher moved and Mr. Haffner seconded the motion that the Board of Trustees decline comment on the matter involving the Athletic Code Lawsuit until judicial action is taken. The motion was passed.

PERSONNEL ACTIONS

Mr. Meagher moved that all recommended personnel actions be approved by the Board. Mr. Voorhees seconded this motion, and it was passed.

AWARDING GENERAL CONTRACT FOR HEALTH AND PHYSICAL EDUCATION BUILDING

Approval of the recommendation to award the general contract to the Ralph Redding Construction Company for construction of Phase I, Health and Physical Education Building, at a total contract cost of \$646,930, was moved by Mr. Meagher, seconded by Mr. Voorhees, and passed.

AWARDING MECHANICAL CONTRACT FOR HEALTH AND PHYSICAL EDUCATION BUILDING

Approval of the recommendation to award Conboy Plumbing and Heating the mechanical contract for Phase I, Health and Physical Education Building, at a total contract cost of \$198,200, was moved by Mr. Voorhees, seconded by Mr. Haffner, and passed.

AWARDING ELECTRICAL CONTRACT FOR HEALTH AND PHYSICAL EDUCATION BUILDING

Approval of the recommendation to award Kehne-Crabtree Electric the electrical contract for Phase I, Health and Physical Education Building, at a total contract cost of \$88,867, was moved by Mr. Voorhees, seconded by Mr. Meagher, and passed.

CHANGE ORDER G2 FOR MORRISON HALL

Mr. Meagher moved the acceptance of change-order proposal G2, Max Kuney Construction Company building project, at a net added cost of \$6,173.87 to accomplish needed changes for Morrison Hall. It was seconded by Mr. Haffner and passed.

DORMITORY ROOM RENTAL RATES

The recommendation that dormitory room rental rates be increased by \$10 per quarter (\$30 per academic year) effective Fall Quarter 1970, and that Married Student Court apartment rentals be increased by \$5 per month effective September 1, 1970, was moved by Mr. Meagher, seconded by Mr. Haffner, and passed.

COMPUTATION ESTIMATES FOR MORRISON HALL

Mr. Meagher moved for the acceptance of a computation of estimates made by the Business Manager of revenues, expenses, and debt-service coverage for the first fiscal year in which the new facility (Morrison Hall) will be revenue-producing. Mr. Haffner seconded this motion, and it was passed.

BOND RESOLUTION FOR EWSC HOUSING AND DINING FACILITIES BONDS FOR 1969

Mr. Voorhees moved and Mr. Haffner seconded the adoption of the bond resolution for the Eastern Washington State College Housing and Dining Facilities Bonds for 1969. The motion was passed.

NAMING OF APARTMENT HOUSE AT 625 G STREET, CHENEY

The recommendation of the Building Naming Committee through the Public Affairs Council that the name "Holter House" in honor of Mrs. Agnes Holter, deceased, be given to the apartment house at 625 G Street, Cheney, was moved by Mr. Meagher, seconded by Mr. Haffner, and passed.

NAMING OF UNNAMED CAMPUS BUILDINGS

Mr. Meagher moved and Mr. Haffner seconded a guideline statement that the Board would consider the naming of a building on its merit at the time it recommends or receives a recommendation on each individual project. The motion was passed.

APPOINTMENT OF NEW MEMBERS TO THE EWSC BUSINESS ADVISORY COUNCIL

Mr. Voorhees moved and Mr. Meagher seconded the acceptance of the following people for a three-year period on EWSC's Business Advisory Council: Patrick C. Johnstone, President, Spokane Seed Company; Gerald E. Johnson, Vice President, Vern W. Johnson and Sons, Inc.; Dr. Henry J. Nowak, M.D., Director, Veteran's Hospital; Reginald Clizbe, Manager of Personnel and Administrative Services, Washington Water Power; Jerry White, Managing Director, Inland Freight Traffic Service; and Jack Johnston, Vice President and Area Manager, Van Waters and Rogers. It was also recommended that the terms of the present 12 members of the Advisory Council be extended through the 1969-70 academic year. The motion was passed.

APPOINTMENT OF NEW MEMBERS TO THE EWSC COLLEGE INSTRUCTION ADVISORY PANEL

Mr. Meagher moved and Mr. Voorhees seconded the motion for acceptance of the following people for a three-year period as new members to the College Instruction Advisory Panel: Dr. Wayne Johnson, Shoreline Community College, Seattle, Washington and Mr. Rex Wilks, Big Bend Community College, Moses Lake, Washington. The motion was passed.

INFORMATION ITEMS

The following information items have been received and distributed to the Board:

1. Minutes of the Board of Trustees Meeting, Central Washington State College, August 29, 1969.
2. Minutes of the Special Board of Trustees Meeting, Central Washington State College, September 12, 1969.

3. Minutes of the Joint Meeting of the Boards of Trustees, Central Washington State College and CWSC Foundation, September 12, 1969.
4. Minutes of the Board of Trustees, Central Washington State College, September 26, 1969.
5. Minutes of the Board of Trustees, The Evergreen State College, September 19, 1969.
6. Minutes of the Board of Trustees, Western Washington State College, September 13, 1969.
7. Minutes of the Undergraduate Affairs Council Meetings held October 2, October 23, and October 30, 1969.
8. Minutes of the Faculty Affairs Council Meetings held October 16 and October 30, 1969.
9. Minutes of the Academic Senate Meetings held October 13, October 20, and October 27, 1969.
10. Cash Receipts for the Month of September, 1969.
11. Out of State Travel for October, 1969.
12. Sabbatical Leave Report by Joseph C. Daugherty, Associate Professor of Art.
13. Sabbatical Leave Report by Paul L. Helsing, Associate Professor of Economics.
14. Sabbatical Leave Report by Wesley T. Westrum, Associate Professor of Music.
15. Bids for the construction of Art, Drama and Radio TV buildings will be opened on December 16, 1969.
16. 1968-69 CPA Audit Report on Associated Student Activities Fund.

ADJOURNMENT

The meeting adjourned at 12:08 p.m. with the next meeting scheduled for December 16, 1969, at the Ridpath Hotel, Spokane, Washington, at 6:30 p.m.

Mrs. Frederick Wilson, Jr., Acting Chairman

Mr. John Lothspeich, Secretary

AGENDA

Board of Trustees Meeting
Eastern Washington State College
10:30 a.m., November 14, 1969
Marigold Room, Tawanka Commons
E.W.S.C.
Cheney, Washington

- I. Approval of the minutes of the Board Meeting held October 17, 1969.
- II. Presidents' Reports
 - A. Dr. Emerson Shuck--EWSC President
 - B. Mr. Bob VanSchoorl--ASB President
- III. Personnel Actions
 - A. Academic
 - B. Non-Academic
- IV. Policy and Procedure Recommendations
 - A. Building and Procedure Recommendations
 1. Construction bids on the Health and Physical Education Building will be opened on Thursday, November 13, 1969. A summary of bids received together with a recommendation for Board action will be presented at the meeting.
 2. Recommend approval of change-order Proposal Number G2, Halvorson Construction Company building project, at a net added cost of \$6,173.87 to accomplish needed changes, Phase II, Patterson Hall.
 - B. Business and Financial
 1. It is recommended that dormitory room rental rates be increased by \$10 per quarter (\$30 per academic year) effective Fall Quarter 1970, and that Married Student Court apartment rentals be increased by \$5 per month effective September 1, 1970. The increases are necessary to assure sufficient earnings to comply with the provisions of the bond resolutions. (Attachment IV-B-1)
 2. The bond resolutions of the 1964, 1965, and 1966 dormitory bonds provide that, before the Board of Trustees may issue additional parity bonds, the Board must:

- a. Have on file a certificate from an independant public accountant employed by the College, attesting that revenues available for debt-service in the most recent fiscal year were at least equal to 1.25 times debt service on all bonds outstanding. The required certificate from Randall, Emery, Cambell and Parker is attached. (Attachment IV-B-2-a)
- b. Approve a computation of estimates, made by the Business Manager, of revenues, expenses, and debt-service coverage for the first fiscal year in which the new facility (Morrison Hall) will be revenue-producing. The Business Manager's estimates for 1970-71, approved by the President, are attached for Board review and approval. (Attachment IV-B-2-b)
3. Adoption of the bond resolution for the Eastern Washington State College Housing and Dining Facilities Bonds for 1969. The resolution has been drafted by Mr. James Gay, Bond Counsel, and is being reviewed by the Department of Housing and Urban Development. Copies will be mailed to members of the Board prior to the meeting.

C. New Business

1. Recommendation of the Building Naming Committee through the Public Affairs Council that the name "Holter House," in honor of Mrs. Agnes Holter, deceased, be given to the apartment house at 625 G Street, Cheney. This facility will house faculty, married graduate students, married undergraduate students and single students over twenty-five years of age, in that order of priority. For a period of twenty years, Mrs. Holter had given residence assistance to men students and was very extensively involved in helping these young men complete their college education.
2. Presentation of recommendation from the Public Affairs Council that would allow naming of unnamed campus buildings: The Hall of the Sciences, the Creative Arts Complex, and the present Music Building. (Attachment IV-C-2)
3. The following persons have been recommended for appointment as new members to the EWSC Business Advisory Council for a three-year period:

Patrick C. Johnstone, President, Spokane Seed Company
Gerald E. Johnson, Vice President, Vern W. Johnson and Sons, Inc.
Dr. Henry J. Nowak, M.D., Director, Veteran's Hospital
Reginald Clizbe, Manager of Personnel and Administrative Services,
Washington Water Power
Jerry White, Managing Director, Inland Freight Traffic Service
Jack Johnston, Vice President and Area Manager, Van Waters and
Rogers

This will increase the Business Advisory Council to 18. It is also recommended that the terms of the present 12 members of the Advisory Council be extended through the 1969-70 academic year.

4. The following persons have been recommended for appointment for a three-year period as new members to the College Instruction Advisory Panel, replacing two retiring members:

Dr. Wayne Johnson, Shoreline Community College, Seattle, Washington
Mr. Rex Wilks, Big Bend Community College, Moses Lake, Washington

5. Any matters introduced by Board Members.

D. Reports on Administrative Activities

1. We purchased on September 24, 1969, for the College's General Local Fund U. S. Treasury Bills at a cost of \$168,486.50. These bills will mature at \$175,000 on March 26, 1970. Revenue from this investment will be \$6,513.50. The yeild on this purchase will be 7.362 %.

Revenue earned from these investments for the 1969-70 year cumulative now amounts to \$48,192.00.

2. We purchased on October 17, 1969, for the College's General Local Fund U. S. Treasury Bills at a cost of \$168,594.61. These bills will mature at \$175,000, on April 16, 1970. Revenue from this investment will be \$6,405.39. The yeild on this purchase will be 7.240%.

Revenue earned from these investments for the 1969-70 fiscal year cumulative now amounts to \$54,597.39.

V. Information Items

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14. Sabbatical Leave Report by Wesley T. Westrum, Associate Professor of Music.
15. Bids for the construction of Art, Drama and Radio TV buildings will be opened on December 16, 1969.
16. 1968-69 CPA Audit Report on Associated Student Activities Fund.

VI. Adjournment

III. PERSONNEL ACTIONS

A. Academic

1. Appointments for Academic Year

Faculty--1969-70

Anderson, James, Special Lecturer in P.E., Fall Quarter.

Salary: \$800.

Dorsey, Charles L., Consultant in Pediatrics, beginning November 1, 1969. Yearly honorarium: \$50.

Habel, Dan W., Consultant in Head and Neck Reconstructive Surgery, beginning November 1, 1969. Yearly honorarium: \$50.

Kuria, Peter (Gituru), Lecturer in Swahili, November 1, 1969, to December 12, 1969. Salary: \$700.

2. Increase in Honorarium

Change in honorarium from \$25 to \$50 per year beginning November 1, 1969, for the following consultants to the Department of Speech-Speech Correction:

Hamacher, Edward N., Consultant in Cleft Palate Surgery

Harper, Ted L., Consultant in Orthodontia

McNeill, James P., Consultant in Otolaryngology

Rulon, J. Thomas, Consultant in Otology

3. Resignations

Gamon, Wildred, Special Lecturer in P.E., cancellation of appointment for Fall Quarter, 1969-70.

4. Change of Status

Rajala, Clifford A., Professor of Geography, to serve as Chairman, Department of Geography, for academic year 1969-70, replacing Professor Francis J. Schadeegg.

5. Payroll Changes

Summer Quarter, 1969

Levin, Nathaniel, M.D., Speech, August 4-8, 1969. Salary: \$500.

Community College Program

Fletcher, J. Eugene, Dates: October 24-25, December 5-6, 1969; Evenings--October 22, 25, December 3, 6, 1969. Salary: \$125.

Hamblin, Edward, Dates: October 24-25, December 5-6, 1969;
Evenings--October 22, 25, December 3, 6, 1969. Salary: \$125.
Mills, Boyd C., Dates: October 24-25, December 5-6, 1969;
Evenings--October 22, 25, December 3, 6, 1969. Salary: \$188.
Whitfield, Raymond P., Dates: October 24-25, December 5-6, 1969;
Evenings--October 22, 25, December 3, 6, 1969. Salary: \$125.

Summer Quarter, 1970

Self, Thomas, HPE, June 15-August 14, 1970. Salary: \$1,900.

B. Non-Academic

1. Appointments

Johnson, Colleen, Secretary-Steno II for the Counseling Center,
effective October 8, 1969. Salary: \$443 per month.
Merritt, Nikki, Clerk-Typist I for the Safety Office, effective
October 13, 1969, this is a new 12-month position. Salary:
\$358 per month.
Pierce, Vinnie, Housekeeper for the Housing Office, effective
October 3, 1969, this is a new 9-month position. Salary:
\$390 per month.
Poole, Jill, Secretary-Steno I for the Housing Office, effective
October 20, 1969. Salary: \$373 per month.
Shockley, Rosemary, Clerk-Typist I for Kennedy Library, this is a
new 12-month position, effective October 1, 1969. Salary:
\$358 per month.
Sommerfeld, Howard, Custodial Services Supervisor for the Physical
Plant, effective October 1, 1969. Salary: \$655 per month.
Wyman, Sylvia, Clerk-Typist I for Kennedy Library, effective
October 10, 1969, this is a new 12-month position. Salary:
\$358 per month.

2. Terminations

Martin, Cheryl, Secretary-Steno I for the Housing Office, effective
October 14, 1969. No accrued leave was paid - employee still
on probation.

3. Other Changes

Curtis, Hilma, reallocation from Food Service Worker II, \$407, to
Cook I, \$462, effective September 22, 1969, at Tawanka Commons.
Diteman, Lorna, change in term of appointment from 11-month position
to 9-month position, Food Service Worker II for Tawanka Commons,
effective October 1, 1969.

- Hopp, Gertrude, change in term of appointment from 11-month position to 9-month position, Food Service Worker II for Tawanka Commons, effective October 1, 1969.
- Jamison, Joan, reallocation from Clerk-Typist I to Clerk Typist II in the History Department, effective October 1, 1969. Salary: \$424 per month.
- Quinn, Jack, reallocation from Housing Supervisor to Housing Manager in the Housing Office, effective October 16, 1969. Salary: \$932 per month.
- Standerfer, Marie, change in term of appointment from 11-month position to 9-month position, Food Service Worker II for Tawanka Commons, effective October 1, 1969.
- Waddington, Elizabeth, reallocation from Food Service Worker I, \$407, to Account Clerk I, \$424, for Tawanka Commons, effective October 21, 1969.

4. Salary Increments

- Ash, Joyce, Housekeeper for Housing, effective October 1, 1969. Salary: \$407 per month.
- Baird, Betty, Housekeeper for Housing, effective October 1, 1969. Salary: \$443 per month.
- Biehl, Mary, Library Assistant I for Kennedy Library, effective October 1, 1969. Salary: \$504 per month.
- Boswell, Norene, Food Service Worker II for the College Center Food Service, effective October 1, 1969. Salary: \$424 per month.
- Brown, Bonnie, Secretary-Steno I for Student Activities, effective October 1, 1969. Salary: \$424 per month.
- Butler, Dorothy, Clerk-Typist I for Lyceum, effective October 1, 1969. Salary: \$407 per month.
- Charlton, William D., Athletic Equipment Clerk I for HPER&A, effective October 1, 1969. Salary: \$483 per month.
- Crawford, Jo Ann, Clerk-Typist I for Kennedy Library, effective October 1, 1969. Salary: \$373 per month.
- Davis, Velma, Food Service Worker II for College Center Food Service, effective October 1, 1969. Salary: \$443 per month.
- Edwards, Barbara, Food Service Worker II for Tawanka Commons, effective October 1, 1969. Salary: \$443 per month.
- Foulon, Doris, Clerk-Typist I for Mathematics, effective October 1, 1969. Salary: \$373 per month.
- Garvin, John, Custodial Worker I for Housing, effective October 1, 1969. Salary: \$443 per month.
- Harris, Margaret, Counter & Dining Room Supervisor for Tawanka Commons, effective October 1, 1969. Salary: \$504 per month.

Heyer, Marion, Food Service Worker II for Tawanka Commons, effective October 1, 1969. Salary: \$443 per month.

Kafton, Noel, Civil Service Assistant for Personnel, effective October 1, 1969. Salary: \$550 per month.

Langston, Lynelle, Secretary-Steno I for Home Economics, effective October 1, 1969. Salary: \$390 per month.

Layton, Loretta, Custodial Worker I for Housing, effective October 1, 1969. Salary: \$483 per month.

Lucas, Harvey, Carpenter for the Physical Plant, effective October 1, 1969. Salary: \$685 per month.

McConnell, Ronald, Custodial Worker I for Housing, effective October 1, 1969. Salary: \$443 per month.

Odell, William, TV Services Coordinator for IMC, effective October 1, 1969. Salary: \$747 per month.

Proctor, Ellen, Housekeeper for Housing, effective October 1, 1969. Salary: \$443 per month.

Raver, Karen, Secretary-Steno II for the Human Development Center, effective October 1, 1969. Salary: \$483 per month.

Sims, Amelia, Food Service Worker I for Tawanka Commons, effective October 1, 1969. Salary: \$424 per month.

Vaughn, Ikumi, Cook I for Tawanka Commons, effective October 1, 1969. Salary: \$527 per month.

Waddington, Elizabeth, Food Service Worker I for Tawanka Commons, effective October 1, 1969. Salary: \$407 per month.

Wiley, Harvey, Custodial Worker I for Housing, effective October 1, 1969. Salary: \$443 per month.