

1-17-1969

Board of Trustees Minutes, January 17, 1969

Eastern Washington State College

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Eastern Washington State College

MINUTES OF BOARD OF TRUSTEES MEETING

Friday, January 17, 1969
Marigold Room, Tawanka Commons
EWSC Campus

The Board of Trustees of Eastern Washington State College held a business meeting on Friday morning, January 17, 1969 in the Marigold Room of Tawanka Commons on EWSC Campus. The meeting was called to order at 10:15 A.M. by Chairman L.G. Carmody. The following were present:

Board Members

Mr. L.G. Carmody, Chairman
Mrs. Frederick Wilson, Jr.
Mr. Melvin B. Voorhees
Mr. Thomas F. Meagher

Staff

Dr. Emerson Shuck, President
Mr. Fred S. Johns
Dr. George J. Kabat
Dr. Wayne W. Loomis
Mr. Jon Danielson
Dean Daryl Hagie
Dr. R.B. Smith
Mr. H.R. Koslowsky
Mr. Ken K. Kennedy
Mr. John Lothspeich

Guests

Mr. Mike Murphy, President, Associated Student Body
Mr. Fred Long, State Division of Engineering and Architecture
Mr. H. Jack Reeves, Engineer
Mr. A.W. Carlson, Architect, Carlson & James

MINUTES 1-69-1

The minutes of the Board of Trustees meeting held on Friday, December 13, 1968 were approved in a motion by Mr. Voorhees, seconded by Mrs. Wilson and passed.

PRESIDENT'S REPORT

The President reported to the Board on a number of informational and pending items.

PERSONNEL ACTIONS 1-69-2

The following recommended Personnel Actions were approved in a motion by Mr. Voorhees. The motion was seconded by Mrs. Wilson and passed.

III. PERSONNEL ACTIONS

APPOINTMENTS - Academic

Faculty - 1968-69

- Adamson, Clark R., Part-time Acting Instructor in Speech and Education, Winter and Spring Quarters. Salary: \$3,525.
- Anderson, William P., Graduate Fellow in Business, Winter Quarter. Salary: \$750.
- Berry, James W., Part-time Visiting Instructor in Psychology, Winter Quarter. Salary: \$500.
- Briggs, Dennis, Part-time Acting Instructor in Drama, Winter Quarter. Salary: \$1,500.
- Devin, Boyd, Assistant Professor of Drama; Director of Productions, March 20, 1969, through June 30, 1969. Salary: \$1,166 monthly.
- Edwards, Marian, Part-time Instructor in P.E., Winter and Spring Quarters. Salary: \$2,500.
- Haas, Garland, Visiting Instructor in Political Science, Winter Quarter. Salary: \$750.
- Hagen, Judi Kay, Graduate Assistant in Speech and Education, Winter and Spring Quarters. Salary: \$1,500.
- Hepler, Cedric L., Part-time Instructor in Humanities, Winter Quarter. Salary: \$600.
- Huggins, Charles, Part-time Lecturer in Geography, Winter and Spring Quarters. Salary: \$1,000.
- Jurgensen, Bettie, Part-time Acting Instructor in English, Winter Quarter. Salary: \$1,500.
- Korsborn, Winnifred, Part-time Acting Instructor in English, Winter Quarter. Salary: \$750.
- Mason, Ray C., Graduate Assistant in English, Winter and Spring Quarters. Salary: \$1,500.
- Mills, George, Part-time Visiting Instructor in Psychology, Winter Quarter. Salary: \$500.
- Nesbitt, Jack, Part-time Visiting Assistant Professor of Political Science, Winter Quarter. Salary: \$750.
- Ragland, Michael K., Acting Instructor in Quantitative Analysis, Winter and Spring Quarters, full time. Salary: \$5,333.
- Yankee, William H., Graduate Assistant in Mathematics, Winter and Spring Quarters. Salary: \$1,500.
- Yuse, Francis T., Part-time Instructor in English, Winter Quarter. Salary: \$480.
- Zimmerman, Julianne M., Part-time Instructor in Music, Winter Quarter. Salary: \$450.

III. PERSONNEL ACTIONS

Pre-graduate Assistants - 1968-69

Gale, Roderic, Pre-graduate Assistant in History, Winter Quarter, \$85.00 per month.
Heinemann, Warren F., Pre-graduate Assistant in P.E., Winter Quarter.
\$75.00 per month.
Wilcox, Percy Alan, Pre-graduate Assistant in History, Winter Quarter,
\$85.00 per month.

Faculty - 1969-70

Devin, Boyd, Assistant Professor of Drama, Director of Productions, fiscal
year 1969-70, full time. Salary: \$14,000.
Minor, Charles B., Assistant Professor of English, full time. Salary: \$11,250.
Urcia, Ingebord O., Assistant Professor of English, full time. Salary: \$11,250.

PROMOTIONS - Academic

Kass, Henry D., from Assistant to Associate Professor of Political Science,
as of January 1, 1969. Salary: \$12,128.
(Contingent promotion recommended in April 1968 by Faculty
Affairs Council. Professor Kass now has his doctorate.)
Anderson, Philip N., from Instructor to Assistant Professor of Accounting,
as of February 1, 1969. Salary: \$9,043. (Contingent promotion
recommended in April 1968 by Faculty Affairs Council. Professor
Anderson now has his Masters Degree.)

RESIGNATIONS - Academic

Albertus, Wayne B., Graduate Fellow in Marketing and Management;
cancellation of appointment for Winter and Spring Quarters.
Heyman, Laurel E., Assistant Professor of Chemistry, effective end of
Spring Quarter 1968-69.
Loper, Kathryn, Part-time Instructor in P.E., effective at the end of
Fall Quarter 1968-69.
Straughan, David A., Graduate Fellow in Math. Cancellation of appointment
for Winter and Spring Quarters.

UPWARD BOUND PROGRAM

Nelson, Mary Frances, Counselor in Upward Bound to Assistant Director of
Upward Bound -- 62 1/2%; and 37 1/2% in Education Department and
Undergraduate Affairs Office; Salary \$8,393, for remainder of academic
year from January 7, 1969 to June 13, 1969.
Rose, Connie C., Termination of employment as Tutor Supervisor in Upward
Bound Program as of December 31, 1968.

SUBSTITUTE TEACHING

Snook, Janet, Substituted December 12 and 13 in Campus School for Mrs. Stanton,
Salary: \$50.00.

III. PERSONNEL ACTIONS

Appointments - Non Academic

- Chernecke, Margaret, Registration Clerk I for the Registrar's Office, December 30, 1968, \$328 monthly, replacing Kay Reiha.
- DeGon, Joan, Housekeeper for the Housing Office, December 16, 1968, \$358 monthly, replacing Betty White.
- Hall, Ronald, Internal Auditor for the Business Manager, December 9, 1968, \$781 monthly, replacing Mario Martini.
- Hansen, Sandra, Secretary-Steno II for Creative Arts, December 18, 1968, \$424 monthly, replacing Irene Moen on an eleven month basis.
- Johnson, Richard, Bookstore Supervisor for the Bookstore, December 26, 1968, \$601 monthly, replacing Richard Lightfoot.
- Slosser, Joan, Secretary-Steno II for the Science Division, December 30, 1968, \$424 per month, replacing Maureen Page.

Resignations - Non Academic

- Tallbull, Jacob, Custodial Worker I for the Physical Plant, December 3, 1968.
No accrued annual leave.
- Moen, Irene, Secretary-Steno II for Creative Arts Division, December 20, 1968.
Paid 20 days 4 1/2 hours accrued annual leave.
- Starkey, William, Custodial Worker I for the Physical Plant, December 31, 1968.
No accrued annual leave.
- White, Betty, Housekeeper for Housing Office, December 13, 1968.
No accrued annual leave.

Other Changes - Non Academic

- Braman, Hal, Rate Change in Budget Analyst classification, from \$627 to \$715, effective December 1, 1968.
- Cosby, Carol, Promotion from Secretary-Steno I in Science Division to Secretary-Steno II in Admissions Office, \$407 to \$424 monthly, effective December 2, 1968. She replaces Fredricka Jaeger.
- Kafton, Noel, Reallocation from Secretary-Steno II to Civil Service Assistant, \$483 to \$504, effective December 1, 1968.
- Nichols, Margaret, Reallocation from Accountant I to Accountant II, \$685 to \$715, effective December 1, 1968.
- Noel, Howard, Reallocation from Custodial Worker I to Custodial Worker II, College Center, \$462 to \$483, effective December 1, 1968.

Salary Increments - Non Academic

- Ableman, Bernice, Secretary-Steno II for Business and Industry, \$424 to \$443, effective December 1, 1968.

III. PERSONNEL ACTIONS

Salary Increments - Non Academic

- Backenstoe, Leigh, Clerk-Typist I for Creative Arts, \$342 to \$358 effective December 1, 1968.
- Hinman, Barbara, Secretary-Steno I for Extension and Correspondence, \$407 to \$424, effective December 1, 1968.
- Parker, Carol, Library Assistant II for Kennedy Library, \$462 to \$483, effective December 1, 1968.
- Robertson, Bonnie, Key Punch Operator II for Data Processing, \$462 to \$483, effective December 1, 1968.
- Stenhoff, Elona, Clerk-Typist II for Placement, \$407 to \$424, effective December 1, 1968.
- West, Judith, Account Clerk I for Accounting, \$390 to \$407, effective December 1, 1968.
- Wirth, Anne, Certification Clerk for Education, \$462 to \$483, effective December 1, 1968.

NAMING THE NEW RESIDENCE HALL 1-69-3

Naming of the new residence hall was considered by the Board. A motion to postpone naming the new residence hall and the new Student Union Building until the February meeting was made by Mr. Voorhees. Mrs. Wilson seconded the motion and the motion was passed.

REMODELING COMPUTER CENTER 1-69-4

In a motion made by Mrs. Wilson and seconded by Mr. Voorhees the Board approved a contract award to Robert B. Goebel, of Spokane, in the amount of \$11,500 for remodeling the Computer Center. The motion was passed.

PLAN CHANGES AND REVISED COST ESTIMATE FOR NEW RESIDENCE HALL 1-69-5

Bill Carlson, Carlson & James, Architects on the new residence hall project reported on plan changes which resulted in a revised cost estimate from \$3,200,000 to \$3,550,000. An application will be filed with the Department of Housing & Urban Development for a federal loan in the amount of \$3,260,000 at 3%. The balance will be funded by transfer of funds.

Mr. Voorhees moved that the Board accept the above proposal. The motion was seconded by Mrs. Wilson and passed.

BIDS FOR CONSTRUCTION OF NEW HEATING PLANT 1-69-6

Mrs. Wilson moved that the Board approve a contract award to Warren, Little and Lund, Inc. on the basis of their low basic bid of \$1,583,000, for the construction of the heating plant. This low bid was \$300,000 more than the amount allocated for the project. The award of this contract by the State Division of Engineering and Architecture is contingent upon receipt of approval from the State Central Budget Agency to transfer additional funds into the heating plant project from other funded projects. The motion was seconded by Mr. Voorhees and was passed.

AMENDMENT TO 1968-69 HOUSING AND FOOD SERVICE BUDGET 1-69-7

An amendment to the 1968-69 Housing and Food Service Budget to provide for 2 additional positions in Tawanka Commons due to the fact that 100 more students are being served than had been estimated in the budget was approved in a motion by Mr. Meagher and seconded by Mr. Voorhees. The motion was passed.

CHENEY SCHOOL DISTRICT REQUESTS PERMISSION TO INSTALL RADIO AERIAL 1-69-8

Mr. Bill Riggs, Superintendent of Cheney School District No. 360, requests the Board's permission to locate a two-way radio aerial on the Eastern Washington State College Campus. The administration recommends that the Board authorize this installation. A motion was made by Mr. Meagher, seconded by Mrs. Willson and passed that this recommendation be approved.

PURCHASING AUTHORITY DELEGATED TO MR. FRED HEINEMANN 1-69-9

The administration advised the Board that delegation of purchasing authority had been given to Mr. Fred Heinemann, Campus Services Manager.

STUDENT UNION CONSTRUCTION BIDS TO BE OPENED JANUARY 23, 1969 1-69-10

The Board was advised that construction bids on the Student Union Building would be opened on January 23, 1969, instead of January 16, 1969, as previously planned.

EMPLOYMENT OF CONSULTANT IN LABOR NEGOTIATIONS 1-69-11

The administration brought to the attention of the Board that they planned to enter into an agreement with the other State Colleges to employ Mr. C.C. Donworth on a retainer basis as a Consultant in Labor Negotiations.

Mr. Voorhees questioned the need for the College to jointly retain a consultant in labor negotiations. There was ensuing discussion which indicated that it would be wise to retain this sort of expertise at an estimated cost of less than \$2,000 per year.

PURCHASE OF U.S. TREASURY BILLS

It was noted that U.S. Treasury bills were purchased on December 26, 1968, in the amount of \$300,000 which will mature June 26, 1969, at a rate of 6.381%. Revenue from this investment will be \$9,678.00. Revenue earned for the 1968-69 fiscal year now totals \$50,875.50.

INFORMATION ON RECENT DEATHS

The administration mentioned to the Board that since the last Board meeting the college had received notice of the following deaths:

Mrs. Hazel Laughbon, of Davenport, Washington, on January 8, 1969. Mrs. Laughbon served on Eastern's Board of Trustees from May 1949 to August 1960.

Mr. Tilford T. Wall on December 22, 1968. Mr. Wall was Director of Purchasing at EWSC at the time of his death, and had been employed at the College since 1950.

Miss Flora Davidson on December 27, 1968. Miss Davidson was Professor Emeritus of Health Education and retired from Eastern Washington State College in 1952.

The administration sent funeral sprays on behalf of the Board of Trustees and the College.

STUDENTS PRESENT PAPER ON QUESTION OF TENURE TO BOARD

A position paper, number 1, on the question of tenure was presented to the Board by Mr. Mark Burke on behalf of Students for a Democratic Society (EWSC). Some discussion followed and the Chairman of the Board instructed the Secretary of the Board to submit the paper through appropriate channels and possibly on to the Board of Trustees, if necessary.

INFORMATIONAL ITEMS

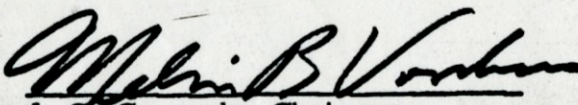
The following informational items have been received and were distributed to the Board.

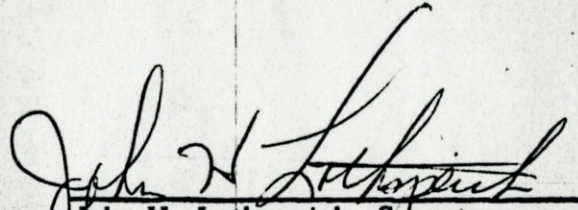
1. The College has been named beneficiary on insurance policies taken out by David H. Nichols - 241 Sutton Hall and Steven L. Crawford - 718 Cedar in Cheney. Mr. Kennedy has acknowledged these bequests and expressed the appreciation of the College.
2. Cash receipts statement for December 1968.
3. Out-of-State Travel report for December 1968.
4. Statement on Eastern Washington State College policies and practices relative to the release and use of student records.
5. Minutes of Central Washington State College Board meeting held on November 22, 1968.
6. Minutes of the September 18, 1968 meeting of an ad hoc committee for Economic Materials Resources Center.
7. Minutes of Western Washington State College Board meeting held on November 20, 1968.
8. Minutes of Academic Senate meeting held on November 25, 1968.
9. Minutes of Undergraduate Affairs Council meeting held December 10, 1968.
10. Placement Report for 1968.
11. Article taken from Winter 1968 issue of the Educational Record "A Judicial Document on Student Discipline."
12. Minutes of Public Affairs Council meeting held January 9, 1969.
13. Copy of an article printed in the January 15, 1969 edition of Spokane Valley Herald entitled "How Did We Get That Way?"
14. Minutes of Western Washington State College Board of Trustees meetings held November 13 and 21, 1968.
15. Minutes of Faculty Affairs Council meeting held January 10, 1969.
16. Sections of the State Audit Report on Eastern Washington State College for the fiscal year ending June 30, 1967.

ADJOURNMENT

The Board meeting adjourned at 12:30 p.m.

APPROVED:


L.G. Carmody, Chairman


John H. Lothspeich, Secretary

AGENDA

Board of Trustees Meeting
Eastern Washington State College
10:00 A.M., January 17, 1969
Marigold Room, Tawanka Commons
EWSC Campus

- I. Approval of the minutes of the December 13, 1968 Board meeting.
- II. President's Report.
- III. Personnel Actions. (See Attachments)
- IV. Policy and Procedure Recommendations.

A. Old Business

- Endorsed*
1. Board action is requested on naming the new residence hall.

B. Building, Planning and Construction

- OK*
1. Board approval is recommended for a contract award to Robert B. Goebel, Spokane, in the amount of \$11,500 for remodeling the Computer Center. (Attachment IV B 1).

- (No Attachment)*
- OK*
2. Bill Carlson, Carlson & James, Architects have reported on plan changes requested for the new residence hall authorized by the Board at the December 13, 1968 meeting. A revised cost estimate, from \$3,200,000 to \$3,550,000.00, reflecting the additional plan changes is required to file an application with the Department of Housing & Urban Development for a federal loan in the amount of \$3,550,000 at 3%, or alternatively, federal subsidy of interest beyond 3% paid on privately issued bonds to finance the new residence hall.

- OK*
3. Bids for construction of a new heating plant were opened January 9, 1969. The apparent low bid by Warren, Little and Lund appears to be about \$300,000 over the money allocated for the project. Alternative considerations will be considered by the staff and reported to the Board at their meeting.

C. Business and Financial

- (No Attachment)*
- OK*
1. Consideration of an amendment of 1968-69 Housing and Food Service Budget to provide for 2 additional positions. Two positions in Tawanka Commons are requested due to the fact that 100 more students are being served than had been estimated in the budget. *Classified.*

IV. D. New Business

- OK
1. Request has been received from Mr. Bill Riggs, Superintendent of Cheney School District No. 360, for permission to locate a two-way radio aerial on the Eastern Washington State College campus. Recommendation is that the Board authorize installation of the aerial.

E. Reports on Administrative Activities

1. Delegation of purchasing authority has been given to Mr. Fred Heinemann, Campus Services Manager.
2. Construction bids on the Student Union Building will be opened on January 23, 1969, instead of January 16, 1969, as previously planned.
3. The administration plans to enter into an agreement with the other State Colleges to employ Mr. C. C. Donworth on a retainer basis as a Consultant in Labor Negotiations.
4. U. S. Treasury bills were purchased on December 26, 1968, in the amount of \$300,000 which will mature June 26, 1969, at a rate of 6.381%. Revenue from this investment will be \$9,678.00. Revenue earned for the 1968-69 fiscal year now totals \$50,875.50.

V. A. Informational Items

1. Since the last Board meeting we have received notice of the following deaths:

Mrs. Hazel Laughbon of Davenport, Washington, on January 8, 1969.

Mrs. Laughbon served on Eastern's Board of Trustees from May, 1949, to August, 1960.

Mr. Tilford T. Wall on December 22, 1968. Mr. Wall was Director of Purchasing at EWSC at the time of his death, and had been employed at the College since 1950.

Miss Flora Davidson on December 27, 1968. Miss Davidson was Professor Emeritus of Health Education and retired from Eastern Washington State College in 1952.

(Funeral sprays were sent on behalf of the Board of Trustees and the College).

V. Informational Items

The following informational items have been received and distributed to the Board:

1. The College has been named beneficiary on insurance policies taken out by David H. Nichols - 241 Sutton Hall and Steven L. Crawford - 718 Cedar in Cheney. Mr. Kennedy has acknowledged these bequests and expressed the appreciation of the College.
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10. Placement Report for 1968.
11. Article taken from Winter 1968 issue of the Educational Record "A Judicial Document on Student Discipline."

VI. Adjournment

AGENDA

Board of Trustees Meeting
Eastern Washington State College
January 17, 1969
On EWSC Campus

- 10:00 A.M. Marigold Room - Tawanka Commons
 Formal Agenda and Meeting
- 12:00 Noon Lunch - President's Room - Tawanka Commons
- 1:15 P.M. Discuss Legislation affecting Higher Education
 To include Faculty and Students -
 Board and Conference Room - Showalter
- 3:00 P.M. An opportunity to observe a hearing sponsored by
 Associated Student Body as part of a progress report on
 student publications guidelines, as well as other student
 positions and concerns.
 (The above time has been set aside for the Board to
 observe and for an opportunity even to discuss matters
 with students if it appears this would be an opportune
 time.

III. PERSONNEL ACTIONS

January 17, 1969

APPOINTMENTS - Academic

Faculty - 1968-69

- Adamson, Clark R., Part-time Acting Instructor in Speech and Education, Winter and Spring Quarters. Salary: \$3,525.
- Anderson, William P., Graduate Fellow in Business, Winter Quarter. Salary: \$750.
- Berry, James W., Part-time Visiting Instructor in Psychology, Winter Quarter. Salary: \$500.
- Briggs, Dennis, Part-time Acting Instructor in Drama, Winter Quarter. Salary: \$1,500.
- Devin, Boyd, Assistant Professor of Drama; Director of Productions, March 20, 1969, through June 30, 1969. Salary: \$1,166 monthly.
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- Hepler, Cedric L., Part-time Instructor in Humanities, Winter Quarter. Salary: \$600.
- Huggins, Charles, Part-time Lecturer in Geography, Winter and Spring Quarters. Salary: \$1,000.
- Jurgensen, Bettie, Part-time Acting Instructor in English, Winter Quarter. Salary: \$1,500.
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- Mills, George, Part-time Visiting Instructor in Psychology, Winter Quarter. Salary: \$500.
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- Zimmerman, Julianne M., Part-time Instructor in Music, Winter Quarter. Salary: \$450.

Pre-graduate Assistants - 1968-69

- Gale, Roderic, Pre-graduate Assistant in History, Winter Quarter, \$85 per month.
- Heinemann, Warren F., Pre-graduate Assistant in P.E., Winter Quarter. \$75. per month.
- Wilcox, Percy Alan, Pre-graduate Assistant in History, Winter Quarter, \$85. per month.

III. PERSONNEL ACTIONS

January 17, 1969

Faculty - 1969-70

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Minor, Charles B., Assistant Professor of English, full time. Salary: \$11,250.

Urcia, Ingebord O., Assistant Professor of English, full time. Salary: \$11,250.

PROMOTIONS - Academic

Kass, Henry D., from Assistant to Associate Professor of Political Science, as of January 1, 1969. Salary: \$12,128.

(Contingent promotion recommended in April 1968 by Faculty Affairs Council. Professor Kass now has his doctorate.)

Anderson, Philip N., from Instructor to Assistant Professor of Accounting, as of February 1, 1969. Salary: \$8,715. (Contingent promotion recommended in April 1968 by Faculty Affairs Council. Professor Anderson now has his Masters Degree.)

RESIGNATIONS - Academic

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Loper, Kathryn, Part-time Instructor in P.E., effective at the end of Fall Quarter 1968-69.

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UPWARD BOUND PROGRAM

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Resignations - Non Academic

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No accrued annual leave.
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Paid 20 days 4 1/2 hours accrued annual leave.
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Robertson, Bonnie, Key Punch Operator II for Data Processing, \$462 to \$483,
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Stenhoff, Elona, Clerk-Typist II for Placement, \$407 to \$424, effective
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