

6-24-2005

## Board of Trustees Minutes, June 24, 2005

Eastern Washington University

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**EASTERN WASHINGTON UNIVERSITY  
BOARD OF TRUSTEES**

**June 24, 2005**

**Open Public Session at 9:00 a.m. (TAW 215)  
Executive Session at 12:00 p.m. (PUB 261)**

**MINUTES**

**Trustees Present:**

Mr. Gordon Budke, Chair  
Ms. Jo Ann Kauffman  
Ms. Kris Mikkelsen, Vice Chair  
Ms. Bertha Ortega  
Mr. Paul Tanaka  
Ms. Ines Zozaya-Geist

**Call to Order and Quorum, I. and II.**

Chair Budke called the June 24, 2005, meeting of the Eastern Washington University Board of Trustees to order at 9:12 a.m. He noted that a quorum was present, although Trustees McReynolds and Roestel were not present at the meeting. He welcomed incoming presidents Alicia Kinne (ASEWU) and Sally Winkle (Faculty Organization) and Interim President Brian Levin-Stankevich.

**Reports, III.**

**University President's Report, III.A.**

Interim President Brian Levin-Stankevich provided a brief summary of written report and made several additional announcements of the HECB Partners Grant, written by Dr. Gina Petrie with colleagues from WSU. The grant will assist K-12 teachers of English Language Learners and their school districts by involving parents in reading and literacy activities. He thanked all involved with the Microsoft Grant and realized the work that has been put into that grant. He made special mention of the visiting Fulbright Scholar for six months, KEWU's jazz week and awards as small jazz station of the year. Scott Barnes has been awarded as the 2004-2005 West Region NCAA Division I-AA/I-AAA GeneralSports TURF Systems AD of the year.

He also expressed appreciation for the board's acceptance of and confidence in his leadership, and he is delighted to represent the University. He thanked Maria Hernandez-Peck, associate professor in Social Work, for bringing in the *White House Conference on Aging: Solutions Forum* to Eastern's campus. Lastly, he thanked faculty and staff for their patience and acknowledged his understanding of their anxiousness during the transition. The progress report from the Provost's Advisory Committee on Assessment and Accountability by Dr. Barbara Alvin and Dr. Lynn Briggs, is being postponed until Dr. Alvin is present, likely at the August board meeting.

**Trustees' Reports, B.**

**Academic Affairs Committee**

Ms. Ortega noted the committee did not meet; therefore, there was no report.

### Advancement Committee

Ms. Mikkelsen reported that the Foundation results for the past 12 months exceeded any past year, yet did not meet the plan for the year. The Foundation staff reported on the changes that were taking place to keep the fundraising efforts on track. Vice President Mary Voves has assumed oversight for Foundation and Development activities since Phil Akers' departure. There is an ongoing, active search for a Development Director, a new position.

### Business and Finance Committee

Mr. Tanaka noted the 2005-2007 budget and recreation center proposal would be discussed in detail later in the meeting. All board members were present at the committee meeting, so he will not repeat the information in this report but will wait for the full presentation.

### Student Affairs Committee

Ms. Zozaya-Geist mentioned their next meeting is in August. One item discussed in May, the ASEWU constitutional changes, will be brought forward later in the meeting today.

### Joint Governing Board

Neil McReynolds was not present, but Chair Budke noted that activities of the Joint Governing Board are on hold at this time. He gave a report regarding the Governor's Education Summit on June 3 at the Seatac Hilton. The Summit was well attended: they had hoped for 200 participants, but the registration was at 450. Governor Gregoire attended and was the keynote speaker. She understands education issues. At the summit, participants were introduced to the Washington Learns Commission, a body that will work on focusing on education in Washington State. Chair Budke reported that he was very glad he attended. He also noted that headway was being made with the Presidential Search Advisory Committee: the Committee has been formed and had their first meeting on June 21. He is quite pleased with the people selected for the Committee. However, committee members have signed a confidentiality waiver, so please don't ask them any questions! He noted that a website would be developed so interested parties have the opportunity to be kept informed.

### Presidential Search Advisory Committee

Chair Budke noted that headway was being made with the presidential search. The Presidential Search Advisory Committee (PSAC) has been formed and held their first meeting on June 21. Chair Budke is quite pleased with the people selected for the Committee. In order to conduct a portion of the search in confidence and to protect those who may apply for the position, the committee members have signed a code of conduct that stresses the confidential nature of the search. So please don't ask members questions about the process! He noted that a website would be developed so interested parties have the opportunity to be kept informed.

### **Presidents' Reports C.**

#### Faculty Organization, III.C.1.

Dr. Sally Winkle thanked Dr. Patricia Chantrill for the wonderful job she has done as president. Please see attachment for her full report.

### Classified Staff Union

Mr. Michael Nelson provided no written report, but noted that on September 10 classified staff will be at the Spokane County volunteering in the EWU booth. They did this last year and look forward to doing it again this year. On July 1, the new contract will be in place and supervisors have received training on the topic. All parties are looking forward to working together under the new contract. In November, half of the executive board elections will take place, and notices will go out in August.

Associated Students, Appendix.

Ms. Alicia Kinne provided a handout with her full report. Her main priority for this year is to improve academic advising.

**Action Items, IV.**

Consent Action Items, A.

Minutes of the May 20, 2005, Board of Trustees' Meeting, IV.A.1.

Delegation of Authority for Construction Contracts, IV.A.2.

ASEWU Constitutional Changes, IV.A.3.

**Motion 06-01-05:** *"I move that the Board of Trustees approves the consent action items."* Motion by Trustee Ortega; second by Trustee Mikkelsen. The motion carried.

Discussion Action Items, B.

Appropriate Use of University Facilities, Equipment, & Information Technology Resources Policy, IV.B.1.

Laurie Connelly, Associate to the President, explained the benefits of the use policy. Both the UFE and classified staff have reviewed the policy. In the past, we have followed the state policy; however, this policy addresses de minimis personal use of University facilities.

**Motion 06-02-05:** *"I move that the Board of Trustees approves the Appropriate Use of University Facilities, Equipment, & Information Technology Resources Policy as shown."* Motion by Trustee Ortega; second by Trustee Zozaya-Geist. The motion carried.)

Naming Policies (180-060-020, and 180-060-040), IV.B.2.

Vice President Voves handed out a new attachment to replace the one that was provided in the Board packet. She noted that substantively there are no changes, just clarifications. This policy has already been approved by the Foundation Board and is being recommended for approval by the Advancement Committee.

**Motion 06-03-05:** *"I move that the board of Trustees approves the Naming Policy."* Motion by Trustee Zozaya-Geist; second by Trustee Ortega. The motion carried.

## Strategic Plan, Appendix.

Interim President Brian Levin-Stankevich noted that the Academic Strategic Plan is a cornerstone document in the history of the University. It sets forth the vision of a quality, dynamic university. The *Ideas to Action* is the first report (located with appendix). It addresses the goals of the plan: 1) a rigorous and engaged student learning experience; 2) an academic community culture that supports and engages faculty throughout their careers; and 3) an institution-wide commitment to community engagement that benefits our students, the University, the region and the world. It also addresses the strategies for each goal. Everything we do now at the University will stem from the Academic Strategic Plan. To accomplish the Plan goals, we had a draft report that focused around resources and capacity and investing in our people and allocating funds to directly target the Plan's institutional priorities. We have to manage demographic shifts in the state. Enrollment is key because it causes us to be able to do all the things we need to do. Rick and Flash will continue their work on demographics and enrollment. We are the primary institution that serves eastern Washington, which is an important mission. It is imperative that we continue our focus on the immediate region. Allocation proposals have come forward—the carryforward policy supports the Plan. If we do not allocate money to an item so that it can go forward, it will sit on the shelf. The library and technology proposals have come forward also. Managing resources is an important part of the Plan. One example given was our R2R experimental course. We can tell if a student has logged in for their homework, etc. This can help with intervention and student success. Retention needs to be addressed and is part of this recommendation. Dr. Brian Levin-Stankevich will continue to work with Ms. Brukardt on strategic planning. We are at a stage now where we need to empower people to carry on the Plan, and he will continue to be involved. The Presidential Search Advisory Committee should realize this document is keystone for any new incoming president.

Chair Budke thanked Dr. Levin-Stankevich and acknowledged that this a major step forward for the university. He asked the board to provide support for this effort. Dr. Sally Winkle noted the principle of the document is agreed upon by all members of the campus, including faculty members who are on the Board.

**Motion 06-04-05:** *“I move that the Board of Trustees approves endorsement of the Academic Strategic Plan.” Motion by Trustee Tanaka; second by Trustee Ortega. The motion carried.*

## Carryforward Policy Amendment, IV.B.4.

Vice President Voves explained the amendment to the policy is the approach that is planned to fund the Academic Strategic Plan. The amendment would take 15 percent off the top of carryforward dollars to be allocated to an Academic Strategic Plan pool, which will be managed by the Academic Strategic Planning Council. Basically, if you have a project that supports the Academic Strategic Plan, you would be eligible to request funding from the pool.

**Motion 06-05-05:** *“I move that the Board of Trustees approves the motion to amend the carryforward policy.” Motion by Trustee Ortega; second by Trustee Mikkelsen. The motion carried.*

## FY06 Operating Budget, Appendix

- a. FY06 Tuition Rates
- b. FY06 S&A Fees

Ms. Voves presented a PowerPoint presentation to explain the budget (see attached appendix). Overall, we have an eight percent increase from last year.

**Motion 06-06-05:** *“I move that the Board of Trustees approves the operating budget of \$154,978,677 for the fiscal year 2006, which begins July 1, 2005, and ends June 30, 2006.” Motion by Trustee Tanaka; second by Trustee Zozaya-Geist. The motion carried.*

**Motion 06-07-05:** *“I move that the Board of Trustees approves the 6% tuition rate increase for resident students and a 6% service and activity fee increase for all fee paying categories for fiscal year 2006, which begins July 1, 2005, and ends June 30, 2006.” Motion by Trustee Ortega; second by Trustee Zozaya-Geist. The motion carried.*

Chair Budke noted how the level of accountability has grown over the years since he has been on the Board and thanked the administration for fiscal responsibility.

#### 2005-2007 Biennial Budget

Discussion.

#### 2005-2007 Capital Budget, Appendix

PowerPoint Presentation by Mary Voves. See attached appendix.

**Motion 06-08-05:** *“I move that the Board of Trustees approves the capital budget of \$58,207,240 for the 2005-07 biennium, which begins July 1, 2005, and ends June 30, 2007.” Motion by Trustee Kauffman; second by Trustee Tanaka. The motion carried.*

#### 2006 University Fees, IV.B.8.

Toni Habegger, Chief Financial Officer, and Ron Dalla, Interim Provost, explained the attachment.

**Motion 06-09-05:** *“I move that the Board of Trustees approves the comprehensive fee schedule for fiscal year 2006.” Motion by Trustee Mikkelsen; second by Trustee Kauffman. The motion carried.*

Chair Budke announced a short recess at 10:50 a.m. and noted the meeting would reconvene at 11 a.m.

#### Reconvene, 11 a.m.

#### Recreation Center Proposal Update

- a. Financial Advisor Selection—Ms. Habegger
- b. Resolution for Interim Financing, IV.B.9.b.
- c. Project Scope/Costs, IV.B.9.c.

Mr. Rick Romero noted the primary purpose of the recreation center is to meet the objectives of the Academic Strategic Plan, and the key elements of the plan focus on enrollment and retention. He spoke of the project as a significant piece in positioning us for the future. Competition is on the rise, and the State is moving from six to nine four years institutions and we need to remain competitive. Mr. Romero asked the board to move forward on approval of a resolution for interim financing for up to \$1.6 million for design services (tax exempt debt to finance this project). He understands the large scope of the project and the board's desire to keep costs in check. At the Business and Finance Committee meeting, he was asked to build in some checkpoints to monitor the project. Ms. Habegger further explained that EWU had retained the services of Ms. Cynthia Weed, an expert on the topic of tax exempt financing in the State of Washington and she is the lead legal counsel on this issuance. The resolution will allow us to spend those funds and then wrap the \$1.6 million into the bond issue so the internal financing of the institution can in effect be reimbursed by the bond issue.

**Motion 06-09-05:** *"I move that the Board of Trustees approves the resolution for interim financing." Motion by Trustee Tanaka; second by Trustee Zozaya-Geist. The motion carried.*

Trustee Tanaka noted that the committee is supportive of the resolution and the concept and rationale; however, the responsibility of the board is to make sure that we are doing this right.

#### Delegation of Authority for Personnel Contracts, IV.B.10.

Between now and the next board meeting in August, we need to have a resolution June 25 – August 18.

Chair Budke stated that "before approving the Personnel Actions, I want to comment on the contract with Dr. Brian Levin-Stankevich, our Interim President. The Board of Trustees understands and appreciates how fortunate we are to have Dr. Levin-Stankevich as member of the EWU team; and further, how pleased we are that he has accepted this interim appointment. His record of accomplishment while at Eastern has demonstrated his commitment and his skills to get the job done for the benefit of Eastern and to meet our expectations.

The prestige of the role as president of a university is often overshadowed by the significant and serious responsibilities of the office. This period of transition is now one of the most significant events that Eastern is experiencing. As we seek a new present to lead Eastern to its continued successes, we will find that past compensation arrangements are no longer appropriate. We will eventually find that the compensation we will need to pay to hire and retain a new long-term leader will be driven by the competitive influences of the marketplace. The compensation we are paying Dr. Levin-Stankevich is far less than we will be paying our next president.

The Interim President's contract that we are approving today is for a one-year period ending June 30, 2006. We are able to extend it if the circumstance should it be so warranted. The annual compensation is \$185,239.57. This is a 5% increase over the most recent annual compensation paid to Dr. Jordan. This compensation level is subject to the increase as approved during the recent legislative session. There are no provisions for performance bonuses or deferred compensation. The fringe benefits (employee insurance, sick leave, vacation, TIAA/CREF retirement benefits, life insurance and the like) are those allowable in accordance with State law. As was in Dr. Jordan's

contract, Dr. Levin-Stankevich will be provided with tickets to Eastern athletic and other events, including guest tickets, to enable him to fulfill our expectations of his role as Interim President.

Subject to State law, he will be reimbursed for expense incurred in the course of him carrying out his duties as Interim President. There is no provision for a housing allowance. Yet, the University House will be maintained and available for event hosting, at his direction, as appropriate to the mission of the University.

There will be a separate agreement with the Foundation to pay approved and expected business expenses that are not reimbursable by law from State funds.

There is a requirement that Dr. Levin-Stankevich meet with the Board in August to mutually agree on goals for the year. These goals will be the basis for an evaluation of his performance the following June.

The contract includes reversion rights so that upon completion of this temporary assignment as Interim President, he will be able to, at his choosing, return to his role and assignment as Provost & Vice President of Academic Affairs.”

Again, I want to emphasize how fortunate we are to have Dr. Levin-Stankevich as our Interim President.

**Motion 06-10-05:** *“I move that the Board of Trustees approves the personnel actions as included in our packet and in the addendum.” Motion by Trustee Zozaya-Geist; second by Trustee Ortega. The motion carried.*

**Executive Session may be held for purposes authorized in RCW 42.30.110.**

Convened for executive session at 11:15.

**VII.Adjournment Open session reconvened at 12:04. Open meeting adjourned 12:04.**

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Gordon Budke, Chair

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Brian Levin-Stankevich, Secretary