

8-18-1951

## Board of Trustees Minutes, August 18, 1951

Eastern Washington College of Education

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MINUTES OF MEETING OF BOARD OF TRUSTEES  
Eastern Washington College of Education  
August 18, 1951  
Laughbon Cottage, Lake Roosevelt

Those present were J. Harold Anderson, chairman; Mrs. Frank Laughbon and Mr. Charles A. Gonser, members; and Dr. Otis W. Freeman, President of the College. Dr. Freeman served as secretary pro tem.

MINUTES

The minutes for the meetings of June 9, 1951, and July 2, 1951, were read and approved.

RESIGNATIONS

It was moved by Mrs. Laughbon and seconded by Mr. Gonser that the Board accept the resignations of I. Stewart Smith, assistant professor of music, effective September 1, 1951, of Roy Freeman, custodian Fieldhouse, effective July 23, 1951, also that of Jean Spaulding, instructor in elementary education, contingent upon the securing of a satisfactory substitute and effective when such successor reports. Motion carried.

LEAVES OF ABSENCE

It was moved by Mr. Gonser, seconded by Mrs. Laughbon, that leaves of absence be granted Ruth Kriehn, instructor in physical education, effective September 1, 1951, for the academic year 1951-52, and Dorine Guthrie, assistant professor of mathematics, for the academic year 1951-52. Motion carried.

It was moved by Mr. Gonser and seconded by Mrs. Laughbon that the request for leave of absence for 1951-52 by Mrs. Myrtle Jackson, be denied. The President was instructed to communicate this decision to Mrs. Jackson and notify her that she would have until August 26 to notify the college whether she would return with the opening of school in the fall. If such a communication is not received by the date mentioned, her services will be terminated as of that date. Motion carried.

TERMINATION OF SERVICES

It was moved by Mrs. Laughbon, seconded by Mr. Gonser, that the services of Miss Etta Handy, director of residence and dining halls, be terminated September 1, 1951, and that the services of Mrs. Ruth Buckner, secretary, Placement Office, be terminated as of August 1. Motion carried.



It was moved by Mrs. Laughbon, seconded by Mr. Gonser, that Mrs. Lucile Pierson, assistant director of Monroe Hall, be employed the first half of September, 1951, and that her services be terminated as of September 15, 1951. It is understood that she has not been working since June 16, 1951. Motion

#### NEW APPOINTMENTS

It was moved by Mr. Gonser, seconded by Mrs. Laughbon, that the following appointments be approved:

E. J. Pillings, director of Sutton Hall, at a salary of \$125 per month for twelve months, plus apartment

Arthur Biehl, B. A., EWCE, Acting Instructor in Music, half-time, at \$1650 for ten months

Walter Rupp, janitor at Fieldhouse, \$200 per month for twelve months, effective August 1, 1951

Mrs. Carolyn Foos, secretary, Placement Office, half-time, \$80 per month, effective September 1

Mrs. Joyce Huseby, secretary, Extension Office, half-time, \$80 per month, effective August 1

Mrs. Jack Shelquist, secretary Placement Office and Extension, full-time, \$175 per month, effective September 1

Successor to Ruth Kriehn, who was receiving \$4100

Successor to Jean Spaulding, who was receiving \$3940 for eleven months

Successor to Mrs. Myrtle Jackson

It was also understood that the President be authorized to hire successors for Miss Kriehn, Miss Spaulding, and Mrs. Jackson, provided the latter person's services are terminated, at salaries not to exceed those whose places they would succeed. Motion carried.

#### INCREASES IN SALARY

It was moved by Mr. Gonser, seconded by Mrs. Laughbon, that Velmer Byrum be changed in status from janitor at the Fieldhouse to custodian and that his salary be increased \$25.00 per month, from \$208.33 to \$233.33, effective August 1, 1951; and

Charlotte Johnson, college elementary school nurse, half-time, be granted an increase of \$4.67 to \$156 in order to equal the amount paid by the county; and that

Coyet Stimpson, secretary, Registry Office, be given an increase from \$138.33 to \$150.00, effective September 1, 1951.



It was moved by Mr. Gonser, seconded by Mrs. Laughbon, that the salary increases on the attached sheet be granted, effective September 1, 1951, provided that President Freeman and Comptroller Force investigate the money available and report that such funds are in sight at the September meeting. Motion carried.

#### TRAVEL REQUEST

It was moved by Mrs. Laughbon, seconded by Mr. Gonser, that the travel request of W. L. Rowles to attend the National Association of Music Teachers in Portland, August 15-18, at an approximate cost of \$50.00, be granted. Motion carried.

#### SCHEDULE OF MAXIMUM SALARIES

After some discussion of maximum salaries for non-academic positions, the Board instructed President Freeman and Comptroller Force to prepare a tentative schedule and present it at the September meeting.

#### REPORT ON FIELD CAMP

President Freeman reported on his inspection of the Field Camp in northern California which was operated by Dr. T. Earl Tilley and Dr. Richard Stultz this summer. Dr. Freeman stated that the work being given was of high order and that the nine students in camp were adequately earning the credits offered. Following this report, Mr. Gonser moved and Mrs. Laughbon seconded the motion, that in the future Eastern Washington College of Education shall not sponsor a field camp in another state. It is recognized that the work being given is valuable and the Board believes that the general educational value of such a field camp is to be commended. Action is based on the location of the camp in another state and the Board would like to see such a field camp established in the state of Washington. Motion carried.

#### PROGRESS OF CAMPUS CONTRACTS

President Freeman reported on the progress of the campus contracts and repairs, and the exchange of the Packard car for a Ford sedan. The Board recommended that President Freeman and Mr. Surbeck be instructed to investigate the cost and usefulness of a station wagon in lieu of purchasing a light pick-up truck at this time. Report to be made at the September meeting.

#### USE OF SWIMMING POOL

After a report on the use of the swimming pool by students of the public schools and others not attending Eastern Washington College of Education, it was moved by Mrs. Laughbon and seconded by Mr. Gonser that a fee of \$4.00 per quarter, and \$0.50 per time be charged students from the public schools, or others who might be approved for the use of the swimming pool. Motion carried.



REPORT ON SCHOLARSHIP AWARDS

A report on the scholarship awards was presented and it was moved by Mrs. Laughbon, seconded by Mr. Gonser, that Dean Poffenroth, chairman of the Scholarship Committee, be commended on the work of his committee and the wide-spread representation by the scholarships. Motion carried.

ENTERTAINMENT ALLOWANCE FOR THE PRESIDENT

It was moved by Mrs. Laughbon, seconded by Mr. Gonser, that an entertainment expense account, not to exceed \$300 annually, be created for the use of President Freeman. Motion carried.

GROUP INSURANCE REPRESENTATIVE

Robert Nielsen of the Prudential Insurance Company addressed the Board on the possibility of group insurance for employees of EWCE. The Board approved the idea which would provide for an equal contribution by the college and the individual for the health and accident insurance. President Freeman and Comptroller Force were instructed to report to the September meeting as to possible funds.

COMMUNICATION FROM PRESIDENT COMPTON

A communication was read from President Compton of the State College of Washington and the Board approved cooperation with the other state institutions of higher learning in the formulation of questions to be asked of employees regarding their membership in subversive organizations and loyalty to the United States.

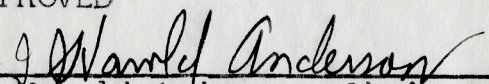
LAUNDRY PRICES

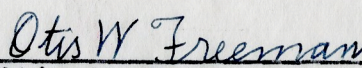
Mr. Campbell of the Davenport Laundry and Cleaners of Davenport submitted a price list for laundry work. President Freeman was instructed to compare the cost of this with the present prices being paid for laundry and report to the Board.

NAMING OF THE NEW HALL

Communications were received from Sam Webb and Dr. E. I. Stewart, both of Cheney, suggesting the name of Benjamin P. Cheney for the new dormitory. Communications were also received suggesting the name of Sacawajea Hall for the dormitory. Both communications were ordered placed on file.

APPROVED

  
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J. Harold Anderson, Chairman

  
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Otis W. Freeman  
Secretary Pro tem



Increases - September 1, 1951

Non-academic Staff:

O. W. Freeman - - - - -	\$120	to	\$9160
W. W. Force - - - - -	120	to	5720
Naomi H. Wall - - - - -	120	to	3140
Marie Neal - - - - -	120	to	3260
Ruth Riddle - - - - -	120	to	3640
Edith Shaw - - - - -	120	to	3640
Lois Thompson - - - - -	120	to	3320
Eva Murle Johnson - - - - -	120	to	4400
Cecil West - - - - -	120	to	4440
E. J. Pillings - - - - -	1620	to	5140
A. H. Poffenroth - - - - -	120	to	5920
Marion H. Surbeck - - - - -	120	to	5480
Clark Frasier - - - - -	200	to	7000
Hugh Blair - - - - -	120	to	4640

Academic Staff:

Division of Physical Education

Wilfred Beard - - - - - \$100 to \$3500

Division of History and Social Studies:

A. P. Ludwig - - - - -	\$100	to	\$5600 (plus \$300)
Aretas Dayton - - - - -	100	to	5100
Edgar I. Stewart - - - - -	100	to	5200
Paul N. Woolf - - - - -	100	to	5000
Donald R. Campbell - - - - -	100	to	4300
Weston C. Wilsing - - - - -	100	to	4200

Division of Language and Literature:

Graham Dressler - - - - -	\$100	to	\$5400 (plus \$300)
R. F. Miller - - - - -	100	to	5000
Robert N. Lass - - - - -	100	to	4700
Louis Grafious - - - - -	100	to	4300
Christine Elrod - - - - -	100	to	3900
Jean Taylor - - - - -	100	to	3800
Louis Trimble - - - - -	100	to	3300

Division of Mathematics and Science:

Dana Harter - - - - -	\$100	to	\$4700
Clarence Cross - - - - -	200	to	3600
Francis V. Ranzoni - - - - -	100	to	4200
A. W. Philips - - - - -	100	to	4100
Francis Schadeegg - - - - -	100	to	4400
George Stahl - - - - -	100	to	4300



Division of Music:

Betty Kanable	- - - -	\$100	to	\$3900
Wendell Exline	- - - -	100	to	3800
Robert Barnes	- - - -	100	to	3800
Gwendoline Harper	- -	100	to	3800
Leo Collins	- - - -	100	to	3600

Division of Education:

Clayton B. Shaw	- - -	\$100	to	\$4400
Raymond B. Whitfield	- <del>100</del>	to	4300	
Ruth Ellis	- - - -	100	to	4300
T. Earl Tilley	- - - -	100	to	5000
L. E. Patmore	- - - -	100	to	4600

College Elementary School:

Madison Brewer	- - - -	\$200	to	\$5900
Forrest Sloan	- - - -	100	to	3700
Lillian Dickson	- - -	100	to	3700
Sylva Eva Carney	- -	200	to	3800