

4-6-1950

## Board of Trustees Minutes, April 6, 1950

Eastern Washington College of Education

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
Eastern Washington College of Education  
Davenport Hotel, April 6, 1950

Those present were Mr. J. Harold Anderson, chairman; Mrs. Frank Laughbon and Mr. Dave S. Cohn, members; and Dr. Walter W. Isle, secretary, and President of the College.

MINUTES APPROVED

The minutes for the meeting of March 10, 1950, were read and approved.

SUGGESTED DATES FOR JOINT BOARD MEETING

The Board directed the President of the College to contact the presidents of the other Colleges of Education and suggest dates for the spring joint conference of the Boards of Trustees. The dates of May 30 and June 3 were suggested. The President was instructed to invite the Colleges to hold this meeting in Spokane.

LEAVES OF ABSENCE

Leaves of absence for the following members of the staff were approved:

Mrs. Jean Davis, 1950-51, for advanced study, without pay  
Miss Jean Swanson, 1950-51, without pay, for advanced study  
Miss Virginia Dickinson, half of each summer of 1950 and 1951, with pay, for advanced study  
Mr. Madison Brewer, spring quarter 1950, without pay, for advanced study  
Mrs. Florrie Wilson, extension of leave for an additional year  
Dr. Obed Williamson, spring quarter 1950, without pay

RESIGNATION

The resignation of Mr. J. W. Hungate, head of the Division of Applied Sciences and Art, was accepted. The President was instructed to write Mr. Hungate, expressing the regret of the Board at his leaving the staff and in appreciation of his long and valuable service to the College.

INCREASE IN SALARY

The Board approved the recommendation that the salary of Mr. L. E. Patmore be adjusted by the addition of \$50.00 per month to compensate for the difference in rent for residence in Kennewick, Washington, over what it would be in Cheney. This arrangement is desirable to permit Mr. Patmore to reside closer to his work of supervision of practice teachers in the Richland area. It will also result in a considerable saving of travel to the College.

## TRAVEL REQUESTS

The following requested trips by members of the staff were approved:

American Public Relations Association, Ann Arbor, Michigan,  
June 27-30, Mrs. Zelma Morrison, one-half allowance  
National Conference on Problems of Higher Education, Chicago,  
April 16-19, Mr. Francis Schadegg, Dean Charles Herring,  
President Walter W. Isle  
Conference on Outdoor Life and Recreation Education, Dr. Tilley,  
Reconsideration, one-half allowance

## REPORT ON PRACTICE TEACHING ENROLLMENT

The Board spent sometime discussing the report of the practice teaching enrollment and the rapid development in the state from a condition of shortage to a condition of surplus of teachers, particularly in the high school and upper grade levels.

The President was advised to make a study of the teaching situation in the state as regards number of certifications from other states, salary schedules, and other barriers that might be maintained by the state against over-supply of imported teachers.

## ACQUISITION OF SURPLUS PROPERTY

The attached report on recent acquisition of surplus property was presented to the Board. Attention was called to the fact that reasonable value of such property already received will amount to approximately \$20,000.

## LABOR UNION AGREEMENT

The Board gave consideration to problems that had arisen regarding the labor union resolution passed at the last meeting of the Board, including communications received from the Governor's Office, report of discussion at the Council of Presidents, and other developments since the announcement of this action. The following resolution was adopted unanimously:

"Whereas the resolution adopted in the meeting of March 10, setting forth conditions of employment or working rules relative to Building Service Employees, was based on the representation that all employees covered were at the time members of the Union, and whereas it has later developed that this assumption was not correct, therefore be it resolved that Article I, Section 1, be abrogated and deleted from the agreement.

The following section was adopted as an integral part of the agreement and as constituting Section 4, Article I:

"As long as the majority of Building Service Employees are members of the Union, then the representative of the Union will be recognized as the official representative of the Building Service Employees. However, this shall not preclude the right of any individuals, as a group or as individuals, to represent himself, or themselves, before the Board in reference to any matter affecting his or her or their employment. Whenever a majority of the building service employees are not members of the Union, then such majority shall have a right to designate their representative, which representative shall assume the prerogatives granted to the representative of the Union."

#### SUMMER SESSION FACULTY

The following persons were approved for the special summer session faculty:

Leila Lavin, special consultant to Public School Curriculum Workshop, at \$25 per day not to exceed eight days

Mabel Hodges, consultant to Public School Curriculum Workshop, first half of summer school at \$400

Richard E. Stultz, instructor in physical education, summer quarter, at \$900

Harold Coman, instructor in visual education, full quarter, at \$800

Dr. J. H. Groth, instructor in education, full quarter, at \$900

Dr. Florence Heisler, instructor in education, full quarter, at \$900

Dr. Roland B. Lewis, instructor in education, full quarter, at \$900

Dr. Stanley Wynstra, instructor in education, first term, \$500

Naomi Chase, instructor in education, full quarter, \$800

Elizabeth Johnson, College Elementary School first term, and instructor in education second term, \$900

#### RETURN TO THE STAFF

The return to the staff of the following persons was approved at the salary indicated:

Mrs. Cora Mae Chesnut, \$3700

Mr. Ramond M. Giles, \$3400

#### ERECTION OF SUBSTATION

The request of the City of Cheney for the erection of a sub-station for electrical service on the campus was approved as recommended by the college engineer and building and grounds department.

#### REDUCTION OF ELECTRIC RATES

The President submitted the attached report indicating a substantial reduction in the cost of electrical service on the campus, effective as of December, 1949.

#### SUPERVISOR OF INVENTORY

The Board authorized the employment of a supervisor of inventory on the campus for the purpose of bringing the inventory of all campus property up to date. The recommendation of Mr. Stronach regarding the inauguration of this inventory was approved, including the appointment of Mr. Tilford T. Wall and that a daily rate be allowed for the period of reactivation and from that experience gained, a permanent salary arrived at.

#### APPOINTMENT OF BURSAR

Mr. William W. Force, Palo Alto, California, appeared before the Board in response to an invitation and discussed his application for the position of bursar. After this interview, the Board adopted the following resolution: That Mr. Force be offered the position of bursar at a salary of \$5400 for the year of twelve months and with the rank of assistant professor of business education. Mr. Force's services would begin as soon as he could be available after the completion of his doctor's degree at Stanford University.

#### VACATION POLICIES

In connection with the above appointment, the Board discussed at some length the matter of vacation leave for members of the administrative staff. In view of recently adopted agreement with the Building Service Employees, it was the opinion of the Board that a study should be made of vacation policies for administrative staff which would provide a longer vacation period for these persons.

#### FEDERAL LEGISLATION

The President reported progress made in the passing of federal legislation to provide available funds for loans to colleges and universities for the construction of housing facilities. The President was authorized to submit application covering loans for construction of a new men's residence hall as soon as funds would become available.

#### PURCHASE OF SITE

The President was authorized to proceed with negotiations for the acquisition of a site for the construction of this men's residence hall.

CONSIDERATION OF HEAD OF HEALTH AND PHYSICAL EDUCATION DIVISION

The Board spent sometime in consideration of a policy as regards the appointment of a head of the Division of Health and Physical Education to succeed Mr. Woodward. Action was postponed.

APPROVED

*Harold Anderson*  
Chairman, Board of Trustees

*[Signature]*  
Secretary, Board of Trustees

surplus property received by  
Eastern Washington College of Education

April 11, 1950

\$ 85.00 - Chairs, beautician, tilt back & straight - 4  
140.00 - Tables, black top - 14  
100.00 - Chest of drawers - 4  
175.00 - Overstuffed Chairs - 7  
25.00 - Graduated cylinders - 1 box  
375.00 Fire hose, 4" - 300 feet  
45.00 blankets - 10  
40.00 - Bedsheets - 50  
15.00 - pillowcases - 50  
50.00 - mattress covers - 1 lot  
25.00 - bedspreads - 20  
90.00 Garbage cans - 12  
60.00 - Sweeping Compound - 6 bags

\$1225.00

April 7, 1950 From Pasco

700.00 - Chests of drawers, wood - 28  
75.00 - Drafting table - 1

\$775.00

April 5, 1950 - From Pasco

18.00 - Kitchen cabinet, prefab - 1  
26.00 - Book cases - 2  
12.00 - Clothes hampers - 3  
24.00 - Chests of drawers, prefab - 3  
16.00 - Tables, prefab - 2  
48.00 - Dressing tables - 2  
350.00 - Chests of drawers, 4-drawer - 14  
950.00 - Small lot chem lab equipment

\$1444.00

March 31, 1950 From Pasco

700.00 Chests of drawers, wood, 4-drawer - 28

\$700.00

March 29, 1950 - From Farragut

150.00 - Executive type desks - 2  
250.00 - Desks - 5  
80.00 - Typing tables - 10  
180.00 - Wool blankets (white ) - 40  
300.00 - Table arm chairs - 50  
25.00 - Drill press - 1  
10.00 - Shoe polish - 2  
200.00 - Microscope - 1  
100.00 - Posture type chairs - 4  
200.00 - Hand trucks 4-wheel - 8  
32.00 - hand trucks 2-wheel - 2  
75.00 - Garbage cans - 25

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March 29 (cont'd)

\$350.00 - Refrigerator, 20 cu. ft. - 1  
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\$1952.00

March 28, 1950 - From Farragut

500.00 - Boxing ring - 1  
500.00 - Boxing mat - 1  
50.00 - Tumbling mat - 2  
100.00 - Black top Dinette Tables - 10  
250.00 - Douglas chairs - 50  
150.00 - Cabinets, filing - 6  
500.00 - Fire hose 2½" - 500 feet  
225.00 - Fire hose 1½" - 300 feet

\$2275.00

March 22, 1950 - From Farragut

125.00 - Cast register, National - 1  
45.00 - Zephyrplane hand sander - 1  
1750.00 - Dishwasher, Hobart - 1  
750.00 - Scale, Toledo, 250# - 1  
350.00 - Vegetable peeler, Sterling - 1  
1000.00 - Garden tools and Hose - 1 lot  
95.00 - stepladders - 8  
125.00 - Painters platforms - 4  
450.00 - Motors, electric - 6  
1125.00 - Valves, misc. sizes - 1 lot  
350.00 - Pump w/ gas engine driver - 1  
250.00 - Temperature valve - 3  
75.00 - Heater, hot air blower type - 1  
25.00 - Hot air blower, 14" - 1  
25.00 - Vise pope - 1  
250.00 - Jack hammers - 1  
75.00 - Pipe die, reamer, breast drill - 1  
50.00 - Pipe wrench, misc. sizes - 4  
50.00 - Chipping hammer - 1  
150.00 - Fittings, assorted sizes - 1 lot

March 22, 1950 - From Farragut

10.00 C-clamps - 4  
25.00 - Grease guns - 3  
25.00 - Cutter pipe - 1  
75.00 - Top and die set - 1  
250.00 - Dies, drills, taps, assorted sizes - 1 lot  
10.00 - pipe tongs 4" - 1  
18.00 - Vise, 4" - 1  
5.00 - Bolt cutter - 1  
300.00 - Valves and fittings, assorted sizes - 1 lot  
50.00 - Extension ladders - 2  
50.00 - Painters canvass - 1 lot  
100.00 - Canvass - 1 roll  
100.00 - Ironing pad cover - 1 roll



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March 22, 1950 (cont'd)

- 15.00 - Roofing material - 3 rolls
- 25.00 - Venetian blinds - 1 lot

March 23, 1950 - From Farragut

- 50.00 - Flight pants - 12
- 75.00 - Drill, hand electric ½", serial C35615 - 1
- 1800.00 € Compressor, Ingersoll Rand, Ser. #30T61144 - 1
- 350.00 - Pipe fittings, valves, misc. sizes - 1 lot
- 100.00 - Folding chairs, metal - 28
- 150.00 - G. I. Cans large - 20
- 75.00 - Doors, misc. - 1 lot
- 10.00 - Windows - 1 lot
- 75.00 Door closers - 1 lot
- 18.00 - Fire buckets - 11
- 75.00 - Electric switches and fuse boxes - 1 lot
- 100.00 - plywood - 1 lot
- 35.00 - Sweeping compound - 10 bags

Grand Total Value - \$19,457.00