

7-30-1948

## Board of Trustees Minutes, July 30, 1948

Eastern Washington College of Education

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## MINUTES OF BOARD OF TRUSTEES

July 30, 1948

The Board of Trustees of Eastern Washington College of Education met in Room 209 of the Davenport Hotel, Spokane, Washington at 6:30 p.m. on July 30, 1948. Present: Mr. James E. McGovern, Chairman, Mr. Dave S. Cohn and Mrs. Leslie Barber, members, and Dr. Walter W. Isle, President.

### NEW PERSONNEL:

Mr. Harold A. McMiller, horticulturist, as of August 1, 1948, \$3300 for 12 months work.

Mr. Alfred Wilson Philips, MA University of Chicago, Instructor in Mathematics, beginning with the fall quarter, 1948-49, \$3400 for 10 months.

The Board authorized the President to continue analysis of applications for the following positions, and to offer contracts to the most acceptable candidates for each position with the understanding that these contracts will be approved by the Board at the next meeting:

1. Housemother and counselor at Hudson Hall
2. Typing and Shorthand
3. Speech Correction
4. Psychology
5. Physical Education for the elementary school
6. Orchestra and violin

### RESIGNATIONS:

Miss Margaret McAllister, instructor in English as of September 1, 1948.

### REQUESTS FOR LEAVES OF ABSENCE:

Dr. Otis W. Freeman, extension of leave through fall, winter, and spring quarters of 1948-49, with the proviso that Dr. Freeman must notify the college on or before March 1, 1949 of his intention to return to duty, specifying the date of such return.

### CONSIDERATION INCREASING ADMINISTRATIVE PERSONNEL:

The Board voted to re-instate the office of Superintendent of Buildings and Grounds, and authorized the President to offer this position to Mr. W. A. Scott, MA Colorado State College. Mr. Scott would bear the title of Superintendent of Buildings and Grounds and Assistant Professor of Industrial Arts. His initial salary would be \$4800 for 12 months work.

The Board approved the adoption of the policy whereby housemothers in the halls of residence would as rapidly as possible become resident counsellors, and that persons with a minimum of a master's degree in Psychology and Personnel work be employed for these positions. Such persons would then be available for part time teaching in the regular program of the college.

### INVITATION TO COMMENCEMENT EXERCISES:

Invitation to the summer commencement program at 2:00 p.m. on August 8, and

to the reception following the graduating exercises was extended to the members of the Board and their guests. It was understood that Mrs. Barber would present the diplomas to the graduating class on the behalf of the Board of Trustees.

REPORT ON MEETING OF FIVE PRESIDENTS:

The President reported briefly on the meeting of the five presidents which was held at Hargreaves Library on July 10, 1948.

PROGRESS REPORT ON MASTER PLAN FOR CAMPUS EXPANSION:

The Board spent some time in examining a master plan for campus expansion which was submitted.

INVITATION FROM ASSOCIATION OF GOVERNING BOARDS:

The invitation from the Association of Governing Boards of State Universities and Allied Institutions to their fall meeting at Spokane and Washington State College was read.

PROPOSED LETTER TO CHENEY SCHOOL BOARD:

Copies of the proposed letter to the Cheney School Board were submitted to the members of the Board. It was agreed that each member would study this letter and report to Mr. McGovern any suggestions for changes or additions thereto.

ANNULMENT OF CERTIFICATE OF JAMES RALPH GRIEST:

Letter from the State Department of Education was presented, recommending the revocation of the certificate issued to James Ralph Griest by the Cheney Normal School. Upon the basis of the recommendation of the Spokane City and County Schools, the County Attorney of Spokane County, and the State Superintendent of Public Instruction the Board voted to revoke the certificate of Mr. Griest, and to advise the State Department accordingly.

REPORT ON SUMMER ENROLLMENT:

The President reported the summer enrollment of 767 as the highest summer enrollment since the last summer session before the war.

CONSIDERATION OF BIDS FOR WIRING AND LIGHTING IN MANUAL TRAINING BUILDING:

It was voted that the basic bid for the electric wiring and lighting in the Manual Training building heretofore approved in the amount of \$11,440.00 be reduced by the negotiating of change orders in the approximate amount of \$6,000. This action was necessary in order to bring the project within the amount released by the Governor for this purpose.

PROPOSED CONSTRUCTION AND REMODELING IN SHOWALTER HALL:

Some time was spent in discussing the proposed construction and remodeling in Showalter Hall during the interim between the summer and fall quarters.

Mr. George M. Rasque, Architect reported that plans were in process dealing with these projects. Mr. Rasque was instructed to **proceed** immediately with the advertisement for bids on such projects as need to be completed before the opening of the fall quarter, it being understood that the remaining projects would provide inside work during the remainder of the year.

SCHEDULE OF PRESIDENT FOR AUGUST:

The Board approved the request of the President for the allowance of 3¢ per mile for his trip to the School for Executives at Estes Park, Colorado and per diem in connection therewith to supplement such allowance as is provided by the American Association of Colleges for Teacher Education.

CONSIDERATION OF NEW WOMEN'S RESIDENCE HALL:

The Board spent some time in considering the progress made in planning for a new women's residence hall on the campus.

CONSIDERATION OF INCREASE CHARGES FOR BOARD, ROOM, AND RENTALS:

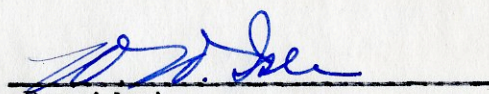
The matter of present charges made for food and housing service at the college was presented for discussion. Problems incident to the financing of this service under the present low scale of charges were considered. In view of the increasing cost of food and of service, and to provide a better quality of food service for the students, it was voted unanimously to increase the cost of Board to \$1.25 per day. It was also voted to establish a basic rate per room, based upon an occupancy of four students per room, and that where fewer than four students occupy the room, the basic charge should be prorated between them.

Because of the heavy cost of repair and maintenance of trailers, the Board voted to increase the rental of these trailer houses to \$17.50 per month.

The meeting was adjourned:

Approved:

  
Chairman of the Board

  
President