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Board of Trustees Minutes, November 25, 1947

Eastern Washington College of Education

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MINUTES OF BOARD OF TRUSTEES

November 25, 1947

On November 25, 1947, the Board of Trustees of Eastern Washington College of Education met at 10:00 a.m. in the office of George M. Rasque, Architect, Spokane, for the purpose of opening bids on electrical work. Present: Mr. J. E. McGovern, Chairman, Dave S. Cohn, member, and George M. Rasque, Architect. The Board then adjourned to meet at the President's office on the college campus at 11:00 a.m. Present: Mr. James E. McGovern, Chairman, Mr. Dave S. Cohn, member, W. W. Isle, President, George M. Rasque, Architect.

Minutes of previous meetings held on October 9, October 2, September 5 and November 18, 1947, were read and approved.

BIDS SUBMITTED: Bids for the installation of electrical services in the field house were submitted and opened as follows:

<u>CONTRACTOR</u>	<u>BASIC</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Power City	\$5,530.00	\$1,150.00	\$150.00
Chamberlin	6,467.00	432.00	200.00
Brown-Johnston	8,272.88	800.00	381.00

After some consideration the Board decided to accept tentatively the bid of the Power City Electric Company with deduction provided in Alternate #1, and the addition in Alternate #2. This would make the total contract \$4,530.00. It was further decided to defer the announcement of the contract until the Architect should secure from the Power City Electric Company a statement of amounts to be added if the college retains possession of all materials listed in Addendum No. 1 of specifications which were not used by the contractor in connection with the installation of services covered in the contract.

The Board considered bids submitted for the moving of a frame building from the football field to the faculty housing site to be used as a laundry and general utility building there. The Board voted to award this contract to N. S. Fieldstad in the amount of \$1900.00.

The Board also voted to accept the proposal of N. S. Fieldstad for the installation of bathroom fixtures at the President's home in the amount of \$400; and to the same N. S. Fieldstad for the repair of roof and installation of gutters and downspouts on the garage at the President's home in the amount of \$244.00.

The Board instructed the Architect to proceed with the plans for one wing of the proposed Music building and a recital hall. The Architect is to call for bids on this project when plans are completed. Bids are to be submitted in such a manner as to make possible the acceptance of bids on construction of the instructional wing without the construction of the recital hall.

LEAVES OF ABSENCES: The Board, after considering problems submitted by the President in connection with the recent ruling on leaves of absences, authorized the President to announce to the members of the faculty that accumulated leaves would be allowed at whatever time is convenient both to the college and to the faculty member. The Board further decided that tenure interrupted by the War would be recognized in estimating accumulated leave privileges.

CASE OF DR. DAYTON: The Board considered the case of Dr. Dayton and its general policy of sick leave privileges. It was the decision of the Board that until further clarification by the Attorney General it would not be possible to grant sick leave in excess of 15 days to any member of the staff. The President was instructed to secure from the Attorney General's office a statement of authority which the Board may exercise as to the extent of leave privileges.

RESIGNATIONS: The following resignation was approved by the Board:
Miss Elise Smith, secretary Registrar's office, as of October 31, 1947.

NEW PERSONNEL: The following new personnel were approved by the Board:

Verol Conradi, secretary elementary school, as of October 4, 1947,
at \$150 per month.
Rose Christensen, secretary Registrar's office, as of November 1, 1947,
at \$130 per month.
Edith M. Shaw, assistant librarian, as of October 1, 1947, at \$2700
per year (12 months work).
Mr. Homer Holliday, fireman, as of December 1, 1947, \$2400 per year.
Mr. George Heimbigner, semi-skilled workman, as of December 1, 1947,
at \$2400 per year.

CLARIFICATION IN AWARDING CERTAIN BIDS WITHOUT ADVERTISING:

The Board clarified the procedure in awarding certain bids without the procedure of advertising by voting to write into the minutes a resolution to the effect that all such bids were accepted and contracts authorized because of an emergency which existed due to the necessity of completing the work at once. In all such cases bids were secured by direct invitation to all interested bidders, rather than by the usual procedure of advertising which resulted in the saving of at least 2 weeks in each case.

REWIRING OF MONROE AND SENIOR HALLS: The Board authorized the Architect to call for bids for rewiring Monroe and Senior Halls, and alterations in wiring the drill hall as per Architect's plans and specifications. These bids to be secured in such form as to permit the acceptance of any single project from a bidder without obligating the acceptance of that bidders entire bid on other projects.

FIRE ALARM SYSTEM: The Board directed the Architect to substitute a temperature alarm system for the alarm system provided in the original proposals at Senior and Monroe Halls.

INSPECTION OF FIELD HOUSE BY THE BOARD: The Board visited the new field house and conferred at some length with the Gaasland Construction Company concerning possibilities for release of the building so that work covered under the new contract with Johnson & King might be permitted to start immediately. The Gaasland Construction Company submitted a proposal whereby this could be accomplished as follows:

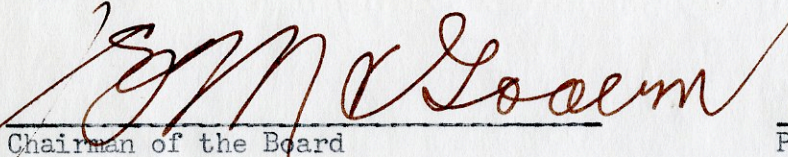
- 1 - the sanding of floors be omitted from the Gaasland contract with an appropriate deduction therefor.
- 2 - The covering of steam pipes be omitted from the Gaasland contract, and an appropriate deduction made therefor. Gaasland was willing to turn over to the Board its Firm bid from the Asbestos Supply Company.

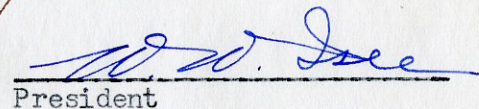
- 3 - The Gaasland Construction Company would be responsible for, and supervise the testing of the plumbing and heating after the completion of water and electric services to the building.
- 4 - Johnson & King be not permitted to alter present plumbing plans until after this test was made.

After some discussion of this proposal, the Board decided not to accept same, and to abide by the request of the Gaasland Construction Company that no new contract be begun until the Gaasland contract should be completed.

The meeting was adjourned:

Approved:


Chairman of the Board


President