

9-16-1946

Board of Trustees Minutes, September 16, 1946

Eastern Washington College of Education

Follow this and additional works at: http://dc.ewu.edu/trustees_minutes

Recommended Citation

Board of Trustees Minutes, September 16, 1946. Board of Trustees Records, University Archives & Special Collections, Eastern Washington University, Cheney, WA. http://dc.ewu.edu/trustees_minutes.

This Article is brought to you for free and open access by the Board of Trustees Records at EWU Digital Commons. It has been accepted for inclusion in Board of Trustees Minutes by an authorized administrator of EWU Digital Commons. For more information, please contact jotto@ewu.edu.

MINUTES OF THE BOARD MEETING

September 16, 1946

The Board of Trustees of the Eastern Washington College of Education met in the office of George M. Rasque & Son, Spokane, on Monday, September 16th at 2:00 p.m. Present: Mr. James McGovern, chairman, Mrs. Marguerite Barber, Mr. Dave S. Cohn, members, Dr. Walter W. Isle and Mr. George M. Rasque.

Minutes for meeting of September 6th, 1946 were read and approved.

OPENING OF BIDS: The first order of business was opening of bids on emergency housing and other construction. Bids were opened on the dismantling, removal, and re-erection of three ward buildings and one mess hall from Baxter General Hospital Site, Spokane, to the campus of Eastern Washington College of Education. Only one bid was submitted which was as follows: NETTLETON & BALDWIN COMPANY of Seattle, \$139,197.00. After some discussion with the architect and representative of the Nettleton & Baldwin Company, the board voted to award the contract for this project to Nettleton & Baldwin, Inc. at the bid price.

The board also opened bids on the grading, leveling and drainage of the land adjoining football field to be used for future physical education area, and as a site for contemplated field house. Only one bid was received on this project as follows: C. F. Griggs, for \$25,722.00. This bid to include the work of preparing preliminary drawings and elevations of this area by Mr. Griggs. The board voted to award the contract for this project to Mr. Griggs for the bid price of \$25,722.00.

The Board took up the matter of a bid previously received for the removal of 12 dwelling units from Port Orchard to the campus of Eastern Washington College of Education. It was voted to award this contract for this project to Nettleton & Baldwin, Inc. on their previously submitted bid of \$36,500.00.

The Board authorized the architect and president to open bids on other construction projects at a later date, and authorized the award of contract to the low bidders on these projects. In accordance with this authorization bids were opened on October 2nd for the rewiring and remodeling of the lighting equipment in Showalter Auditorium, including the purchase of Public Address System. Bids on these projects were as follows:

Power City Electric Company, Spokane, Base Bid \$13,200.00

Alternate No. 1 - Allowance for deduction of new lighting fixtures in auditorium \$685.00.

Alternate No. 2 - For purchase of Public Address System, \$475.00.

Brown Johnson Company, Spokane, Base Bid \$12,478.00, plus \$911.00 for Public Address System, total Base Bid \$13,389.00.

Alternate No. 1 - Deduction for lighting fixtures, \$833.00.

Alternate No. 2 - Addition for portable public address system, \$460.00.

Maxwell Electric Company, Base Bid \$13,428.00.

Alternate No. 1 - Deduction for fixtures \$877.00.

Electric Smith, Base Bid, \$17,875.00.

Alternate No. 1 - Deduction for fixtures \$885.00.

It was decided to accept the alternate No. 1, and not have new fixtures installed in the auditorium. It was further voted that since Power City Electric Company bid was low with this deduction, the contract should be awarded to this firm. It was also decided to accept Alternate No. 2 bid for the Portable Public Address System, thus making the total contract of the Power City Electric Company, \$12,990.00.

On October 2nd, also in accordance with instructions from the Board, the Architect and President opened bids on the construction of field, storage and bleacher facilities on the athletic field. Bids were as follows:

Clifton and Applegate \$17,870.00
Nettleton & Baldwin, Inc., \$31,800.00
Hansen & Parr, \$17,485.00

It was voted to award the contract to the low bidder, Hansen & Parr, for the bid price of \$17,485.00.

All of the above contracts were awarded subject to approval by the Washington State Development Board which is furnishing the funds for the projects.

Representative from the Nettleton and Baldwin Company reported that because of the change from Building A to Building B in the Hudson House program, and the different location of the furnace in building B, it would be impossible for the company to guarantee making available two wings of the building for occupancy within 60 days after starting work. Therefore, it was voted to cancel the arrangement for a special allowance of \$7500.00 previously agreed upon for the 60 day completion program.

NEW PERSONNEL: The election of new personnel was approved -

Miss Bertha E. Taylor, M.A., Teachers College, Columbia University, for shorthand, typing and business english, \$3000.00 as of October 1st, 1946.

Ethel G. Jack, M.A., Iowa State College, Ames, Iowa, Assistant Director of dining halls, \$3300.00 as of September 16, 1946.

Miss Mary Ellen Miles, A.B., Eastern Washington College of Education, graduate student Northwest University, Speech and Children's Theater in Elementary School, \$2430.00 as of September 1, 1946.

Miss Margaret McAllister, A.B., Whitman College, graduate student University of Washington, Assistant in Speech and Freshman English, \$2700.00 as of October 1st, 1946.

Mr. Marion H. Surbeck, graduate student Iowa State University, Assistant in charge of Student Employment and supervisor Physical Education in Elementary School, \$3600.00, as of October 1st, 1946.

Mrs. Mabel Sturman, Secretary in Education Department \$75.00 (one-half time), as of October 1, 1946.

John Fothergill, Buildings and Grounds, \$176.00 monthly, as of August 19th, 1946.

Max Pierce, Custodian of Trailer Park, \$160.00 per month, as of September 1st, 1946.

William T. Smith, carpenter and maintenance, \$170.00 per month, as of Aug. 12, 1946.

Miss Viola Ward, Bursar's office, \$160.00 as of September 1st, 1946.

Mrs. Helen Banks, Bursar's office, \$150.00, as of September 9th, 1946.

Mrs. Cora Mae Chestnut, part time Assistant in P.E., as of October 1st, 1946, \$100.00 per month.

Mr. Charles R. Nelson, Assistant in Chemistry, \$300.00 per month, (9 mos.), as of October 1st, 1946.

Mrs. G. W. Wallace, part time Assistant in English, \$200.00 per month, as of October 1st, 1946.

Miss Charlotte Hepperle, Assistant in German (part time), \$140.00 per month, as of October 1st, 1946.

Miss Grace Seiler, Instructor in English, \$3300.00, as of October 1st, 1946.

RESIGNATIONS: The following resignation was approved: -

Mr. Ralph K. Allen, Head Division of Languages and Literature, effective as of October 1st, 1946.

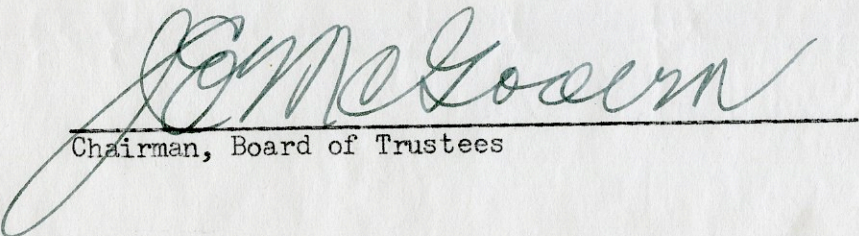
CHANGES OF STATUS: The following changes of status were approved: -

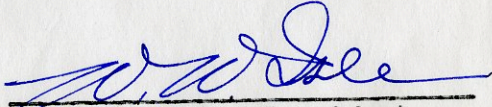
Dr. Graham Dressler, Acting Head of Division of Languages, as of October 1st, 1946.

Omer Pence, Director of Extension and Correspondence, and Acting Dean of Men, as of October 1st, 1946.

SALARY CHANGES: Salary changes were approved as indicated in the attached payroll list for October, 1946.

With no further business the meeting adjourned.


Chairman, Board of Trustees


Walter W. Isle, President

EASTERN WASHINGTON COLLEGE OF EDUCATION
Corrected Salary List, beginning October 1, 1946

<u>Name</u>	<u>Occupation</u>	<u>Monthly Salary</u>
Isle, W. W.	President	541.67
Stronach, H. N.	Bursar	380.00
Wallace, G. W.	Registrar	330.00
Pence, Omer	Extension, Acting Dean of Men	315.00
Nelson, Eunice	Dean of Women	330.00
Frasier, C. M.	In-Service & Student Teaching	380.00
Wilson, Frances	Dir. of Dining Halls	275.00
Jack, Ethel G.	Assist. Dir. Dining Halls	275.00
Pierson, Lucile	Assist. Dir. of Dining Halls	150.00
Morrison, Zelma	Dir. of Information	125.00
Lane, James S.	Supt. Bldgs. & Grounds	288.33
Surbeck, M. H.	Suprv. Student Employment & P.E.	300.00
Craney, Emily	Head Nurse	240.00
Sternitsky, Marie,	Assistant Nurse	190.00
<u>Clerical and Secretarial: -</u>		
Thomas, Gladys	Acting Sec'y. to President	175.00
Neal, Marie	Assistant Accountant	180.00
Frost, Ella	Office Assistant	175.00
Ward, Viola*	Office Assistant	160.00
Banks, Helen	Assistant Cashier	150.00
Catterson, Ellen	Assistant Cashier (XXXXXX one-half time)	75.00
Dempsey, Margaret	Office Assistant	
Barton, Jeanne	Assistant to Registrar	170.00
Leifer, Mrs. Betty	Secretary to Registrar	150.00
Rozenzweig, Margaret	Clerk to Registrar	130.00
Ebert, Dorothy	Secretary Elementary School	145.00
Houghton, Meryl	Secretary Extension (one-half time)	95.00
Ford, Lois	Secretary Dean of Women	125.00
Sturman, Mabel	Secretary Education Department (one-half time)	75.00
Reid, Mrs. Marian *	Clerk - Registrar's office	110.00
<u>Social Sciences: -</u>		
Ludwig, Albert P.	Head	335.00
Adams, H. M.	History	275.00
Dayton, A. A.	Economics	275.00
Stewart, Edgar	History	275.00
Dryden, Cecil	History	270.00
Kingston, C. S.	History	196.67
Taylor, Bertha E.	Commerce	250.00
Giles, Ramond*	Aeronautics	200.00
<u>Library: -</u>		
Blair, H. M.	Librarian	284.17
Haas, Marie	Assistant Librarian	215.00
Riddle, Ruth S.	Assistant Librarian	175.00
Gruber, John	Assistant Librarian	245.00

Arts and Sciences: -

Hungate, J. W.	Head and Biology	380.00
Rogers, Robert	On leave	
Swerer, Mary G.	Art	288.33
Wiley, Nan	Art	271.67
Gingrich, Esther	Art	271.67
Anderson, Louise	Home Economics	288.33
Brodnax, Kate	" "	270.00
Dales, E. L.	Industrial Arts	288.33

Physical Science & Mathematics: -

Freeman, O. W.	Head & Geography	380.00
Tallyn, W. H.	Chemistry	280.00
Guthrie, Dorine	Mathematics	260.00
Bell, R. F.	Mathematics - Physics	260.00
Nelson, Charles*	Chemistry (9 months)	300.00

Music: -

Rowles, W. W.	Head	355.00
Hallgrimson, Ben T.	Instructor Music	291.66
Stevens, Jean Ferguson	Piano	235.00
Goodsell, Evelyn	Public School Music	270.00
Lawton, Marian	Strings	205.00

Education: -

Williamson, Obed	Head	371.67
Heisler, Florence*	Psychology	400.00 a yr.
Barton, Amsel	Instructor	256.67
Barber, D. A.	Instructor	170.00

Athletics: -

Reese, W. B.	Director	350.00
Poffenroth, A. A.	Assistant	275.00

English and Languages: -

Dressler, Graham	Acting Head	310.00
Holmquist, H. E.	Journalism	313.33
Dickinson, Virginia	English & Speech	270.00
Herring, Charles	Assist. Professor	275.00
Foss, Geneva E.	Instructor	290.00
McAllister, Margaret	Eng. & Speech	250.00
Miles, Mary Ellen	Speech (9 months)	270.00
Wallace, Mrs. G. W.	English - part time	200.00
Hepperle, Charlotte	German - part time	140.00
Stevens, Harold	Speech	225.00
Seiler, Grace	English	275.00

Health & Physical Education: -

Woodward, A. C.	Head	355.00
Dustin, Antoinette	Women's P. E.	255.00
Davidson, Flora	Health	263.33
Chesnut, Mrs. Cora Mae	Rhythmics (one-half time)	160.00

Elementary School: -

Brewer, Madison	Principal	300.00
Lang, Charlotte	Instructor	271.67
Johnston, Louise	Instructor	250.00
Pearson, Mabel	Instructor	225.00
Newland, Eveus	Instructor	263.33
Bowlsby, Helen V.	Instructor	175.00
Allison, Lucile	Instructor	250.00
Hitchcock, Alice	Kindergarten (9 months)	275.00
Cullen, Hope	Library	225.00
Vandevanter, Louise	In-Service	250.00
McGrath, Margaret	In-Service	271.67
Shindler, Grace	Remedial (9 months)	270.00

Maintenance: -

Rozell, Paul	Engineer	265.00
Delabarre, Paul	Fireman	200.00
Rice, E. J.	Fireman	175.00
Reed, Earl	Fireman	175.00
Pearce, G. H.	Bldg. Custodian	190.00
Sunderland, Robert	Custodian	175.00
Allen, H. M.	Custodian (part time)	75.00
Larsen, Bert	Custodian	160.00
Rudolph, Carl	Custodian	175.00
Butler, Julia	Custodian	135.00
Billesbach, P. A.	Custodian	178.33
Heath, G. W.	Custodian	170.00
Judd, Cecil	Carpenter	175.00
Judd, Walter	Grounds	175.00
Cossalman, Joe	Night Watchman	175.00
Smith, Wm. T.		170.00
Pierce, Max	Trailerville Supervisor	160.00
DeWitt, Daniel		160.00
Hochtritt, R. J.	Printer	200.00
Mackey, J. E.	Grounds	175.00
Blomgren, Aron	Grounds	175.00

HOUSEmothers: -

Berg, Rachel	110.00
Newton, Mary	100.00
Washburn, Eva	85.00
Hoopman, Katherine	100.00

New Personnel and new staff members of Eastern Washington College of Education:

October 1, 1946

Miss Ethel G. Jack, M.A., Iowa State College, formerly Director of Government Cafeteria, Washington, D. C.;- Assistant Director of Dining Room Service.

Mr. Benedict T. Halgrimson, Mus.B., University of Washington, Graduate student University of Washington, former Director of Instrumental Music Broadway High School, Seattle, Washington; - Director of Instrumental Music.

Mr. Charles Herring, M.A., Stanford University, Major in U.S. Army, Instructor of English.

Miss Geneva Foss, M.A., University of Montana, recently instructor in Journalism and English, Havermale Junior High School, Spokane City Schools; - Instructor in English.

Miss Mary Ellen Miles, A.B., Eastern Washington College of Education, Graduate student Northwestern University, Elementary teacher Spokane City Schools; - Instructor in Speech and Children's Theater.

Miss Bertha E. Taylor, M.A. Teachers College Columbia University; - Instructor in Business Education.

Mr. Albert Poffenroth, A.B. Eastern Washington College of Education, Graduate student Washington State College; - Assistant Coach.

Miss Margaret McAllister, A.B. Whitman College, Graduate student University of Washington; - Instructor in English and Speech.

Mr. Madison Brewer, M.A. Colorado State College of Education, formerly Principal of elementary School, Vancouver, Washington; - Principal of the College Elementary School.

Mrs. Lucile Allison, M.A. Colorado State College of Education, formerly teacher in Amarillo, Texas public schools; - Instructor in primary department in College Elementary School.

Miss Louise Johnston, M.A., University of Colorado, formerly Principal of Jefferson Elementary School, Richland, Washington; - Instructor 5th grade in College Elementary school.

Mr. M. H. Surbeck, A.B., Central Oklahoma State College, graduate student University of Iowa, formerly Project Supervisor Continental Oil Company, Griffin, Indiana; - Co-ordinator of Student Employment and Supervisor of Physical Education College Elementary School.

Mrs. Gladys Thomas, Acting Secretary to President.

Mrs. Betty Tveit Leifer, Secretary to Registrar.

Miss Viola Ward, Clerk in Bursar's office

Mrs. Helen Banks, Clerk in Bursar's Office

Mrs. Mabel Sturman, Secretary (one-half time) for Education Department.

Changed Classifications:

Mr. Omer Pence, from Assistant Registrar to Director of Extension and Correspondence, and Acting Dean of Men.

Dr. Graham Dressler, from Assistant Professor in English to Acting Head of the Division of Languages and Literature.

Miss Jeanne Barton, from Secretary of Registrar to Assistant to Registrar

Dr. Florence Heisler, from Specialist in Remedial Education to Director of Psychological Clinic

Miss Louise Vandevanter, from Instructor in 4th grade in College Elementary School to Instructor in In-Service Education.

Personnel Returning from Leave:

Dr. Henry M. Adams from service with American Military Government in Europe; - Assistant Professor of Economics.

Raymond Frank Bell, from Graduate work University of Michigan; - Instructor in Science and Mathematics.

Miss Hope Elizabeth Cullen, from ^{graduate} ~~college~~ study at New York University; - Librarian in College Elementary School.

Edward Lamont Dales, from Sabbatical leave for the summer session; - Assistant Professor Industrial Education.

Dr. Otis Willard Freeman, from Wartime leave at University of Indiana; - Head Division of Physical Sciences and Mathematics.

Miss Margaret Eulalia McGrath, from Teachers College, Columbia University; - Assistant Professor Elementary Education, College Elementary School.

Miss Mabel L. Pearson, from Graduate Study, Colorado State College of Education; - Instructor in College Elementary School.

Dr. Edgar I. Steward, from Sabbatical summer quarter leave; - Assistant Professor of History.

Mr. Arthur C. Woodward, from Sabbatical Summer leave; - Head of Division of Health and Physical Education.