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Board of Trustees Minutes, June 29, 1943

Eastern Washington College of Education

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MINUTES OF THE BOARD OF TRUSTEES

The Board of Trustees of the Eastern Washington College of Education met at the Davenport Hotel, 12 o'clock noon, Tuesday, June 29, 1943. Present: Mr. Richard S. Munter, chairman, Mr. Joel E. Ferris, Judge James P. Dillard, and President Ralph E. Tieje.

APPOINTMENTS: The president recommended, with the approval of the State Superintendent of Public Instruction, the appointment of Dr. Florence Heisler, as instructor in remedial education at a salary of \$3,000 per annum, beginning September 1, 1943. The Board confirmed the appointment. Dr. Heisler's salary is to be paid from funds appropriated by the 1941 legislature to the office of the State Superintendent of Public Instruction.

The Board confirmed, upon the recommendation of the president, the appointment of Miss Mabel Pearson as instructor in the Laboratory School, at a salary of \$2100 for the three quarters of the regular year, beginning September 1, 1943. The salary is to be paid in ten equal installments, first installment to be paid on October 1.

The Board confirmed the appointment of Miss Florence Burgunder as secretary to the Dean of Women at a salary of \$115.00 per month, beginning June 7, 1943.

The Board confirmed the appointment of Miss Beverly Ulowetz as secretary to the director of the Laboratory School for the months of June and July, 1943, at a salary of \$110.00 per month, beginning June 1, 1943.

The Board confirmed the appointment of Miss Jean Ferguson as instructor in piano, vice Mr. James Beail, on leave of absence for the fall, winter and spring quarters, 1943-1944. Miss Ferguson is to receive as compensation the fees paid for piano tuition, but is guaranteed a minimum income of \$100.00 per month, beginning September 20, 1943.

LEAVES OF ABSENCE: The Board approved the request of Mr. James Beail for a leave of absence during the fall, winter and spring quarters for the college year 1943-44, with full pay for the months of October, November and December, for the purpose of advanced study.

The Board of Trustees approved the request of Dr. Hallock Raup for a leave of absence to work as a member of the Bureau of Geographical Names, Washington, D. C., for the duration of the war and six months thereafter, or to such previous date as Mr. Raup's connection with the Board may terminate. Effective July 8, 1943.

PART TIME AND FULL TIME EMPLOYMENT: The Board confirmed its verbal ruling: That members of the instructional, and library, and administrative staff (secretaries, clerks, and persons employed on the grounds exempt) who are employed full time shall not, without permission of the President and the approval of the Board of Trustees, accept any regular, full or part-time employment for compensation.

REPAIRS ON ROOFS: The president reported that it would probably be im-

possible to do a full job of rennovation on the roofs of the buildings, since costs were beyond the means at the disposal of the College, but minor repairs would carry the buildings through another year.

The Board adjourned at 1:30.

Acting Secretary

Approved:

Chairman, Board of Trustees