

11-3-1939

Board of Trustees Minutes, November 3, 1939

Eastern Washington College of Education

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BOARD OF TRUSTEES MEETING

The Board of Trustees of the Eastern Washington College met at the home of President Tieje, Friday, November 3, 1939, at 6:30. Present: Joel E. Ferris, Richard S. Munter, James P. Dillard, and Ralph E. Tieje.

SURVEYORS BILL: On motion of Mr. Dillard the following bills were approved for payment: Traveling expense voucher for Mr. S. J. Walsh, \$39.91; engineering and surveying crew pay roll for October, \$220.21.

APPOINTMENTS: On motion of Mr. Dillard the following appointments to the Bursar's Office were approved: Miss Marjorie Cheatham advanced to the position of assistant accountant, salary \$125.00 per month; Miss Charline Trimble, \$105.00 per month; Miss Ethelyn Neal, \$110.00 per month.

MR. CLARK FRASIER: On motion of Mr. Dillard the Board unanimously granted the request of Mr. Clark Frasier to be absent from the campus February 14, to March 9, 1940, for the purpose of attending the Progressive Education conferences at Ogden, Utah; Chicago, Illinois; and Lincoln, Nebraska.

SCHOLARSHIP: On motion of Mr. Dillard the Board voted unanimously to accept the offer of The Kathryn Caughey Saal Memorial Scholarship under the conditions specified in the letter of Miss Mary Elizabeth Saal, dated October 16, 1939, as attached hereto.

EXTENSION SALARIES: On motion of Mr. Dillard the Board unanimously approved the following schedule of salaries in the Extension Division:

Enrollments above 74	\$150.00
" 40 to 75	100.00
" 29 to 40	75.00
" 12 to 20	60.00
" 8 to 12	50.00

Any class with an enrollment of less than eight should be discontinued unless the instructor is willing to conduct the class at the rate of \$5.00 per student, or the total income from the registration fees from the class.

LIFE CERTIFICATE CASE: Dr. Tieje reported that the case of Brown vs. State College of Washington referred to in the letter of the Department of Education dated October 7, 1939, addressed to Judge James P. Dillard, had been discontinued.

The meeting adjourned at 6:30.

Ralph E. Tieje
Acting Secretary

Approved:

Richard S. Munter
Chairman, Board of Trustees

October 16, 1939

Dr. Ralph E. Tieje
Eastern Washington College
Cheney, Washington

Dear Sir:

During her short stay in this community my mother became very much interested in the progress of the institution and the character development of its students. It seems fitting therefor that the memorial established for her should be in the form of a scholarship, recognizing the growth of such character traits as are necessary for a good teacher. My mother wanted sons and was always interested in boys, which makes it seem right that this scholarship should be given to a boy. I would like to have it called, The Kathryn Caughey Saal Memorial Scholarship, and to present it on her birthday, January 31, privately, to the young man, who in the estimation of the committee appointed by you, has shown a great development in character during the fall quarter.

As long as I hold a teaching position, this scholarship will be financed from my salary. Should I marry or become disabled, it would necessarily have to be dropped. If I died before retiring I have named the scholarship as the beneficiary of such funds as may have accumulated in my name in the Washington State Teacher's Retirement Fund.

Will you, in the name of the institution accept this scholarship of fifty dollars.

Very respectfully yours,

(signed) Mary Elizabeth Saal