

9-30-1929

Board of Trustees Minutes, September 30, 1929

Cheney Normal School

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BOARD OF TRUSTEES MEETING

The Board of Trustees met in Cheney at 6:15 P.M. Monday evening, September 30, 1929. Present: Mr. Lund, Mrs. Fancy, Mr. Munter, Mr. Hargreaves and Mr. Zittel, architect.

Letter: Mr. Hargreaves read a letter from Mr. Vernon Frost, president of the Cheney Commercial Club, asking for use of the auditorium, without pay, for a home-talent benefit show for two nights some time during the latter part of October. On motion of Mr. Munter the request was granted.

Leaves of Absence: The request of Miss Evelyn Goodsell for a year's leave of absence was granted and the appointment of Miss Melba Williams to fill the vacancy thus created, salary \$2400.00 for the year, was approved. On motion of Mr. Munter it was voted to grant Dr. W. J. Wilson a leave of absence with recommendations; the leave to be for the year 1929-30. The appointment of Ralph K. Allen to fill the vacancy for the year at \$2700.00 was approved.

Dean's Office: The Board approved the appointment of Ida May Wilson as Dean at \$3300.00; the dismissal of Emma L. Daubert, August 31, 1929, and the appointment of Dorothy Young to succeed her (salary \$85.00 a month until she graduates, \$100.00 a month after graduation).

Salaries: The following salary increases were approved:

Jo. C. Fitzgerald---	\$2200.00	--	\$2300.00
David Cobb-----	2600.00	--	2700.00
O. W. Freeman-----	3200.00	--	3400.00

Hospital: Mr. Hargreaves read a report on the cost of the hospital which was approved:

Lumber-----	\$ 470.00
Hardware to date-----	27.10
Carpenters and plasters-----	358.98
Wiring-----	69.61
Sand and gravel-----	20.00
Plumbing: Stationary bathtub, basin, toilet bowl, etc.-----	<u>256.85</u>
Total-----	\$1,202.54

It was voted to paint the hospital and the question was raised of the possibility of laying some kind of a sidewalk. On recommendation of Mrs. Fancy the Board approved the purchase of:

Hospital: (Cont'd.)

2 Floor plugs		\$ 1.50
6 Ceiling lights	⊙ \$2.00	12.00
4 Bed lights	⊙ 2.60	10.40
2 Bracket lights	⊙ 2.00	4.00
4 Signal cords		2.00
1 Outside bracket		4.75
1 Bath light adjuster		<u>.50</u>

Total ----- \$35.15

7 Shades	11.80
4 Chairs	5.92
1 Bath stool	.75
7 Curtain rods and fixtures	4.36
Linen and curtain material	<u>58.04</u>

Total ----- \$80.87

Repairs: The following repairs to the several buildings were reported made during the Summer. The report as read was approved:

Roofing for Administration and Manual Arts Building (Biturine):

Total ----- \$429.03

Roofing for Senior and Sutton Halls and repairs of Monroe Hall roof (J.&D. Roof Coating):

Total ----- \$240.00

(Above labor was performed by student help and cost approximately one-half of usual labor costs. Biturine roofing cost 70¢ f.o.b. Cheney and J. & D. Roofing cost 50¢ per gallon f.o.b. Cheney. We will watch these two materials to find out how they stand up.)

Annex Repairs:

Total ----- \$109.66

All bedroom floors were painted and some of the rooms were calcimined including living room and front hall down stairs. Stair carpet was thoroughly cleaned and reversed. Shower bathroom was repainted and linoleum put on the floor. Bathrooms were repainted. Down stairs hallway linoleum was cleaned and varnished. Windows were washed throughout. Kitchen was calcimined and floor painted.

Repairs: (Cont'd.)

Sutton Hall Painting:

Total ----- \$1,348.91

General paint job throughout all study rooms and halls on three floors; also Barber's apartments; living room; dining room; down stairs hallway and entrance hall.

Heating Plant: Mr. Zittel reported to the Board that the engineers wished to have an ash conveyor and coal conveyor installed in the engine room. The Board decided to postpone these matters until next year or until the funds should be adequate. Mr. Zittel recommended that the defective valves in the radiators be replaced. He was instructed to go ahead with the replacement.

The matter of increasing the electric equipment (transformers, switchboard and installation of wires heavy enough to carry the load) was discussed. Mr. Lund said that the Cheney Light and Power would furnish the transformers. Mr Zittel was instructed to prepare plans for a concrete vault and to get all the figures for the equipment sufficient to carry at least two more buildings than the present load.

Greenhouse: Mr. Hargreaves submitted figures for the greenhouse: General bid, not including the excavation, Chapman, \$2600.00: Electric Wiring, Cheney Light & Power, \$173.00: Heating, to be installed by the school, estimated \$241.00. Mr. Zittel was instructed by the Board to go ahead immediately with the building of the greenhouse.

*Plumbing & Heating 762 62
Painting 9571*

Athletic Field: Mr. Hargreaves reported that little or no progress had been made regarding the athletic field due to the absence of Walter Morgan, the engineer, from the city. It has been determined, however, to grade up the center of the field and to provide drainage around the ends since investigations show that tiling is financially beyond our purse.

Ventilating System: The Board was unanimous in its opinion that something should be done to improve the ventilation in the auditorium. Mr. Zittel suggested that we get estimates on unit ventilation for the auditorium inasmuch as the funds probably will not permit the installation of an entirely new system of ventilation for the administration building. He was instructed to proceed and make a report at the next meeting.

Alumni Fees: The request of the Alumni Association that a fee of 25¢ or 50¢ be added to the amount collected from the

Alumni Fees: (Cont'd.)

Seniors at the time of graduation and turned over to the Alumni Association was presented. It was the opinion of the Board that it could not legally collect this fee. If some part of it could be taken out of the present fee without increasing the assessment of the graduates the Board would be glad to cooperate to that extent.

Salaries: Mr. Hargreaves reported that through economies effected in the matter of the repair bills, etc., that there would be available, as nearly as he and Mr. Stronach could determine by liberal estimates for salaries and operating expenses based upon figures for the last biennium, between \$5000 and \$6000 which might be applied on salaries for the remaining eighteen months of the biennium. He recommended that the Board consider the matter of applying this amount on faculty salaries. The Board instructed him to present at the next meeting a detailed statement covering each case recommended both as to length of service and merit.

Coal: Mr. Zittel reported that the coal now being received for use in the stokers is unsatisfactory because it contains too much non-combustible material and recommended that the Board purchase an improved quality of coal. It was suggested that Mr. Zittel take up the matter with Olaf Olsen, who is in Spokane at the present time, and that Mr. Stronach communicate with Ellensburg to find out what coal they are using in their Iron-Firemen.

The meeting adjourned at 10 o'clock.

R. I. Hargreaves
Acting Secretary

Approved: Charles J. Lund
Chairman, Board of Trustees