

4-10-1929

Board of Trustees Minutes, April 10, 1929

Cheney Normal School

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BOARD OF TRUSTEES MEETING

The Board of Trustees met at the Spokane Club Wednesday evening, April 10, 1929. Present: Mr. Lund, Mrs. Fancy, Mr. Munter and Mr. Hargreaves.

Leaves of Absence: The Board granted leaves of absence for the summer quarter of 1929 to Miss Josephine FitzGerald, Miss Jeannette Donaldson, Miss Alice LeMasters, C. S. Kingston, W. H. Tallyn, J. S. Lane.

Resignations: The resignation of Dr. A. H. Hollingshead, C. E. Fouser, Theodore Norton, Margaret McCarthy and Carol De la Hunt, all to take effect September 1, 1929, were accepted. The dismissal of Mrs. Nona K. Duffy (with pay for the summer quarter's leave which is long overdue) was approved.

Salaries: On recommendation of Mr. Hargreaves the following salary increases were approved by the Board to become effective April 1, 1929: Vesta Long from \$1380 to \$1500; Lucille B. Reed from \$1800 to \$2000; (This increase was granted because of her teaching duties in addition to her secretarial work. It was the opinion of the meeting that \$1800 is the maximum the Board can pay for clerical or stenographic work.) H. N. Stronach from \$3500 to \$3750. To become effective June 1, 1929; R. F. Hawk from \$3100 to \$3300. To become effective September 1, 1929; John W. Goddard from \$3800 to \$4000; H. M. Blair from \$2400 to \$2600. On motion of Mr. Munter it was unanimously voted to increase Mr. Hargreaves' salary \$150 a year to become effective April 1, 1929.

Faculty: The Board voted to employ a man to teach in the Social Science Department and assist Mr. Woodward with the sports and also unanimously approved the appointment of a supervisor to take charge of the teacher training in Spokane.

Summer School: The following people were approved for the summer school faculty:

George Austin	Education	\$500.00
Robert Reid	Science	500.00
J. O. Oliphant	History	750.00
F. Pennington	History	600.00
O. C. Pratt	Education	400.00
Elizabeth M. Oliphant	Science	500.00

Heating Plant: Mr. Hargreaves submitted Mr. Zittel's estimate on the heating plant (which is herewith attached). The Board approved his recommendation that we proceed during the summer.

Heating Plant: (cont'd)

to make the proposed changes but that we do not install the automatic stokers. It was felt that the \$5,919 estimated as the expense of the installation of the automatic stokers would care for the roof repairs. The Board asked for information on the amount of salvage to be secured on the old boilers. Mrs. Fancy raised the question as to whether or not there were guarantees on the roofs of the several buildings.

Shrubbery: The matter of planting shade trees and shrubbery about the residence was brought up. Mr. Hargreaves was asked to present at the next meeting a statement covering the cost of the residence including building, furnishings and grounds. It was suggested and approved that Mr. Tobler make a sketch of the residence and grounds indicating the shade trees that should be planted this spring and the types of trees. The request that \$30 or \$35 be allowed for a trip to Priest River to secure evergreens and shrubbery for the campus was referred to Mr. Lund after Mr. Tobler's sketch and report on the grounds about the residence should be in.

Funds: At this point some questions were asked regarding the method used in paying out moneys from the Halls of Residence fund. It was suggested that Mr. Stronach appear at the next session of the Board and explain the procedure.

Commons: Mr. Hargreaves reported that bonds to the amount of \$49,500 are outstanding against Sutton Hall and recommended that the Board retire \$10,000 worth of these bonds. The recommendation was unanimously approved. He further recommended that we carry the Sutton Hall bonds as now and redeem them as they mature: That the size of the Commons be cut down to an adequate dining hall and kitchen and that bonds be issued for the erection of such a Commons; that the cost of this Commons be kept within a figure that will make it possible to sell the bonds locally. The suggestion was discussed briefly and laid over for later and more careful consideration.

Student Fees: Mr. Hargreaves discussed briefly the matter of student fees pointing out that the student activities fees at Ellensburg is \$5.00 per quarter, Bellingham is \$6.00 per quarter and Cheney is \$2.50 per quarter, and spoke of the difficulty of competing on that basis.

Rugs: Mrs. Fancy brought up for the approval of the Board the purchase of five (5) Boby Brussels rugs (\$145.00), one (1) Wilton rug (\$47.50), one (1) Dunbar Wilton rug (\$47.50), three Bangar rugs (\$142.50), ten (10) Ozite pads to replace others that are worn out in Senior Hall; the purchase of four chairs to the amount of \$182.75 for Senior Hall; and an occasional table, price \$55.00, for Monroe Hall. Mr. Hargreaves suggested that a new runner rug be put in the entrance of Sutton Hall

Rugs: (cont'd)

and that Mrs. Fancy be authorized to make a selection of the sort that would best serve this purpose. These items were approved by the Board.

Annex: The Board requested that a report of the income and expenditures of the Annex be presented at the next meeting.

The meeting adjourned at 11:15 P.M.

R. I. Hargreaves
Acting Secretary

Approved: Charles Lund
Chairman, Board of Trustees

April 10th, 1929

Estimate

Alterations in HEATING Plant for the STATE NORMAL SCHOOL, CHENEY

Removing two 75 H.P. boilers and excavating for new boilers	\$500.00
Two new 150 H.P. tubular boilers	4,900.00
Brick setting for new boilers	1,900.00
Breeching	1,400.00
Pipe and fittings	500.00
Valves	250.00
Two 65,000 Cap. Nash Duplex Vacuum pumps	1,827.00
Wiring for pumps	60.00
Foundations	40.00
Labor installing boilers, Pumps & coal burners	750.00
Cartage and incidentals	600.00
3 - Five Iron Fireman Automatic Coal Burners	5,919.00
Over-head and profit	<u>3,182.00</u>
Total	\$21,828.00

JULIUS A. ZITTEL
ARCHITECT
AUDITORIUM BUILDING
SPOKANE, WASH.

PHONE MAIN 1937

April 10th, 1929

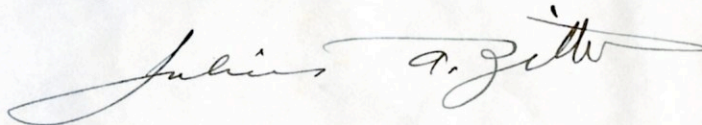
Board of Trustees
State Normal School
Cheney, Washington
Gentlemen:

The present boiler plant consists of one 125 H.P. and two 75 H.P. boilers making a total of 275 H.P. boiler capacity.

The present load is 35,000 sq. ft. of radiation so the plant is carrying a 27% over-load.

By removing the two 75 H.P. boilers and installing in their place two 150 H.P. boilers will give a boiler capacity of 425 H.P. through the use of automatic stokers the load can be increased 40% which will give 595 H.P. capacity, which will take care of all the present buildings and the proposed Commons and the Training School.

Very respectfully,

A handwritten signature in cursive script, reading "Julius A. Zittel". The signature is fluid and elegant, with a long, sweeping underline that extends to the right.

Z:B